

**TAFT CITY COUNCIL/SUCCESSOR AGENCY
JOINT REGULAR MEETING AGENDA
TUESDAY, MARCH 19, 2013
CITY HALL COUNCIL CHAMBERS
209 E. KERN ST., TAFT, CA 93268**

AS A COURTESY TO ALL - PLEASE TURN OFF CELL PHONES

Any writings or documents provided to a majority of the City Council regarding any item on this agenda are made available for public inspection in the lobby at Taft City Hall, 209 E. Kern Street, Taft, CA during normal business hours (SB 343).

REGULAR MEETING

6:00 P.M.

Pledge of Allegiance

Invocation

Roll Call: Mayor Linder
Mayor Pro Tem Krier
Councilmember Miller
Councilmember Noerr
Councilmember Waldrop

**1. PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
CLOSEOUT FINAL GRANTEE PERFORMANCE REPORT 08-STBG-5084**

Recommendation – 1) Conduct Public Hearing to review Closeout Final Grantee Performance Report and receive input from the Public concerning grantee performance during this period; and
2) Motion to receive report and submit report to CDBG.

2. CITIZEN REQUESTS/PUBLIC COMMENTS

THIS IS THE TIME AND PLACE FOR THE GENERAL PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS WITHIN ITS JURISDICTION. STATE LAW PROHIBITS THE COUNCIL FROM ADDRESSING ANY ISSUE NOT PREVIOUSLY INCLUDED ON THE AGENDA. COUNCIL MAY RECEIVE COMMENT AND SET THE MATTER FOR A SUBSEQUENT MEETING. PLEASE LIMIT COMMENTS TO FIVE MINUTES.

3. SPECIAL RECOGNITION

4. TREASURER’S REPORT

5. COUNCIL STATEMENTS (NON ACTION)

6. PLANNING COMMISSION REPORT

7. DEPARTMENT REPORTS

8. CITY MANAGER STATEMENTS

9. CITY ATTORNEY STATEMENTS

10. FUTURE AGENDA REQUESTS

CONSENT CALENDAR ITEMS 11 - 19

All items listed on the Consent Calendar shall be considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless a member of the City Council requests specific items to be removed from the Consent Calendar for separate action. Any item removed from the Consent Calendar will be considered after the regular business items.

11. MINUTES

March 5, 2013 Regular

Recommendation – Approve as submitted.

➤ *To be distributed at meeting.*

12. PAYMENT OF BILLS

Cash Disbursements Warrant #031513	Check No.75029	\$ 10,327.72
Cash Disbursements Warrant #031513	Check No.75030-75115	\$219,009.88

Recommendation – Approve payment of bills.

13. CONTRACT FOR A FULL TIME PAID SCHOOL RESOURCE OFFICER AT THE TAFT COLLEGE

Recommendation – Motion to approve and sign the contract between the City of Taft and the Taft Community College District for a School Resource Officer.

14. CHANGE ORDER – WALLACE GROUP WORK ON WASTEWATER TREATMENT PLANT USDA LOAN PROJECT

Recommendation – Motion to approve change order to Wallace Group contract in the amount of \$35,000.

15. RFP FOR TRANSIENT OCCUPANCY TAX AUDIT

Recommendation – Motion to authorize staff to mail and make public an RFP for Transient Occupancy Tax Audit Services.

16. APPROVAL OF SUBMISSION OF THE CALHOME PROGRAM GRANT APPLICATION

Recommendation – Motion to adopt resolution named a resolution of the City Council of the City of Taft authorizing the submittal of an application to the California State Department of Housing and Community Development for funding under the CalHome program; the execution of a standard agreement if selected for such funding and any amendments thereto; and any related documents necessary to participate in the CalHome program.

17. AWARD COMMUNITY MOBILITY OUTREACH AND INVOLVEMENT PROJECT TO MOORE & ASSOCIATES

Recommendation – Motion to award the Community Mobility Outreach and Involvement Project to Moore & Associates, not to exceed \$43,700.

18. CONSIDERATION OF BIDS RECEIVED FOR THE INSTALLATION OF THE CMAQ INSTALLATION OF TEN BUS SHELTERS AT VARIOUS LOCATIONS (REBID), FEDERAL PROJECT# - CML-5193(032)

Recommendation – Motion to award a contract to the lowest responsible and responsive bidder, and authorize the Mayor to execute the agreement contingent upon the bid meeting State and Federal requirements for DBE Good Faith Efforts.

19. INTERNET CONNECTION AT THE TAFT ANIMAL SHELTER

Recommendation – Motion to authorize the Finance Director to complete the agreement with Bright House.

CLOSED SESSION

- A. At this time the City Council will hold a closed session pursuant to Government Code Section 54956.9 (a) for consultation with its attorney(s) regarding potential litigation – 1 case.
- B. At this time the City Council will hold a closed session pursuant to Government Code 54956.95.(b) regarding Settlement Authority for Robin Adkins
- C. At this time the City Council will hold a closed session pursuant to Government Code Section 54957.6 to give direction to its labor negotiator concerning labor negotiations: All units
- D. At this time the City Council will hold a closed session pursuant to Government Code Section 54956.9 for consultation with its attorney(s) regarding existing litigation: Los Angeles County Superior Court Case BC489804, City of Taft vs. CDCR.

ADJOURNMENT

**AMERICANS WITH DISABILITIES ACT
(Government Code Section 54943.2)**

The City of Taft City Council Chamber is accessible to persons with disabilities. Disabled individuals who need special assistance (including transportation) to attend or participate in a meeting of the Taft City Council may request assistance at the Office of the City Clerk, City of Taft, 209 E. Kern Street, Taft, California or by calling (661) 763-1222. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

AFFIDAVIT OF POSTING

I, Louise Hudgens, declare as follows:

That I am the City Clerk of the City of Taft; that an agenda was posted on a public information bulletin board located near the door of the Civic Center Council Chamber on March 15, 2013, pursuant to 1987 Brown Act Requirements.

I declare under penalty of perjury that the foregoing is true and correct.
Executed March 15, 2013, at Taft, California.

Date/Time

Signature



City of Taft Agenda Report

DATE: MARCH 19, 2013

TO: MAYOR LINDER AND COUNCIL MEMBERS

AGENDA MATTER:

**PUBLIC HEARING-COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
CLOSEOUT FINAL GRANTEE PERFORMANCE REPORT 08-STBG-5084**

SUMMARY STATEMENT:

The Grantee Performance Report is used to assess the degree to which the grantee has completed the various activities, whether are being completed in a timely manner, within budget and in accordance with overall CDBG Program Goals and Objectives as identified in the Grant Agreements.

A Public Hearing has been duly noticed to allow the public an opportunity to also review the annual report and provide input as to these and future grant activities.

Council is requested to review the attached Closeout Final Performance Report and provide any comments regarding staff performance. The Closeout Final Grantee Performance Report will be filed and copies sent to the Department of Housing and Community Development by March 20, 2013.

Input from the public as well as the Council regarding grantee performance listed in the Public Notice would be appreciated. Copies of Grantee Performance Report are available in the City Clerk's office for review.

RECOMMENDED ACTION:

- 1) Conduct Public Hearing to review Closeout Final Grantee Performance Report and receive input from the Public concerning grantee performance during this period.
- 2) Motion to receive report and submit report to CDBG

IMPACT ON BUDGET (Y/N): No

ATTACHMENT (Y/N): Yes.

PREPARED BY: Teresa Binkley, Finance Director

REVIEWED BY:

CITY CLERK	FINANCE DIRECTOR <i>Teresa Binkley</i>	CITY MANAGER
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Grantee Performance Report

Standard Agreement #

Please Check One

Report Period (FY) 1/07/09-6/30/11

08-STBG-5084

Annual GPR

Final GPR

Jurisdiction Name: City of Taft

Name of Contact: Craig Jones

Address of Contact: 209 E. Kern Street
Taft, Ca. 93268

Telephone Number: (661) 763-1225

E-Mail Address: cjones@cityoftaft.org

SUMMARY OF ACTIVITIES

Complete the information above indicating the fiscal year and the Standard Agreement number. Indicate if this report represents an "Annual GPR" (Grantee Performance Report) or if this represents a "Final GPR" for which you are closing and finished the activity. Select from the following activities based on the matrix codes in your Standard Agreement. Check the box next to the activity and use the button to the right to be directed to the page to use in completing this report for each activity. If you have any questions regarding the correct matrix code, contact your CDBG Representative. If the activity has the option of two pages, the second page under the column heading "In Support of Housing" represents those activities with a National Objective Code of Low and Moderate Housing (LMH). For non-housing activities, use the button to the left.

			In Support of Housing (LMH)
(01) Acquisition of Real Property	<input type="checkbox"/>	Page 1	
(02) Disposition	<input type="checkbox"/>	Page 1	
(03) Public Facilities & Improvements*	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03A) Senior Centers	<input type="checkbox"/>	Page 6	
(03B) Handicapped Centers	<input type="checkbox"/>	Page 6	
(03C) Homeless Facilities	<input type="checkbox"/>	Page 6	
(03D) Youth Centers	<input type="checkbox"/>	Page 6	
(03E) Neighborhood Facilities	<input type="checkbox"/>	Page 6	
(03F) Parks, Recreation Facilities	<input type="checkbox"/>	Page 6	
(03G) Parking Facilities	<input type="checkbox"/>	Page 6	
(03H) Solid Waste Disposal Imp *	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03I) Flood Drainage Improvement*	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03J) Water/Sewer Improvements*	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03K) Street Improvements*	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03L) Sidewalk Improvements*	<input checked="" type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03M) Child Care Centers	<input type="checkbox"/>	Page 6	
(03N) Tree Planting	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03O) Fire Station/Equipment	<input type="checkbox"/>	Page 6	
(03P) Health Facilities	<input type="checkbox"/>	Page 6	
(03Q) Abused and Neglected Children Facilities	<input type="checkbox"/>	Page 6	
(03R) Asbestos Removal	<input type="checkbox"/>	Page 6	
(03S) Facilities for Aids Patients	<input type="checkbox"/>	Page 6	
(03T) Operating Costs of Homeless/Aids	<input type="checkbox"/>	Page 6	
(04) Clearance and Demolition	<input type="checkbox"/>	Page 1	
(04A) Cleanup of Contaminated Sites	<input type="checkbox"/>	Page 1	
(05) Public Services - General	<input type="checkbox"/>	Page 7	
(05A) Senior Services	<input type="checkbox"/>	Page 7	
(05B) Handicapped Services	<input type="checkbox"/>	Page 7	
(05C) Legal Services	<input type="checkbox"/>	Page 7	
(05D) Youth Services	<input type="checkbox"/>	Page 7	

(05E) Transportation Services	<input type="checkbox"/>	Page 7	
(05F) Substance Abuse Services	<input type="checkbox"/>	Page 7	
(05G) Battered and Abused Spouses	<input type="checkbox"/>	Page 7	In Support of Housing (LMH)
(05H) Employment Training	<input type="checkbox"/>	Page 7	
(05I) Crime Awareness	<input type="checkbox"/>	Page 7	
(05J) Fair Housing Activities	<input type="checkbox"/>	Page 7	
(05K) Tenant/Landlord Counseling	<input type="checkbox"/>	Page 7	
(05L) Child Care Services	<input type="checkbox"/>	Page 7	
(05M) Health Services	<input type="checkbox"/>	Page 7	
(05N) Abused & Neglected Children	<input type="checkbox"/>	Page 7	
(05O) Mental Health Services	<input type="checkbox"/>	Page 7	
(05P) Screening Lead Paint & Hazards	<input type="checkbox"/>	Page 7	
(05Q) Subsistence Payments	<input type="checkbox"/>	Page 7	
(05R) Homeownership Assistance - not direct	<input type="checkbox"/>	Page 2	
(05S) Rental Housing Subsidies	<input type="checkbox"/>	Page 5	
(05T) Security Deposits	<input type="checkbox"/>	Page 5	
(05U) Housing Counseling	<input type="checkbox"/>	Page 7	
(06) Interim Assistance	<input type="checkbox"/>	Page 7	
(08) Relocation*	<input type="checkbox"/>	Page 7	<input type="checkbox"/> Page 5
(09) Loss of Rental Income*	<input type="checkbox"/>	Page 7	<input type="checkbox"/> Page 5
(11) Privately Owned Utilities*	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(12) Construction Housing	<input type="checkbox"/>	Page 1	
(13) Direct Homeownership Assistance	<input checked="" type="checkbox"/>	Page 2	
(14A) Rehabilitation - Single Unit Residential	<input checked="" type="checkbox"/>	Page 4	
(14B) Rehabilitation - Multi - Unit Residential	<input checked="" type="checkbox"/>	Page 4	
(14C) Public Housing Modernization	<input type="checkbox"/>	Page 4	
(14D) Rehabilitation - Publicly-Owner Residential Buildings	<input type="checkbox"/>	Page 4	
(14E) Rehabilitation Publicly/Private Commercial Industry	<input type="checkbox"/>	Page 8	
(14F) Energy Efficiency Improvements	<input type="checkbox"/>	Page 4	
(14G) Acquisition for Rehabilitation	<input type="checkbox"/>	Page 4	
(14I) Lead Based Paint, Hazards Test Abatement	<input type="checkbox"/>	Page 4	
(15) Code Enforcement	<input type="checkbox"/>	Page 7	
(16A) Residential Historic Preservation	<input type="checkbox"/>	Page 4	
(16B) Non-Residential Historic Preservation	<input type="checkbox"/>	Page 6	
(17A) CI Land Acquisition/Disposition	<input type="checkbox"/>	Page 8	
(17B) CI Infrastructure Development	<input type="checkbox"/>	Page 8	
(17C) Building Acquisition, Construction, Rehabilitation	<input type="checkbox"/>	Page 8	
(17D) Other Commercial/Industrial Improvements	<input type="checkbox"/>	Page 8	
(18A) ED Direct Financial Assistance for For-Profits	<input type="checkbox"/>	Page 8	
(18C) Micro-Enterprise Assistance	<input type="checkbox"/>	Page 9	
(19E) Operation and Repair Foreclosed Property	<input type="checkbox"/>		<input type="checkbox"/> Page 5

Certification:

I have reviewed the information contained in this report and certify that to the best of my knowledge that it is true and accurate, and that supporting documentation is maintained and available for State Review

Signature of Authorized Representative 

Printed Name & Title Craig Jones, City Manager

Date 2/27/13

6/10/2008

Grantee Performance Report

Report Period
1/07/09-
6/30/11

Standard Agreement
08-STBG-5084

Public Facilities and Improvements

This section applies to activities with a National Objective of Low and Moderate Area (LMA) or Low and Moderate Clientele (LMC) or Slum and Blight Area (SBA) Do not use this page for housing activities (LMH). Check off what activity you are reporting. If more than one activity is being reported on this page you will need to create a duplicate sheet.

- | | | |
|--|--|---|
| <input type="checkbox"/> Public Facilities and Improvements (03) | <input type="checkbox"/> Parking Facilities (03G) | <input type="checkbox"/> Tree Planting (03N) |
| <input type="checkbox"/> Senior Centers (03A) | <input type="checkbox"/> Solid Waste Disposal Imp (03H)* | <input type="checkbox"/> Fire Station/Equipment (03O) |
| <input type="checkbox"/> Handicapped Centers (03B) | <input type="checkbox"/> Flood Drainage Improvement (03I)* | <input type="checkbox"/> Health Facilities (03P) |
| <input type="checkbox"/> Homeless Facilities (03C) | <input type="checkbox"/> Water/Sewer Improvements (03J)* | <input type="checkbox"/> Abused and Neglected Children Facilities (03Q) |
| <input type="checkbox"/> Youth Centers (03D) | <input type="checkbox"/> Street Improvements (03K)* | <input type="checkbox"/> Asbestos Removal (03R) |
| <input type="checkbox"/> Neighborhood Facilities (03E) | <input checked="" type="checkbox"/> Sidewalk Improvements (03L)* | <input type="checkbox"/> Facilities for Aids Patients (03S) |
| <input type="checkbox"/> Parks, Recreation Facilities (03F) | <input type="checkbox"/> Child Care Centers (03M) | |
|
 | | |
| <input type="checkbox"/> Operating Costs of Homeless/Aids (03T) | | |
| <input type="checkbox"/> Non-Residential Historic Preservation (16B) | | |
| <input type="checkbox"/> Privately Owned Utilities (11)* | | |

Report only non-housing activities. Activities with an asterisk (*) may also report under National Objective Low and Moderate Housing LMH - In Support of Housing.

Program Description

IDIS cdbg 6

Check all statements that are applicable to this activity. This activity will include:

- | | |
|--|---|
| a. One-for-One Replacement (Reconstruction) complete Appendix A | <input type="checkbox"/> |
| b. Public improvement activity for which a Special Assessment will be levied. | <input type="checkbox"/> |
| c. Displacement of household, business, farms, nonprofits, complete Appendix B. | <input type="checkbox"/> |
| d. Creating a new Revolving Fund/Revolving Loan Account (RLA). | <input type="checkbox"/> |
| e. The designation of an economic development "Favored activity" | <input type="checkbox"/> |
| f. The funding of Colonia(s). | <input type="checkbox"/> |
| g. Brownfield Activity | Indicate the number of remediated acres: _____ <input type="checkbox"/> |
| h. Historic Preservation Area. | <input type="checkbox"/> |
| i. Presidential Declared Disaster. | <input type="checkbox"/> |
| j. Multi-Unit Housing (2+ Units/structure) | <input type="checkbox"/> |
| k. Rental Housing | <input type="checkbox"/> |
| l. Limited Clientele by Nature/Location or Presumed Benefit, complete Appendix C | <input checked="" type="checkbox"/> |
| m. A Subrecipient Agreement for this activity, complete Appendix D. | <input type="checkbox"/> |
| n. The designation of Slum and Blight, complete Appendix E | <input type="checkbox"/> |

Section 3

Economic Opportunities for Low & Very Low Income

- Check box if the grant award is over \$200,000 in CDBG funds
- Check box if you have a construction contract or subcontract greater than \$100,000.

If both boxes are checked, you are required to comply with Section 3 reporting requirements pursuant to HUD (24 CFR 135) Attach a Section 3 report and submit the report with this GPR

Minority Contractor Information

Provide the total dollar amount of this activity that will be directed towards Firms owned wholly or in substantial part by:

- Minority group members _____
- Women _____
- Other (Specify) _____

Value of Contract

TYPE OF ASSISTANCE

IDIS cdbg 5

1. What type of financing was provided to the beneficiaries: Grants Loans
 No loans or grants
2. Indicate the number of grants and/or loans provided this Report Period:
 Grants _____ Loans _____
3. Indicate the total number of grants and/or loans provided to date (entire contract term):
 Grants _____ Loans _____
4. When assistance is provided in the form of loans, enter the terms of financing:
- | | Interest Rate (%) | Number of Months (#) | Loan Amounts (\$) |
|---------------------------------------|-------------------|----------------------|-------------------|
| a Amortized Loan: | _____ | _____ | _____ |
| b Deferred Payment/ Forgiveness Loan: | _____ | _____ | _____ |

DIRECT BENEFIT

IDIS cdbg 8

This page allows you to report on beneficiaries race/ethnicity and income levels for the fiscal year:

Race & Code	Persons Totals	
	All	Hisp
White (11):	7388	3353
Black/African American (12):	396	0
Asian (13):	93	0
American Indian/Alaskan Native (14):	118	0
Native Hawaiian/Other Pacific Isl. (15):	65	0
Am Indian/Alaskan Native & White (16):	0	0
Asian & White (17):	0	0
Black/African Am & White (18):	0	0
Am. Indian/Alaskan & Blck/Afrcn (19):	0	0
Other Multi-Racial (20):	<u>1267</u>	<u>0</u>
TOTALS	9327	3353

Number of Female Head of Households 289

INCOME LEVELS

IDIS cdbg 13

Number of persons benefiting based on income:

	Persons	Total all years
Extremely Low (<30%)	574	1
Low (31%-50%)	525	1
Moderate (51%-80%)	352	1
Non-Low/Moderate Income (+80%)	<u>0</u>	<u>0</u>
Totals	1451	3

Public Facilities and Improvements

IDIS cdbg 17B

1. Indicate the number of households assisted, according to the following:
 - a Total benefiting for the program year: _____
 - b Now have new access to this public facility (community facility) or public improvement (public works): _____
 - c Now have improved access to this type of public facility (community facility) or public improvement (public works): _____
 - d That are served by the public facility (community facility) or public improvement (public works) that is no longer substandard: _____
2. a What number of homeless persons were given overnight shelter: _____
b. Indicate the number of beds created in overnight shelter or other emergency housing: _____

Grantee Performance Report

Report Period

Standard Agreement

Appendix A - One for One Replacement

1/07/09-
6/30/11

08-STBG-5084

Replacement Housing

If multiple locations, please duplicate and make additional forms as necessary
Indicate the address of the units to be demolished-converted:

IDIS cdbg 16

Demolished/Converted
Address

Indicate the number and type of bedroom units

- 0/1 Zero or One bedroom unit _____
- Two Bedroom Units _____
- Three Bedroom Units _____
- Four Bedroom Units _____
- 5+ Five or more Bedroom Units _____

Grant or Loan Agreement Executed Date:

Demolition or Conversion Agreement Date:

Replacement
Address

Number of bedroom units

- 0/1 Zero or One bedroom unit _____
- Two Bedroom Units _____
- Three Bedroom Units _____
- Four Bedroom Units _____
- 5+ Five or more Bedroom Units _____

Date units will be available:

Date of any exception agreement:

Grantee Performance Report

Report Period

Standard Agreement

Appendix B - Displacement

1/07/09-
6/30/11

08-STBG-5084

IDIS cdbg 15

Indicate the census tract of origin _____

Indicate the City _____

Race & Code	Displaced		Remain		Relocated	
	All	Hisp	All	Hisp	All	Hisp
White (11):	0	0	0	0	0	0
Black/African American (12):	0	0	0	0	0	0
Asian (13):	0	0	0	0	0	0
American Indian/Alaskan Native (14):	0	0	0	0	0	0
Nat Hawaiian/Oth Pacific Isl (15):	0	0	0	0	0	0
Am. Indian/Alaskan Nat & White (16):	0	0	0	0	0	0
Asian & White (17):	0	0	0	0	0	0
Black/African Am & White (18):	0	0	0	0	0	0
Am Indian/Alskn & Blck/Afrcn (19):	0	0	0	0	0	0
Other Multi-Racial (20):	0	0	0	0	0	0

Indicate the census tract of those relocated _____

Indicate the City _____

Race & Code	Displaced		Remain		Relocated	
	All	Hisp	All	Hisp	All	Hisp
White (11):	0	0	0	0	0	0
Black/African American (12):	0	0	0	0	0	0
Asian (13):	0	0	0	0	0	0
American Indian/Alaskan Native (14):	0	0	0	0	0	0
Nat Hawaiian/Oth Pacific Isl (15):	0	0	0	0	0	0
Am. Indian/Alaskan Nat & White (16):	0	0	0	0	0	0
Asian & White (17):	0	0	0	0	0	0
Black/African Am & White (18):	0	0	0	0	0	0
Am Indian/Alskn & Blck/Afrcn (19):	0	0	0	0	0	0
Other Multi-Racial (20):	0	0	0	0	0	0

If there is more than one census track, indicate the additional census tract and race distribution of those relocated. _____

Indicate the City _____

1. Presumed Benefit

IDIS User Guide 8-73

If the activity is funded under a National Objective Code of Low and Moderate Income Clientele, indicate the number of beneficiaries that fall into one or more of the following categories. Use the following income levels when reporting on the beneficiaries race and income on other pages of the GPR.

Number of:

- | | |
|--|---|
| <input type="checkbox"/> Abused Children | Extreme Low Income |
| <input type="checkbox"/> Battered Spouses | Low Income |
| <input checked="" type="checkbox"/> Severely Disabled Adults (Per Census Definition) | Low Income |
| <input type="checkbox"/> Illiterate Adults | Low Income |
| <input type="checkbox"/> Persons with Aids | Low Income |
| <input type="checkbox"/> Homeless Persons | Extreme Low Income |
| <input type="checkbox"/> Migrant Farm workers | Low Income |
| <input type="checkbox"/> Elderly Persons | Use Moderate Income if at a center with services
if not center based, use Low Income |

2. Nature and Location

IDIS cdbg 10

Provide a narrative description of how the nature/location of this activity benefits low and moderate persons:

Improved accessibility wheelchair ramp and curves for the disabled.

Grantee Performance Report

Report Period

Standard Agreement

Appendix D - Sub-recipient Agreement

1/07/09-
6/30/11

08-STBG-5084

ORGANIZATION CARRYING OUT ACTIVITY

IDIS cdbg 3

Indicate if the activity will be carried out by one of the following:

- Grantee employees
- Contractors
- Grantee employees & contractors
- By others under a Sub-recipient Agreement

If you are using a Sub-recipient Agreement indicate the name of the Organization:

Activity is being carried out by:

- A 105 (a) (15) entity as defined under the Housing and Development Act
- Another unit of local government
- Another public agency

IDIS cdbg 4

Indicate all that applies to this organization:

- Non-profit organization
- For-profit entity
- A faith-based organization
- An institution of higher education

Code Section 105(a) (15) is from the Housing and Development Act and provides the provision of assistance to neighborhood-based nonprofit organizations, local development corporations, and nonprofit organizations serving the development needs of communities in non-entitlement areas to carry out neighborhood revitalization, community economic development or energy conservation projects

Grantee Performance Report

Appendix E - Slum & Blight Area

Report Period
1/07/09-
6/30/11

Standard Agreement
08-STBG-5084

IDIS cdbg 12

Provide a description of the boundaries of the designated area
(Not the census tract/block data required for LMA)

Boundaries:

Percent of Deteriorated Buildings/Qualified Properties: _____ %

Public Improvement/Type Condition:

Provide a brief description identifying each type of improvement / type of condition

Slum/Blight Designation Year _____

Grantee Performance Report

Report Period
1/07/09-
6/30/11

Standard Agreement
08-STBG-5084

Homebuyer Assistance

This section applies to activities with a National Objective of Low and Moderate Housing (LMH) and one of the following activities. Check off what activity you are reporting. If more than one activity is being reported on this page, you will need to create a duplicate sheet.

- Homeownership Assistance - not direct (05R)
- Direct Homeownership Assistance (13)

Program Description

IDIS cdbg 6

Check all statements that are applicable to this activity. This activity will include:

- a One-for-One Replacement (Reconstruction) complete Appendix A.
- b Public improvement activity for which a Special Assessment will be levied
- c Displacement of household, business, farms, nonprofits, complete Appendix B
- d Creating a new Revolving Fund/Revolving Loan Account (RLA)
- e The designation of an economic development "Favored activity".
- f The funding of Colonia(s)
- g Brownfield Activity Indicate the number of remediated acres: _____
- h Historic Preservation Area
- i Presidential Declared Disaster
- j Multi-Unit Housing (2+ Units/structure).
- k Rental Housing
- l Limited Clientele by Nature/Location or Presumed Benefit, complete Appendix C
- m A Subrecipient Agreement for this activity, complete Appendix D
- n The designation of Slum and Blight complete Appendix E

Section 3

Economic Opportunities for Low & Very Low Income

- Check box if the grant award is over \$200,000 in CDBG funds
- Check box if you have a construction contract or subcontract greater than \$100,000

If both boxes are checked, you are required to comply with Section 3 reporting requirements pursuant to HUD (24 CFR 135). Attach a Section 3 report and submit the report with this GPR.

