

## **CITY OF TAFT**

### **CLASS TITLE: MAINTENANCE WORKER**

**Salary Range 27.9**

### **BASIC FUNCTION:**

\$1,252.79-\$1,522.77 Bi-Weekly

Under direction constructs, maintains and cleans streets, sewers, water systems, grounds, right of ways and other public facilities. Work includes building maintenance and cleaning and minor construction work associated with the maintenance of public buildings, and correctional facility, equipment and grounds, Operates equipment and utilizes tools as required and is responsible for routine maintenance of tools and equipment. Work is subject to review while in progress and upon completion for conformance to instructions. May lead or supervise an inmate crew on a variety of tasks. This position is expected to act independently or collaboratively in a group to accomplish assigned tasks, and perform a variety of related work as needed or assigned.

### **REPORTS TO:**

Public Works Foreman or designee.

### **SUPERVISES:**

May supervise a crew of inmates.

### **ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:**

- Paints street and traffic lines, crosswalks, parking space lines, bridges, pavement legends, and other street markings; installs and repairs traffic signs, traffic sign posts, and street construction barricades.
- Breaks out existing concrete street facilities and other public facilities made of concrete and forms, mixes, pours, and finishes concrete for street, water, and sewer, as well as building facilities.
- Maintains, cleans and paints interiors and exteriors of buildings, municipal vehicles, and equipment; cleans and services painting tools and equipment.
- Cares for, irrigates, cleans, mows and maintains park facilities and grounds; plants and cultivates trees, shrubs, flowers, and lawns; services park restrooms, fountains, and fixtures.
- Trims trees and bushes within the street right-of-way as required.
- Patches and repairs asphalt surface streets and performs minor asphalt street construction projects.
- Removes debris and sprays weeds and collects and disposes of rubbish.
- Sets out and removes temporary facilities such as barricades, reviewing stands, and voting booths as required.
- Lays water lines and sewer lines and repairs water mains and sewer mains.
- May operate a refuse collection vehicle equipped with an automated refuse pickup system.

## MAINTENANCE WORKER CONTINUED

- Occasionally operates a backhoe, grader, loader, trucks, and other mechanized equipment.
- Performs general janitorial maintenance work.
- Insures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.
- Performs all duties in conformance to appropriate safety and security standards.

## **KNOWLEDGE AND ABILITIES**

- Knowledge of the basic methods, tools, equipment, and materials used in maintenance work pertinent to job assignment.
- Knowledge of related work hazards and appropriate safety practices for the job related duties to be performed and for subordinate personnel.
- Ability to work from oral and written instructions and to follow job diagrams.
- Ability to perform manual labor for extended periods.
- Ability to work at an assigned task for periods of time with minimum supervision.
- Ability to develop skill in the use and maintenance of tools and equipment.
- Ability to establish and maintain effective working relationships with employees, supervisors, and the public.
- Skill in the operation of in a variety of construction, maintenance and grounds equipment.

## **DESIRED MINIMUM QUALIFICATIONS**

### **Education and Experience:**

Any combination of experience and education that would be likely to provide the required knowledge, skills, and abilities could be qualifying, as determined by the City. A typical way would be:

High school diploma or GED equivalent, and

One (1) year of experience in the construction or maintenance of streets, sewers, water systems, and the operation of automotive equipment associated with construction and maintenance.

Must possess and maintain a valid California Drivers License.

State of California Class "B" Drivers License is desirable.

## **TOOLS AND EQUIPMENT USED**

Motorized vehicles and equipment, including dump truck, pickup truck, utility truck, street sweeper, roller, manlift, tamper, plate compactor, saws, pumps, compressors, sanders, generators, common hand and power tools, shovels, mowers, weed-eaters, wrenches, detection devices, mobile radio, phone, ditch witch.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually loud.