

**OVERSIGHT BOARD  
TO THE TAFT SUCCESSOR AGENCY  
SPECIAL MEETING AGENDA  
Thursday, October 1, 2015, 2:00 PM**

**Taft City Hall Conference Room  
209 E. Kern Street  
Taft, CA 93268**

**CALL TO ORDER**

**ROLL CALL**      Randy Miller, Chairman  
                     Gary Bray, Vice-Chairman  
                     Teresa Binkley, Board Member  
                     Dena Maloney, Board Member  
                     Teresa Hitchcock, Board Member  
                     Don Koenig, Board Member  
                     Kathy Orrin, Board Member

**1.      MINUTES**

**Recommendation** - Approve minutes from the March 3, 2015 Special Meeting.

**2.      ADMINISTRATIVE BUDGET FOR THE PERIOD OF JANUARY 1, 2016 THROUGH JUNE 30, 2016**

**Recommendation** -

- 1)      Motion to adopt a resolution entitled **A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF TAFT APPROVING ADMINISTRATIVE BUDGET THE PERIOD JANUARY 1, 2016 THROUGH JUNE 30, 2016, PURSUANT TO THE PROVISIONS SET FORTH IN HEALTH AND SAFETY CODE SECTION 34177(j).**

**3.      RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 15-16B) FOR JANUARY 2016 THROUGH JUNE 2016.**

**Recommendation** -

- 1)      Motion to adopt a resolution entitled **A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF TAFT APPROVING AND ADOPTING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 15-16B) FOR THE PERIOD JANUARY 1, 2016 THROUGH JUNE 30, 2016, PURSUANT TO THE PROVISIONS SET FORTH IN HEALTH AND SAFETY CODE SECTION 34177.**
- 2)      Authorize the Finance Director to forward the Certified ROPS to the County Auditor-Controller, the Department of Finance, and the State Controller by October 5, 2015.

**4.      CONSIDERATION OF A NEW OVERSIGHT BOARD MEETING DATE AND TIME.      (No documentation, discuss options.)**

**5.      PUBLIC COMMENTS**

**6.      BOARD MEMBER COMMENTS**

**7.      ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT  
(Government Code Section 54943.2)**

The City of Taft City-City Hall is accessible to persons with disabilities. Disabled individuals who need special assistance (including transportation) to attend or participate in any meeting of the Taft City Council or other public meeting, may request assistance at the Office of the City Clerk, City of Taft, 209 E. Kern Street, Taft, California or by calling (661) 763-1222. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

I, Yvette Mayfield, declare as follows:

That an agenda was posted on a public information bulletin board located near the door of the Civic Center Council Chamber on October 1, 2015, pursuant to 1987 Brown Act Requirements.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on October 1, 2015, at Taft, California.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**OVERSIGHT BOARD  
TO THE TAFT SUCCESSOR AGENCY  
SPECIAL MEETING MINUTES  
Tuesday, March 3, 2015**

The Special Meeting of the Oversight Board, held on Tuesday, March 3, 2015, was held in the Administrative Conference Room at Taft City Hall, 209 E. Kern Street, Taft, CA 93268. The meeting was called to order at 2:00 PM with the following members present: Chairman Randy Miller, Board Members Teresa Binkley, Dena Maloney and Kathy Orrin, City Clerk Yvette Mayfield and Deputy City Clerk Darnell Rowe. Present by telephone was Board Legal Counsel Martin Koczanowicz.

Absent: Board Members Gary Bray, Teresa Hitchcock and Don Koenig.

**1. MINUTES**

Moved by Orrin, seconded by Binkley to approve minutes from September 3, 2014, regular meeting.

AYES: Miller, Binkley, Orrin, Maloney  
ABSENT: Bray, Hitchcock, Koenig  
PASSED: 4-0

**2. RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 15-16A) FOR JULY 2015 THROUGH DECEMBER 2015**

Binkley presented the Agenda Report to the Board.

Orrin asked what constitutes as administrative expenses of \$90,000. Binkley responded personnel salary, attorney fees, bond disclosure, office supplies and utilities.

Orrin asked is that something we could control. Binkley responded it's fixed, the successor agency could loan the oversight board money with approval but it's likely we wouldn't get that cost back.