Minority Contractor Information

Provide the total dollar amount of this activity that will be directed towards

Firms owned wholly or in substantial part by:

Value of Contract

Minority group members _____

Women _____

Other (Specify) _____

TYPE OF ASSISTANCE

IDIS cdbg 5

- 1 What type of financing was provided to the beneficiaries: Grants Loans
 No loans or grants
- 2 Indicate the number of grants and/or loans provided this Report Period:
 Grants _____ Loans _____
- 3 Indicate the total number of grants and/or loans provided to date (entire contract term):
 Grants _____ Loans 2
4. When assistance is provided in the form of loans, enter the terms of financing:
- | | Interest Rate (%) | Number of Months (#) | Loan Amounts (\$) |
|---------------------------------------|-------------------|----------------------|---------------------|
| a Amortized Loan: | _____ | _____ | _____ |
| b Deferred Payment/ Forgiveness Loan: | <u>3</u> | <u>360</u> | <u>\$143,105.00</u> |

DIRECT BENEFIT

IDIS cdbg 8

This page allows you to report on beneficiaries race/ethnicity and income levels for the fiscal year:

HOUSING ACTIVITIES

Race & Code	Owner		Renter	
	All	Hisp	All	Hisp
White (11):	2	0	0	0
Black/African American (12):	0	0	0	0
Asian (13):	0	0	0	0
American Indian/Alaskan Native (14):	0	0	0	0
Native Hawaiian/Other Pacific Isl (15):	0	0	0	0
Am Indian/Alaskan Native & White (16):	0	0	0	0
Asian & White (17):	0	0	0	0
Black/African Am & White (18):	0	0	0	0
Am. Indian/Alaskan & Bk/Afrn (19):	0	0	0	0
Other Multi-Racial (20):	0	0	0	0
TOTALS	2	0	0	0

Number of Female Head of Households 2

INCOME LEVELS

IDIS cdbg 13

Number of households benefiting based on Income:

	Owner	Renter	Total all years
Extremely Low (<30%)	1	0	1
Low (31%-50%)	0	0	0
Moderate (51%-80%)	1	0	1
Non-Low/Moderate Income (+80%)	0	0	0
Totals	2	0	2

HOUSING - PUBLIC SERVICE

IDIS cdbg 17A

Indicate the number of persons/households assisted, according to the following:

- 1 a Total being served for the program year _____
 b Now have new access to this type of service or benefit: _____
 c Now have improved access to this type of service or benefit: _____
 d. Now receive a service or benefit that is no longer substandard: _____

Direct Financial Assistance to Homebuyers

- 1. Enter the total number of homebuyer households: 2
- 2. Of the total homebuyers assisted, specify the following:
 - a. Number of first-time homebuyers: 2
 - b. Of those first-time homebuyers, specify the number receiving housing counseling: _____
- 3. The number of homebuyers receiving down payment assistance/closing costs: 2

IDIS cdbg 25

Grantee Performance Report

Report Period

Standard Agreement

Appendix A - One for One Replacement

1/07/09-
6/30/11

08-STBG-5084

Replacement Housing

If multiple locations please duplicate and make additional forms as necessary
Indicate the address of the units to be demolished-converted:

IDIS cdbg 16

Demolished/Converted
Address

Indicate the number and type of bedroom units

- 0/1 Zero or One bedroom unit _____
- Two Bedroom Units _____
- Three Bedroom Units _____
- Four Bedroom Units _____
- 5+ Five or more Bedroom Units _____

Grant or Loan Agreement Executed Date:

Demolition or Conversion Agreement Date:

Replacement
Address

Number of bedroom units

- 0/1 Zero or One bedroom unit _____
- Two Bedroom Units _____
- Three Bedroom Units _____
- Four Bedroom Units _____
- 5+ Five or more Bedroom Units _____

Date units will be available:

Date of any exception agreement:

Grantee Performance Report

Report Period
1/07/09-
6/30/11

Standard Agreement
08-STBG-5084

Appendix B - Displacement

IDIS cdbg 15

Indicate the census tract of origin 35
Indicate the City Taft

Race & Code	Displaced		Remain		Relocated	
	All	Hisp	All	Hisp	All	Hisp
White (11):	0	0	0	0	0	0
Black/African American (12):	0	0	0	0	0	0
Asian (13):	0	0	0	0	0	0
American Indian/Alaskan Native (14):	0	0	0	0	0	0
Nat Hawaiian/Oth Pacific Isl (15):	0	0	0	0	0	0
Am. Indian/Alaskan Nat & White (16):	0	0	0	0	0	0
Asian & White (17):	0	0	0	0	0	0
Black/African Am & White (18):	0	0	0	0	0	0
Am Indian/Alskn & Blck/Afrcn (19):	0	0	0	0	0	0
Other Multi-Racial (20):	0	0	0	0	0	0

Indicate the census tract of those relocated _____
Indicate the City _____

Race & Code	Displaced		Remain		Relocated	
	All	Hisp	All	Hisp	All	Hisp
White (11):	0	0	0	0	0	0
Black/African American (12):	0	0	0	0	0	0
Asian (13):	0	0	0	0	0	0
American Indian/Alaskan Native (14):	0	0	0	0	0	0
Nat Hawaiian/Oth Pacific Isl (15):	0	0	0	0	0	0
Am Indian/Alaskan Nat & White (16):	0	0	0	0	0	0
Asian & White (17):	0	0	0	0	0	0
Black/African Am & White (18):	0	0	0	0	0	0
Am Indian/Alskn & Blck/Afrcn (19):	0	0	0	0	0	0
Other Multi-Racial (20):	0	0	0	0	0	0

If there is more than one census track, indicate the additional census tract and race distribution of those relocated. _____
Indicate the City _____

1. Presumed Benefit

IDIS User Guide 8-73

If the activity is funded under a National Objective Code of Low and Moderate Income Clientele, indicate the number of beneficiaries that fall into one or more of the following categories. Use the following income levels when reporting on the beneficiaries race and income on other pages of the GPR.

Number of:

- | | |
|---|--|
| <input type="checkbox"/> Abused Children | Extreme Low Income |
| <input type="checkbox"/> Battered Spouses | Low Income |
| <input type="checkbox"/> Severely Disabled Adults (Per Census Definition) | Low Income |
| <input type="checkbox"/> Illiterate Adults | Low Income |
| <input type="checkbox"/> Persons with Aids | Low Income |
| <input type="checkbox"/> Homeless Persons | Extreme Low Income |
| <input type="checkbox"/> Migrant Farm workers | Low Income |
| <input type="checkbox"/> Elderly Persons | Use Moderate Income if at a center with services,
if not center based, use Low Income |

2. Nature and Location

IDIS cdbg 10

Provide a narrative description of how the nature/location of this activity benefits low and moderate persons:

Grantee Performance Report

Report Period
1/07/09-
6/30/11

Standard Agreement
08-STBG-5084

Appendix D - Sub-recipient Agreement

ORGANIZATION CARRYING OUT ACTIVITY

IDIS cdbg 3

Indicate if the activity will be carried out by one of the following:

- Grantee employees
- Contractors
- Grantee employees & contractors
- By others under a Sub-recipient Agreement

If you are using a Sub-recipient Agreement indicate the name of the Organization:

Activity is being carried out by:

- A 105 (a) (15) entity as defined under the Housing and Development Act
- Another unit of local government
- Another public agency

IDIS cdbg 4

Indicate all that applies to this organization:

- Non-profit organization
- For-profit entity
- A faith-based organization
- An institution of higher education

Code Section 105(a) (15) is from the Housing and Development Act and provides the provision of assistance to neighborhood-based nonprofit organizations, local development corporations, and nonprofit organizations serving the development needs of communities in non-entitlement areas to carry out neighborhood revitalization, community economic development or energy conservation projects

Grantee Performance Report

Report Period

Standard Agreement

Appendix E - Slum & Blight Area

1/07/09-
6/30/11

08-STBG-5084

IDIS cdbg 12

Provide a description of the boundaries of the designated area
(Not the census tract/block data required for LMA)

Boundaries:

Percent of Deteriorated Buildings/Qualified Properties: _____ %

Public Improvement/Type Condition:

Provide a brief description identifying each type of improvement / type of condition

Slum/Blight Designation Year _____

Grantee Performance Report

Housing Rehabilitation

Report Period
1/07/09-
6/30/11

Standard Agreement
08-STBG-5084

This section applies to activities with a National Objective of Low and Moderate Housing (LMH) and Slums and Blight Area (SBA) or Slum and Blight Spot (SBS) or Urgent Need (URG) for the following. Check off what activity you are reporting. If more than one activity is being reported on this page you will need to create a duplicate sheet

- Rehabilitation - Single Unit Residential (Matrix 14A)
- Rehabilitation - Multi - Unit Residential (Matrix 14B)
- Public Housing Modernization (Matrix 14C)
- Energy Efficiency Improvements (Matrix 14F)
- Rehabilitation - Publicly-Owner Residential Buildings (Matrix 14D)
- Acquisition for Rehabilitation (Matrix 14G)
- Lead Based Paint, Hazards Test Abatement (14I)
- Residential Historic Preservation (16A)

Program Description

IDIS cdbg 6

Check all statements that are applicable to this activity. This activity will include:

- a. One-for-One Replacement (Reconstruction) complete Appendix A.
- b. Public improvement activity for which a Special Assessment will be levied
- c. Displacement of household, business, farms, nonprofits, complete Appendix B.
- d. Creating a new Revolving Fund/Revolving Loan Account (RLA)
- e. The designation of an economic development "Favored activity"
- f. The funding of Colonia(s)
- g. Brownfield Activity Indicate the number of remediated acres: _____
- h. Historic Preservation Area
- i. Presidential Declared Disaster
- j. Multi-Unit Housing (2+ Units/structure)
- k. Rental Housing
- l. Limited Clientele by Nature/Location or Presumed Benefit, complete Appendix C
- m. A Subrecipient Agreement for this activity, complete Appendix D
- n. The designation of Slum and Blight, complete Appendix E

Section 3

Economic Opportunities for Low & Very Low Income

- Check box if the grant award is over \$200,000 in CDBG funds
- Check box if you have a construction contract or subcontract greater than \$100 000

If both boxes are checked you are required to comply with Section 3 reporting requirements pursuant to HUD (24 CFR 135). Attach a Section 3 report and submit the report with this GPR.

Minority Contractor Information

Provide the total dollar amount of this activity that will be directed towards

- Firms owned wholly or in substantial part by:
- Minority group members _____ Value of Contract _____
- Women _____
- Other (Specify) _____

TYPE OF ASSISTANCE

IDIS cdbg 5

1. What type of financing was provided to the beneficiaries: Grants Loans
 No loans or grants
2. Indicate the number of grants and/or loans provided this Report Period:
 Grants _____ Loans _____
3. Indicate the total number of grants and/or loans provided to date (entire contract term):
 Grants 2 Loans 3
4. When assistance is provided in the form of loans enter the terms of financing:
- | | Interest Rate (%) | Number of Months (#) | Loan Amounts (\$) |
|--|-------------------|----------------------|---------------------|
| a Amortized Loan: | <u>3</u> | <u>360</u> | <u>\$209,000.00</u> |
| b Deferred Payment/
Forgiveness Loan: | <u>3</u> | <u>360</u> | <u>\$49,134.00</u> |

DIRECT BENEFIT

IDIS cdbg 8

This page allows you to report on beneficiaries race/ethnicity and income levels for the fiscal year:

Race & Code	HOUSING ACTIVITIES			
	Owner		Renter	
	All	Hisp	All	Hisp
White (11):	1	0	4	0
Black/African American (12):	0	0	0	0
Asian (13):	0	0	0	0
American Indian/Alaskan Native (14):	0	0	0	0
Native Hawaiian/Other Pacific Isl. (15):	0	0	0	0
Am Indian/Alaskan Native & White (16):	0	0	0	0
Asian & White (17):	0	0	0	0
Black/African Am & White (18):	0	0	0	0
Am Indian/Alaskan & Bk/Afrn (19):	0	0	0	0
Other Multi-Racial (20):	0	0	0	0
TOTALS	1	0	4	0

Number of Female Head of Households 1

INCOME LEVELS

IDIS cdbg 13

Number of households benefiting based on Income:

	Owner	Renter	Total all years
Extremely Low (<30%)	0	4	4
Low (31%-50%)	1	0	1
Moderate (51%-80%)	0	0	0
Non-Low/Moderate Income (+80%)	0	0	0
Totals	1	4	5

REHABILITATION OF UNITS

IDIS cdbg 9

1. Indicate if the rehabilitation was offering a program with these specific services:
 (May apply for activities with an national objective LMH with Matrix Code 14a, 14b, 14c, 14d, 14f, 14g or 16a)
- a. Installing security devices
 - b. Installing smoke detectors
 - c. Performing emergency housing repairs
 - d. Providing supplies and equipment for painting houses
 - e. Operating a tool lending library

REHABILITATION OF THE OWNER UNITS

IDIS cdbg 24

1. Enter the total number of owner units rehabilitated: 1
2. Of the total number of owner-occupied units rehabilitated, specify the number of:
- a. Units occupied by elderly: _____
 - b. Units brought from substandard to standard (Meeting HQS or local code): 1
 - c. Units qualified as Energy Star: _____
 - d. Units made accessible: _____
 - e. Units in compliance with lead safety rules (24 CFR Part 35): 1

If this activity includes multi-unit housing with (2+ units) complete the rest of the following questions:

MULTI-UNIT HOUSING

IDIS cdbg 14

THIS REPORTING PERIOD	Total	Occupied	Occupied Low/Mod
Number of Units at Start:	<u>2</u>	<u>0</u>	<u>2</u>
Number of Units Expected at Completion:	<u>0</u>	<u>0</u>	<u>0</u>
FOR TOTAL GRANT TERM	Total	Occupied	Occupied Low/Mod
Number of Units Completed:	<u>2</u>	<u>0</u>	<u>2</u>

(Complete the following questions if the activity includes the Rehabilitation of Rental Units)

REHABILITATION OF RENTAL UNITS

IDIS cdbg 20 & 21

1. What is the total number of rental units: 2
2. Of the total rental units, what number are:
- a. Affordable units: _____
 - b. Section 504 accessible units: _____
 - c. Changed from a substandard to a standard condition, (Meeting HQS or local code requirements): 2
3. What number of units qualified as Energy Star: _____
4. What number of units are in compliance with lead safety rules (24 CFR Part 35): 2
5. What number of units were created through conversion of a non-residential to residential building: _____
6. Of the number of rehabilitated rental units designated affordable, specify:
- a. Number of units occupied by elderly: _____
 - b. The number of years there will be affordability restrictions: 20 years
 - c. Units subsidized with project-based rental assistance by another federal, State or local program: _____
7. What number of affordable units were designated for persons with HIV/AIDS including units receiving assistance for operations: _____
- a. Of those, what number are for chronically homeless: _____
8. What number of affordable units are permanent housing units for homeless persons and families, including units receiving assistance for operations: _____
- a. Of those, the number for the chronically homeless: _____

Grantee Performance Report

Report Period
1/07/09-
6/30/11

Standard Agreement
08-STBG-5084

Appendix A - One for One Replacement

Replacement Housing

If multiple locations please duplicate and make additional forms as necessary
Indicate the address of the units to be demolished-converted:

IDIS cdbg 16

Demolished/Converted 1
Address 725 San Emidio St. Taft Ca 93268

Indicate the number and type of bedroom units

0/1 Zero or One bedroom unit _____
Two Bedroom Units _____
Three Bedroom Units 1
Four Bedroom Units _____
5+ Five or more Bedroom Units _____

Grant or Loan Agreement Executed Date:
8/10/2010

Demolition or Conversion Agreement Date:
8/10/2010

Replacement 1
Address 725 San Emidio Street., Taft Ca. 93268

Number of bedroom units

0/1 Zero or One bedroom unit _____
Two Bedroom Units _____
Three Bedroom Units 1
Four Bedroom Units _____
5+ Five or more Bedroom Units _____

Date units will be available:
6/1/2011

Date of any exception agreement:

Grantee Performance Report

Report Period
1/07/09-
6/30/11

Standard Agreement
08-STBG-5084

Appendix B - Displacement

IDIS cdbg 15

Indicate the census tract of origin 35
Indicate the City Taft

Race & Code	Displaced		Remain		Relocated	
	All	Hisp	All	Hisp	All	Hisp
White (11):	0	0	0	0	0	0
Black/African American (12):	0	0	0	0	0	0
Asian (13):	0	0	0	0	0	0
American Indian/Alaskan Native (14):	0	0	0	0	0	0
Nat Hawaiian/Oth Pacific Isl (15):	0	0	0	0	0	0
Am Indian/Alaskan Nat &White (16):	0	0	0	0	0	0
Asian & White (17):	0	0	0	0	0	0
Black/African Am & White (18):	0	0	0	0	0	0
Am Indian/Alskn & Blck/Afrcn (19):	0	0	0	0	0	0
Other Multi-Racial (20):	0	0	0	0	0	0

Indicate the census tract of those relocated _____
Indicate the City _____

Race & Code	Displaced		Remain		Relocated	
	All	Hisp	All	Hisp	All	Hisp
White (11):	0	0	0	0	0	0
Black/African American (12):	0	0	0	0	0	0
Asian (13):	0	0	0	0	0	0
American Indian/Alaskan Native (14):	0	0	0	0	0	0
Nat Hawaiian/Oth Pacific Isl (15):	0	0	0	0	0	0
Am Indian/Alaskan Nat &White (16):	0	0	0	0	0	0
Asian & White (17):	0	0	0	0	0	0
Black/African Am & White (18):	0	0	0	0	0	0
Am Indian/Alskn & Blck/Afrcn (19):	0	0	0	0	0	0
Other Multi-Racial (20):	0	0	0	0	0	0

If there is more than one census track, indicate the additional census tract
and race distribution of those relocated _____
Indicate the City _____

1 Presumed Benefit

IDIS User Guide 8-73

If the activity is funded under a National Objective Code of Low and Moderate Income Clientele, indicate the number of beneficiaries that fall into one or more of the following categories. Use the following income levels when reporting on the beneficiaries race and income on other pages of the GPR

Number of:

- | | |
|---|---|
| <input type="checkbox"/> Abused Children | Extreme Low Income |
| <input type="checkbox"/> Battered Spouses | Low Income |
| <input type="checkbox"/> Severely Disabled Adults (Per Census Definition) | Low Income |
| <input type="checkbox"/> Illiterate Adults | Low Income |
| <input checked="" type="checkbox"/> Persons with Aids | Low Income |
| <input type="checkbox"/> Homeless Persons | Extreme Low Income |
| <input type="checkbox"/> Migrant Farm workers | Low Income |
| <input type="checkbox"/> Elderly Persons | Use Moderate Income if at a center with services
if not center based, use Low Income |

2. Nature and Location

IDIS cdbg 10

Provide a narrative description of how the nature/location of this activity benefits low and moderate persons:

Four individual independently with development disability live in the multi-unit residential.

Grantee Performance Report

Report Period
1/07/09-
6/30/11

Standard Agreement
08-STBG-5084

Appendix D - Sub-recipient Agreement

ORGANIZATION CARRYING OUT ACTIVITY

IDIS cdbg 3

Indicate if the activity will be carried out by one of the following:

- Grantee employees
- Contractors
- Grantee employees & contractors
- By others under a Sub-recipient Agreement

If you are using a Sub-recipient Agreement, indicate the name of the Organization:

Activity is being carried out by:

- A 105 (a) (15) entity as defined under the Housing and Development Act
- Another unit of local government
- Another public agency

IDIS cdbg 4

Indicate all that applies to this organization:

- Non-profit organization
- For-profit entity
- A faith-based organization
- An institution of higher education

Code Section 105(a) (15) is from the Housing and Development Act and provides the provision of assistance to neighborhood-based nonprofit organizations, local development corporations, and nonprofit organizations serving the development needs of communities in non-entitlement areas to carry out neighborhood revitalization, community economic development or energy conservation projects

Grantee Performance Report

Appendix E - Slum & Blight Area

Report Period
1/07/09-
6/30/11

Standard Agreement
08-STBG-5084

IDIS cdbg 12

Provide a description of the boundaries of the designated area
(Not the census tract/block data required for LMA)

Boundaries:

Percent of Deteriorated Buildings/Qualified Properties: _____ %

Public Improvement/Type Condition:

Provide a brief description identifying each type of improvement / type of condition

Slum/Blight Designation Year _____

CITY OF

TAFT

energized for the future

March 8 2013

*Members of City Council
City of Taft*

Reference Treasurer's Report for the Month of January, 2013

Dear Members of the City Council

The attached are Treasurer's Investment Fund Summary Report, Cash Receipts & Disbursements Summary Report, and other supporting documents of the report. The investment Fund Summary Report is presented at fair market value, as well as book value in accordance with Statement No 31 of the Governmental Accounting Standards Board (GASB), Accounting and Financial Reporting for Certain Investments. As defined, when the Treasurer's Pooled Cash Portfolio is an external pool and must report accordance with GASB 31 for fiscal years beginning after June 15, 1997. The reporting at fair market value is for compliance with GASB 31 and is not to be used for budgetary purposes, since actual fund values and interest allocated in the Investment Fund are on an accrued accounting basis according to Generally Accepted Accounting Principles.

The monthly earnings from the pooled unrestricted money investments in passbook/checking accounts, certificate of deposit, and investment in U.S. government securities for the month ended January 31, 2013, were \$2,065.17, and the restricted money investment monthly interest earnings were \$75.18. These earnings represented an average net annualized yield of 1.50% and .70%, respectively. For reference, a comparable statement of interest earnings on a quarterly basis for the year ending June 30, 2013 is shown at the bottom of the Summary of Receipts & Disbursements report. The investment program generates additional annual operating revenue for the City. Interest earnings are distributed quarterly to the participating funds in the City's Investment Fund

California Government Code Section 53646 (b)(2) requires a report of "compliance with the statement of investment policy, or manner in which the investment is not in compliance" At the time of purchase all investments were in compliance with State law and our investment policy.

California Government Code Section 53646 (b)(3) requires a "statement denoting the ability of the local agency to meet its pool's expenditure requirements for the next six

months . . .” To the best of my knowledge, the City’s investment fund has sufficient liquidity to meet its obligations for the next six month’s

It is recommended that you receive and file this information

Very truly yours

A handwritten signature in black ink, appearing to read "Ben Mangum". The signature is fluid and cursive, with a large initial "B" and "M".

*Ben Mangum
City Treasurer*

*Cc Craig Jones, City Manager
Teresa C. Binkley, Finance Director
Margie Quintero, Accountant*

EXHIBIT A

**CITY OF TAFT
TREASURER'S REPORT - CASH & INVESTMENT SUMMARY
AS OF JANUARY 31, 2013**

A/C #	POOLED DESIGNATED AND OPERATING CASH & INVESTMENTS:	BOOK VALUE	MARKET VALUE	PERCENT OF PORTFOLIO	MATURITY DATE	# OF DAYS TO MATURITY	YIELD TO MATURITY	
							360 DAYS EQUIVALENT	365 DAYS EQUIVALENT
9-100	Passbook / Checking Accounts WESTAMERICA BANK "NOW" Demand Deposits (365)	\$271,432.76	\$271,432.76	3.01%	NOW	1	0.05%	0.05%
	TOTAL	\$271,432.76	\$271,432.76					
9-101	Local Agency Investment Funds (A) State Pool Demand Deposits(365)	\$3,631,152.14	\$3,631,152.14	40.30%	NOW	1	0.32%	0.32%
	TOTAL	\$3,631,152.14	\$3,631,152.14					
9-103	Certificate of Deposit United Security Bank	\$252,656.23	\$252,656.23	2.80%	NOW	1	1.37%	1.39%
	TOTAL	\$252,656.23	\$252,656.23					
9-104	Investment-U.S. Government Securities US Bankcorp Piper Jaffray (\$2,500,000.00 Fire Dept Reserves)	\$3,000,000.00	\$3,023,397.22	33.30%	SEE EXHIBIT E	1	1.97%	2.00%
	TOTAL	\$3,000,000.00	\$3,023,397.22					
9-113	Multi-Bank Securities Inc	\$300,135.89	\$301,091.00	3.33%	SEE EXHIBIT G	1	1.87%	1.90%
	TOTAL	\$300,135.89	\$301,091.00					
9-114	Morgan Stanley Securities	\$601,640.51	\$604,752.68	6.68%	SEE EXHIBIT I	1	1.23%	1.24%
	TOTAL	\$601,640.51	\$604,752.68					
9-115	UBS Financial Services Inc	\$502,817.24	\$505,192.24	5.58%	SEE EXHIBIT K	1	1.00%	1.94%
	TOTAL	\$502,817.24	\$505,192.24					
9-116	Morgan Stanley Securities	\$200,311.70	\$204,881.70	2.22%	SEE EXHIBIT M	1	2.00%	2.00%
	TOTAL	\$200,311.70	\$204,881.70					
9-117	Mutual Securities	\$250,000.00	\$258,419.62	2.77%	SEE EXHIBIT O	1	2.00%	2.00%
	TOTAL	\$250,000.00	\$258,419.62					
	OPERATING CASH & INVESTMENTS:	\$9,010,146.47	\$9,052,975.59	100.00%				
	RESTRICTED CASH & INVESTMENTS							
53-100	Restricted cash - Inmate Welfare Fund	\$0.12	\$0.12	0.00%	NOW	1	0.00%	0.00%
54-100	Restricted cash - Inmate Trust Fund	\$8,808.37	\$8,808.37	0.26%	NOW	1	0.10%	0.10%
64-101	Restricted 97 CCF Lease Rev Bond Investments US Bank Security of U.S. Government (365)	\$2,477,797.74	\$2,477,797.74	73.44%	01/01/17		0.00%	0.00%
65-102	Restricted TCDA Successor Agency Rev Bond Inves WestAmerica Bank	\$3,734.58	\$3,734.58	0.11%	01/01/17		0.01%	0.01%
66-101	Restricted TCDA/Low Mod Rev Bond Investments WestAmerica Bank	\$512,515.26	\$512,515.26	15.19%	01/01/17		0.03%	0.03%
67-101	Restricted 98 Rev Refunding Bond Investments US Bank Security of U.S. Government (365)	\$369,734.12	\$370,865.73	10.99%	01/07/28		1.01%	1.02%
	TOTAL RESTRICTED CASH & INVESTMENTS:	\$3,372,590.19	\$3,373,721.80	100.00%				
	GRAND TOTAL CASH & INVESTMENTS	\$12,382,736.66	\$12,426,697.39					

This report is presented pursuant to the City of Taft's Investment Policy which was revised by the Taft City Council at its regularly scheduled meeting of August 15, 2000. There are sufficient funds to meet the next 6 months' obligations.

(A) As allowed by California Government Code Section 53646(e), see attached most recent copies of the statements from LAIF and Great Western Financial Securities in lieu of the information required by section 53646(b)(1).

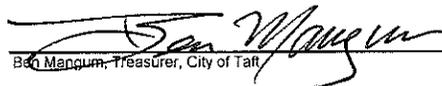

 Ben Mangum, Treasurer, City of Taft

EXHIBIT B

**CITY OF TAFT
Treasurer's Report - Summary of Receipts & Disbursements
For the month ended JANUARY 31, 2013**

	BALANCE AS OF 12/31/12	RECEIPTS	DISBURSEMENTS	ACCRUED INTEREST	TRANSFER IN	TRANSFER (OUT)	BALANCE AS OF 01/31/13
POOLED DESIGNATED AND OPERATING CASH & INVESTMENTS:							
PASSBOOK/CHECKING ACCOUNT-WA	\$954,282.38	\$1,151,426.28	(\$1,634,275.90)	\$0.00	\$300,000.00	(\$500,000.00)	\$271,432.76
CERTIFICATE OF DEPOSIT/UNITED SECURITY BANK	\$252,425.81	\$0.00	\$0.00	\$230.42	\$0.00	\$0.00	\$252,656.23
LOCAL AGENCY INVESTMENT FUND	\$3,428,180.45	\$2,991.69	\$0.00	\$0.00	\$500,000.00	(\$300,000.00)	\$3,631,152.14
INVESTMENT-U.S. GOVERNMENT SECURITIES (\$2,500,000.00 Fire Dept Reserves)	\$3,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000,000.00
MULTI-BANK SECURITIES INC	\$300,000.00	\$0.00	\$0.00	\$135.89	\$0.00	\$0.00	\$300,135.89
CERTIFICATE OF DEPOSIT/MORGAN STANLEY	\$601,062.01	\$0.00	\$0.00	\$578.50	\$0.00	\$0.00	\$601,640.51
CERTIFICATE OF DEPOSIT/UBS FINANCIAL SERVICES INC	\$502,324.64	\$0.00	\$0.00	\$492.60	\$0.00	\$0.00	\$502,817.24
CERTIFICATE OF DEPOSIT/MORGAN STANLEY SMITH BAR	\$200,311.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,311.70
CERTIFICATE OF DEPOSIT/MUTUAL SECURITIES	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00
TOTAL POOLED DESIGNATED AND OPERATING CASH & INVESTMENTS:	\$9,488,566.99	\$1,154,417.97	(\$1,634,275.90)		\$800,000.00	(\$800,000.00)	\$9,010,146.47
RESTRICTED CASH & INVESTMENTS							
INMATE WELFARE FUND	\$0.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.12
INMATE TRUST FUND	\$8,807.62	\$0.75	\$0.00	\$0.00	\$0.00	\$0.00	\$8,808.37
WESTAMERICA BANK-TCDA/SUCCESSOR AGENCY	\$0.00	\$3,734.58	\$0.00	\$0.00	\$0.00	\$0.00	\$3,734.58
WESTAMERICA BANK-TCDA/LOW MOD HOUSING FUND	\$0.00	\$512,515.26	\$0.00	\$0.00	\$0.00	\$0.00	\$512,515.26
98 REV REFUNDING BOND - US BANK	\$623,101.04	\$367,373.09	(\$617,300.00)	(\$3,440.01)	\$0.00	\$0.00	\$369,734.12
97 C C F LEASE REV BOND - US BANK	\$3,965,112.32	\$156,962.92	(\$1,644,277.50)	\$0.00	\$0.00	\$0.00	\$2,477,797.74
TOTAL RESTRICTED CASH & INVESTMENTS:	\$4,597,021.10	\$1,040,586.60	(\$2,281,577.50)	(\$3,440.01)	\$0.00	\$0.00	\$3,372,580.19
GRAND TOTAL CASH & INVESTMENTS	\$14,085,588.09	\$2,195,004.57	(\$3,895,853.40)	(\$3,440.01)	\$800,000.00	(\$800,000.00)	\$12,382,736.66

INTEREST EARNED DURING THE CURRENT MONTH ENDED JANUARY 31 2013 ARE AS FOLLOWS:

	MONTHLY	QUARTERLY	SEMI-ANNUAL	TOTAL
POOLED CASH & INVESTMENTS - WITH - WA	\$14.37			\$14.37
POOLED CASH & INVESTMENTS - WITH - US BANK	\$230.42		\$0.00	\$230.42
POOLED CASH & INVESTMENTS-WITH-MULTI-BANK SEC	\$135.89			\$135.89
POOLED CASH & INVESTMENTS - WITH - L.A.I.F.	\$0.00	\$0.00		\$0.00
POOLED CASH & INVESTMENTS-WITH-MORGAN STANLEY	\$0.00			\$0.00
POOLED CASH & INVESTMENTS-WITH-MORGAN STANLEY	\$578.50			\$578.50
POOLED CASH & INVESTMENTS-WITH-UBS FINANCIAL SEI	\$492.60			\$492.60
POOLED CASH & INVESTMENTS-MUTUAL SECURITIES	\$0.00			\$0.00
RESTRICTED CASH & INVESTMENTS	\$6.74			\$6.74
TOTAL	\$1,458.52	\$0.00	\$0.00	\$1,458.52

QUARTERLY INTEREST EARNING ARE AS FOLLOWS:

	QTR ENDING SEP 30 2012	QTR ENDING DEC 31 2012	QTR ENDING MARCH 31 2013	QTR. ENDING JUNE 30 2013	FISCAL YEAR TO DATE
POOLED CASH & INVESTMENTS - WITH - WA	\$23.19	\$49.73	\$14.37	\$0.00	\$87.29
POOLED CASH & INVESTMENTS - WITH - RAYMOND JAME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
POOLED CASH & INVESTMENTS - WITH - US BANK	\$28,391.67	\$2,372.22	\$0.00	\$0.00	\$30,763.89
POOLED CASH & INVESTMENTS-WITH-MULTI BANK SEC	\$844.39	\$275.35	\$135.89	\$0.00	\$1,255.63
POOLED CASH & INVESTMENTS - WITH - L.A.I.F.	\$4,191.79	\$2,991.94	\$0.00	\$0.00	\$7,183.73
POOLED CASH & INVESTMENTS - WITH - UNITED SECURTI	\$680.70	\$675.16	\$230.42	\$0.00	\$1,586.28
POOLED CASH & INVESTMENTS - WITH - MORAN STANLEY	\$0.00	\$0.72	\$0.00	\$0.00	\$0.72
POOLED CASH & INVESTMENTS - WITH - MS	\$1,621.54	\$1,649.24	\$578.50	\$0.00	\$3,849.28
POOLED CASH & INVESTMENTS - WITH - UBS	(\$774.27)	\$1,343.73	\$492.60	\$0.00	\$1,062.06
POOLED CASH & INVESTMENTS - WITH - MUTUAL SECURI	\$0.00	\$2,506.85	\$0.00	\$0.00	\$2,506.85
RESTRICTED CASH & INVESTMENTS	\$964.32	\$116.26	\$6.74	\$0.00	\$1,087.32
TOTAL	\$35,943.33	\$11,981.20	\$1,458.52	\$0.00	\$49,383.05

EXHIBIT C

**CITY OF TAFT
TREASURER'S REPORT - CASH & INVESTMENT SUMMARY
POOLED DESIGNATED, OPERATING CASH, & INVESTMENTS
AS OF JANUARY 31, 2013**

<u>A/C #</u>	<u>POOLED DESIGNATED AND OPERATING CASH & INVESTMENTS:</u>	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>
9-100	Passbook / Checking Accounts WESTAMERICA BANK "NOW" Demand Deposits (365)	\$271,432.76	\$271,432.76
	TOTAL	<u>\$271,432.76</u>	<u>\$271,432.76</u>
9-101	Local Agency Investment Funds (A) State Pool Demand Deposits(365)	\$3,631,152.14	\$3,631,152.14
	TOTAL	<u>\$3,631,152.14</u>	<u>\$3,631,152.14</u>
9-103	Certificate of Deposit UNITED SECURITY BANK	\$252,656.23	\$252,656.23
	TOTAL	<u>\$252,656.23</u>	<u>\$252,656.23</u>
9-104	Investment-U.S. Government Securities US Bankcorp Piper Jaffray (\$ 2,500,000.00 Fire Dept Reserves)	\$3,000,000.00	\$3,023,397.22
	TOTAL	<u>\$3,000,000.00</u>	<u>\$3,023,397.22</u>
9-113	Certificate of Deposit MULTI-BANK SECURITIES	\$300,135.89	\$301,091.00
	TOTAL	<u>\$300,135.89</u>	<u>\$301,091.00</u>
9-114	Certificate of Deposit MORGAN STANLEY	\$601,640.51	\$604,752.68
	TOTAL	<u>\$601,640.51</u>	<u>\$604,752.68</u>
9-115	BOND SECURITY UBS FINANCIAL SERVICES INC	\$502,817.24	\$505,192.24
	TOTAL	<u>\$502,817.24</u>	<u>\$505,192.24</u>
9-116	Certificate of Deposit MORGAN STANLEY SMITH BARNEY	\$200,311.70	\$204,881.70
	TOTAL	<u>\$200,311.70</u>	<u>\$204,881.70</u>
9-117	Certificate of Deposit MUTUAL SECURITIES	\$250,000.00	\$258,419.62
	TOTAL	<u>\$250,000.00</u>	<u>\$258,419.62</u>
	TOTAL POOLED DESIGNATED AND OPERATING CASH & INVESTMENTS:	<u>\$9,010,146.47</u>	<u>\$9,052,975.59</u>

SUMMARY OF CASH & INVESTMENT BALANCES BY FUNDS

GENERAL FUND	\$1,286,265.69
SPECIAL REVENUE FUND	\$418,811.98
COMMUNITY CORRECTIONAL FACILITY	(\$882,207.61)
SEWER FUND	\$1,892,338.85
REFUSE FUND	\$1,077,406.52
TRANSIT FUND	(\$1,335,112.27)
FEDERAL WWTP	\$2,938,161.37
TAFT COMMUNITY DEVELOPMENT AGENCY	\$244,375.71
WASTEWATER TREATMENT PLANT	\$3,368,314.72
UNALLOCATED INTEREST INCOME	\$1,791.51

**PRINT FORMAT: P TOTAL POOLED DESIGNATED AND
OPERATING CASH & INVESTMENTS: \$9,010,146.47**

Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001
 CITY OF TAFT

www.treasurer.ca.gov/pmia-laif
 February 21, 2013

DIRECTOR OF FINANCE
 209 EAST KERN STREET
 TAFT, CA 93268

PMIA Average Monthly Yields

Account Number:
 98-15-912

Iran Type Definitions

January 2013 Statement

Effective Date	Transaction Date	Iran Type	Confirm Number	Authorized Caller	Amount
1/3/2013	1/3/2013	RD	1383210	TERESA BINKLEY	500 000 00
1/15/2013	1/14/2013	QRD	1384531	SYSTEM	2 991 69
1/28/2013	1/28/2013	RW	1387579	TERESA BINKLEY	-300 000 00

Account Summary

Total Deposit:	502 991 69	Beginning Balance:	3 428 160 45
Total Withdrawal:	-300 000 00	Ending Balance:	3 631 152 14

EXHIBIT E

**CITY OF TAFT
INVESTMENT IN US GOVERNMENT SECURITIES
BALANCES AS OF 1/31/13**

INVESTMENT DESCRIPTION	COST AT PAR	ACCRUED INTEREST	TOTAL COSTS COST @ PAR+ ACCRUED INT.	MARKET VALUE	RATE OF RETURNS	ANNUAL INCOME	INTEREST PAYMENT DATES
FEDERAL FARM CREDIT BANK PURCHASED: 3/1/12 DUE: 3/01/17 FIRST COUPON: 3/1/12/ CALL: 3/1/17	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ 1,001,050.00	1.250%	\$12,600.00	March, 29 September, 29
FEDL HOME LOAN BANK BONDS PURCHASED: 2/27/08/ DUE: 2/27/13 FIRST COUPON: 2/27/08/ CALL: 8/27/13	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ 1,002,790.00	4.000%	\$40,000.00	February, 25 August, 25
FEDL HOME LOAN BANK BONDS PURCHASED: 11/8/12/ DUE: 5/08/17 FIRST COUPON: 5/08/14/12/ CALL: 2/8/13	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ 995,490.00	0.740%	\$7,400.00	May 8 November 8
CASH BALANCE	\$ -	\$ -	\$ -	\$ -			
INCOME BALANCE	\$ -	\$ -	\$ -	\$ -			
ACCRUED INTEREST BALANCE	\$ -	\$ 24,067.22	\$ 24,067.22	\$ 24,067.22			
TOTAL INVESTMENTS	\$ 3,000,000.00	\$ 24,067.22	\$ 3,024,067.22	\$ 3,023,397.22	2.000%	\$60,000.00	

TOTAL ANNUAL INTEREST INCOME FROM THESE INVESTMENTS: \$60,000.00

GUIDES FOR
THE JOURNEY

Piper Jaffray

STATEMENT OF ACCOUNT

Customer Account Number: 401-00653-KMD

Statement Period: January 01, 2013 to January 31, 2013

CURR: U.S. DOLLARS

PAGE 1 of 3

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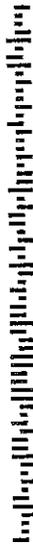
CITY OF TAFT

Registered Representative:

UME-UKEJE DICTOR

877-337-4737

Piper Jaffray & Co.
800 Nicollet Mall, Suite 800
Minneapolis, MN 55402-7020



00005752 01 FP 0.433 01 TR 00016 PJBPD001 000000
CITY OF TAFT
ATTN TERESA STATLER
FINANCE DIRECTOR
209 E KERN STREET
TAFT CA 93268



Account Value

Value as of January 31, 2013

\$3,023,397.22

Customer Notice

Reduce your mail! If you have multiple accounts at Piper Jaffray, you can request that your statements are mailed in one envelope. Also, clients whose accounts are carried solely for the purpose of execution on a DVP/RVP basis may opt out of receiving monthly statements. Contact your Registered Representative to discuss suppression and householding options for your account statements.

Customer Account Number: 401-00653-KMD

Statement Period: January 01, 2013 to January 31, 2013

CURR: U.S. DOLLARS

ACCOUNT VALUE SUMMARY

Description	As of 12/31/12	This Period
U.S. Agency Securities	\$3,007,830.00	\$2,999,330.00
Subtotal	\$3,007,830.00	\$2,999,330.00
Accrued Interest Balance	19,067.22	24,067.22
TOTAL	\$3,026,897.22	\$3,023,397.22
NET CHANGE IN ACCOUNT VALUE		(\$3,500.00)

PORTFOLIO SUMMARY

Bond ratings are provided by Moody's and Standard & Poor's, respectively. For more information about bond ratings please contact your Registered Representative.

Note: The accrued interest displayed for certain fixed income securities is the interest accrued from the previous coupon payment date through the end of the statement period. While this accrued interest is reflected in your account value as Accrued Interest Balance or Short Accrued Int. Balance, the payment of the coupon interest is not guaranteed.

US AGENCY SECURITIES

Account Type	Quantity	Description	Bond Ratings	Current Price	Market Value	Estimated Annual Income	Estimated Current Yield
CASH	1,000,000	FEDERAL HOME LOAN BANK DATED DATE 02/27/08 DUE 02/27/2013 4.000% FA 27 CUSIP - 3133XPU51	MOODY: Aaa S&P: AA+	\$100.2790 ACCRU. INT	\$1,002,790.00 17,111.11	\$40,000.00	3.9900%
CASH	1,000,000	FEDERAL FARM CREDIT BANK DATED DATE 03/01/12 DUE 03/01/2017 1.260% MS 01 CUSIP - 3133EAF06	MOODY: Aaa S&P: AA+	100.1050 ACCRU. INT	1,001,050.00 5,250.00	12,600.00	1.2600%
CASH	1,000,000	FEDERAL HOME LOAN BANK DATED DATE 11/08/12 DUE 05/08/2017 .740% MN 08 CUSIP - 3133812G9	MOODY: S&P: AA+	99.5490 ACCRU. INT	995,490.00 1,706.11	7,400.00	0.7400%
MARKET VALUE OF US AGENCY SECURITIES						\$2,999,330.00	\$60,000.00

EXHIBIT G

**CITY OF TAFT
MULTI-BANK SECURITIES, INC CERTIFICATE OF DEPOSITS
BALANCES AS OF 1/31/13**

INVESTMENT DESCRIPTION	COST AT PAR	INTEREST EARNED	TOTAL COSTS COST @ PAR+ ACCRUED INT.	MARKET VALUE	RATE OF RETURNS	ANTICIPATED INCOME (ANNUALIZED)	INTEREST PAYMENT DATES
FIRSTBANK P R SANTURCE PURCHASED: 11/21/12/ DUE: 11/21/16 FIRST COUPON: 12/21/12/ CALL: 12/21/12	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,368.00	1.150%	\$1,150.00	Monthly
FIRSTBANK P R SANTURCE CTF DEP PURCHASED: 6/21/10/ DUE: 11/25/13 FIRST COUPON: 12/24/10/ CALL: 11/25/13	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,864.00	1.590%	\$1,600.00	Monthly
DISCOVER BK GREENWOOD DEL CTF PURCHASED: 5/09/12/ DUE: 5/11/15 FIRST COUPON: 11/09/12/ CALL: 5/11/15	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,510.00	1.050%	\$1,050.00	Semi Annual
MONEY MARKET FUND	\$ -	\$ 135.89	\$ 135.89	\$ 135.89			
UNSETTLED PURCHASES/SALES	\$ -	\$ -	\$ -	\$ -			
TOTAL INVESTMENTS	\$ 300,000.00	\$ 135.89	\$ 300,135.89	\$ 301,877.89	1.895%	\$3,800.00	

TOTAL ANNUAL INTEREST INCOME FROM THESE INVESTMENTS: \$3,800.00



MULTI-BANK SECURITIES, INC.[®]
 FINRA, SIPC, MSRB
 1000 Town Center, Suite 2300
 Southfield, MI 48075
 (800) 967-9045

Brokerage Account Statement

* 00195762 01 AT 0.384 01 TR 00831 X109PD15 000000

CITY OF TAFT
 209 EAST KERN ST
 TAFT CA 93268-3224



Your Account Executive:
 MICHAEL DEGEETER
 (800) 967-4507

Account Number: RMB-017534
 Statement Period: 01/01/2013 - 01/31/2013

Valuation at a Glance

Beginning Account Value	This Period
Dividends/Interest	\$301,091.00
Change in Account Value	135.89
Ending Account Value	651.00
Estimated Annual Income	\$3,800.00
	\$301,877.89

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CITY OF TAFT

Asset Allocation

	Last Period	This Period	% Allocation
Cash, Money Funds, and Bank Deposits	0.00	135.89	1%
Fixed Income	301,091.00	301,742.00	99%
Account Total	\$301,091.00	\$301,877.89	100%

Asset Allocation percentages are rounded to the nearest whole percentage.





MULTI-BANK SECURITIES, INC.[®]
 FINRA, SIPC, MSRB
 1000 Town Center, Suite 2300
 Southfield, MI 48075
 (800) 967-9045

Brokerage Account Statement

Statement Period: 01/01/2013 - 01/31/2013

Portfolio Holdings (continued)

Quantity	Description	Market Price	Market Value	Accrued Interest	Estimated Annual Income	Estimated Yield
Fixed Income (continued)						
Certificates of Deposit (continued)						
100,000.000	DISCOVER BK GREENWOOD DEL CTF DEP DTD 05/09/2012 ACT/365 1.050% 05/11/15 B/E DTD 05/09/12 Security Identifier: 254671ARI	100.5100	100,510.00	238.77	1,050.00	1.04%
100,000.000	FIRSTBANK P R SANTURCE CTF DEP ACT/365 1.150% 11/21/16 B/E DTD 11/21/12 1ST CPN DTE 12/21/12 Security Identifier: 337641P18	100.3680	100,368.00	31.51	1,150.00	1.14%
Total Certificates of Deposit: 300,000.000				\$300.96	\$3,800.00	
Total Fixed Income: 300,000.000				\$300.96	\$3,800.00	

Disclosures and Other Information

Pricing

Total Portfolio Holdings

The estimated annual income (EAI) and estimated current yield (ECY) figures are estimates and for informational purposes only. These figures are not considered to be a forecast or guarantee of future results. These figures are computed using information from providers believed to be reliable; however, no assurance can be made as to the accuracy. Since interest and dividend rates are subject to change at any time, and may be affected by current and future economic, political, and business conditions, they should not be relied on for making investment, trading, or tax decisions. These figures assume that the position quantities, interest and dividend rates, and prices remain constant. A capital gain or return of principal may be included in the figures for certain securities, thereby overstating them. Refer to www.pershing.com/business_continuity.html for specific details as to formulas used to calculate the figures. Accrued interest represents interest earned but not yet received.

The Estimated Price as of Date only appears when the price date does not equal the statement date and the price indicated is estimated since it is not reflective of a last trade price on a recognized exchange.

The dollar amount of Mutual Fund distributions, Money Market Fund dividend income, Bank Deposit interest income, or dividends for other securities shown on your Statement may have been reinvested. You will not receive confirmation of these reinvestments. Upon written request to your financial institution, information pertaining to these transactions, including the time of execution and the name of the person from whom your security was purchased. In dividend reinvestment transactions, Pershing acts as your agent and receives payment for order flow.

The market prices have been obtained from quotation services, which we believe to be reliable. Securities for which a price is not available are marked "N/A" and are omitted from the Total.

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MULTI-BANK SECURITIES, INC.®

FINRA, SIPC, MSRB
1000 Town Center, Suite 2300
Southfield, MI 48075
(800) 967-9045

Brokerage Account Statement

Statement Period: 01/01/2013 - 01/31/2013

Important Arbitration Disclosures and Important Arbitration Agreement

Important Arbitration Disclosures

- All parties to this agreement are giving up the right to sue each other in court, including the right to a trial by jury, except as provided by the rules of the arbitration forum in which a claim is filed.
- Arbitration awards are generally final and binding; a party's ability to have a court reverse or modify an arbitration award is very limited.
- The ability of the parties to obtain documents, witness statements and other discovery is generally more limited in arbitration than in court proceedings.
- The arbitrators do not have to explain the reason(s) for their award, unless, in an eligible case, a joint request for an explained decision has been submitted by all parties to the panel at least 20 days prior to the first scheduled hearing date.
- The panel of arbitrators will typically include a minority of arbitrators who were or are affiliated with the securities industry.
- The rules of some arbitration forums may impose time limits for bringing a claim in arbitration. In some cases, a claim that is ineligible for arbitration may be brought in court.
- The rules of the arbitration forum in which the claim is filed, and any amendments thereto, shall be incorporated into this agreement.

Important Arbitration Agreement

Any controversy between you and Pershing LLC shall be submitted to arbitration before the Financial Industry Regulatory Authority. No person shall bring a putative or certified class action to arbitration, nor seek to enforce any predispute arbitration agreement against any person who has initiated in court a putative class action, who is a member of a putative class who has not opted out of the class with respect to any claims encompassed by the putative class action until: (i) the class certification is denied; (ii) the class is decertified; or (iii) the client is excluded from the class by the court. Such forbearance to enforce an agreement to arbitrate shall not constitute a waiver of any rights under this agreement except to the extent stated herein. The laws of the State of New York govern.

Pershing's contact information is as follows: Pershing LLC; Legal Department; One Pershing Plaza, Jersey City, New Jersey 07399; (201) 413-3330.



**CITY OF TAFT
MORGAN STANLEY INVESTMENT IN CERTIFICATE OF DEPOSIT
BALANCES AS OF 1/31/13**

INVESTMENT DESCRIPTION	COST AT PAR	INTEREST EARNED	TOTAL COSTS COST @ PAR+ ACCRUED INT.	MARKET VALUE	RATE OF RETURNS	ANTICIPATED INCOME (ANNUALIZED)	INTEREST PAYMENT DATES
CIT BANK SALT LAKE CITY CD PURCHASED: 8/11/11/DUE: 2/17/15 FIRST COUPON: 2/17/12/ CALL: 2/17/15	\$ 34,000.00	\$ -	\$ 34,000.00	\$ 34,000.00	1.250%	\$425.00	FEB 17 AUG 17
BANCO BILBAO VIZCAYA ARGENTARIA, PUERTO RICO CD PURCHASED: 2/14/12/DUE: 8/14/12 FIRST COUPON: 8/14/12/ CALL: 8/14/14	\$ 240,000.00	\$ -	\$ 240,000.00	\$ 241,615.20	0.850%	\$2,040.00	FEB '14 AUG '14
LAKE CITY BANK WARSAW IN-FID PURCHASED: 7/27/10/DUE: 7/26/13 FIRST COUPON: 8/27/10/ CALL: 1/27/11	\$ 53,000.00	\$ -	\$ 53,000.00	\$ 53,180.73	1.750%	\$927.50	AUG 27 SEP 27
DISCOVER BK GREENWOOD DE CD PURCHASED: 4/27/11/DUE: 4/29/13 FIRST COUPON: 10/27/11/ CALL: 4/29/13	\$ 63,000.00	\$ -	\$ 63,000.00	\$ 63,075.60	0.900%	\$567.00	APR 27 OCT 27
GE CAP RET BK DRAPER UT CD PURCHASED: 7/6/12/DUE: 1/6/15 FIRST COUPON: 1/6/13/ CALL: 1/6/15	\$ 56,000.00	\$ -	\$ 56,000.00	\$ 56,227.36	1.100%	\$6,500.00	JAN 6 JUL 6
GOLDMAN SACHS CD NEW YORK CD PURCHASED: 11/9/12/DUE: 11/14/16 FIRST COUPON: 1/9/13/ CALL: 11/14/16	\$ 53,000.00	\$ -	\$ 53,000.00	\$ 53,199.28	1.350%	\$715.50	MAY 14 NOV 14
WORLD FINANCIAL NETWORK BANK WILMINGT PURCHASED: 9/21/11/DUE: 9/22/14 FIRST COUPON: 10/21/11/ CALL: 9/22/14	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,814.00	1.500%	\$1,500.00	OCT 2 NOV 2
MORGAN STANLEY BANK	\$ 1,032.13	\$ -	\$ 1,032.13	\$ 1,032.13	0.010%		
ACCRUED INTEREST	\$ -	\$ -	\$ 1,608.38	\$ 1,608.38			
TOTAL INVESTMENTS	\$ 600,032.13	\$ -	\$ 601,640.51	\$ 604,752.68	1.244%	\$12,675.00	

TOTAL ANNUAL INTEREST INCOME FROM THESE INVESTMENTS: \$12,675.00

EXHIBIT I



Morgan Stanley

CLIENT STATEMENT | For the Period January 1-31, 2013

#BWNJGWM

CITY OF TAFT
C/O BILL LE BARRON &
TERESA BINKLEY
209 E. KERN STREET
TAFT CA 93268-3224

Your Branch

5601 TRUXTUN AVE., STE 150
BAKERSFIELD, CA 93309
Telephone: 661-322-3971
Alt. Phone: 800-366-4397
Fax: 661-328-7692

Client Interaction Center

800-869-3326
24 Hours a Day, 7 Days a Week

Access your accounts online

www.morganstanley.com/online

Morgan Stanley Smith Barney LLC. Member SIPC.

TOTAL VALUE LAST PERIOD (as of 12/31/12)	\$603,352.13
NET CREDITS/DEBITS	—
CHANGE IN VALUE	1,400.55
TOTAL VALUE OF YOUR ACCOUNT (as of 1/31/13) <small>(Total Values include accrued interest)</small>	\$604,752.68

Your Financial Advisor

Rupert Gregorio
Rupert.Gregorio@morganstanley.com
661 328-7656

EXHIBIT J

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CITY OF TAFT

117 - 066979 - 235 - 1 - 0



CLIENT STATEMENT | For the Period January 1-31, 2013

Active Assets Account 117-066979-235
CITY OF TAFT
C/O BILL LE BARRON &

Account Summary

BALANCE SHEET

	Last Period (as of 12/31/12)	This Period (as of 1/31/13)
TOTAL VALUE (incl. accr. int.)	\$603,352.13	\$604,752.68
ASSETS	\$603,352.13	\$604,752.68
Cash, Deposits, Money Market Funds	515.42	1,032.13
Certificates of Deposit ^	602,836.71	603,720.55

LIABILITIES (Outstanding Balance)

There are no liabilities for this account.

^ Includes Estimated Accrued Interest

CASH FLOW

	This Period (1/1/13-1/31/13)	This Year (1/1/13-1/31/13)
OPENING CASH, DEPOSITS, MMFs	\$515.42	\$515.42
INVESTMENT RELATED ACTIVITY	\$516.71	\$516.71
Income	516.71	516.71

CASH RELATED ACTIVITY

CARD/CHECK ACTIVITY

Debit Card
ATM/Cash Advances
Checks Written
Automated Payments

CLOSING CASH, DEPOSITS, MMFs \$1,032.13 \$1,032.13

INCOME SUMMARY

	This Period (1/1/13-1/31/13)	This Year (1/1/13-1/31/13)
TOTAL INCOME	\$516.71	\$516.71
TAXABLE INCOME	516.71	516.71
Qualified Dividends	—	—
Other Dividends	—	—
Long Term Capital Gains	—	—
Interest	516.71	516.71
Other Income	—	—

TAX-EXEMPT INCOME

Dividends	—	—
Interest	—	—
Other Income	—	—

Taxable and tax exempt income classifications are based on the characteristics of the underlying securities and not the taxable status of the account.

GAIN/(LOSS) SUMMARY

	Realized This Period (1/1/13-1/31/13)	Realized This Year (1/1/13-1/31/13)	Unrealized Inception to Date (as of 1/31/13)
Short-Term Gain	—	—	2,041.84
Long-Term Gain	—	—	1,070.33
TOTAL	—	—	\$3,112.17

Gain/(Loss) Summary information is provided for informational purposes only and should not be used for tax preparation. This summary information may change due to basis adjustments. Refer to the Gain/(Loss) Information in the Expanded Disclosures for additional information.

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CITY OF TAFT

PERSONAL ACCOUNTS	RETIREMENT ACCOUNTS	EDUCATION ACCOUNTS	TRUST ACCOUNTS	BUSINESS ACCOUNTS
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CLIENT STATEMENT | For the Period January 1-31, 2013

Active Assets Account
117-066979-235

CITY OF TAFT
C/O BILL LE BARRON &

Account Detail

CERTIFICATES OF DEPOSIT

Security Description	Trade Date	Face Value	Orig. Unit Cost Adj. Unit Cost	Orig. Total Cost Adj. Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income Accrued Interest	Yield %
DISCOVER BANK GREENWOOD DE CD CUSIP 254670C26	4/19/11	63,000.00	\$100.000 \$100.000	\$63,000.00 \$63,000.00	\$63,075.60	\$75.60 LT	\$567.00 \$149.53	0.89
<i>Unit Price: \$100.120; Coupon Rate 0.900%; Matures 04/29/2013; Int. Semi-Annually Apr/Oct 27; Issued 04/27/11; Maturity Value = \$63,000.00</i>								
LAKE CITY BANK WARSAW IN - FID CUSIP 508176C06	7/14/10	53,000.00	100.000 100.000	53,000.00 53,000.00	53,180.73	180.73 LT	927.50 9.97	1.74
<i>Unit Price: \$100.341; Coupon Rate 1.750%; Matures 07/26/2013; Interest Paid Monthly Sep 27; Callable \$100.00 on 04/27/13; Yield to Maturity 1.047%; Issued 07/27/10; Maturity Value = \$53,000.00</i>								
BANCO BILBAO VIZCAYA ARGENTARI A PUERTO RICO SAN JUAN PR CD CUSIP 059457UF6	2/2/12	240,000.00	100.000 100.000	240,000.00 240,000.00	241,615.20	1,615.20 ST	2,040.00 942.39	0.84
<i>Unit Price: \$100.673; Coupon Rate 0.850%; Matures 08/14/2014; Int. Semi-Annually Feb/Aug 14; Issued 02/14/12; Maturity Value = \$240,000.00</i>								
WORLD FINANCIAL NETWORK BANK (JUMBO) WILMINGTON DE CD CUSIP 981999U52	9/13/11	100,000.00	100.000 100.000	100,000.00 100,000.00	100,814.00	814.00 LT	1,500.00 116.93	1.48
<i>Unit Price: \$100.814; Coupon Rate 1.500%; Matures 09/22/2014; Interest Paid Monthly Oct 02; Yield to Maturity .998%; Issued 09/21/11; Maturity Value = \$100,000.00</i>								
GE CAP RET BK DRAPER UT CD CUSIP 36157QGQ4	7/2/12	56,000.00	100.000 100.000	56,000.00 56,000.00	56,227.36	227.36 ST	616.00 42.54	1.09
<i>Unit Price: \$100.406; Coupon Rate 1.100%; Matures 01/06/2015; Int. Semi-Annually Jan/Jul 06; Yield to Maturity .888%; Issued 07/06/12; Maturity Value = \$56,000.00</i>								
CIT BANK SALT LAKE CITY CD CUSIP 17284AWC8	8/11/11	34,000.00	100.000 100.000	34,000.00 34,000.00	34,000.00	0.00 LT	425.00 192.86	1.25
<i>Unit Price: \$100.000; Coupon Rate 1.250%; Matures 02/17/2015; Int. Semi-Annually Feb/Aug 17; Yield to Maturity 1.250%; Issued 08/17/11; Maturity Value = \$34,000.00</i>								
GOLDMAN SACHS CD NEW YORK NY CD CUSIP 38143AU37	11/9/12	53,000.00	100.000 100.000	53,000.00 53,000.00	53,199.28	199.28 ST	715.50 154.16	1.34
<i>Unit Price: \$100.376; Coupon Rate 1.350%; Matures 11/14/2016; Int. Semi-Annually May/Nov 14; Yield to Maturity 1.248%; Issued 11/14/12; Maturity Value = \$53,000.00</i>								

Face Value	Percentage of Assets %	Orig. Total Cost Adj. Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income Accrued Interest	Yield %
599,000.00		\$599,000.00 \$599,000.00	\$602,112.17	\$1,070.33 LT \$2,041.84 ST	\$6,791.00 \$1,608.38	1.13%

CERTIFICATES OF DEPOSIT

TOTAL CERTIFICATES OF DEPOSIT
(incl.accr.int.) 99.8%

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CITY OF TAFT



Standard Disclosures

The following Disclosures are applicable to the enclosed statement(s). For expanded Disclosures, refer to the Disclosures section in your last quarter-end statement (or your first statement if you have not yet received a statement at quarter end). You can also access a copy of the expanded Disclosures by logging into www.morganstanley.com/online and selecting Account Documents or by calling 800-869-3326.