Koczanowicz asked if the City is on a Teeter Plan. Binkley answered yes but it appears the county has stopped paying.

Koczanowicz stated the issue of when that money is coming to the City should be heavily investigated.

Maloney asked what options do we have. It looks like we have a deficit, will backing out some of the administrative costs be sufficient to balance. Binkley answered yes, that would eliminate all personnel costs to be charged and it would pay the real expenses that are being generated and not the overhead or staff costs.

Orrin stated that's not going to be \$66,000 and Binkley agreed that it would leave \$30,000.

Maloney asked what is the time line that we have to address this and is there something that we have to do today that precludes us from having opportunity to get that research before we take action. Binkley answered the ROPS needs to be submitted today and is prepared and there would be nothing changed on it if we received additional money.

Moved by Orrin, seconded by Maloney, to adopt resolution entitled A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF TAFT APPROVING AND ADOPTING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 15-16A) FOR THE PERIOD JULY 1, 2015 THROUGH DECEMBER 30, 2015, PURSUANT TO THE PROVISIONS SET FORTH IN HEALTH AND SAFETY CODE SECTION 34177(I) and direct staff to investigate as quickly as possible the deficit or shortfall in order to clear it up and not show a deficit for the future.

AYES: Miller, Maloney, Orrin, Binkley  
ABSENT: Bray, Hitchcock, Koenig  
PASSED: 4-0

3. **PUBLIC COMMENTS** – There were none.
4. **BOARD MEMBER COMMENTS** – There were none.
5. **ADJOURNMENT** – by affirmative vote, the meeting adjourned at 2:20 P.M.

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Darnell Rowe  
Deputy City Clerk

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Randy Miller  
Chairman



# OVERSIGHT BOARD AGENDA REPORT

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**DATE:** OCTOBER 5, 2015

**TO:** BOARD MEMBERS

**AGENDA MATTER:**

**ADMINISTRATIVE BUDGET FOR THE PERIOD OF JANUARY 1, 2016 THROUGH JUNE 30, 2016**

**SUMMARY STATEMENT:**

The Redevelopment Agency Dissolution Act (the "Dissolution Act") (ABx1 26) requires the successor agencies prepare a proposed administrative budget for each six month period and submit it to the oversight board for its approval.

Staff services that fall under the administrative budget include analysis of AB 1x26's impact on ongoing projects, programs and the City's General Fund, reorganization of financial systems, preparation of the ROPS, complying with public records requests from the Department of Finance, State Controller's Office, and Kern County Auditor-Controller, staff support and noticing for Oversight Board meetings, ongoing management and payment of enforceable obligations, and assistance with required audits of the former Agency. The Successor Agency will also continue to incur legal costs related to the dissolution and the Oversight Board.

The administrative budget for January 1, 2016 through June 30, 2016 has been attached as "Exhibit A" to the included resolution. The amount listed on ROPS 15-16B for the administrative allowance is \$61,003.

**RECOMMENDED ACTION:**

- 1) Motion to adopt a resolution entitled **A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF TAFT APPROVING ADMINISTRATIVE BUDGET THE PERIOD JANUARY 1, 2016 THROUGH JUNE 30, 2016, PURSUANT TO THE PROVISIONS SET FORTH IN HEALTH AND SAFETY CODE SECTION 34177(j).**

**IMPACT ON BUDGET (Y/N):** N

**ATTACHMENT (Y/N):** Yes, Resolution and Exhibit A

**PREPARED BY:** Teresa Binkley, Finance Director

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF TAFT APPROVING AND ADOPTING THE SUCCESSOR AGENCY'S ADMINISTRATIVE BUDGET FOR THE PERIOD JANUARY 1, 2016 THROUGH JUNE 30, 2016, PURSUANT TO THE PROVISIONS SET FORTH IN HEALTH AND SAFETY CODE SECTION 34177(j)(AB 1X 26)**

**WHEREAS**, the Oversight Board to the Successor Agency to the dissolved Redevelopment Agency of the City of Taft has been appointed pursuant to the provision of Health and Safety Code Section 34179; and

**WHEREAS**, Health and Safety Code Section 34177(j) requires Oversight Board approval for the Successor Agency Administrative Budget for the period January 1, 2016 through June 30, 2016; and

**WHEREAS**, the Administrative Budget for the period January 1, 2016 through June 30, 2016 has been presented to the Oversight Board for its consideration at a special meeting of the Oversight Board held on October 5, 2015.