Questions?
Questions regarding your account may be directed to your Financial Advisor or the Branch Manager for the branch office where you maintain your account. If you require further assistance, call Client Service at (800) 869-3326 or for account-related concerns call our Client Advocate at (866) 227-2256.

Errors and Inquiries
It is your responsibility to review your statement promptly and to seek immediate clarification about entries that you do not understand or believe were made in error by contacting the Branch Manager of the office where you maintain your account. Oral communications regarding any inaccuracy or discrepancy in this statement should be re-confirmed in writing to further protect your rights, including rights under the Securities Investor Protection Act (SIPA). Except as provided in your account documentation, your statement will be deemed correct unless we receive your written inquiry of a suspected error within 10 calendar days from the day you received your statement. See your account documentation for special rules regarding your rights and responsibilities with respect to erroneous electronic fund transfers, including a description of the transfers covered.

Availability of Free Credit Balances and Financial Statements
Under the customer protection rules of the SEC 17 CFR §240.15c3-2 & -3), we may use funds arising out of free credit balances carried for customer accounts, provided that these funds are payable to customers on demand. A financial statement of this organization is available for your personal inspection at its offices, or a copy will be mailed to you upon your written request.

Listed Options
Information with respect to commissions and other charges related to the execution of options transactions has been included in confirmations of such transactions previously furnished to you and such information will be made available to you promptly at your request. Promptly advise us of any material change in your investment objectives or financial situation.

Margin Privileges (not available for certain accounts such as IRAs or

retirement accounts) If you have margin privileges, you may borrow money from us in exchange for pledging assets in your accounts as collateral for any outstanding margin loan. The amount you may borrow is based on the value of the eligible securities in your margin accounts. If a security has eligible shares, the number of shares pledged as collateral will be indicated below the position.

Margin Interest Charges
We calculate interest charges on margin loans as follows: (1) Multiply the applicable margin interest rate by the daily close of business net settled debit balance, and (2) Divide by 360 (days). Margin interest accrues daily throughout the month and is added to your debit balance at month-end. The month-end interest charge is the sum of the daily accrued interest calculations for the month. We add the accrued interest to your debit balance and start a new calculation each time the applicable interest rate changes and at the close of every statement month. For current margin loan interest rates, go to <https://www.morganstanleyclientserv.com/Secure/AccountServicing/MIRates.aspx>

Information regarding Special Memorandum Account
If you have a Margin Account, this is a combined statement of your Margin Account and Special Memorandum Account maintained for you under Section 220.6 of Regulation T issued by the Board of Governors of the Federal Reserve System. The permanent record of the Special Memorandum Account as required by Regulation T is available for your inspection at your request.

Structured Products
Structured Products are complex products and may be subject to special risks. Investors should consider the concentration risk of owning the related security and their total exposure to any underlying asset. Structured Products may not perform in a manner consistent with the statement product category where they appear and therefore may not satisfy portfolio asset allocation needs for that category.

Important Information About Auction Rate Securities
Due to market conditions, certain Auction Rate Securities are experiencing no or limited liquidity. Therefore, the price(s) for any Auction Rate Securities shown on this statement may not reflect the price(s) you would receive upon a sale at auction or in a secondary market transaction, and are not an indication of any offer to purchase at such price.

Security Measures
This statement features several embedded security elements to safeguard its authenticity. One is a unique security mark--a blue

rectangle printed in heat-sensitive ink on the back side of every page. When exposed to warmth, the blue rectangle will disappear, and then reappear.

SIPC Protection
Morgan Stanley Smith Barney LLC is a member of SIPC, which protects securities of its customers up to \$500,000 (including \$250,000 for claims for cash). An explanatory brochure is available upon request or at www.sipc.org. Losses due to market fluctuation are not protected by SIPC and assets not held at Morgan Stanley Smith Barney LLC may not be covered by SIPC protection. To obtain information about SIPC, including the SIPC Brochure, contact SIPC at 1-202-371-8300 or visit www.sipc.org.

Transaction Dates and Transaction Conditions
Upon written request, we will furnish the date and time of a transaction and the name of the other party to a transaction. We and/or our affiliates may accept benefits that constitute payment for order flow. Details regarding these benefits and the source and amount of any other remuneration received or to be received by us in connection with any transaction will be furnished upon written request.

Equity Research Ratings Definitions and Consulting Group Investment Advisory Statuses

Some equity securities may have research ratings from Morgan Stanley & Co. LLC, Citi Investment Research & Analysis, or Standard & Poor's. Research ratings are the research providers' opinions and not representations or guarantees of performance. For more information about each research providers' rating systems, see the expanded disclosures on your quarter-end statement, go to www.ClientServ.com or refer to the research provider's research report. Research reports contain more complete information concerning the analyst's views and you should read the entire research report and not infer its contents from the rating alone. If your account contains an advisory component or is an advisory account, CG IAR statuses apply.

Credit Ratings from Moody's Investors Service and Standard & Poor's
The credit rating from Moody's Investors Service and Standard & Poor's may be shown for certain securities. All credit ratings represent the opinions of the provider and are not representations or guarantees of performance. Your Financial Advisor will be pleased to provide you with further information or assistance in interpreting these credit ratings. Revised 1/2013

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CITY OF TAFT

CITY OF TAFT
UBS FINANCIAL SERVICES INC.
BALANCES AS OF 1/31/13

EXHIBIT K

INVESTMENT DESCRIPTION	COST AT PAR	INTEREST EARNED	TOTAL COSTS COST @ PAR+ ACCRUED INT.	MARKET VALUE	RATE OF RETURNS	ANTICIPATED INCOME (ANNUALIZED)	INTEREST PAYMENT DATES
FIRSTBANK OF PUERT PR PURCHASED: 8/1/12 DUE: 8/01/13 FIRST COUPON: 9/1/12/ CALL: 8/01/13	\$ 100,000.00	\$	\$ 100,000.00	\$ 100,048.00	0.550%	\$550.00	MONTHLY
GE CAPITAL FIN UT US PURCHASED: 7/27/12/ DUE: 7/27/16 FIRST COUPON: 7/27/12/ CALL: 7/27/16	\$ 100,000.00	\$	\$ 100,000.00	\$ 100,300.00	1.000%	\$1,000.00	MONTHLY
AMERICAN EXP CENT UT US PURCHASED: 8/07/12/ DUE: 8/03/15 FIRST COUPON: 9/07/12/ CALL: 8/03/15	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,368.00	1.110%	\$1,100.00	MONTHLY
GE CAPITAL FIN UT US PURCHASED: 7/27/12/ DUE: 7/27/16 FIRST COUPON: 7/27/12/ CALL: 7/27/16	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,348.00	1.350%	\$1,350.00	MONTHLY
GE CAP RETAIL BNK UT US PURCHASED: 7/27/12/ DUE: 7/27/17 FIRST COUPON: 7/27/12/ CALL: 7/27/17	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 101,311.00	1.800%	\$1,800.00	MONTHLY
CASH AND MONEY BALANCE	\$	\$ -	\$ 2,178.06	\$ 2,178.06			
ACCRUED INTEREST	\$ -	\$	\$ 639.18	\$ 639.18			
UNREALIZED GAINS AND LOSSES	\$	\$ -	\$ -	\$			
TOTAL INVESTMENTS	\$ 500,000.00	\$	\$ 502,817.24	\$ 505,192.24	1.937%	\$5,800.00	

TOTAL ANNUAL INTEREST INCOME FROM THESE INVESTMENTS: \$5,800.00



UBS Financial Services Inc.
10001 Woodloch Forest Dr
Suite 100
The Woodlands TX 77380-1924
APZ3001634523 0113 EM 0

Business Services Account

January 2013

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CITY OF TAFT

00010017 02 AT 0.384 02 TR 00053 B301B042 0000000 edg
CITY OF TAFT
ATTN MS TERESA BINKLEY
209 EAST KERN ST
TAFT CA 93268-3224

Account name: CITY OF TAFT
ATTN MS TERESA BINKLEY
Account number: EM 16414 70

Your Financial Advisor:
EBERT, RICHARD
Phone: 281-362-6360/866-215-5651

Questions about your statement?
Call your Financial Advisor or the
ResourceLine at 800-762-1000,
account 735016414.

Visit our website:
www.ubs.com/financialservices

Items for your attention
▶ If you use UBS Online Services, consider
changing your User Name and Password
regularly to protect your personal data.
Not enrolled? Go to
ubs.com/onlineservices.

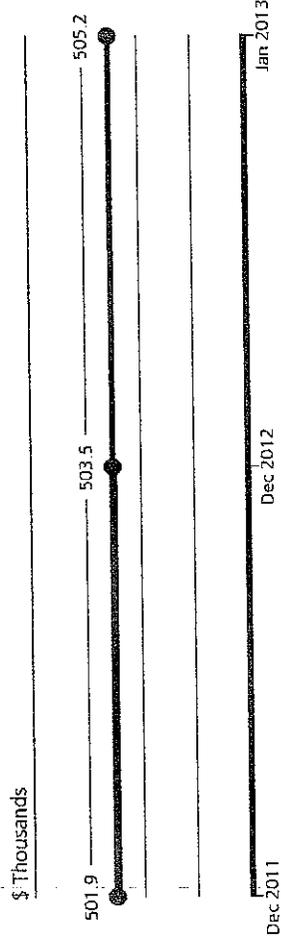
EXHIBIT L

As a service to you, your portfolio value of
\$505,192.24 includes accrued interest.

Value of your account

	on December 31 (\$)	on January 31 (\$)
Your assets	503,466.64	505,192.24
Your liabilities	0.00	0.00
Value of your account	\$503,466.64	\$505,192.24
Accrued interest in value above	\$2,285.35	\$639.18

Tracking the value of your account



Sources of your account growth during 2013

Value of your account at year end 2012	\$503,466.64
Your investment return:	
Dividend and interest income	\$2,138.77
Change in value of accrued interest	-\$1,646.17
Change in market value	\$1,233.00
Value of your account on Jan 31, 2013	\$505,192.24





Business Services Account
January 2013

Account name:
Account number:

CITY OF TAFT
EM 16414 70

Your Financial Advisor:
EBERT, RICHARD
281-362-6360/866-215-5651

Change in the value of your account

	January 2013 (\$)	Year to date (\$)
Opening account value	\$503,466.64	\$503,466.64
Dividend and interest income	2,138.77	2,138.77
Change in value of accrued interest	-1,646.17	-1,646.17
Change in market value	1,233.00	1,233.00
Closing account value	\$505,192.24	\$505,192.24

Dividend and interest income earned

For purposes of this statement, taxability of interest and dividend income has been determined from a US tax reporting perspective. Based upon the residence of the account holder, account type, or product type, some interest and/or dividend payments may not be subject to United States (US) and/or Puerto Rico (PR) income taxes. The client monthly statement is not intended to be used and cannot be relied upon for tax purposes. Clients should refer to the applicable tax reporting forms they receive from UBS annually, such as the Forms 1099 and the Forms 480, for tax reporting information. It is the practice of UBS to file the applicable tax reporting forms with the US Internal Revenue Service and PR Treasury Department, and in such forms accurately classify dividends and/or interest as tax exempt or taxable income. Please consult your individual tax preparer.

	January 2013 (\$)	Year to date (\$)
Taxable interest	2,138.77	2,138.77
Total current year	\$2,138.77	\$2,138.77
Total dividend & interest	\$2,138.77	\$2,138.77

Summary of gains and losses

Values reported below exclude products for which gains and losses are not classified.

	Realized gains and losses		Unrealized gains and losses (\$)
	January 2013 (\$)	Year to date (\$)	
Short term	0.00	0.00	2,375.00

Cash activity summary

See the section *Account activity this month* for details. UBS Bank USA deposit account balances are included in the opening and closing balances value, are insured by the FDIC within applicable limits, but are not protected by SIPC. See *Important information about your statement* at the end of this document for details about those balances.

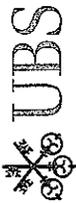
	January 2013 (\$)	Year to date (\$)
Opening balances	\$39.29	\$39.29
<i>Additions</i>		
Dividend and interest income	2,138.77	2,138.77
Total additions	\$2,138.77	\$2,138.77
Net cash flow	\$2,138.77	\$2,138.77
Closing balances	\$2,178.06	\$2,178.06

UBS Bank USA Deposit Account APY

Interest period Dec 7 - Jan 7

Opening UBS Bank USA Deposit balance Dec 7	\$189.29
Closing UBS Bank USA Deposit balance Jan 7	\$86.00
Number of days in interest period	32
Average daily balance	\$46.59
Interest earned	\$0.00
Annual percentage yield earned	0.00%





Business Services Account
January 2013

Account name: CITY OF TAFT
Account number: EM 16414 70

Your Financial Advisor:
EBERT, RICHARD
281-362-6360/866-215-5651

Your assets

Some prices, income and current values shown may be approximate. As a result, gains and losses may not be accurately reflected. See *important information about your statement* at the end of this document for more information.

Cash

Cash and money balances

UBS Bank USA deposit account balances are included in the Cash and money balances value, are insured by the FDIC within applicable limits, but are not protected by SIPC. See the *important information about your statement* at the end of this document for details about those balances.

Holding	Opening balance on Jan 1 (\$)	Closing balance on Jan 31 (\$)	Price per share on Jan 31 (\$)	Average rate	Dividend/interest period	Days in period
UBS BANK USA DEP ACCT	39.29	2,178.06				

Fixed income

Certificates of deposit

Cost basis has been adjusted for accreted original issue discount (OID) on long-term (more than 1 year) CDs.

Holding	Trade date	Total face value at maturity (\$)	Purchase price (\$)	Cost basis (\$)	Price on Jan 31 (\$)	Value on Jan 31 (\$)	Unrealized gain or loss (\$)	Holding period
FIRSTBANK OF PUERT PR								
RATE 00.5500% MAT 08/01/2013								
FIXED RATE CD								
ACCRUED INTEREST \$45.21								
CUSIP 33764JHN8								
EAI: \$321 Current yield: 0.55%	Jul 23, 12	100,000.000	100,000	100,000.00	100.048	100,048.00	48.00	ST
GE CAPITAL FIN UT US								
RATE 01.0000% MAT 07/28/2014								
FIXED RATE CD								
ACCRUED INTEREST \$10.96								
CUSIP 36160WTF41								
EAI: \$1,000 Current yield: 1.00%	Jul 23, 12	100,000.000	100,000	100,000.00	100.300	100,300.00	300.00	ST
AMERICAN EXP CENT UT US								
RATE 01.1000% MAT 08/03/2015								
FIXED RATE CD								
ACCRUED INTEREST \$548.49								
CUSIP 02587DKQ0								
EAI: \$1,100 Current yield: 1.10%	Jul 23, 12	100,000.000	100,000	100,000.00	100.368	100,368.00	368.00	ST





Business Services Account
January 2013

Account name:
Account number:

CITY OF TAFT
EM 15414 70

Your Financial Advisor:
EBERT, RICHARD
281-362-6360/866-215-5651

Account activity this month

For more information about the price/value shown for restricted securities, see *Important information about your statement* at the end of this document.

Date	Activity	Description	Your expense code	Quantity/ Face value	Price/Value (\$)	Cash amount (\$)	Cash and money balance (\$)
Dec 31		Cash and money balance					\$39.29
Jan 2	Interest	FIRSTBANK OF PUERT PR RT 00.5500% MAT 08/01/13 FIXED RATE CD PAID ON 100000 AS OF 01/01/13 CUSIP: 33764JHN8				46.71	86.00
Jan 28	Interest	GE CAP RETAIL BNK UT US RT 01.8000% MAT 07/27/17 FIXED RATE CD PAID ON 100000 CUSIP: 36160QR3				907.40	
Jan 28	Interest	GE CAPITAL FIN UT US RT 01.0000% MAT 07/28/14 FIXED RATE CD PAID ON 100000 CUSIP: 36160WT41				504.11	
Jan 28	Interest	GE CAPITAL FIN UT US RT 01.3500% MAT 07/27/16 FIXED RATE CD PAID ON 100000 CUSIP: 36160WT74				680.55	2,178.06
Jan 31		Closing cash and money balance					\$2,178.06

Money balance activities

Date	Activity	Description	Amount (\$)
Dec 31	Balance forward		\$39.29
Jan 3	Deposit	UBS BANK USA DEPOSIT ACCOUNT	46.71
Jan 29	Deposit	UBS BANK USA DEPOSIT ACCOUNT	2,092.06
Jan 31	Closing UBS Bank USA Deposit Account		\$2,178.06

The UBS Bank USA Deposit Account is your primary sweep option.





Important information about your statement (continued)

lending securities for short sales among other things, and may receive and retain compensation in connection with these transactions.

Your assets

Your statement itemizes securities and other assets held in the account at the end of the statement period. You may ask for delivery of fully paid securities at any time. You may receive securities used as loan collateral after paying any balance due on them. Any securities transferred to the Firm during the statement period are listed at market value as of the end of the statement period.

- **Cost basis.** In determining the cost basis of the securities included in this statement, where indicated with the number "1," UBS Financial Services has relied on information obtained from sources other than UBS Financial Services, including information from another firm or that you may have provided to your Financial Advisor. The Firm does not independently verify or guarantee the accuracy or validity of any information provided by sources other than UBS Financial Services.

In addition, although UBS Financial Services generally updates this information as it is received, the Firm does not provide any assurances that the information under "Cost basis" and "Unrealized gains/losses" is accurate as of the date of this statement. As such, please do not rely on this information to make purchase or sale decisions, for tax purposes or otherwise. Accounts transferred to the Firm will reflect gains/loss information only for the period of time they are held at the Firm. More historical information can be added by your Financial Advisor.

- **Unrealized gains/losses.** When data is available, estimated unrealized gains/losses are calculated for individual security lots. The transaction data for individual lots may or may not reflect commissions, charges and/or security reorganization events. Dividend and other reinvestment lots and systematic purchase lots are each combined to display one averaged lot. The "Trade date" column presents the original transaction trade date.

- **Callable securities.** Bonds and preferred stock that the issuer calls for early redemption will be selected impartially by lot from among all securities of that issue held in our name or in nominee name for our clients. Call feature information is obtained from third parties and its accuracy is not guaranteed. Other call features may exist which could affect yield; complete information will be provided upon request.

- **Certificates of deposit (CDs).** CDs are FDIC insured up to \$250,000 in principal and accrued interest per depositor and per depository institution, in accordance with FDIC rules.

- **Price/value.** Prices displayed for securities and other products may be higher or lower than the price that you would actually receive in the market. Prices are obtained from various third party sources, which we believe to be reliable, but we do not guarantee their accuracy.
 - We generally use the closing price when available or the mean of the bid and ask prices for listed securities and options or only bid prices for OTC securities.
 - Less actively traded securities may be priced using a valuation model or the most recent price we obtained and may not reflect an actual market price or value.
 - Certain positions may appear without a price and will show as "price was not available" if we are unable to obtain a price for a security.

- Deposits or securities denominated in currencies other than U.S. dollars are reflected at the exchange rate as of the statement date.
- For certain securities trading in non-conforming denominations, price and quantity (face value) may have been adjusted to facilitate proper valuation. To obtain current quotations, when available, contact your Financial Advisor.

- **Private investments and structured products.** Private investment securities (including direct participation program and real estate investment trust securities) and structured products are generally highly illiquid. Certain structured products have not been registered with the Securities and Exchange Commission or under any state securities laws. We provide estimated values for private investment securities and structured products for informational purposes only. Accuracy is not guaranteed. These values may differ substantially from prices, if any, at which a private investment security or structured product may be bought or sold and do not necessarily represent the value you may receive upon liquidation.
 - Third party estimates of value are as of a certain date and are supplied to UBS Financial Services on a regular basis by an independent valuation firm.
 - Issuer, general partner or sponsor estimated values, if any, are supplied to the Firm by the issuer, general partner or sponsor and may be calculated based on different information from that used by third parties to derive their estimated values.
 - You can obtain additional information regarding the methodology used to determine the estimate of value and the date of the information that is the basis for the estimate by calling 800-320-9951. Outside the U.S., please call collect at 201-272-7383; we accept all collect calls.

- Third party estimated values may be reflected as "Not priced" in several situations: when an independent valuation firm has not supplied or is unable to assign a value, when we become aware that a material event has occurred that may call a previously reported value into question, or when a value would be highly speculative due to the nature of the security.

- When neither an issuer, general partner or sponsor estimated value nor a third-party estimated value is provided, the value of the security will be different from its purchase price.
- "Distributions to date" may include return of capital, income or both.
- "Original unit size" represents the initial offering price per unit and may not reflect your cost basis.

- **Restricted securities.** Restricted securities generally are not currently eligible for public sale. UBS Financial Services uses the market price of the unrestricted stock of the same issuer as an imputed value for the restricted stock for purposes of this statement only. To the extent that restricted securities are eligible for sale, the value received may be substantially less than the imputed value shown.

- **Est. (estimated) income, current yields and rates.** An estimate of annual income is based on current dividend and interest rates, assuming the securities will be held for one year from statement date or until maturity. This estimate is only a guideline; accuracy and continued income are not guaranteed.
 - Estimated annual income and current yield for certain types or securities could include a return or principal or capital gains in which case the est. income (and current yield) would be overstated.

- Estimated annual income and current yield and the actual income and yield might be lower or higher than the estimated amounts.
- An estimate of annualized income (dividend and/or interest) divided by the current market value/average balance is based on the last dividend or interest payment made by the issuer and assumes the securities/deposits will be held for one year from the statement date or until maturity. Accuracy and continued yield are not guaranteed.

- **Assets not held by UBS Financial Services.** Certain assets are not held by the Firm and not within the Firm's possession or control. These assets are displayed on your statement for informational purposes only. Positions and values presented are provided by the issuing firm. UBS Financial Services is not responsible for this information and does not guarantee its accuracy. These assets are not protected by SPC or the Firm's supplemental SPC coverage.

- **Revenue sharing and additional compensation.** In addition to commissions on sales and 12b-1 fees received in connection with the distribution of mutual funds to our clients:
 - We and/or our affiliate receive revenue sharing payments from distributors and/or advisors of the mutual funds that we sell. These amounts are based on two different components: (i) the amount of sales by UBS of a particular mutual fund family to our clients; and (ii) the asset value of a particular mutual fund family's shares held at the firm.
 - We and our affiliate also receive networking and omnibus processing fees in consideration for transfer agent services that we provide to the mutual funds.

- These fees generally are paid from investor assets in the mutual fund and are a fixed dollar amount based on the number of accounts at the broker-dealer holding mutual funds of that fund family.
- In addition to commissions received in connection with the sale or distribution of annuity contracts and unit investment trust units to our clients, we and/or our affiliate receive revenue sharing compensation from many of the insurance companies underwriting the annuity contracts, affiliates of the insurance companies or sponsors of the unit investment trusts we distribute.
- Our affiliates also receive trading commissions and other compensation from mutual funds and insurance companies whose products we distribute.
- We receive an annual fee from UBS Bank USA, or up to \$25 per account sweeping to the Bank under the Program.

- **Activity** Information regarding commissions and other charges incurred in connection with the execution of trades, including option transactions has been included on confirmations previously furnished to you, and will be provided to you promptly on request.

- **Short selling** If you are engaged in short selling a security, you may incur a charge due to certain borrowing costs for that particular security.

- **Open orders** Regarding open or "good-till-cancelled" orders that were not executed by the statement date, open buy and sell stop orders are reduced by the amount of dividends or rights on an ex-dividends or ex-rights date unless instructed otherwise.

by you. You are responsible for orders that are executed due to your failure to cancel existing open orders.

Although all figures shown are intended to be accurate, statement data should not be used for tax purposes. Rely solely on year-end tax forms, (i.e., Form 1099, 5498, 1042s, etc.) when preparing your tax return. The Firm is required by law to report to the IRS all taxable dividends, reportable non-taxable dividends and taxable interest earned on securities held in your account, net proceeds on sale transactions, and cost basis on certain covered securities.

Foreign transactions on the UBS Visa debit card For information on foreign currency conversion procedures, foreign currency conversion rates and fees associated with foreign purchase transactions on your UBS Visa debit card, please refer to the *Agreements and Disclosures* booklet and other documents that you received when you opened your account. These materials are also available at ubs.com/waaccountdisclosures.

Tax withholding on distributions from UBS Financial Services IRAs

Federal tax law requires UBS Financial Services to withhold income tax from your taxable IRA distributions, but you may elect not to have income tax withheld or, instead, you may elect to have tax withheld at a rate or in a fixed amount as you choose. Your election will remain in effect until revoked by you. You may revoke your election at any time by filing a new election. If you do not have enough income tax withheld from your distributions, you may be responsible for the payment or estimated tax. You may incur penalties if the amount withheld and your estimated tax payments are not equal to your tax obligation.

To obtain a copy of our current Client Privacy Notice, please contact your Financial Advisor or visit our website at www.ubs.com/privacypolicy.

The RMA and Business Services Account BSA are brokerage accounts. RMA, Resource Management Account and Business Services Account BSA are registered service marks of UBS Financial Services Inc.

UBS Signature is a registered service mark of Visa International. UBS Visa Signature credit cards and UBS Visa debit cards are issued by UBS Bank USA with permission from Visa U.S.A. Incorporated.

UBS Bank USA is a subsidiary of UBS AG.

UBS Financial Services Inc.

Rev. 201209

EXHIBIT M

**CITY OF TAFT
MORGAN STANLEY SMITHBARNEY INVESTMENT IN CERTIFICATE OF DEPOSIT
BALANCES AS OF 1/31/13**

INVESTMENT DESCRIPTION	COST AT PAR	INTEREST EARNED	TOTAL COSTS COST @ PAR+ ACCRUED INT.	MARKET VALUE	RATE OF RETURNS	ANTICIPATED INCOME (ANNUALIZED)	INTEREST PAYMENT DATES
WORLD FINANCIAL NETWORK BANK (JUMBO) WILMINGTON DE CD PURCHASED: 8/30/11/ DUE: 9/7/16 FIRST COUPON: 9/30/11/ CALL: 9/17/16	\$ 200,000.00	\$	\$ 200,000.00	\$ 204,570.00	2.000%	\$4,000.00	Monthly
MORGAN STANLEY BANK	\$	\$	\$	\$			
ACCRUED INTEREST	\$ -	\$	\$ 311.70	\$ 311.70			
TOTAL INVESTMENTS	\$ 200,000.00	\$	\$ 200,311.70	\$ 204,881.70	2.000%	\$4,000.00	

TOTAL ANNUAL INTEREST INCOME FROM THESE INVESTMENTS: \$4,000.00



CLIENT STATEMENT | For the Period January 1-31, 2013

#BWNJGWM

CITY OF TAFT
C/O TERESA BINKLEY
209 EAST KERN STREET
TAFT CA 93268-3224

Your Branch

1200 MT KEMBLE AVENUE
MORRISTOWN, NJ 07962-1903
Telephone: 973-539-6700
Alt. Phone: 800-755-4253
Fax: 973-425-2366

Client Interaction Center

800-869-3326
24 Hours a Day, 7 Days a Week

Access your accounts online

www.morganstanley.com/online

TOTAL VALUE LAST PERIOD (as of 12/31/12)	\$202,801.70
NET CREDITS/DEBITS	(339.73)
CHANGE IN VALUE	2,419.73
TOTAL VALUE OF YOUR ACCOUNT (as of 1/31/13)	\$204,881.70

(Total Values include accrued interest)

EXHIBIT N

Your Financial Advisor

Stephen Bernstein
First Vice President
Stephen.Bernstein@morganstanley.com
973 425-2305

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CITY OF TAFT



CLIENT STATEMENT | For the Period January 1-31, 2013

Active Assets Account
615-115505-245
CITY OF TAFT
C/O TERESA BINKLEY

Account Summary

BALANCE SHEET

	Last Period (as of 12/31/12)	This Period (as of 1/31/13)
TOTAL VALUE (incl. accr. int.)	\$202,801.70	\$204,881.70
ASSETS	\$202,801.70	\$204,881.70
Certificates of Deposit ^	202,801.70	204,881.70

LIABILITIES (Outstanding Balance)

There are no liabilities for this account.

^ Includes Estimated Accrued Interest

INCOME SUMMARY

	This Period (1/1/13-1/31/13)	This Year (1/1/13-1/31/13)
TOTAL INCOME	\$339.73	\$339.73
TAXABLE INCOME	339.73	339.73
Qualified Dividends	—	—
Other Dividends	—	—
Long Term Capital Gains	—	—
Interest	339.73	339.73
Other Income	—	—

TAX-EXEMPT INCOME

Dividends	—	—
Interest	—	—
Other Income	—	—

Taxable and tax exempt income classifications are based on the characteristics of the underlying securities and not the taxable status of the account.

CASH FLOW

	This Period (1/1/13-1/31/13)	This Year (1/1/13-1/31/13)
OPENING CASH, DEPOSITS, MMFs	—	—
INVESTMENT RELATED ACTIVITY	\$339.73	\$339.73
Income	339.73	339.73

CASH RELATED ACTIVITY

Electronic Transfers-Debits	\$(339.73)	\$(339.73)
CARD/CHECK ACTIVITY	—	—
Debit Card	—	—
ATM/Cash Advances	—	—
Checks Written	—	—
Automated Payments	—	—

CLOSING CASH, DEPOSITS, MMFs

	—	—
--	---	---

GAIN/(LOSS) SUMMARY

	Realized This Period (1/1/13-1/31/13)	Realized This Year (1/1/13-1/31/13)	Unrealized Inception to Date (as of 1/31/13)
TOTAL	—	—	\$4,570.00

Gain/(Loss) Summary information is provided for informational purposes only and should not be used for tax preparation. This summary information may change due to basis adjustments. Refer to the Gain/(Loss) information in the Expanded Disclosures for additional information.

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CITY OF TAFT

PERSONAL ACCOUNTS	RETIREMENT ACCOUNTS	EDUCATION ACCOUNTS	TRUST ACCOUNTS	BUSINESS ACCOUNTS
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Morgan Stanley

CLIENT STATEMENT | For the Period January 1-31, 2013

Active Assets Account
615-115505-245
CITY OF TAFT
C/O TERESA BINKLEY

Account Detail

Percentage of Assets %	Total Cost	Market Value	Unrealized Gain/(Loss)	Estimated Annual Income Accrued Interest	Yield %
100.0%	\$200,000.00	\$204,570.00	\$4,570.00 LT	\$4,000.00	1.95%
		\$204,881.70		\$311.70	

TOTAL MARKET VALUE

TOTAL VALUE (includes accrued interest)

Unrealized Gain/(Loss) totals only reflect positions that have cost basis and/or market value information available. Cash, MMF, Deposits and positions stating 'Please Provide' are not included.

ACTIVITY

CASH FLOW ACTIVITY BY DATE

Transaction Date	Settlement Date	Activity Type	Description	Comments	Quantity	Price	Credits/(Debits)
1/2	1/2	Interest Income	WORLD JUMBO CD 2000 16SP07	CUSIP: 981999S71			\$339.73
1/2	1/2	Funds Transferred	MONTHLY INCOME CHECK	INCOME FOR JANUARY 2013			(339.73)
NET CREDITS/(DEBITS)							\$0.00

MESSAGES

Consolidated 1099 Tax Statement and 1099R Mailing Date Reminder

As a reminder, the Forms 1099 and 1099R filing deadline for financial services firms is February 15th. This year's Forms 1099 and 1099R mailing will commence on or about February 13th. If you are registered with Morgan Stanley Online, you will be able to log on and view your Forms 1099 and 1099R once they are available. If you are registered on Morgan Stanley Online and enrolled in eDelivery, you will be notified when they are available for each of your accounts. If you are not enrolled in eDelivery and would like to, please visit <http://www.morganstanley.com/online/edelivery> and enroll or contact your Financial Advisor.

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CITY OF TAFT

EXHIBIT O

CITY OF TAFT INVESTMENT IN MUTUAL SECURITIES BALANCES AS OF 1/31/13

INVESTMENT DESCRIPTION	COST AT PAR	ACCRUED INTEREST	TOTAL COSTS COST @ PAR+ ACCRUED INT.	MARKET VALUE	RATE OF RETURNS	ANNUAL INCOME	INTEREST PAYMENT DATES
STATE BK INDIA NEW YORK NY CD PURCHASED: 4/27/12 DUE: 4/27/17 FIRST COUPON: 10/27/12/ CALL: 4/27/17	\$ 250,000.00	\$ -	\$ 250,000.00	\$ 255,912.50	2.000%	\$5,000.00	April, 27 October, 27
MONEY MARKET	\$ 2,507.12	\$ -	\$ -	\$ 2,507.12			
ACCRUED INTEREST BALANCE	\$ -	\$ -	\$ -	\$ -			
TOTAL INVESTMENTS	\$ 252,507.12	\$ -	\$ 250,000.00	\$ 258,419.62	2.000%	\$5,000.00	

TOTAL ANNUAL INTEREST INCOME FROM THESE INVESTMENTS:

\$5,000.00

ENV# CEBBDCFZBBBSRWK_BBBB
MUTUAL SECURITIES, INC.
P.O. BOX 2864
CAMARILLO, CA 93011



07006892

CITY OF TAFT CA
TERESA BINKLEY
209 E KERN ST
TAFT CA 93268

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CITY OF TAFT

STATEMENT FOR THE PERIOD JANUARY 1, 2013 TO JANUARY 31, 2013

CITY OF TAFT CA - Unincorporated Assn
Account Number: OFN-145564

\$258,419.62

TOTAL VALUE OF YOUR PORTFOLIO

For questions about your accounts:
Local: 949 715 5774

YOUR FINANCIAL ADVISOR IS
MICHAEL HINES
RR#: 467

CHANGE IN VALUE OF YOUR PORTFOLIO

\$ thousands

300,000

225,000

150,000

75,000

0,000

04/12 05/12 06/12 07/12 08/12 09/12 10/12 11/12 12/12 01/13

Change In Value Of Your Portfolio information can be found in Miscellaneous Footnotes at the end of this statement.

Account carried with National Financial Services LLC, Member
NYSE, SIPC

Statement for the Period January 1, 2013 to January 31, 2013

CITY OF TAFT CA - Unincorporated Assn
 Account Number: 0FN-145564



Holdings

CASH AND CASH EQUIVALENTS - 0.97% of Total Account Value

Description	Symbol/Cusip Account Type	Quantity	Price on 01/31/13	Current Market Value	Estimated Annual Income
Money Markets					
PRIME FUND CAPITAL RESERVES CLASS	FPRXX CASH	2,507.12	\$1.00	\$2,507.12	
7 DAY YIELD .01% Dividend Option Reinvest Capital Gain Option Reinvest					
				\$2,507.12	

Total Cash and Cash Equivalents

HOLDINGS > FIXED INCOME - 99.03% of Total Account Value

For an explanation of fixed income pricing, please see the last page. Redemption schedule(s), bond rating(s), and other information are provided where available. If information does not appear regarding a particular investment, it is not available. The ratings on this statement are provided by Standard & Poor's and/or Moody's to rate the quality based on the respective rating agency's assessment. **Accrued Interest** - Represents interest accumulated since the last coupon date on certain fixed income securities which may not yet have been paid by the issuer or received by NFS. There is no guarantee that the accrued interest will be paid by the issuer.

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 01/31/13	Estimated Current Market Value	Estimated Annual Income
CDs					

Statement for the Period January 1, 2013 to January 31, 2013

CITY OF TAFT CA - Unincorporated Assn
 Account Number: OFN-145564



Activity

CORE FUND ACTIVITY

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
01/31/13	CASH	REINVESTMENT	PRIME FUND CAPITAL RESERVES CLASS REINVEST @ \$1.000	0.02	(\$0.02)
					(\$0.02)

TOTAL CORE FUND ACTIVITY

ACTIVITY > INCOME > TAXABLE INCOME

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
					\$0.02
					\$0.02
					\$0.02
					\$0.02

closely reflect the value at which the security may be sold or purchased based on various market factors. Investment decisions should be made only after consulting your broker-dealer. **Estimated Yield ("EY")** and **Estimated Annual Income ("EAI")**. When available, the coupon rate of some fixed income securities is divided by the current market value of the fixed income security to create the EY figure and/or the current interest rate or most recently declared dividends for certain securities are annualized to create the EAI figure. EAI and EY are estimates, and the income and yield might be lower or higher. Estimates may include return on principal or capital gains, and the income and yield might be higher or lower. Estimates may include return on principal or capital gains, which would render them overstated. In addition, EAI is calculated for positions or accounts where dividends are reinvested and not paid as income. EY reflects only the income generated by an investment, not changes in prices which fluctuate. These figures are based on mathematical calculations of available data, and have been obtained from information providers believed to be reliable, but no assurance can be made as to accuracy. Since the interest and dividend rates are subject to change at any time, and may be affected by current and future economic, political and business conditions, they should not be relied on for making investment, trading decisions, or tax decisions.

of positions in certain mutual fund shares and other investment products in your brokerage account. This additional compensation may be paid by the mutual fund or other investment product, its investment advisor or one of its affiliates. Additional information about the source(s) and amount(s) of compensation as well as other remuneration received by NFS or your broker-dealer will be furnished to you upon written request. At time of purchase, fund shares may be assigned a transaction fee or no transaction fee status. At time of sale, applicable fees will be based on that status.

Margin. If you have applied for margin privileges and been approved, you may borrow money from NFS in exchange for pledging the assets in your account as collateral for any outstanding margin loan. The amount you may borrow is based on the value of securities in your margin account, which is identified on your statement. If you have a margin account, this is a combined statement of your margin account and special memorandum account other than your non-purpose margin accounts maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve Board. The permanent record of the separate account, as required by Regulation T, is available for your inspection upon request.

NYSE and FINRA. All transactions are subject to the constitution, rules, regulations, customs, usages, rulings and interpretations of the exchange market and its clearing house, if any, where the transactions are executed, and of the New York Stock Exchange (NYSE) and of the Financial Industry Regulatory Authority ("FINRA"). The FINRA requires that we notify you in writing of the availability of an investor brochure that includes information describing FINRA Regulation's BrokerCheck Program ("Program"). To obtain a brochure or more information about the Program or FINRA Regulation, contact the FINRA Regulation BrokerCheck Program Hotline at (800) 289-9999 or access the FINRA's web site at www.finra.org.

FINRA Rule 4311 requires that your broker-dealer and NFS allocate between them certain functions regarding the administration of your brokerage account. The following is a summary of the allocation services performed by your broker-dealer and NFS. A more complete description is available upon request.

Your broker-dealer is responsible for: (1) obtaining and verifying brokerage account information and documentation, (2) opening, approving and monitoring your brokerage account, (3) transmitting timely and accurate orders and other instructions to NFS with respect to your brokerage account, (4) determining the suitability of investment recommendations and advice, (5) operating, and supervising your brokerage account and its own activities in compliance with applicable laws and regulations including compliance with margin rules pertaining to your margin account, if applicable, and (6) maintaining required books and records for the services that it performs.

NFS shall, at the direction of your broker-dealer: (1) execute, clear and settle transactions processed through NFS by your broker-dealer, (2) prepare and send transaction confirmations and periodic statements of your brokerage account (unless your broker-dealer has undertaken to do so). Certain securities pricing and descriptive information may be provided by your broker-dealer or obtained from third parties deemed to be reliable, however, this information has not been verified by NFS, (3) act as custodian for funds and securities received by NFS on your behalf, (4) follow the instructions of your broker-dealer with respect to transactions and the receipt and delivery of funds and securities for your brokerage account, and (5) extend margin credit for purchasing or carrying securities on margin. Your broker-dealer is responsible for ensuring that your brokerage account is in compliance with federal, industry and NFS margin rules, and for advising you of margin requirements. NFS shall maintain the required books and records for the services it performs.

Securities in Accounts carried by NFS are protected in accordance with the Securities Investor Protection Corporation ("SIPC") up to \$500,000. For claims filed on or after July 22, 2010, the \$500,000 total amount of SIPC protection is inclusive of up to \$250,000 protection for claims for cash, subject to periodic adjustments for inflation in accordance with terms of the SIPC statute and approval by SIPC's Board of Directors. NFS also has arranged for coverage above these limits. Neither coverage protects against a decline in the market value of securities, nor does either coverage extend to certain securities that are considered ineligible for coverage. For more details on SIPC, or to request a SIPC brochure, visit www.sipc.org or call 1-202-371-8300. Funds used to purchase or sweep to a bank deposit are SIPC protected until deposited to a Program Bank at which time funds may be eligible for FDIC insurance. Assets Held Away, commodities, unregistered investment contracts, futures accounts, loaned securities and other investments may not be covered. Mutual funds and/or other investment risk including possible loss of principal.

100924

End of Statement

Account earned with National Financial Services LLC, Member
NYSE, SIPC

Page 7 of 8

LOSSARY Short Account Balances-If you have sold securities under the short sale rule, we have, in accordance with regulations, segregated the proceeds from such transactions in your Short Account. Any market increases or decreases from the original sale price will be marked to the market and will be transferred to your Margin Account on a weekly basis. **Market Value** - The Total Market Value has been calculated out to decimal places, however, the individual unit price is displayed in 5 decimal places. The Total Market Value presents prices obtained from various sources, may be impacted by the frequency in which such prices are reported and such prices are not guaranteed. Prices received from pricing vendors are generally based on current market quotes, but when such quotes are not available the pricing vendors use a variety of techniques to estimate value. These estimates, particularly for fixed income securities, may be based on certain minimum principal amounts (e.g. \$1 million) and may not reflect all of the factors that affect the value of the security, including liquidity risk. The prices provided are not firm bids or offers. Certain securities may reflect "VA" or "unavailable" where the price for such security is generally not available from a pricing source. The market value of a security, including those priced at par value, may differ from its purchase price and may not reflect the value of a security.

CUSTOMER SERVICE: Please review your statement and report any discrepancies immediately. Inquiries or concerns regarding your brokerage account or the activity therein should be directed to your broker-dealer at the telephone number and address reflected on the front of this statement. National Financial Services LLC ("NFS"), who carries your brokerage account and acts as your custodian for funds and securities for your account, deposited with NFS by you or your broker-dealer, or as a result of transactions NFS processes for your account, may also be contacted for statement discrepancies. NFS may be called at (800) 801-9942. Any oral communications regarding inaccuracies or discrepancies should be reconfirmed in writing to protect your rights, including those under the Securities Investor Protection Act ("SIPA"). When contacting either NFS or your broker-dealer, remember to include your entire brokerage account number to ensure a prompt reply.

Please notify your broker-dealer promptly in writing of any change of address. **ADDITIONAL INFORMATION** Customer free credit balances are not segregated and may be used in NFS business, subject to the limitations of 17CFR Section 240.15c3-2 under the Securities and Exchange Act of 1934. You have the right to receive from NFS in the course of normal business operations, subject to open commitments in any of your brokerage accounts, any free credit balances to which you are entitled or any paid securities to which you are entitled and any securities purchased on margin upon full payment of any indebtedness to NFS. Interest on free credit balances awaiting reinvestment may be paid out at rates that may vary with current short-term money market rates and/or your brokerage account balances, set at the discretion of your broker-dealer and/or NFS.

Credit Adjustment Program. Accountholders receiving payments in lieu of qualified dividends may not be eligible to receive credit adjustments intended to help cover additional associated federal tax burdens. NFS reserves the right to deny the adjustment to any accountholder and to amend or terminate the credit adjustment program.

Options Customers. Each transaction confirmation previously delivered to you contains full information about commissions and other charges. If you require further information, please contact your broker-dealer. Assignments of American and European-style options are allocated among customer short positions pursuant to a random allocation procedure, a description of which is available upon request. Short positions in American-style options are liable for assignment at any time. The writer of a European-style option is subject to exercise assignment only during the exercise period. You should advise your broker-dealer promptly of any material change in your investment objectives or financial situation. **Splits, Dividends, and Interest**. Expected stock split, next dividend payable, and next interest payable information has been provided from parties and may be subject to change. Information for certain securities may be missing if not received from third parties in time for printing. NFS is not responsible for inaccurate, incomplete, or missing information. Please consult your broker-dealer for more information about expected stock split, next dividend payable, and next interest payable for certain securities.

Equity Dividend Reinvestment Customers. Shares credited to your brokerage account resulted from transactions effected as agent by either: 1) Your broker-dealer for your investment account, or 2) through the Depository Trust Company (DTC) dividend reinvestment program. For broker-dealer effected transactions, the time of the transactions, the exchange upon which these transactions occurred and the name of the person from whom the security was purchased will be furnished upon written request. NFS may have acted as market maker in effecting trades in "over-the-counter" securities.

Retirement Contributions/Distributions. A summary of retirement contributions/distributions is displayed for you in the activity summary section of your statement. Income Reporting, NFS reports earnings from investments in Traditional IRAs, Rollover IRAs, SEP-IRAs and, Keoghs as tax-deferred income. Earnings from Roth IRAs are reported as tax-free income, since distributions may be tax-free after meeting the 5 year aging requirement and certain other conditions. A financial statement of NFS is available for your personal inspection at its office or a copy of it will be mailed to you upon your written request.

Statement Mailing. NFS will deliver statements by mail or, if applicable, notify you by e-mail of your statement's availability. If you had transactions that affected your cash balances or security positions held in your account(s) during the last monthly reporting period. At a minimum, all brokerage customers will receive quarterly statements (at least four times per calendar year) as long as their accounts contain a cash or securities balance.

Loads and Fees. In addition to sales loads and 12b-1 fees described in the prospectus, NFS or your broker-dealer receives other compensation in connection with the purchase and/or the on-going maintenance

Mutual Securities, Inc.

RRRR 20130131

EXHIBIT Q



CD1

ACCOUNT:

10300805

PAGE: 1
01/31/2013

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FEB 04 2013
CITY OF TAFT

CITY OF TAFT
209 E KERN STREET
TAFT CA 93268

TAFT OFFICE
523 CASCADE PLACE
TAFT, CA 93268

TELEPHONE: 661-763-5151

Rate Increase CD CERTIFICATE 10300805

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			12/31/12	100,667.98
INTEREST		76.98	01/16/13	100,744.96
BALANCE THIS STATEMENT			01/31/13	100,744.96
INTEREST PAID 2013:	76.98			
INTEREST PAID 2012:	1,144.60			

EXHIBIT Q



CD2

PAGE: 1
01/31/2013

ACCOUNT:

10300895

RECEIVED
FEB 04 2013
CITY OF TAFT

CITY OF TAFT
209 E KERN STREET
TAFT CA 93268

TAFT OFFICE
523 CASCADE PLACE
TAFT, CA 93268

TELEPHONE: 661-763-5151

Rate Increase CD CERTIFICATE 10300895

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			12/31/12	100,885.46
INTEREST		103.73	01/06/13	100,989.19
BALANCE THIS STATEMENT			01/31/13	100,989.19
INTEREST PAID 2013:	103.73			
INTEREST PAID 2012:	1,216.64			

EXHIBIT Q



CD3

PAGE: 1
01/31/2013

ACCOUNT:

10300931

RECEIVED

FEB 04 2013

CITY OF TAFT

CITY OF TAFT
209 E KERN STREET
TAFT CA 93268

TAFT OFFICE
523 CASCADE PLACE
TAFT, CA 93268

TELEPHONE: 661-763-5151

Rate Increase CD CERTIFICATE 10300931

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			12/31/12	50,872.37
INTEREST		49.71	01/08/13	50,922.08
BALANCE THIS STATEMENT			01/31/13	50,922.08
INTEREST PAID 2013:	49.71			
INTEREST PAID 2012:	583.26			

**ACCOUNTS PAYABLE CASH DISBURSEMENTS
DISTRIBUTION BY FUND**

ALLOWED BY CITY COUNCIL ON _____

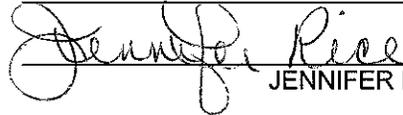
10 GENERAL

\$10,327.72

\$ 10,327.72 OUT OF FUNDS AS NOTED ABOVE

MAYOR

CITY CLERK



JENNIFER RICE

ACCOUNT CLERK II

WARRANT NO. 030513

DATE: 03/05/13

CHECK NUMBER 75029
SPECIAL RUN

TOTAL

\$ 10,327.72

CITY COUNCIL

2:53 pm
Wednesday, 13 March, 20

CITY OF TAF CA
ACCOUNTS PAYABLE WARRANT REPORT
PAID INVOICE LIST

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
6350 -	WEST KERN WATER DISTRICT	030513	INV	3/5/2013	\$10,327.72	75029	ST-WATER CONNECTION R-T-T2, WEST OF HILI	10733 00012

\$10,327.72

2:54 pm
Wednesday, 13 March, 20

**CITY OF TAFT, CA
ACCOUNTS PAYABLE CHECK REGISTER**

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
75029	3/5/2013	PRINTED	6350	WEST KERN WATER DISTRICT	10,327.72
			1 Checks	Cash Account Total:	10,327.72

**ACCOUNTS PAYABLE CASH DISBURSEMENTS
DISTRIBUTION BY FUND**

ALLOWED BY CITY COUNCIL ON _____

\$ 219,009.88 OUT OF FUNDS AS NOTED BELOW

10 GENERAL	\$96,437.08
38 LANDSCAPE ASSESSMENT DIST	\$124.33
40 CDBG / HOUSING RLF	\$2,074.96
50 CRIME PREVENTION	\$68.19
51 CCF FACILITY	\$2,231.86
58 FEDERAL PRISON-WWTP	\$35,658.09
59 CENTRAL GARAGE	\$1,486.68
60 SEWER	\$17.62
61 REFUSE	\$36,417.18
62 TRANSIT	\$4,665.87
65 TCDA	\$679.74
67 TCDA / DEBT SRV FND	\$2.10
70 WWTP	\$39,146.18

MAYOR

CITY CLERK

ACCOUNT CLERK II


JENNIFER RICE

WARRANT NO.

031513

DATE: 03/15/13

CHECK NUMBER 75030-75115

TOTAL

\$219,009.88

CITY COUNCIL

CITY OF TAFT,
ACCOUNTS PAYABLE CHECK REGISTER

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
75030	3/15/2013	PRINTED	40	A.P.I. PLUMBING	160.98
75031	3/15/2013	PRINTED	26	ABATE-A-WEED	257.65
75032	3/15/2013	PRINTED	32	ACQUISITION PARTNERS OF AMERICA, LL	3,000.00
75033	3/15/2013	PRINTED	124	AGRI-VALLEY IRRIGATION	579.00
75034	3/15/2013	PRINTED	185	AMERICAN EXPRESS	928.34
75035	3/15/2013	PRINTED	313	ARTZ WEST SIDE CHEVRON	192.00
75036	3/15/2013	PRINTED	711	BRENNTAG PACIFIC,INC	1,655.93
75037	3/15/2013	PRINTED	715	BRIGHT HOUSE NETWORKS	537.68
75038	3/15/2013	PRINTED	738	BROWN & REICH PETROLEUM INC.	7,174.18
75039	3/15/2013	PRINTED	1359	STATE OF CALIFORNIA	330.00
75040	3/15/2013	PRINTED	915	CARQUEST AUTO PARTS	550.51
75041	3/15/2013	PRINTED	862	CCACC	80.00
75042	3/15/2013	PRINTED	944	CEMEX INC.	1,157.14
75043	3/15/2013	PRINTED	1046	COMMUNICATION ENTERPRISE	250.00
75044	3/15/2013	PRINTED	1079	CONSTAR SUPPLY	259.54
75045	3/15/2013	PRINTED	1035	COOPER'S TRUE VALUE HOME CENTER	314.02
75046	3/15/2013	PRINTED	1117	CORELOGIC INFORMATION SOLUTIONS, I	10.00
75047	3/15/2013	PRINTED	1113	COTA COLE LLP	18,498.72
75048	3/15/2013	PRINTED	1114	COUNTRY AUTO & TRUCK TAFT	151.21
75049	3/15/2013	PRINTED	1225	DAILY MIDWAY DRILLER	600.07
75050	3/15/2013	PRINTED	1348	DENNEY,JACKIE	29.82
75051	3/15/2013	PRINTED	1348	DENNEY,JACKIE	373.39
75052	3/15/2013	PRINTED	1348	DENNEY,JACKIE	435.69
75053	3/15/2013	PRINTED	1348	DENNEY,JACKIE	573.06
75054	3/15/2013	PRINTED	1348	DENNEY,JACKIE	663.00
75055	3/15/2013	PRINTED	1719	ENFINITY CENTRALVAL 6 LLC	19,191.19
75056	3/15/2013	PRINTED	1830	FASTENAL	92.89
75057	3/15/2013	PRINTED	1845	FEDERAL EXPRESS CORP	37.38
75058	3/15/2013	PRINTED	1898	FIRST CHOICE SERVICE	74.26
75059	3/15/2013	PRINTED	1926	FLEETWOOD, JAMES	50.00
75060	3/15/2013	PRINTED	2040	GENERAL OFFICE	2,779.62

**CITY OF TAFT,
 ACCOUNTS PAYABLE CHECK REGISTER**

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
75061	3/15/2013	PRINTED	2061	GOLDEN EMPIRE CONCRETE	289.18
75062	3/15/2013	PRINTED	2097	GONZALES, JUAN	617.00
75063	3/15/2013	PRINTED	2178	GRIFFITH, VINCENT	300.00
75064	3/15/2013	PRINTED	2223	HAAKER EQUIPMENT COMPANY	433.53
75065	3/15/2013	PRINTED	2267	HELT ENGINEERING, INC.	6,773.96
75066	3/15/2013	PRINTED	2204	HdL SOFTWARE, LLC	5,926.44
75067	3/15/2013	PRINTED	2588	J & L LOCKSMITHING, INC.	33.19
75068	3/15/2013	PRINTED	2921	COUNTY OF KERN	8,190.18
75069	3/15/2013	PRINTED	2854	KERN COUNTY DEPT. OF ENGINEERING &	140.88
75070	3/15/2013	PRINTED	2875	KERN COUNTY BUILDING	2,101.07
75071	3/15/2013	PRINTED	2927	KERN TURF SUPPLY INC.	264.68
75072	3/15/2013	PRINTED	2946	KIWANIS CLUB OF TAFT	115.50
75073	3/15/2013	PRINTED	12629	KLASSEN CORPORATION	200.00
75074	3/15/2013	PRINTED	2957	KNIGHT'S PUMPING & PORTABLE	1,396.91
75075	3/15/2013	PRINTED	2963	KRAZAN & ASSOCIATES, INC.	1,056.90
75076	3/15/2013	PRINTED	3125	LAW OFFICES OF MARTIN D. KOCZANOWI	640.00
75077	3/15/2013	PRINTED	3180	LOWE'S COMPANIES, INC.	403.26
75078	3/15/2013	PRINTED	3376	MIDWAY LABORATORY	660.00
75079	3/15/2013	PRINTED	3398	MISSION LINEN SUPPLY	626.00
75080	3/15/2013	PRINTED	3434	MOORE & ASSOCIATES	33.60
75081	3/15/2013	PRINTED	3585	MUNICIPAL MAINTENANCE EQUIPMENT	441.52
75082	3/15/2013	PRINTED	3710	NEXTEL COMMUNICATIONS	16.50
75083	3/15/2013	PRINTED	3790	OFFICE DEPOT	374.96
75084	3/15/2013	PRINTED	3994	ORRIN, RONALD	50.00
75085	3/15/2013	PRINTED	4125	PACIFIC GAS & ELECTRIC	9,910.51
75086	3/15/2013	PRINTED	4454	PUBLIC EMPLOYEES' RETIREMENT SYSTE	25,901.76
75087	3/15/2013	PRINTED	4819	RICOH USA, INC.	670.80
75088	3/15/2013	PRINTED	5608	ROBERT THOMPSON	50.00
75089	3/15/2013	PRINTED	4913	S & S PRINTING	31.13
75090	3/15/2013	PRINTED	4945	SAFETY-KLEEN	120.00
75091	3/15/2013	PRINTED	4918	SMS HOLDING COMPANY	3,000.00