**NOW, THEREFORE, BE IT RESOLVED** that the Oversight Board finds as follows:

Section 1. The forgoing Recitals are incorporated herein and made a part hereof.

Section 2. The Administrative Budget for the period January 1, 2016 through June 30, 2016, as set forth in "Exhibit A" attached hereto and by this reference incorporated herein, is hereby approved and adopted by the Oversight Board.

Section 3. The City Clerk shall certify to the adoption of this Resolution.

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, and on the following roll-call vote, to wit:

AYES: Board Members -  
NOES: Board Members -  
ABSENT: Board Members -  
ABSTAIN: Board Members -

the foregoing Resolution was **PASSED, APPROVED, and ADOPTED** at a special meeting of the Oversight Board, Taft, California this 5<sup>th</sup> day of October, 2015.

\_\_\_\_\_  
RANDY MILLER, CHAIR

Attest:

\_\_\_\_\_  
YVETTE MAYFIELD, CITY CLERK

**EXHIBIT A**

**PROPOSED ADMINISTRATIVE BUDGET**

**(Attached behind this page)**

**TAFT SUCCESSOR AGENCY**

**Administrative Budget**

LINE ITEM	2015-2016 ANNUAL BUDGET	07/01/15 - 12/31/15  BUDGET	01/01/16 - 06/30/16  BUDGET
SALARIES	\$47,010	\$23,505	\$23,505
VACATION	\$0	\$0	\$0
SICK	\$0	\$0	\$0
O.A.S.D.I. / FICA	\$2,915	\$1,458	\$1,458
O.A.S.D.I. / MEDICARE	\$682	\$341	\$341
UNEMPLOYMENT INS (UI)	\$108	\$54	\$54
EMPLOYMENT TRAINING	\$4	\$2	\$2
P.E.R.S.	\$5,505	\$2,753	\$2,753
BENEFITS ALLOC/ WORKER'S COMP.	\$1,660	\$830	\$830
LIFE INSURANCE ALLOC	\$54	\$27	\$27
HEALTH INSURANCE ALLOC	\$2,617	\$1,309	\$1,309
COMPENSATED ABSENCE	\$3,000	\$1,500	\$1,500
<b>SUBTOTAL PERSONAL SERVICES</b>	<b>\$63,555</b>	<b>\$31,778</b>	<b>\$31,778</b>
COMMUNICATIONS	\$350	\$175	\$175
PROFESSIONAL SERVICES - LEGAL	\$25,000	\$12,500	\$12,500
PROF SRV / HDL PROPTX SRV	\$5,000	\$2,500	\$2,500
ARBTRG RBT ANLYS / BOND LGSTX	\$2,250	\$1,125	\$1,125
PROFESSIONAL SERVICES/OTHER	\$4,950	\$2,475	\$2,475
GENERAL OFFICE EXPENSE	\$15,000	\$7,500	\$7,500
POSTAGE	\$250	\$125	\$125
ADVERTISING AND PRINTING	\$50	\$25	\$25
TRUSTEE FEES / 98 REV BOND	\$4,600	\$2,300	\$2,300
BOND DISCL FEE - ST. CO	\$1,000	\$500	\$500
<b>SUBTOTAL NON-PERSONAL</b>	<b>\$58,450</b>	<b>\$29,225</b>	<b>\$29,225</b>
 <b>ACTIVITY TOTAL</b>	 <b>\$122,005</b>	 <b>\$61,003</b>	 <b>\$61,003</b>



# OVERSIGHT BOARD AGENDA REPORT

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**DATE:** OCTOBER 5, 2015

**TO:** BOARD MEMBERS

**AGENDA MATTER:**

**RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 15-16B) FOR JANUARY 2016 THROUGH JUNE 2016**

**SUMMARY STATEMENT:**

The Redevelopment Agency Dissolution Act (the “Dissolution Act”) (ABx1 26) requires the successor agencies prepare a proposed Recognized Obligation Payment Schedule (ROPS) for each six month period and submit it to the oversight board for its approval. A ROPS lists all of the enforceable obligations of the former redevelopment agency and, only those payments listed on the ROPS may be made by the Successor Agency.