**CITY OF TAFT, CA
 ACCOUNTS PAYABLE CHECK REGISTER**

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
75092	3/15/2013	PRINTED	5128	SOUTHWEST WATER COMPANY	55,041.82
75093	3/15/2013	PRINTED	5142	SPARKLETTS & SIERRA SPRINGS	30.62
75094	3/15/2013	PRINTED	5277	JANICE STRONG	14.07
75095	3/15/2013	PRINTED	5279	SULLY & SON HYDRAULICS INC.	78.06
75096	3/15/2013	PRINTED	5302	SUTHERLAND, SHAWN WILLIAM	50.00
75097	3/15/2013	PRINTED	5326	TAFT CHEVROLET BUICK PONTIAC	321.48
75098	3/15/2013	PRINTED	3179	THE TAFT INDEPENDENT	83.70
75099	3/15/2013	PRINTED	1008	CITY OF TAFT	1,052.48
75100	3/15/2013	PRINTED	6140	VIBUL TANGPRAPHAPHORN,MD	84.00
75101	3/15/2013	PRINTED	5609	TELEPACIFIC COMMUNICATIONS	42.44
75102	3/15/2013	PRINTED	5609	TELEPACIFIC COMMUNICATIONS	193.66
75103	3/15/2013	PRINTED	5609	TELEPACIFIC COMMUNICATIONS	208.42
75104	3/15/2013	PRINTED	5609	TELEPACIFIC COMMUNICATIONS	425.15
75105	3/15/2013	PRINTED	5626	THOMSON RUTERS	195.20
75106	3/15/2013	PRINTED	5648	TOTAL COMMUNICATION SERVICE	240.00
75107	3/15/2013	PRINTED	5645	TRANS UNION LLC	45.00
75108	3/15/2013	PRINTED	5689	TRICOR REFINING,LLC	461.50
75109	3/15/2013	PRINTED	6104	VERIZON CALIFORNIA	633.91
75110	3/15/2013	PRINTED	5935	VULCAN	301.97
75111	3/15/2013	PRINTED	6209	CURTIS D.WALCHOCK .	50.00
75112	3/15/2013	PRINTED	6250	CITY OF WASCO	25.00
75113	3/15/2013	PRINTED	6350	WEST KERN WATER DISTRICT	188.67
75114	3/15/2013	PRINTED	6399	WESTSIDE WASTE	27,333.00
75115	3/15/2013	PRINTED	12131	EDWARD WHITING	153.00
			86 Checks	Cash Account Total:	219,009.88

CITY OF TAFT CA
 ACCOUNTS PAYABLE WARRANT REPORT
 PAID INVOICE LIST

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
2267 - HELT ENGINEERING, INC.		13-093	INV	3/15/2013	\$160.00	75065	ST-CENTER ST RECONSTRUCTION	10733 00021
2267 - HELT ENGINEERING, INC.		13-089	INV	3/15/2013	\$457.50	75065	ST-6TH ST RSTP (WARREN TO ASH -VAR LOCA'	10733 00018
2267 - HELT ENGINEERING, INC.		13-091	INV	3/15/2013	\$737.86	75065	ST-CMAQ BUS SHELTERS	10733 00121
2267 - HELT ENGINEERING, INC.		13-092	INV	3/15/2013	\$1,872.50	75065	ST-RED SAFE ROUTES TO SCHOOL CYCLE 3	10733 00025
2267 - HELT ENGINEERING, INC.		13-090	INV	3/15/2013	\$3,546.10	75065	ST-RAILS TO TRAILS II	10733 00012
2204 - HdL SOFTWARE, LLC		0009137-IN	INV	3/15/2013	\$1,481.61	75066	FIN- MAINT FEES - CODE ENFORCEMENT	10419 04150
2204 - HdL SOFTWARE, LLC		0009137-IN	INV	3/15/2013	\$4,444.83	75066	FIN- MAINT FEES - CODE ENFORCEMENT	10000 00206
2588 - J & L LOCKSMITHING, INC.		013795	INV	3/15/2013	\$33.19	75067	T-21 TRANSPONDER/KEY	62462 04200
2921 - COUNTY OF KERN		FEB-2013	INV	3/15/2013	\$8,190.18	75068	REF-02/13 GATE FEES	61461 09930
2854 - KERN COUNTY DEPT. OF ENGINEERING &		0004609-IN	INV	3/15/2013	\$140.88	75069	BLD-4457 MINING RECLAM ASSURANCE	10424 03005
2875 - KERN COUNTY BUILDING		0001742-IN	INV	3/15/2013	\$2,101.07	75070	BLD-JAN 13 INSPECTIONS PER AGR #475-95	10424 03005
2927 - KERN TURF SUPPLY INC.		827605	INV	3/15/2013	\$264.68	75071	CVC-POP UP PART/ROTOR	10416 06200
2946 - KIWANIS CLUB OF TAFT		14531	INV	3/15/2013	\$31.50	75072	ADM-LUNCHES FOR FEB 2013	10413 02100
2946 - KIWANIS CLUB OF TAFT		14551	INV	3/15/2013	\$31.50	75072	PD-LUNCHES FOR FEB 2013	10421 02100
2946 - KIWANIS CLUB OF TAFT		14492	INV	3/15/2013	\$52.50	75072	ADM-LUNCHES FOR JAN 2013	10413 02100
12629 - KLASSEN CORPORATION		030613	INV	3/15/2013	\$200.00	75073	REFUND OVERPAYMENT ON BUSINESS LICENS	10321 00001
2957 - KNIGHT'S PUMPING & PORTABLE		A-235317	INV	3/15/2013	\$1,396.91	75074	CD-2/19 FENCE RENTAL	10425 03001
2963 - KRAZAN & ASSOCIATES, INC.		B608669-603	INV	3/15/2013	\$1,056.90	75075	ST-COMPACTION TESTING/MILEAGE	10733 00012
3125 - LAW OFFICES OF MARTIN D. KOCZANOWICZ		208	INV	3/15/2013	\$640.00	75076	TCDA-2/13 PROFESSIONAL SERVICES	65465 03001
3180 - LOWE'S COMPANIES, INC.		7159910-0213	INV	3/15/2013	-\$71.08	75077	CCF,CVC,ST-SHSTA WHT ROLL/GARDNER ALL	10433 06200
3180 - LOWE'S COMPANIES, INC.		7159910-0213	INV	3/15/2013	\$13.85	75077	CCF,CVC,ST-SHSTA WHT ROLL/GARDNER ALL	10416 06200
3180 - LOWE'S COMPANIES, INC.		7159910-0213	INV	3/15/2013	\$22.55	75077	CCF,CVC,ST-SHSTA WHT ROLL/GARDNER ALL	10433 06200
3180 - LOWE'S COMPANIES, INC.		7159910-0213	INV	3/15/2013	\$64.06	75077	CCF,CVC,ST-SHSTA WHT ROLL/GARDNER ALL	10376 00007

**CITY OF TAHOE CA
 ACCOUNTS PAYABLE WARRANT REPORT
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
3180 - LOWE'S COMPANIES, INC.		7159910-0213	INV	3/15/2013	\$373.88	75077	CCF,CVC,ST-SHSTA WHT ROLL/GARDNER ALL	51451 05000
3376 - MIDWAY LABORATORY		23429	INV	3/15/2013	\$110.00	75078	FEDWWTP-TOTAL CHLORINE	58458 03001
3376 - MIDWAY LABORATORY		23430	INV	3/15/2013	\$110.00	75078	FEDWWTP-TOTAL CHLORINE	58458 03001
3376 - MIDWAY LABORATORY		23451	INV	3/15/2013	\$110.00	75078	FEDWWTP-TOTAL CHLORINE	58458 03001
3376 - MIDWAY LABORATORY		23461	INV	3/15/2013	\$110.00	75078	FEDWWTP-TOTAL CHLORINE	58458 03001
3376 - MIDWAY LABORATORY		23467	INV	3/15/2013	\$110.00	75078	FEDWWTP-TOTAL CHLORINE	58458 03001
3376 - MIDWAY LABORATORY		23503	INV	3/15/2013	\$110.00	75078	FEDWWTP-TOTAL CHLORINE	58458 03001
3398 - MISSION LINEN SUPPLY		320212222	INV	3/15/2013	\$56.33	75079	ANX-TOWEL/MATS	10416 06400
3398 - MISSION LINEN SUPPLY		320211279	INV	3/15/2013	\$56.33	75079	CVC-TOWEL/MAT	10416 06400
3398 - MISSION LINEN SUPPLY		32028477	INV	3/15/2013	\$56.33	75079	CVC-TOWEL/MAT	10416 06400
3398 - MISSION LINEN SUPPLY		32028478	INV	3/15/2013	\$65.75	75079	CVC-TOWEL/DUSTMOP/MAT	10416 06400
3398 - MISSION LINEN SUPPLY		320211280	INV	3/15/2013	\$78.21	75079	CVC-TOWEL/DUSTMOP/MAT	10416 06400
3398 - MISSION LINEN SUPPLY		320212223	INV	3/15/2013	\$78.21	75079	GAR-TOWELS / DUST MOP / MATS	10416 06400
3398 - MISSION LINEN SUPPLY		320212225	INV	3/15/2013	\$78.28	75079	CVC-TOEWLS / DUST MOP / MATS	10416 06400
3398 - MISSION LINEN SUPPLY		32028483	INV	3/15/2013	\$78.28	75079	CVC-TOWEL/DUSTMOP/MAT	10416 06400
3398 - MISSION LINEN SUPPLY		320211288	INV	3/15/2013	\$78.28	75079	CVC-TOWELS/DUSTMOPS/MATS	10416 06400
3434 - MOORE & ASSOCIATES		13:2766	INV	3/15/2013	\$33.60	75080	TRN-JAN/FEB DAR ID CARDS	62462 08600
3585 - MUNICIPAL MAINTENANCE EQUIPMENT		0079318-IN	INV	3/1/2013	\$114.72	75081	SE-2 HEIM JOINT ROD END/SPACER	70470 04200
3585 - MUNICIPAL MAINTENANCE EQUIPMENT		0079272-IN	INV	3/1/2013	\$326.80	75081	REF-DAMROL BEARING/HANDLE WELDMENT	61461 04200
3710 - NEXTEL COMMUNICATIONS		817235628104	INV	3/15/2013	\$0.15	75082	CITY HALL-2/4-3/3/13 CELL PHONES	61461 02200
3710 - NEXTEL COMMUNICATIONS		817235628104	INV	3/15/2013	\$1.24	75082	CITY HALL-2/4-3/3/13 CELL PHONES	51451 02200
3710 - NEXTEL COMMUNICATIONS		817235628104	INV	3/15/2013	\$3.88	75082	CITY HALL-2/4-3/3/13 CELL PHONES	62462 02200
3710 - NEXTEL COMMUNICATIONS		817235628104	INV	3/15/2013	\$11.23	75082	CITY HALL-2/4-3/3/13 CELL PHONES	10433 02200

CITY OF TAHOE, CA
 ACCOUNTS PAYABLE WARRANT REPORT
 PAID INVOICE LIST

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
3790 - OFFICE DEPOT		646890555001	INV	3/15/2013	\$57.11	75083	PD-FILE/TEASPOONS/MARKERS	10421 06000
3790 - OFFICE DEPOT		647301604001	INV	3/15/2013	\$82.99	75083	PD-TISSUE/PENS/TAPE/KLEENEX/DISHWAND/B	10421 06000
3790 - OFFICE DEPOT		647315502001	INV	3/15/2013	\$108.89	75083	PD-PINESOL/LYSOL/WINDEX	10421 06200
3790 - OFFICE DEPOT		649438339001	INV	3/15/2013	\$125.97	75083	PD-ENVELOPE/TAPE/FOLDERS/PADS	10421 06000
3994 - ORRIN, RONALD		MARCH 2013	INV	3/15/2013	\$50.00	75084	PLANNING COMMISSIONER	10415 01301
4125 - PACIFIC GAS & ELECTRIC		3980-0213	INV	3/15/2013	\$12.06	75085	CITY HALL-01/16-02/21/13 GAS/ELECTRIC USE	60460 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0213	INV	3/15/2013	\$25.74	75085	CITY HALL-01/16-02/21/13 GAS/ELECTRIC USE	10421 08100
4125 - PACIFIC GAS & ELECTRIC		8565-0313	INV	3/15/2013	\$27.57	75085	6TH ST & SUPPLY ROW-2/5-3/6/13 ELECTRIC US	10416 08101
4125 - PACIFIC GAS & ELECTRIC		3980-0213	INV	3/15/2013	\$71.66	75085	CITY HALL-01/16-02/21/13 GAS/ELECTRIC USE	38438 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0213	INV	3/15/2013	\$174.14	75085	CITY HALL-01/16-02/21/13 GAS/ELECTRIC USE	59459 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0213	INV	3/15/2013	\$232.37	75085	CITY HALL-01/16-02/21/13 GAS/ELECTRIC USE	10433 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0213	INV	3/15/2013	\$297.76	75085	CITY HALL-01/16-02/21/13 GAS/ELECTRIC USE	62462 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0213	INV	3/15/2013	\$453.58	75085	CITY HALL-01/16-02/21/13 GAS/ELECTRIC USE	10431 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0213	INV	3/15/2013	\$617.54	75085	CITY HALL-01/16-02/21/13 GAS/ELECTRIC USE	10416 08101
4125 - PACIFIC GAS & ELECTRIC		3980-0213	INV	3/15/2013	\$714.65	75085	CITY HALL-01/16-02/21/13 GAS/ELECTRIC USE	10416 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0213	INV	3/15/2013	\$1,620.36	75085	CITY HALL-01/16-02/21/13 GAS/ELECTRIC USE	51451 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0213	INV	3/15/2013	\$5,663.08	75085	CITY HALL-01/16-02/21/13 GAS/ELECTRIC USE	10433 08000
4454 - PUBLIC EMPLOYEES' RETIREMENT SYSTEM		3-2013-3	INV	3/15/2013	\$25,901.76	75086	PERS FOR P/R ENDING 03/03/13	10000 00212
4819 - RICOH USA, INC.		88599628	INV	3/15/2013	\$670.80	75087	PD-3/15-6/14/13 MAINTENANCE CONTRACT	10421 04100
5608 - ROBERT THOMPSON		MARCH 2013	INV	3/15/2013	\$50.00	75088	PLANNING COMMISSIONER	10415 01301
4913 - S & S PRINTING		097763	INV	3/15/2013	\$31.13	75089	PD-MARTINEZ BUSINESS CARDS	10421 06000
4945 - SAFETY-KLEEN		030513	INV	3/15/2013	\$120.00	75090	REFUND BUSINESS LICENSE OVERPAYMENT	10321 00001
4918 - SMS HOLDING COMPANY		031213	INV	3/15/2013	\$450.00	75091	TRN,ST,GAR,PD-04/13 LEASE	10421 09400

**CITY OF TAFT CA
 ACCOUNTS PAYABLE WARRANT REPORT
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
4918 - SMS HOLDING COMPANY		031213	INV	3/15/2013	\$550.00	75091	TRN,ST,GAR,PD-04/13 LEASE	62462 09400
4918 - SMS HOLDING COMPANY		031213	INV	3/15/2013	\$1,000.00	75091	TRN,ST,GAR,PD-04/13 LEASE	10433 09400
4918 - SMS HOLDING COMPANY		031213	INV	3/15/2013	\$1,000.00	75091	TRN,ST,GAR,PD-04/13 LEASE	59459 09400
5128 - SOUTHWEST WATER COMPANY		100007248	INV	3/15/2013	\$24,612.13	75092	FEDWWTP,WWTP-03/13 BASE BILLING	70470 09999
5128 - SOUTHWEST WATER COMPANY		100007248	INV	3/15/2013	\$30,429.69	75092	FEDWWTP,WWTP-03/13 BASE BILLING	58458 09999
5142 - SPARKLETTS & SIERRA SPRINGS		022713	INV	3/15/2013	\$30.62	75093	CVC-BOTTLED WATER/RENTAL	10416 06200
5277 - JANICE STRONG		030113	INV	3/15/2013	\$14.07	75094	REFUND 1/2 MONTH DENTAL PREMIUM	10000 00228
5279 - SULLY & SON HYDRAULICS INC.		0081225-IN	INV	3/15/2013	\$78.06	75095	M-24 ASSY HOSE	10433 04200
5302 - SUTHERLAND, SHAWN WILLIAM		MARCH 2013	INV	3/15/2013	\$50.00	75096	PLANNING COMMISSIONER	10415 01301
5326 - TAFT CHEVROLET BUICK PONTIAC		CTCS90504	INV	3/15/2013	\$321.48	75097	T-21 VACUUM LEAK AT HOSE/REPAIR	62462 04200
3179 - THE TAFT INDEPENDENT		1735	INV	3/15/2013	\$83.70	75098	CC-3/5/13 COUNCIL MEETING NOTICE	10411 09200
1008 - CITY OF TAFT		7101110C-0313	INV	3/15/2013	\$59.91	75099	ST,GAR,TRN-03/13 SEWER/REFUSE	59459 08100
1008 - CITY OF TAFT		7101110C-0313	INV	3/15/2013	\$59.91	75099	ST,GAR,TRN-03/13 SEWER/REFUSE	62462 08100
1008 - CITY OF TAFT		7101110C-0313	INV	3/15/2013	\$59.92	75099	ST,GAR,TRN-03/13 SEWER/REFUSE	10433 08100
1008 - CITY OF TAFT		7101120-0313	INV	3/15/2013	\$872.74	75099	WWTP-03/13 SEWER/REFUSE	70470 08100
6140 - VIBUL TANGPRAPHAPHORN,MD		030613	INV	3/15/2013	\$84.00	75100	TRN-B.FURRH DMV-PHY	62462 02500
5609 - TELEPACIFIC COMMUNICATIONS		44349407-0	INV	3/15/2013	\$42.44	75101	PD-03/13 LONG DISTANCE	10421 02200
5609 - TELEPACIFIC COMMUNICATIONS		44315249-0	INV	3/15/2013	\$193.66	75102	TRN-03/13 LONG DISTANCE	62462 02200
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$0.94	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	58458 02200
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$1.84	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	10432 02200
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$1.84	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	10433 02200
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$2.10	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	67467 02200
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$2.36	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	65465 02200

CITY OF TAYLOR, CA
 ACCOUNTS PAYABLE WARRANT REPORT
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Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$2.78	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	70470 02200
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$5.56	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	60460 02200
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$5.56	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	61461 02200
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$5.72	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	62462 02200
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$10.87	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	10412 02200
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$20.38	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	10415 02200
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$26.46	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	10413 02200
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$58.35	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	10420 02200
5609 - TELEPACIFIC COMMUNICATIONS		44304109-0	INV	3/15/2013	\$63.66	75103	CITYHALL-3/1-3/31/13 LONG DISTANCE	10419 02200
5609 - TELEPACIFIC COMMUNICATIONS		44307571-0	INV	3/15/2013	\$425.15	75104	PD-03/13 DISASTER SERVICES	10421 02200
5626 - THOMSON RUTERS		0826448878	INV	3/15/2013	\$195.20	75105	PD-CA PENAL CODE PAMPHLETS	10421 06200
5648 - TOTAL COMMUNICATION SERVICE		2825	INV	3/15/2013	\$240.00	75106	CVC-PHONE SYSTEM REPAIR	10416 05000
5645 - TRANS UNION LLC		02304128	INV	3/15/2013	\$45.00	75107	PSNL-MEMBERSHIP DUES	10420 02100
5689 - TRICOR REFINING,LLC		039693	INV	3/15/2013	\$461.50	75108	ST-RECLAMITE	10433 06200
6104 - VERIZON CALIFORNIA		FEB-2013	INV	3/15/2013	\$15.29	75109	CITYHALL-02/25-03/24/13 LONG DISTANCE	10431 02200
6104 - VERIZON CALIFORNIA		FEB-2013	INV	3/15/2013	\$45.49	75109	CITYHALL-02/25-03/24/13 LONG DISTANCE	10419 02200
6104 - VERIZON CALIFORNIA		FEB-2013	INV	3/15/2013	\$45.99	75109	CITYHALL-02/25-03/24/13 LONG DISTANCE	10415 02200
6104 - VERIZON CALIFORNIA		FEB-2013	INV	3/15/2013	\$45.99	75109	CITYHALL-02/25-03/24/13 LONG DISTANCE	10433 02200
6104 - VERIZON CALIFORNIA		FEB-2013	INV	3/15/2013	\$141.48	75109	CITYHALL-02/25-03/24/13 LONG DISTANCE	51451 02200
6104 - VERIZON CALIFORNIA		FEB-2013	INV	3/15/2013	\$151.41	75109	CITYHALL-02/25-03/24/13 LONG DISTANCE	10413 02200
6104 - VERIZON CALIFORNIA		FEB-2013	INV	3/15/2013	\$188.26	75109	CITYHALL-02/25-03/24/13 LONG DISTANCE	10421 02200
5935 - VULCAN		296198	INV	3/15/2013	\$301.97	75110	ST-COLDMIX 3/8 SC-8	10433 06200
6209 - CURTIS D.WALCHOCK .		MARCH 2013	INV	3/15/2013	\$50.00	75111	PLANNING COMMISSIONER	10415 01301

2:54 pm
Wednesday, 13 March, 20

CITY OF TAFES CA
ACCOUNTS PAYABLE WARRANT REPORT
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Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
6250 - CITY OF WASCO		4873	INV	3/15/2013	\$25.00	75112	ADM-DINNER - BOB GORSON	10413 09500
6350 - WEST KERN WATER DISTRICT		4202590-0313	INV	3/15/2013	\$52.67	75113	A&TRRCE DR-1/9/13-3/11/13 WATER USAGE	38438 08100
6350 - WEST KERN WATER DISTRICT		7110200-0213	INV	3/15/2013	\$136.00	75113	ST-INDUSTRIAL WATER USE	10433 08850
6399 - WESTSIDE WASTE		MARCH 2013	INV	3/15/2013	\$27,333.00	75114	03/13 WASTE DISPOSAL FEES	61461 09999
12131 - EDWARD WHITING		031113	INV	3/15/2013	\$153.00	75115	PD-PER DIEM SHELL BEACH	10421 02000

\$219,009.88

CITY OF TAYLOR, CA
ACCOUNTS PAYABLE WARRANT REPORT
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Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
40 - A.P.I. PLUMBING		504741	INV	3/15/2013	\$21.61	75030	AC-PVC PIPE/TEES/PVC NIPS	10431 06200
40 - A.P.I. PLUMBING		504738	INV	3/15/2013	\$40.36	75030	CVC-SLIP FIX/GLUE/90'S/TEES/MIP	10416 06200
40 - A.P.I. PLUMBING		504739	INV	3/15/2013	\$99.01	75030	WWTP-PVC PIPE/COUPLINGS/GLUE/90'S/TEES	70470 06200
26 - ABATE-A-WEED		532713	INV	3/15/2013	\$257.65	75031	CVC-40" BLADE ASSY/HARNES ASSY, RIGHT	10416 06200
32 - ACQUISITION PARTNERS OF AMERICA, LLC		2131	INV	3/15/2013	\$3,000.00	75032	PLG-MARCH 2013 MONTHLY RETAINER	10415 03000
124 - AGRI-VALLEY IRRIGATION		551121	INV	3/15/2013	\$10.84	75033	WWTP-REDUCER BUSHING	70470 09610
124 - AGRI-VALLEY IRRIGATION		551120	INV	3/15/2013	\$568.16	75033	WWTP-WEDGE-TITE/FLANGE PACK/COUPLING	70470 09610
185 - AMERICAN EXPRESS		211007-0213	INV	3/15/2013	\$58.21	75034	ADM,FIN,PD,TRN-HAND SNTZR/TAPE/GAS/USB	10419 03005
185 - AMERICAN EXPRESS		211007-0213	INV	3/15/2013	\$129.00	75034	ADM,FIN,PD,TRN-HAND SNTZR/TAPE/GAS/USB	62462 06000
185 - AMERICAN EXPRESS		211007-0213	INV	3/15/2013	\$163.40	75034	ADM,FIN,PD,TRN-HAND SNTZR/TAPE/GAS/USB	10421 06000
185 - AMERICAN EXPRESS		211007-0213	INV	3/15/2013	\$210.66	75034	ADM,FIN,PD,TRN-HAND SNTZR/TAPE/GAS/USB	10413 06000
185 - AMERICAN EXPRESS		211007-0213	INV	3/15/2013	\$367.07	75034	ADM,FIN,PD,TRN-HAND SNTZR/TAPE/GAS/USB	10419 02000
313 - ARTZ WEST SIDE CHEVRON		030313	INV	3/15/2013	\$192.00	75035	PD-24 CAR WASHES	10421 04200
711 - BRENNTAG PACIFIC,INC		BPI282635	INV	3/15/2013	\$1,655.93	75036	FEDWWTP-SODIUM BISULFITE	58458 06250
715 - BRIGHT HOUSE NETWORKS		0045166-0313	INV	3/15/2013	\$77.58	75037	ST,GAR,TRN-03/13 INTERNET SERVICE	59459 02200
715 - BRIGHT HOUSE NETWORKS		0045166-0313	INV	3/15/2013	\$77.58	75037	ST,GAR,TRN-03/13 INTERNET SERVICE	62462 02200
715 - BRIGHT HOUSE NETWORKS		0045166-0313	INV	3/15/2013	\$77.59	75037	ST,GAR,TRN-03/13 INTERNET SERVICE	10433 02200
715 - BRIGHT HOUSE NETWORKS		0408586-0313	INV	3/15/2013	\$94.90	75037	CCF-03/13 INTERNET SERVICE	51451 02200
715 - BRIGHT HOUSE NETWORKS		0407724-0313	INV	3/15/2013	\$210.03	75037	PD-03/13 INTERNET SERVICE	10421 02200
738 - BROWN & REICH PETROLEUM INC.		1061	INV	3/15/2013	\$16.12	75038	PLG-2/15-2/28/13 FUEL USE	10415 04250
738 - BROWN & REICH PETROLEUM INC.		1064	INV	3/15/2013	\$68.19	75038	PD,AC,CSO-2/16-2/28/13 FUEL USE	50450 04250
738 - BROWN & REICH PETROLEUM INC.		1064	INV	3/15/2013	\$102.94	75038	PD,AC,CSO-2/16-2/28/13 FUEL USE	10431 04250
738 - BROWN & REICH PETROLEUM INC.		1062	INV	3/15/2013	\$135.63	75038	CVC,ST,GAR,TRN-2/16-2/28/13 FUEL USE	59459 04250

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Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
738 - BROWN & REICH PETROLEUM INC.		1062	INV	3/15/2013	\$192.13	75038	CVC,ST,GAR,TRN-2/16-2/28/13 FUEL USE	10416 04250
738 - BROWN & REICH PETROLEUM INC.		1062	INV	3/15/2013	\$600.44	75038	CVC,ST,GAR,TRN-2/16-2/28/13 FUEL USE	10433 04250
738 - BROWN & REICH PETROLEUM INC.		1064	INV	3/15/2013	\$1,605.23	75038	PD,AC,CSO-2/16-2/28/13 FUEL USE	10421 04250
738 - BROWN & REICH PETROLEUM INC.		3165000	INV	3/15/2013	\$1,717.97	75038	ST-ULSD #2 CLEAR BULK	10433 04250
738 - BROWN & REICH PETROLEUM INC.		1062	INV	3/15/2013	\$2,735.53	75038	CVC,ST,GAR,TRN-2/16-2/28/13 FUEL USE	62462 04250
1359 - STATE OF CALIFORNIA		02/2013	INV	3/15/2013	\$330.00	75039	EZ-G-TEDA MONTHLY REPORT	10322 00002
915 - CARQUEST AUTO PARTS		7305-139385	INV	3/15/2013	\$2.60	75040	P-55 OIL FILTER - LD	10421 04200
915 - CARQUEST AUTO PARTS		7305-139974	INV	3/15/2013	\$3.00	75040	T-21 IMP. REFIL NARROW	62462 04200
915 - CARQUEST AUTO PARTS		7305-139975	INV	3/15/2013	\$3.10	75040	T-14 REFILL	62462 04200
915 - CARQUEST AUTO PARTS		7305-139973	INV	3/15/2013	\$3.66	75040	T-16 REFILL	62462 04200
915 - CARQUEST AUTO PARTS		7305-139387	INV	3/15/2013	\$3.73	75040	P-55 AIR FILTER-LD	10421 04200
915 - CARQUEST AUTO PARTS		7305-139898	INV	3/15/2013	\$4.64	75040	M-23 MEGA FLEX 2W/CQ HOSE CLAMPS	10433 04200
915 - CARQUEST AUTO PARTS		7305-139384	INV	3/15/2013	\$6.00	75040	M-17 IMP. REFIL NARROW	10433 04200
915 - CARQUEST AUTO PARTS		7305-140096	INV	3/15/2013	\$6.19	75040	T-23 REFILL	62462 04200
915 - CARQUEST AUTO PARTS		7305-139892	INV	3/15/2013	\$8.27	75040	T-21 CAPSULE STANDARD	62462 04200
915 - CARQUEST AUTO PARTS		7305-139654	INV	3/15/2013	\$11.40	75040	MS-3 OIL FILTER - HD	61461 04200
915 - CARQUEST AUTO PARTS		7305-139587	INV	3/15/2013	\$12.84	75040	T-10 BLUE CORAL +32 DEG	62462 04200
915 - CARQUEST AUTO PARTS		7305-139891	INV	3/15/2013	\$27.19	75040	P-38 OIL/AIR FILTER	10421 04200
915 - CARQUEST AUTO PARTS		7305-139334	INV	3/15/2013	\$28.44	75040	MS-3 EPOXY/ENGINE DEGREASER	61461 04200
915 - CARQUEST AUTO PARTS		7305-139588	INV	3/15/2013	\$53.26	75040	M-35 AIR FLTR HD	10433 04200
915 - CARQUEST AUTO PARTS		7305-139889	INV	3/15/2013	\$78.75	75040	T-14 CQ ANTIFREEZE GAL	62462 04200
915 - CARQUEST AUTO PARTS		7305-139599	INV	3/15/2013	\$297.44	75040	M-23 RADIATOR	10433 04200
862 - CCACC		031113	INV	3/15/2013	\$80.00	75041	CTY CLK-2013 MEMBERSHIP DUES	10412 02100

**CITY OF TAFT CA
 ACCOUNTS PAYABLE WARRANT REPORT
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
944 - CEMEX INC.		9425650440	INV	3/15/2013	\$460.64	75042	A ST & TERRACE-2PGC 564LB C/FIBERMISH	10376 00007
944 - CEMEX INC.		9425598486	INV	3/15/2013	\$696.50	75042	801 A STREET 2PGC 564LB C	10376 00007
1046 - COMMUNICATION ENTERPRISE		1070573	INV	3/15/2013	\$250.00	75043	PD-SITE RENTAL	10421 09850
1079 - CONSTAR SUPPLY		440889	INV	3/15/2013	\$259.54	75044	ST-CIP TACT PANEL/HAND EDGER/TIEWIRE	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		283822	INV	3/15/2013	\$6.76	75045	ST-STAR ALL PURPSE	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		284547	INV	3/15/2013	\$12.53	75045	GAR-MALE ADAPT/COUPLING GALV	59459 05000
1035 - COOPER'S TRUE VALUE HOME CENTER		284183	INV	3/15/2013	\$17.58	75045	CVC-FLASHLIGHT/SHELF BRKT/SPRAYER	10416 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		284125	INV	3/15/2013	\$22.56	75045	CVC-PROCELL BATTERY	10416 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		284669	INV	3/15/2013	\$29.01	75045	ST-LOGO WTR COOLER	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		283631	INV	3/15/2013	\$29.01	75045	ST-MICRO CHISEL CHAIN	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		283821	INV	3/15/2013	\$41.13	75045	ST-WHT FLT PAINT/COVER/LINER	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		283827	INV	3/15/2013	\$74.83	75045	CD-CDX PLYWOOD	10425 03001
1035 - COOPER'S TRUE VALUE HOME CENTER		284779	INV	3/15/2013	\$80.61	75045	CD-BG H84-D EK3 IT FORD COM	10425 04200
1117 - CORELOGIC INFORMATION SOLUTIONS, INC.		80799575	INV	3/15/2013	\$10.00	75046	FIN-02/13 REAL QUEST	10419 06000
1113 - COTA COLE LLP		16123	INV	3/15/2013	\$835.75	75047	CTY ATT-CODE ENFORCEMENT	10414 03003
1113 - COTA COLE LLP		16122	INV	3/15/2013	\$8,065.23	75047	CTY ATT-02/13 PROFESSIONAL SERVICES	10414 03000
1113 - COTA COLE LLP		16121	INV	3/15/2013	\$9,597.74	75047	CTY ATT-CA DEPT OF CORRECTIONS	10414 03004
1114 - COUNTRY AUTO & TRUCK TAFT		530321	INV	3/15/2013	\$2.14	75048	GAR-PREM START FL 11 OZ	59459 06200
1114 - COUNTRY AUTO & TRUCK TAFT		530377	INV	3/15/2013	\$4.47	75048	M-23 HOSE CLAMP	10433 04200
1114 - COUNTRY AUTO & TRUCK TAFT		530223	INV	3/15/2013	\$56.48	75048	M-35 OIL/AIR FILTER	10433 04200
1114 - COUNTRY AUTO & TRUCK TAFT		530326	INV	3/15/2013	\$88.12	75048	MS-3 NAPAGOLD FUEL FILTERS	61461 04200
1225 - DAILY MIDWAY DRILLER		030113	INV	3/15/2013	\$600.07	75049	CD-LEGALS/NOTICES	10425 08600
1348 - DENNEY,JACKIE		2012 4000169	INV	3/15/2013	\$29.82	75050	ROBINSON-2ND INSTALLMENT	40000 00232

**CITY OF TAFESA
 ACCOUNTS PAYABLE WARRANT REPORT
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
1348 - DENNEY,JACKIE		2012 4000170	INV	3/15/2013	\$373.39	75051	ROBINSON- 2ND INSTALLMENT	40000 00232
1348 - DENNEY,JACKIE		2012 1026758	INV	3/15/2013	\$435.69	75052	CUPP-2ND INSTALLMENT	40000 00231
1348 - DENNEY,JACKIE		2012 1026907	INV	3/15/2013	\$573.06	75053	ROBINSON-2ND INSTALLMENT	40000 00232
1348 - DENNEY,JACKIE		2012 1026857	INV	3/15/2013	\$663.00	75054	CASH-2ND INSTALLMENT	40000 00230
1719 - ENFINITY CENTRALVAL 6 LLC		20130201-01	INV	3/15/2013	\$1,549.76	75055	CVC,PD,FEDWWTP,WWTP-1/26-2/25/13 SOLAR	10416 08100
1719 - ENFINITY CENTRALVAL 6 LLC		20130201-01	INV	3/15/2013	\$1,864.10	75055	CVC,PD,FEDWWTP,WWTP-1/26-2/25/13 SOLAR	10421 08100
1719 - ENFINITY CENTRALVAL 6 LLC		20130201-01	INV	3/15/2013	\$2,911.53	75055	CVC,PD,FEDWWTP,WWTP-1/26-2/25/13 SOLAR	58458 08100
1719 - ENFINITY CENTRALVAL 6 LLC		20130201-01	INV	3/15/2013	\$12,865.80	75055	CVC,PD,FEDWWTP,WWTP-1/26-2/25/13 SOLAR	70470 08100
1830 - FASTENAL		CATAF14477	INV	3/15/2013	\$1.12	75056	PD-PHLLPS FLT HD MCHN SCRW	10421 05000
1830 - FASTENAL		CATAF14299	INV	3/15/2013	\$40.98	75056	CVC-PREM GRD LHSQ SHOVEL	10416 06200
1830 - FASTENAL		CATAF14386	INV	3/15/2013	\$50.79	75056	ST-PERSON METAL KIT	10433 06200
1845 - FEDERAL EXPRESS CORP		2-200-63844	INV	3/15/2013	\$37.38	75057	TCDA-POSTAGE	65465 06500
1898 - FIRST CHOICE SERVICE		522515	INV	3/15/2013	\$24.75	75058	ST,GAR,TRN-2/14/13 COFFEE SERVICE	59459 06000
1898 - FIRST CHOICE SERVICE		522515	INV	3/15/2013	\$24.75	75058	ST,GAR,TRN-2/14/13 COFFEE SERVICE	62462 06000
1898 - FIRST CHOICE SERVICE		522515	INV	3/15/2013	\$24.76	75058	ST,GAR,TRN-2/14/13 COFFEE SERVICE	10433 06000
1926 - FLEETWOOD, JAMES		MARCH 2013	INV	3/15/2013	\$50.00	75059	PLANNING COMMISSIONER	10415 01301
2040 - GENERAL OFFICE		6303	INV	3/15/2013	\$1,389.81	75060	ADM,PLG-MAINT CONTRACT 5/29/13-5/28/14	10413 04100
2040 - GENERAL OFFICE		6303	INV	3/15/2013	\$1,389.81	75060	ADM,PLG-MAINT CONTRACT 5/29/13-5/28/14	10415 04100
2061 - GOLDEN EMPIRE CONCRETE		4891	INV	3/15/2013	\$289.18	75061	801 A ST- CONCRETE 6.00 SK 3/8 40/60	10376 00007
2097 - GONZALES, JUAN		JG2013-1002	INV	3/15/2013	-\$33.00	75062	PLG-GIS/PLANNING SERVICES	10000 00278
2097 - GONZALES, JUAN		JG2013-1002	INV	3/15/2013	\$650.00	75062	PLG-GIS/PLANNING SERVICES	10415 03013
2178 - GRIFFITH, VINCENT		151	INV	3/15/2013	\$300.00	75063	CC-2/19 VIDEO TAPING COUNCIL MEETING	10411 03001
2223 - HAAKER EQUIPMENT COMPANY		C93845	INV	3/15/2013	\$433.53	75064	REF-PRESSURE SLOT/REAR CURTAIN	61461 04200



City of Taft Agenda Report

DATE: March 19, 2013

TO: MAYOR LINDER AND COUNCIL MEMBERS

AGENDA MATTER:

Contract for a full time paid School Resource Officer at the Taft College.

SUMMARY STATEMENT:

Taft College and the Taft Police Department would like to contract a Police Officer to Taft College on a full time basis under contract. The assigned officer would patrol the campus, investigate crimes, work with school employees and develop emergency action plans for the College. The Position would be paid for 100% by the Taft Community College District including wages, benefits, and up to 100 hours of overtime if needed. The officer would be responsible to the Chief of Police and the College President and his or her designee. This contract will for the remainder of this fiscal year and into the next fiscal year until June 30, 2014. A copy of the contract is herein attached and incorporated to this agenda item for your review.

RECOMMENDED ACTION:

Motion to approve and sign the contract between the City of Taft and the Taft Community College District for a School Resource Officer.

FUNDING SOURCE: N/A

ATTACHMENT (Y/N): Taft Community College District Contract.

PREPARED BY: Ed Whiting – Chief of Police

REVIEWED BY:

CITY CLERK	FINANCE DIRECTOR	CITY MANAGER

**WEST KERN COMMUNITY COLLEGE DISTRICT
&
CITY OF TAFT**

**MEMORANDUM OF UNDERSTANDING FOR CITY POLICE OFFICER
ASSIGNMENT AS CAMPUS SAFETY OFFICER and ADVISOR**

This memorandum of understanding (MOU) is entered into this _____ day of March, 2013, between the West Kern Community College District (DISTRICT), and the City of Taft, a municipal corporation (CITY).

RECITALS

The DISTRICT and CITY have entered into this MOU with reference to the following facts and circumstances:

A. The DISTRICT desires to contract with CITY for assignment of a designated CITY police officer with the Taft Police Department (DEPARTMENT) to provide services as a safety officer and advisor to the DISTRICT.

B. The parties intend that the CITY will exercise its control over the DEPARTMENT to cause a police officer to be assigned to the DISTRICT to provide campus-based protective services and technical advice for DISTRICT.

C. The parties intend that the DISTRICT will pay a per hour rate for actual hours of service provided under this MOU, with the assigned police officer to have breaks and vacations concurrent with the DISTRICT instructional calendar, as modified from time-to-time by DISTRICT.

AGREEMENT

1. Term of MOU. This MOU shall be effective as of March _____, 2013, and shall terminate June 30, 2014, unless sooner terminated pursuant to the terms of this MOU. Upon the mutual written agreement of the parties, this MOU may be extended for additional successive terms of one (1) year on the same terms.
2. Goals and Objectives. DISTRICT and CITY officials share the following goals and objectives with regard to the Campus Safety Officer (CSO) program outlined in this MOU (PROGRAM):
 - 2.1. For the DEPARTMENT to provide for an armed police presence on DISTRICT property;
 - 2.2. For the DEPARTMENT to provide additional campus safety for the DISTRICT and all DISTRICT facilities;

- 2.3. For the DEPARTMENT to act as an integral part of DISTRICT's crisis response, disaster preparedness, and safety planning and training;
 - 2.4. For the DEPARTMENT to cause the CSO to act as a liaison for organizing and planning drills and training for the DISTRICT, and a liaison between the DISTRICT and other school and emergency response authorities, including the DEPARTMENT;
 - 2.5. For the CSO and DEPARTMENT to act swiftly and cooperatively when responding to any major disruptions or criminal offenses on DISTRICT property, such as, but not limited to: disorderly conduct, trespassers, the illegal possession and use of weapons on DISTRICT property, and the illegal sale, distribution, or use of controlled substances on DISTRICT property;
 - 2.6. For the CSO and DEPARTMENT to respond to and report serious crimes that occur on DISTRICT property and to cooperate with other law enforcement officials in the investigation of crimes that occur on DISTRICT property or at DISTRICT events;
 - 2.7. For the CSO to serve as a resource for the DISTRICT regarding legal and public safety developments, guidance, and information;
 - 2.8. For the CSO to facilitating the sharing of safety information between DISTRICT and DEPARTMENT, and the maintenance of safety records for DISTRICT; and
 - 2.9. For the DEPARTMENT to provide as much continuity in the PROGRAM as possible by attempting to maintain the same individual in the roll of CSO during the term of this MOU, and for any extensions of the term of this MOU.
3. Scope of Service. During the term of this MOU, CITY agrees to cause the DEPARTMENT to employ an Officer and assign the officer as a CSO for the DISTRICT, performing the specific services set forth in this Section. Generally, DEPARTMENT shall plan to assign one (1) CSO to the DISTRICT to patrol the campus and facilities of Taft Community College and all associated DISTRICT facilities (CAMPUS), with specific patrol routes as designated by DISTRICT in consultation with DEPARTMENT. CITY and DEPARTMENT additionally agree that the CSO shall be supervised by the DEPARTMENT for all of the services provided under this MOU at no additional cost to DISTRICT. The specific scope of services (SERVICES) to be provided to DISTRICT by CITY through DEPARTMENT include:

- 3.1. CSO on CAMPUS forty (40) hours per week patrolling and maintaining an armed and DEPARTMENT uniformed police presence, in addition to providing coordinated coverage to DISTRICT for DISTRICT events as requested by DISTRICT;
- 3.2. CSO providing updates to DISTRICT regarding relevant laws and regulations (including California Education Code) in matters of public safety, and serving as a knowledge base for DISTRICT inquires regarding relevant laws and regulations in matters of public safety;
- 3.3. CSO serving as a technical advisor as requested by DISTRICT in the development of a CAMPUS safety plan, including the drafting, preparation, and analysis of written materials, including the use of existing or future DISTRICT security personnel;
- 3.4. CSO advising DISTRICT as requested on disaster preparedness and emergency response planning, including the drafting, preparation, and analysis of written materials, including the use of existing or future DISTRICT security personnel;
- 3.5. CSO advising DISTRICT as requested in drafting, preparing, and analyzing written DISTRICT safety procedures, including the use of existing or future DISTRICT security personnel;
- 3.6. CSO advising DISTRICT as requested in drafting, preparing, and analyzing written DISTRICT staff disaster preparedness and emergency response training plans, including the use of existing or future DISTRICT security personnel;
- 3.7. CSO conducting and facilitating disaster preparedness and emergency response drills and training for DISTRICT staff two times per school year, with CSO serving as a liaison in consultation and conjunction with local emergency response authorities, including DEPARTMENT and local emergency medical and fire services, including the use of existing or future DISTRICT security personnel;
- 3.8. CSO serving as a general liaison between DISTRICT and DEPARTMENT, and CSO serving to coordinate communication among and between CITY, DEPARTMENT, and other local schools, agencies, and emergency medical and fire services in the event of a crime on CAMPUS or impacting and involving DISTRICT students or employees, a disaster, or a local public emergency impacting CAMPUS;

- 3.9. CSO being responsible for making and maintaining reports of crimes on CAMPUS or impacting and involving DISTRICT students or employees;
 - 3.10. CSO being responsible for drafting, preparing, and submitting required CAMPUS safety reports to state, federal, and other agencies and departments, as required by law;
 - 3.11. CSO providing technical advice and training to DISTRICT and DISTRICT employees regarding utilization, preparedness, and expansion of DISTRICT security personnel;
 - 3.12. CSO creating, building, and maintaining, in close coordination with DISTRICT needs, a network of CAMPUS safety information between and among the DISTRICT and the DEPARTMENT, including the creation of a DISTRICT owned safety records system related to persons and incidents involving DISTRICT property, students, or employees; and
 - 3.13. DEPARTMENT providing to DISTRICT, through CSO and to the fullest extent allowed by law, all reports, records, and documentation regarding criminal investigations and incidents on CAMPUS, or related to persons or incidents involving DISTRICT property, students, or employees.
4. Employment. CSO, and any DEPARTMENT employees providing supervision, guidance, or assistance to CSO, shall be employees of CITY and DEPARTMENT and shall be subject to the administration, supervision and control of DEPARTMENT. CSO, and any DEPARTMENT employees providing supervision, guidance, or assistance to CSO, shall be subject to all personnel policies and practices of DEPARTMENT and of the CITY, and CSO, and any DEPARTMENT employees providing supervision, guidance, or assistance to CSO, shall not be considered employees of DISTRICT, or under the supervision or personnel policies and practice of DISTRICT. However, the DEPARTMENT Police Chief, in providing supervision and guidance to CSO, and prior to any DEPARTMENT evaluation of CSO, shall consult with DISTRICT regarding CSO's performance of the SERVICES, and DISTRICT's satisfaction with the SERVICES provided.
 5. Employment Costs. DEPARTMENT agrees to pay the cost of CSO's salary and employment benefits, including, but not limited to: sick leave, vacation leave, compensatory time off, unemployment compensation, life insurance, dental insurance, and medical/hospitalization insurance.
 6. Compensation. DISTRICT agrees to compensate DEPARTMENT for the costs incurred by DEPARTMENT attributable to the assignment of CSO by paying department for each hour of service provided by CSO based on the

calculated hourly costs of an employee of CSO's pay grade as listed on the attached Exhibit "A" (RATE), regardless of the actual costs to DEPARTMENT related to providing the SERVICES. Actual salary not to exceed \$115,000.00 excluding overtime. All hours of CSO overtime required by DISTRICT shall be billed to DISTRICT at 150% of the RATE. It is not anticipated that the DISTRICT will require more than 100 hours of overtime per fiscal year and as such is capped at 100 hours. It is understood that the DISTRICT shall pay only for those services actually rendered and that billing shall occur on a monthly basis.

7. Employment Practices. DEPARTMENT, by execution of this MOU, certifies that it does not discriminate against any person upon the basis of race, color, creed, national origin, age, sex, disability, or marital status in its employment practices. DEPARTMENT shall hold DISTRICT free, harmless and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by CSO or DEPARTMENT employees supervising, guiding, or assisting the CSO.
8. Supervision and Control. DEPARTMENT, in collaboration with DISTRICT, shall have the power to assign and remove the CSO. The DEPARTMENT, in its sole discretion, shall have the power and authority to discharge and discipline the CSO and DEPARTMENT employees supervising, guiding, or assisting the CSO. However, DEPARTMENT, in collaboration with DISTRICT, shall make every effort to maintain a single individual as CSO. Should the DEPARTMENT need to assign a different CSO, the DEPARTMENT shall provide thirty (30) days written notice before the new CSO is put in place.
9. Hours of Work.
 - 9.1. The CSO will ordinarily work Monday through Friday, with daily hours to shift based on the DISTRICT master calendar, as noted in Exhibit "B." The CSO's hours of work each day will ordinarily be contiguous.
 - 9.2. The start and end times of the workday for CSO shall be designated by DEPARTMENT in consultation with the DISTRICT.
 - 9.3. For DISTRICT vacations, holidays, and breaks when DISTRICT classes are not in session, or if the campus is closed, and the CSO's presence is not required on or about CAMPUS, the CSO may take available leave, or report to DEPARTMENT for reassignment.
10. Absences.

- 10.1. If CSO will be absent from work when DISTRICT classes are in session, the CSO shall notify both the DEPARTMENT according to DEPARTMENT policy and the designated representative of DISTRICT. DEPARTMENT shall make every effort to ensure that DISTRICT receives prior notification of all CSO absences from work.
 - 10.2. For absences of less than five (5) consecutive days duration, DEPARTMENT will not ordinarily reassign another officer to substitute for the assigned CSO.
 - 10.3. For absences of greater than five (5) consecutive days duration, DEPARTMENT shall, if possible, and upon request from DISTRICT, assign another officer to substitute for the assigned CSO.
 - 10.4. If DEPARTMENT is unable to assign an officer to substitute for the absent CSO due to an event beyond the control of DEPARTMENT, DISTRICT shall pay only for those services actually rendered pursuant to this MOU.
11. Additional Assignments.
 - 11.1. For activities or events related to the duties of the CSO, the CSO may, at the request of DISTRICT and with the approval from DEPARTMENT, adjust his or her work day outside of a normal work day schedule.
12. Dress Code. It is a goal of the PROGRAM that CSO be readily identifiable as a DEPARTMENT police officer. While regularly providing SERVICES, CSO shall wear a uniform and appropriate safety equipment, to include sidearm, as prescribed by DEPARTMENT's applicable policies. For activities and occasions for which a uniform would not be appropriate, CSO may wear a modified uniform or other apparel as approved by DEPARTMENT in consultation with DISTRICT.
13. Equipment, Supplies, and Work Space.
 - 13.1. Costs. All costs associated with the provision of items or resources specified in this Section shall be borne by the party specified to provide the item or resource.
 - 13.2. Motor Vehicles. DEPARTMENT shall provide a standard patrol vehicle for use by CSO when providing SERVICES. In addition, DEPARTMENT agrees to maintain, repair, insure, and supply fuel for the CSO.

13.3. Weapons, Ammunition, and Safety Equipment. DEPARTMENT agrees to provide the standard issue pistol, ammunition, body armor, and safety equipment for CSO. Additional specialized equipment, specific to the CSO assignment and necessary or advantageous, in the opinion of DEPARTMENT, shall also be supplied by DEPARTMENT to CSO.

13.4. Computers. DEPARTMENT agrees to secure and maintain DEPARTMENT standard computers in vehicles issued to the CSO. DEPARTMENT shall provide CSO with access to law enforcement and DEPARTMENT computer networks and program while providing SERVICES. To the extent such access is granted, CSO shall maintain the confidentiality of all information accessed.

DISTRICT may, at its discretion, make available to CSO any computer network, e-mail system, student directory, or other network, program, or database ordinarily accessible by DISTRICT instructors, staff or administrators.

13.5. Radio Communications. DEPARTMENT agrees to supply CSO with a DEPARTMENT standard portable radio transceiver for use in provision of the SERVICES.

13.6. Supplies. DISTRICT agrees to provide CSO with the usual and customary office supplies and forms required in the performance of the SERVICES. DEPARTMENT agrees to supply CSO with all specialized law enforcement or DEPARTMENT forms.

13.7. Workspace. DISTRICT may provide office space for the CSO within DISTRICT facilities on the CAMPUS.

14. Records.

14.1. DISTRICT may allow CSO to inspect and copy public records maintained by the DISTRICT in compliance with applicable laws and regulations.

14.2. If confidential information in student or DISTRICT employee's records is needed in an emergency or to protect the health or safety of the student, employee, or other individuals, DISTRICT may disclose that information which is needed to respond as provided by all applicable laws, regulations, and policies.

- 14.3. DEPARTMENT and CSO will comply with policies of DISTRICT relative to release of student information, in addition to all applicable laws and regulations.
15. Applicable Laws and Policies. DEPARTMENT and CSO shall provide SERVICES in accordance with all applicable federal and state statutes, regulations, and directives. DEPARTMENT and CSO shall also provide SERVICES in accordance with all of DISTRICT's rules and regulations pertaining to the DISTRICT's operations, unless otherwise authorized by DISTRICT or unless such compliance is not practicable due to clearly exigent circumstances.
16. Indemnification. DISTRICT shall indemnify, defend and hold harmless CITY and DEPARTMENT, and their officers, agents, employees, and representatives from and against any and all claims, losses, liabilities or damages, demands and actions, including payment of reasonable attorneys' fees, arising out of or resulting from the performance of this MOU, caused in whole or in part by any negligent or willful act or omission of DISTRICT, its officers, agents, employees, or anyone directly or indirectly acting on behalf of the DISTRICT subject to a grant of authority from the DISTRICT, regardless of whether caused in part by a party indemnified hereunder.

CITY and DEPARTMENT shall indemnify, defend and hold harmless DISTRICT, its officers, agents, employees, and representatives from and against any and all claims, losses, liabilities or damages, demands and actions, including payment of reasonable attorneys' fees, arising out of or resulting from the performance of this MOU, caused in whole or in part by any negligent or willful act or omission of CITY or DEPARTMENT, and their officers, agents, employees, or anyone directly or indirectly acting on behalf of DEPARTMENT, regardless of whether caused in part by a party indemnified hereunder.

The indemnification provisions contained in this MOU include but are not limited to any violation of applicable law, ordinance, regulation or rule, including where the claim, loss, damage, charge or expense was caused by deliberate, willful, or criminal acts of either party to this MOU, or any of their agents, officers or employees or their performance under the terms of this MOU.

It is the intention of DISTRICT and DEPARTMENT that, where fault is determined to have been contributory, principles of comparative fault will be followed and each party shall bear the proportionate cost of any damage attributable to the fault of that party, its officers, directors, agents, employees, volunteers, subcontractors, and governing board.

Each party shall establish procedures to notify the other party, where appropriate, of any claims, administrative actions, or legal actions with respect to any of the matters described in this indemnification Section. The parties shall cooperate in the defense of such actions brought by others with respect to the matters covered in this MOU. Nothing set forth in this MOU shall establish a standard of care for or create any legal rights for any person not a party to this MOU.

The indemnity provisions of this MOU shall survive the expiration or earlier termination of this MOU.

17. Insurance.

17.1. CITY, at its sole cost and expense and for the full term of this MOU, shall obtain and maintain at least all of the following minimum insurance requirements. All or a portion of the required insurance may be satisfied through the use of a self-insurance program or pooled insurance, if any. The insurance provided by CITY pursuant to this MOU shall be primary coverage to the DISTRICT with respect to any insurance programs maintained by the DISTRICT, and no insurance held or owned by the DISTRICT shall be called upon to contribute to a loss. The CITY must provide an affidavit of self-insurance, or pooled insurance if any.

17.1.1. Comprehensive General Liability.

A policy with a minimum limit of not less than \$ 1 Million combined single limit per occurrence for bodily injury and property damage, providing at least all of the following minimum coverages: (1) Premises Operations; (2) Blanket Contractual; and (3) Personal Injury.

17.1.2. Workers' Compensation and Employers' Liability.

A policy written in accordance with the laws of the State of California and providing coverage for any and all employees of the CITY. This policy shall provide coverage for Workers' Compensation (Coverage A) with statutory limits. This policy shall also provide coverage of \$ 1 Million Employers' Liability (Coverage B).

17.1.3. Comprehensive Business Auto.

A policy with a minimum of not less than \$ 1 Million combined single limit per occurrence for bodily injury and property damage. Coverage shall be applicable (without

deductibles) to any and all CITY leased, owned, hired, or non-owned vehicles used in pursuit of any of the activities associated with this MOU.

17.1.4. Special Provisions.

The foregoing requirements as to the types and limits of insurance coverage to be maintained by CITY, and any approval of said insurance by the DISTRICT, or its insurance consultant(s) are not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by CITY pursuant to this MOU, including but not limited to, the provisions concerning indemnification.

17.2. DISTRICT, at its sole cost and expense and for the full term of this MOU shall obtain and maintain at least all of the following minimum insurance requirements. All or a portion of the required insurance may be satisfied through the use of a self-insurance program. The DISTRICT must provide an affidavit of self-insurance, or pooled insurance, if any.

17.2.1. Comprehensive General Liability.

A policy with a minimum limit of not less than \$ 1 Million combined single limit per occurrence for bodily injury and property damage, providing at least all of the following minimum coverages: (1) Premises Operations; (2) Blanket Contractual; and (3) Personal Injury.

17.2.2. Workers' Compensation and Employers' Liability.

A policy written in accordance with the laws of the State of California and providing coverage for any and all employees of the DISTRICT. This policy shall provide coverage for Workers' Compensation (Coverage A) with statutory limits. This policy shall also provide coverage of \$ 1 Million Employers' Liability (Coverage B).

17.2.3. Comprehensive Business Auto.

A policy with a minimum of not less than \$ 1 Million combined single limit per occurrence for bodily injury and property damage. Coverage shall be applicable (without deductibles) to any and all DISTRICT leased, owned, hired, or non-owned vehicles used in pursuit of any of the activities associated with this MOU.

17.2.4. Special Provisions.

The foregoing requirements as to the types and limits of insurance coverage to be maintained by DISTRICT, and any approval of said insurance by the CITY, or its insurance consultant(s) are not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by DISTRICT pursuant to this MOU, including but not limited to, the provisions concerning indemnification.

17.3. All insurance requirements shall be met by all parties prior to the commencement of any of the activities required of the parties under this MOU.