Attached as “Exhibit A” is the Recognized Obligation Payment Schedule 15-16B (ROPS 15-16B) for the period of January 2016 through June 2016, along with a resolution approving and adopting the ROPS 15-16B schedule.

**RECOMMENDED ACTION:**

- 1) Motion to adopt a resolution entitled **A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF TAFT APPROVING AND ADOPTING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 15-16B) FOR THE PERIOD JANUARY 1, 2016 THROUGH JUNE 30, 2016, PURSUANT TO THE PROVISIONS SET FORTH IN HEALTH AND SAFETY CODE SECTION 34177.**
- 2) Authorize the Finance Director to forward the Certified ROPS to the County Auditor-Controller, the Department of Finance, and the State Controller by October 5, 2015.

**IMPACT ON BUDGET (Y/N):** Yes

**ATTACHMENT (Y/N):** Yes, Resolution and ROPS 15-16B

**PREPARED BY:** Teresa Binkley, Finance Director

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF TAFT APPROVING AND ADOPTING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD JANUARY 1, 2016 THROUGH JUNE 30, 2016, PURSUANT TO THE PROVISIONS SET FORTH IN HEALTH AND SAFETY CODE SECTION 34180(g)(AB 1X 26)**

**WHEREAS**, as part of the 2011-12 State budget bill, the California Legislature enacted and the Governor signed, from the 2011-12 First Extraordinary Session, Assembly Bill 1X 26 (“AB 1x 26”), requiring that each redevelopment agency be dissolved; and

**WHEREAS**, on December 29, 2011, the California Supreme Court upheld the validity of AB 1X 26 and modified certain of the dates pertaining to actions related to the dissolution of redevelopment agencies; and

**WHEREAS**, as of February 1, 2012, the Redevelopment Agency of the City of Taft was dissolved pursuant to the provision of AB 1X 26; and

**WHEREAS**, the City Council of the City of Taft by operation of law and by action duly and regularly taken became the successor agency to the dissolved redevelopment agency (“Successor Agency”); and

**WHEREAS**, pursuant to the requirements of AB 1X 26, the Successor Agency has prepared a Recognized Obligation Payment Schedule for the period January 1, 2016 through June 30, 2016; and

**WHEREAS**, the Oversight Board to the Successor Agency has been appointed pursuant to Health and Safety Code Section 34179; and

**WHEREAS**, the Successor Agency has presented the Recognized Obligation Payment Schedule described above to the Oversight Board for its approval pursuant to Health and Safety Code Section 34180(g).

**NOW, THEREFORE, BE IT RESOLVED** that the Oversight Board finds as follows:

Section 1. The forgoing Recitals are incorporated herein and made a part hereof.

Section 2. The Recognized Obligation Payment Schedule for the period January 1, 2016 through June 30, 2016, attached as “Exhibit A” to this Resolution, is hereby approved and adopted.

Section 3. The Board has authorized and directed Successor Agency staff to (1) post the Recognized Obligation Payment Schedule on the Successor Agency’s website; (2) notify by mail or electronic means, the County Auditor-Controller, the State Department of Finance, and the State Controller of the Oversight Board’s action approving and adopting the Recognized Obligation Payment Schedule; and (3) provide those offices with an address to the City’s website where the Recognized Obligation Payment Schedule is posted.

Section 4. The City Clerk shall certify to the adoption of this Resolution.

Resolution No. \_\_\_\_\_

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On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, and on the following roll-call vote, to wit:

AYES:	Board Members -
NOES:	Board Members -
ABSENT:	Board Members -
ABSTAIN:	Board Members -

the foregoing Resolution was **PASSED, APPROVED, and ADOPTED** at a special meeting of the Oversight Board, Taft, California this 5<sup>th</sup> day of October, 2015.

\_\_\_\_\_  
RANDY MILLER, CHAIR

Attest:

\_\_\_\_\_  
YVETTE MAYFIELD, CITY CLERK

**EXHIBIT A**

**RECOGNIZED OBLIGATION PAYMENT SCHEDULE**

**(Attached behind this page)**