18. Independent Contractor. In the performance the SERVICES, CITY, DEPARTMENT, CSO, Police Chief, and all other persons providing supervision, guidance, or assistance to CSO, shall act as independent contractors and not as employees of DISTRICT. Nothing herein shall be construed or deemed to create the relationship of employer/employee or principal/agent as between the DISTRICT and the CSO, Police Chief, or any other persons providing supervision, guidance, or assistance to CSO. Directions issued by the DISTRICT to the CITY, DEPARTMENT, CSO, Police Chief, or any other persons providing supervision, guidance, or assistance to CSO only relates to the objectives to be achieved through the SERVICES and not the actual means to accomplish such objectives. CITY shall assume responsibility for federal and state income tax withholding for their employees, including but not limited to the Federal Income Tax, State Income Tax, Federal Insurance Contributions Act, State Unemployment Insurance, and State Disability Insurance, and any other deductions from income that CITY is required to make as employer.
19. No Joint Venture. This MOU shall not create among the parties a joint venture, partnership, joint powers authority, or any other relationship of association.
20. Workers' Compensation. The DISTRICT's responsibility for compensation under this MOU shall be limited to the extent set forth herein, and the DISTRICT shall not be responsible for providing workers' compensation insurance or any other protective insurance coverage or employment benefit that is based upon the relationship of employer and employee to any employee of CITY.
21. Contract Disputes. Any contract disputes arising from this contract shall first be mitigated between the Chief of Police and the Taft College President and/or his or her designee.

22. Termination. Either party may terminate this MOU at any time upon thirty (30) days prior written notice to the other party.
23. Amendments. No modification, amendment or addendum to this MOU shall be valid unless it is set forth in writing and is signed by both parties.
24. Entire Agreement. This MOU constitutes the entire agreement between DISTRICT and DEPARTMENT regarding the subject matter of this MOU and supersedes any prior agreements regarding the subject matter.
25. Time. Time is of the essence in each and all provisions of this MOU.
26. Notices. Notices concerning this MOU shall be deemed to have been served when deposited in the United States Mail, first class postage prepaid, and addressed as follows:

To CITY

City of Taft
Attn: City Manager
209 E. Kern St.
Taft, CA 93268

To DEPARTMENT

Taft Police Department
Ed Whiting, Police Chief
320 Commerce Way
Taft, CA 93268

To DISTRICT

Attn: Superintendent/President
WEST KERN COMMUNITY COLLEGE DISTRICT
29 Emmons Park Drive
Taft, California 93268

IN WITNESS WHEREOF, the parties have executed this MOU on the date written below.

WEST KERN COMMUNITY COLLEGE DISTRICT

By: _____

Date: _____

By: _____

Date: _____

CITY OF TAFT

By: _____
Paul Linder, Mayor

Date: _____

APPROVED AS TO FORM:

By: _____
Dave Prentice, City Attorney

Date: _____



City of Taft Agenda Report

DATE: March 19, 2013

TO: Honorable Mayor and Council Members

AGENDA MATTER:

Change order - Wallace Group work on Wastewater Treatment Plant USDA Loan Project

SUMMARY STATEMENT:

The City of Taft has a contract with the Wallace Group for engineering services in conjunction with the City's pending USDA loan application. USDA is now asking for more information that will be required which include reuse studies and reports and additional engineering work, Wallace Group has expended time allotted within original contact which they spent more time for engineering and collaborating with City and USDA staff. These issues have been discussed with the Kern Sanitation Authority.

It is necessary to approve a change order to the original contract in the amount of \$35,000 to complete work necessary to secure the low interest government loan which will save rate payers money as the loan is repaid.

RECOMMENDED ACTION:

Motion to approve change order to Wallace Group contract in the amount of \$35,000

IMPACT ON BUDGET (Y/N): Yes (\$35,000)

ATTACHMENT (Y/N): Yes (Change Order)

PREPARED BY: City Manager

REVIEWED BY:

CITY CLERK	FINANCE DIRECTOR	CITY MANAGER

CONTRACT AMENDMENT

Project Name: Municipal WWTP Improvement Project	CA No. 2
Client Name: City of Taft	Project/Phase No. 1013-0002 0707
Attention: Craig Jones	Date: March 13, 2013
Address: 209 East Kern Street, Taft, California 93268	

Wallace Group requests the Client's authorization to proceed with revisions to the contract agreement for the above referenced project as herein described. Approval below incorporates this document as a part of the original contract signed November 7, 2011. If approved, please return one signed original Contract Amendment to Wallace Group.

Description and Purpose of the Revision(s)

Wallace Group has a current contract with the City to assist with Project Funding and the preparation of the application to USDA's Rural Development Water and Wastewater Disposal Loan Program for the rehabilitation of the City's Wastewater Treatment Plant (WWTP). This process includes the actual application as well as the pre-engineering report. In July 2012, the City approved a Change order to our contract for additional work to address additional administrative and engineering detail in the pre application and application. Throughout this process the City has been adamant about keeping the costs associated with this process to a minimum.

In July, the City received a letter from USDA (attached) that indicated that the project was eligible for funding and to continue with the application process. As you are aware the application process has been very lengthy and involved. An example of this, on October 15th the City received a 5 page comment letter (attached) from the USDA Engineer requesting a number of additional items including evaluating alternative treatment methods as well as consolidating the City and Prison plants into one plant. In an effort to move the project along we have addressed these items in Addendum 1 to the PER. Given the volume and nature of the questions, this addendum is lengthy (43 pages) and we have expended a significant amount of time to complete these responses. It is notable that due to the initial requirements for the application as well as follow up questions from USDA, the application has grown to approximately 630 pages in length.

An approximate breakdown of this additional work is the following:

1. Completion of the formal application: \$4,200
2. Completion of the Preliminary Engineers report: \$1,900
3. Review of the feasibility of consolidating both WWTPs \$1,100
4. Treatment Alternatives analysis: \$800
5. Electrical Infrastructure analysis: \$1,500
6. Addressing various other questions raised by the USDA engineer \$6,100
7. Working with the City and KSA on project coordination, review, and correspondence \$3,000

In total, we have expended approximately \$19,000 on this additional work effort. We are also requesting an additional \$1,000 to complete the pending work. No addition change order for this work scope will be requested. If the costs exceed this amount, we will complete the work at our cost.

At the end of January we submitted to the City the formal USDA application package for submittal. There are still some outstanding items that we working with the City and USDA to address but overall our understanding that the application process is nearing completion.

While the process has been lengthy there has been some positive news to report. During this process the USDA loan rate has dropped from 3.375% to 2%. This results in an interest savings of over \$1,000,000 over the life of the loan (40 yrs.)

As part of the PER review process by USDA, the USDA engineer has asked the City to prepare a formal Recycled Water Engineer's report for the City to maintain in compliance with RWQCB and California Department of Public Health (CDPH) requirements specific to enable the City to continue to use the WWTP effluent to grow crops.

As a result we can prepare an Engineering Report for the Production, Distribution, and Use of Recycled Water in accordance with California Department of Public Health Requirements and Title 22. The report will include the mandatory elements outlined in CDPH guidelines (March, 2001). Our work will include coordination with the appropriate Regional Water Quality Control Board and CDPH officials. We will provide an administrative draft for City review and a final Draft for CDPH and RWQCB review. After responding to comments received from the agencies, we will produce a final draft.

We would anticipate that the fee for this work would not exceed \$15,000 on a time and materials basis. As always as a manner of standard practice, we will provide a detailed accounting of the monies that are invoiced to the City.

Revision(s) Represent:

- a change in previous instructions
- a change in Scope of Services
- other:

Revision(s) Fee:

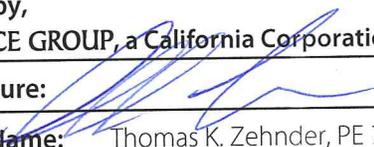
- hourly (time & materials) \$
- progress billing: \$
- not-to-exceed w/o authorization: \$35,000

Revision(s) will be invoiced as:

- increase to an item within the existing contract
- a new item added to existing contract

Issued by,
WALLACE GROUP, a California Corporation

Approved by Client

Signature: 	Signature:
Print Name: Thomas K. Zehnder, PE 72702	Print Name:
Title: Principal	Title:
Date: March 11, 2013	Date:



City of Taft Agenda Report

DATE: MARCH 19, 2013

TO: MAYOR LINDER AND COUNCIL MEMBERS

AGENDA MATTER:

RFP for Transient Occupancy Tax Audit

SUMMARY STATEMENT:

It is best business practice that the City review and audit all motels and hotels periodically. Staff is requesting approval to release an RFP for Transient Occupancy Tax Audit.

RECOMMENDED ACTION:

Motion to authorize staff to mail and make public an RFP for Transient Occupancy Tax Audit Services.

IMPACT ON BUDGET (Y/N): Not at this time

ATTACHMENT (Y/N): Yes, Draft RFP

PREPARED BY: *Teresa Binkley, Finance Director*

REVIEWED BY:

CITY CLERK	FINANCE DIRECTOR <i>Teresa Binkley</i>	CITY MANAGER
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Transient Occupancy Tax (TOT) Audit Services

Objectives and Methods

The City of Taft is looking for a firm to assist the City in realizing its rightful TOT revenue by auditing hotels/motels for TOT, to evaluate the accuracy and reasonableness of tax returns for calendar years 2010, 2011, 2012 (if determined, could include additional years), educating the collectors/remitters of TOT (if determined needed) and to audit compliance with the City's ordinance.

Scope

The scope of services associated with this project includes, but are not limited, to the following:

- 1) Establish a liaison with City management and staff subject to City approval.
- 2) Review and attain a thorough understanding of the applicable provisions of the City's municipal code, policies, and procedures prior to initiating contact with any business for the purposes of achieving the goals and objectives of this project.
- 3) Make recommendation, if needed, revising the City's TOT ordinance.
- 4) Provide the City TOT discovery, audit, and compliance program services. Coordinate work plan schedule, public relations and logistical matters with designated city staff.
- 5) Assist the City in realizing all of the tax revenue from companies which are not properly reporting the full amount of tax to which they are subject. Audit services identify businesses that are potentially underreporting, or not reporting all applicable taxes.
- 6) Review the audited company's records to ensure compliance with City taxes, including internal controls related to the preparation of the TOT returns in order to determine the adequacy of those procedures over the calculation and reporting of TOT due to the City.
- 7) Meet with designated City staff to review procedures, potential audit candidates, findings, and recommendations.
- 8) All lodging properties that currently collect and remit TOT will be audited. Prior to commencement of audit, the City and Consultant will meet and confer to determine actual list of properties to be audited. Consultant will assist City to prepare audit notification letter to be sent to each property.

- 9) Consultant audits only those lodging providers approved by the City.
- 10) While conducting audits identify deficiencies in the procedures performed, noting any exceptions, errors, internal control weaknesses, or noncompliance that was noted as a result of the procedures performed.
- 11) Submit audit summaries to City staff to verify the amount of taxes, penalties and interest owed.
- 12) Provide additional assistance as necessary to support the City in recovering monies owed.
- 13) Provide updated reports in a manner, format and timing agreed to that will assist with the objectives of this project.
- 14) Provide report of each company reviewed, outlining the procedures performed and the results of those procedures. The report shall include a findings section that identifies any exceptions, errors, internal control weaknesses, taxes due, or noncompliance that was noted as a result of the procedures performed. Prepare and forward to the appropriate parties requests for corrective action and revenue recovery.

The procedures shall include, at a minimum:

- Hotel guest payments totaled and verified to daily occupancy records on randomly selected days. Daily occupancy records totaled and agreed to monthly revenue amounts on a test basis.
- Monthly occupancy revenue totals added, verified to bank statements, and compared to the submitted transient occupancy tax returns.
- Transient occupancy tax returns tested for match accuracy and a reasonableness test performed for total taxes received.
- Total room revenue for the year traced to the operator's general ledger, financial statements and tax returns.
- Non-taxable transactions reviewed for compliance with City's municipal code.
- Review of operator revenue, as reported on financial statements, to determine if properly classified as taxable revenue versus nontaxable.
- Review of online bookings and estimated calculation of potential tax loss to the City.

- Ensure that all rooms that are booked longer than 30 days are occupied by the same person(s).

15) Provide reports/findings utilizing standard business applications. Meet with City Council as necessary to review findings and recommendations.

The City's rights, options and policies

This RFP does not commit the City to enter into a contract, nor does it obligate the City to pay for any costs associated with the preparation or submission of the proposals. The City also reserves the right to:

- Make the selection and award the contract based on its sole discretion;
- Reject any and all proposals;
- Accept the proposal that appears to be in the best interest of the City, and not necessarily the lowest offer submitted. Quality, efficiency, suitability, and delivery of services will also be considered, as will the reputation of the services in general;
- Correct any technical errors in the Request for Proposal process;
- Enter into an agreement with another proposer in the event the selected proposer fails to enter into an agreement with the City;
- Award any resultant agreement to one consultant vendor.

An agreement shall not become binding or valid with the City unless and until it is executed by authorized representative of the City and the selected proposer.

Response Instructions

Responders should submit 5 copies of the proposal, sealed to:

City of Taft
Attn: Louise Hudgens, City Clerk
209 E. Kern Street
Taft, CA 93268

Proposals are due [time and date].

Responders should include three references.



City of Taft Agenda Report

DATE: MARCH 19, 2013

TO: MAYOR LINDER AND COUNCIL MEMBERS

AGENDA MATTER:

APPROVAL OF SUBMISSION OF THE CALHOME PROGRAM GRANT APPLICATION

SUMMARY STATEMENT:

California Department of Housing and Community Development (HCD) has issued a notice of funding availability (NOFA) for funding First Time Home Buyer and Owner Occupied Housing Rehabilitation Programs under the CalHome Program.

CalHome funds are intended to assist low-income residents with First-Time Homebuyer Mortgage Assistance and Owner Occupied Housing Rehabilitation.

Any eligible application is limited to a maximum amount of \$1,000,000, but within the application process this amount may be lower. Prior CalHome grant was in the amount of \$600,000.

It is anticipate that the City is going to be penalized due to not spending 95% of a previous grant funding (HOME Grant, 10-HOME-6859 in the amount of \$800,000).

RECOMMENDED ACTION:

Motion to adopt resolution named A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE CALHOME PROGRAM; THE EXECUTION OF A STANDARD AGREEMENT IF SELECTED FOR SUCH FUNDING AND ANY AMENDMENTS THERETO; AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE CALHOME PROGRAM.

IMPACT ON BUDGET (Y/N): No

ATTACHMENT (Y/N): Resolution

PREPARED BY: Teresa Binkley, Finance Director

REVIEWED BY:

CITY CLERK	FINANCE DIRECTOR <i>Teresa Binkley</i>	CITY MANAGER
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RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE CALHOME PROGRAM; THE EXECUTION OF A STANDARD AGREEMENT, IF SELECTED FOR SUCH FUNDING, AND ANY AMENDMENTS THERETO; AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE CALHOME PROGRAM.

Whereas, The City of Taft, a municipal government, wishes to apply for and receive an allocation of funds through the CalHome Program; and

Whereas, The California Department of Housing and Community Development (hereinafter referred to as "HCD") has issued a Notice of Funding Availability ("NOFA") for the CalHome program established by Chapter 84, Statutes of 2000 (SB 1656 Alarcon), and codified in Chapter 6 (commencing with Section 50650) of Part 2 of Division 31 of the Health and Safety Code (the "statute"). Pursuant to the statute, HCD is authorized to approve funding allocations utilizing monies made available by the State Legislature to the CalHome program, subject to the terms and conditions of the statute and the CalHome Program Regulations adopted by HCD in April 2004; and

Whereas, The City of Taft wishes to submit an application to obtain from HCD an allocation of CalHome funds in the amount not to exceed \$1,000,000.

NOW, THEREFORE BE IT RESOLVED, The City of Taft shall submit to HCD an application to participate in the CalHome Program in response to the NOFA issued on January 23, 2013, which will request a funding allocation for the following activities: Housing Acquisition (First Time Homebuyer) and Housing Rehabilitation (Owner Occupied) located in Taft, California; and

If the application for funding is approved, The City of Taft hereby agrees to use the CalHome funds for eligible activities in the manner presented in the application as approved by HCD and in accordance with program regulations cited above. It also may execute any and all other instruments necessary or required by HCD for participation in the CalHome Program; and

The City of Taft authorizes the mayor or city manager to execute in the name of The City of Taft the application, the Standard Agreement, and all other documents required by HCD for participation in the CalHome Program, and any amendments thereto.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2013.

Paul Linder, Mayor

ATTEST:

Louise Hudgens, CMC
City Clerk

Resolution: _____
Page 2 of 2

STATE OF CALIFORNIA }
COUNTY OF KERN }SS
CITY OF TAFT }

I, Louise Hudgens, City Clerk of the City of Taft, do hereby certify that the foregoing Resolution was duly and regularly adopted by the City Council of the City of Taft at a regular meeting thereof held on the _____ day of _____ 2013, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Louise Hudgens, CMC
City Clerk



City of Taft Agenda Report

DATE: March 19, 2013

TO: Honorable Mayor and Council Members

AGENDA MATTER:

Award Community Mobility Outreach and Involvement Project to Moore & Associates

SUMMARY STATEMENT:

The City of Taft has been awarded grant to develop a Community Mobility Outreach and Involvement Program focused on elevating community support for and awareness of the City's existing fixed-route and dial-a-ride services. Staff issued a request for proposal for a qualified firm to develop this project. We received two proposals and a selection committee chose the submission from Moore & Associates.

RECOMMENDED ACTION:

Motion to award the project to and enter into a contract with Moore & Associates not to exceed \$43,700.

IMPACT ON BUDGET (Y/N): Yes (\$43,700)

ATTACHMENT (Y/N): Yes (contract)

PREPARED BY: City Manager

REVIEWED BY:

CITY CLERK	FINANCE DIRECTOR	CITY MANAGER

PROFESSIONAL SERVICES AGREEMENT

DATE: March 20, 2013

PARTIES: "CLIENT"

THE CITY OF TAFT, a municipal corporation

Designated Official: Name: Christy Lowe
Title: Administrative Technician
Telephone: 661.763.1222

Mailing Address: 209 E. Kern Street
Taft, CA 93268

THE "CONSULTANT"

Moore & Associates, Inc.

Representative: Name: Allison Moore
Title: Corporate Secretary/Treasurer
Telephone: 661.253.1277

Mailing Address: 28159 Avenue Stanford, Suite 110
Valencia, CA 91355

TERM: Commencement date: March 20, 2013
Completion date: September 30, 2014

COST OF SERVICE: \$ 43,628.80

THIS AGREEMENT MUST BE FIRST EXECUTED BY THE CONSULTANT OR ITS REPRESENTATIVE AND APPROVED AS TO FORM BY THE CITY ATTORNEY BEFORE THE AGREEMENT MAY BE EXECUTED ON BEHALF OF THE CITY OF TAFT.

REQUESTS FOR A WAIVER OF TERMS MUST BE IN WRITING AND PRESENTED TO THE CITY ATTORNEY'S OFFICE AT THE TIME THIS AGREEMENT IS DELIVERED TO THE CITY ATTORNEY'S OFFICE FOR REVIEW AND APPROVAL AS TO FORM.

1.0 **Services.** Consultant, as an independent contractor, agrees to perform during the term of this Agreement, each and every service set forth on the "Scope of Services" attached to this Agreement as Exhibit "A." The initiation of service by the Consultant will commence upon receipt of a written notice from the Designated Official authorizing Consultant to proceed, and only to the extent of such authorization. The services of the Consultant shall include the making of all investigations, studies, and analysis required by the conditions involved in each request of the Designated Official.

2.0 **Compensation.** The Client shall pay for the services of Consultant either on a time-and-material basis or on a fixed-price basis, depending upon the agreed cost of the applicable service as indicated on the "Schedule of Compensation" which is set forth in Exhibit "B." No payment for expenses or labor shall be paid by Client unless it is related to a service, which is referred to in the Scope of Services. The cost of service designated on the first page of this Agreement may be increased by 10% of the original Cost of Services or \$10,000, whichever is less with the prior written approval of the Designated Official. Any additional increase in the cost of service designated on the first page of this Agreement must have the prior written approval and authorization of the City Manager.

3.0 **Payment.** If the service specified in the Scope of Services is to be paid for on a fixed-price basis, then Client shall pay for services of Consultant the total fixed price according to the progress payment schedule established in the Schedule of Compensation. If, however, payment is to be made on a time-and-material basis, then Consultant shall, at the end of each calendar month in which services are performed or expenses are incurred under this Agreement, and prior to the tenth day of the following month, submit to the Client a verified invoice prepared in the manner prescribed by the Client and the Designated Official. Client's payment to Consultant shall be made within thirty (30) days of either the date of completion of each phase as set forth in the progress schedule if Consultant's Compensation is a fixed price, or the date of Consultant's invoice if compensation is calculated on a time-and-material basis, whichever is applicable.

4.0 **Standard of Skill.** Consultant, and Consultant's staff, if any, is skilled in the professional calling necessary to perform the work agreed to be done pursuant to this Agreement. Client relies upon the skill of the Consultant, and Consultant's staff, if any, to do and perform such work in a skillful manner, and Consultant agrees to thus perform Consultant's work. The acceptance of Consultant's work by the Client shall not operate as a release of the Consultant from such standard of care and workmanship.

5.0 **Independent Contractor.** Consultant is retained and employed by Client only to the extent set forth in this Agreement, and the Consultant's relationship to the Client is that of an independent contractor. Consultant shall be free to dispose of all portions of Consultant's time and activities which Consultant is not obligated to devote to the Client in such a manner and to such persons, firms, or corporations as the Consultant sees fit except as expressly provided in this Agreement. Consultant shall not be considered to have the status of an employee under this Agreement or be entitled to participate in any insurance, medical care, vacation, sick leave, or other benefits provided for Client's officers or employees.

6.0 Indemnification. Consultant shall take all reasonable precautions to prevent the occurrence of any injury, including death, to any person or any damage to any property arising out of the acts or omissions of the Consultant, its agents, employees, or subcontractors.

Consultant shall defend, indemnify and hold harmless the Client and its officers, agents, and employees, against any claim for personal injury, property damage, or wrongful death arising out of or as the result of any work by Consultant or the employees, agents, or subcontractors of the Consultant, in the performance of this Agreement.

7.0 Termination of Agreement. Either party may terminate this Agreement at any time during the term of the Agreement by giving the other party thirty (30) days notice in writing. This Agreement may be extended beyond the term only by the written agreement of both parties prior to the expiration of the term of the Agreement.

8.0 Safety Requirement. All work performed under this Agreement shall be performed in such a manner as to provide safety to the public and to meet or exceed the safety standards outlined by CAL-OSHA. The Client reserves the right to issue restraint or cease and desist orders to the Consultant when unsafe or harmful acts are observed or reported relative to the performance of the work under this Agreement. The Consultant shall maintain the work sites free of hazards to persons and property resulting from its operations. Any hazardous condition noted by the Consultant, which is not the result of his operations, shall immediately be reported to the Client.

9.0 Insurance. Consultant shall maintain the following insurance coverage throughout the term of this Agreement, and upon request Consultant shall show Client evidence of such coverage:

9.1 Automobile Insurance. If Consultant uses, or intends to use, a personal automobile in the performance of this Agreement, automobile liability insurance with limits of not less than \$100,000.00 per person and \$300,000.00 per accident for bodily injury and not less than \$25,000.00 per accident for property damage.

Waiver Approved: _____
City Attorney or designee

Management Services Director or designee

9.2 Workers' Compensation Insurance. Workers' Compensation Insurance and Employer's Liability Insurance on any employees of Consultant performing services under this Agreement. **This insurance cannot be waived, but does not apply if Consultant is a sole proprietor and provides a written statement to that effect.**

9.3 General Liability and Property Damage Insurance. Unless expressly waived and such waiver is evidenced by the signature of the requisite officers of the client designated in this paragraph, Consultant shall maintain general liability insurance and property

damage insurance in the amount of \$1,000,000.00 combined single limit. When this coverage is required, the Client shall be named as an additional insured on a separate endorsement to the insurance policy. The endorsement shall require the insurance company to provide Client a minimum of ten (10) days notice of the cancellation of the policy.

Waiver Approved: _____
City Attorney or designee

Management Services Director or designee

9.4 Errors and Omissions Insurance. Errors and Omissions Insurance which includes coverage for professional malpractice, in the amount of \$1,000,000.00. The policy shall provide for coverage of all claims occurring during the term of the policy notwithstanding the fact that the claim may be asserted subsequent to the expiration of the policy for a minimum period of three (3) years.

Waiver Approved: _____
City Attorney or designee

Management Services Director or designee

10.0 Miscellaneous Insurance Requirements.

10.1 Recovery from Consultant's Insurance. Consultant agrees that in the event of loss due to any of the perils for which it has agreed to provide insurance, the Consultant shall look solely to its insurance for recovery.

10.2 Failure to Secure. If Consultant at any time during the term of this Agreement, should fail to secure or maintain any insurance required under this Agreement, the Client shall be permitted to obtain such insurance in the Consultant's name or as an agent of the Consultant and shall be compensated by the Consultant for the cost of the insurance premiums at the maximum rate permitted by law computed from the date written notice is received that the premiums have been paid. Such costs can be assessed by deducting such costs from any amounts due and payable to the Consultant as compensation under the terms of this Agreement.

10.3 Additional Insured. The naming of an additional insured shall not affect any recovery to which such additional insured would be entitled under this policy if not named as an additional insured and an additional insured named under this Agreement shall not be held liable for any premium or expense of any nature on this policy or any extension thereof. Any other insurance held by an additional insured shall not be required to contribute toward any loss or expense covered by the insurance provided by this policy. Proceeds from any policy or policies shall be payable to the Client primarily, and to the Consultant secondarily, if necessary.

10.4 Evidence of Insurance. If requested by Client, Consultant shall furnish Certificates of Insurance evidencing the required coverages or the original of the insurance policies for review by the Client or the Designated Official.

11.0 Work Product.

11.1 Deliverables. Consultant shall deliver to the Client the studies, plans, specifications, or other documents as are identified in the Scope of Services; and Consultant shall, upon completion of all work, submit to the Client all information developed in the course of the Consultant's services. Consultant shall, in such time and in such form as the Client may require, furnish reports concerning the status of services required under this Agreement. Consultant shall, upon request by Client and upon completion or termination of this Agreement, deliver to the Client all material furnished to Consultant by the Client.

11.2 Ownership. Each and every report, draft, work product, map, record, and other document reproduced, prepared, or caused to be prepared by the Consultant pursuant to or in connection with this Agreement shall be the exclusive property of the Client.

11.3 Confidentiality. Consultant may be granted access to information that is exempt from disclosure to the public (Government Code Section 6254 and 6254.16) and may contain "trade secrets" (see Government Code Section 6254.7) when it is necessary for Consultant to perform its obligations pursuant to this Agreement. If Consultant is granted such access to confidential information, Consultant shall not be considered to be a member of the public as that term is used in Government Code Section 6254.5.

Consultant shall not disclose, publish, or authorize others to disclose or publish, design data, drawings, specifications, reports, or other information pertaining to the projects assigned to Consultant by the Client or other information to which the Consultant has had access during the term of this Agreement without the prior written approval of the Designated Official during the term of this Agreement and for a period of two (2) years after the termination of this Agreement.

11.4 Records. Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by the Client or the Designated Official. The Consultant shall maintain adequate records on services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide access to the Designated Official or his designees at all proper times to such books and records, and gives the Designated Official or his designees the right to examine and audit such books and records and to make transcripts as necessary, and to allow inspection of all work, data, documents, proceedings, and activities related to this Agreement.

12.0 Assignment. This Agreement is personal to the Consultant. Any attempt at assignment by the Consultant shall be void unless approved in writing by the Designated Official. Consultant's services pursuant to this Agreement shall be provided by the Representative or directly under the supervision of the Representative and Consultant shall not assign another to supervise the

Consultant's performance of this Agreement without the prior written approval of the Client, by and through the Designated Official.

13.0 **Miscellaneous Terms.**

13.1 **Nuisance.** Consultant shall not maintain, commit, or permit the maintenance or commission of any nuisance in connection with the performance of services under this Agreement.

13.2 **Permits and Licenses.** Consultant, at its sole expense, shall obtain and maintain during the term of this Agreement, all appropriate permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

13.3 **Conflict of Interest.** Consultant agrees to be familiar with and comply with all applicable federal, state, and local conflict of interest laws.

13.4 **Waiver.** A waiver by the Client of any breach of any term, covenant, or condition contained in this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement whether of the same or different character.

13.5 **Notices.** Any notice required by this Agreement to be given in writing to the persons, at the addresses specified on the first page of this Agreement. Either party may change the specified person or address at which it is to receive notices by so advising the other party in writing.

13.6 **Mediation.** The parties agree to submit all claims, disputes or other matters in question between the parties arising out of or relating to this Agreement or breach thereof to mediation prior to the institution of any litigation.

13.7 **Cost of Litigation.** If any legal action is necessary to enforce any provision of this Agreement or for damages by reason of an alleged breach of any provisions of this Agreement, the prevailing party shall be entitled to receive from the losing party all costs and expenses in such amount as the court may determine to be reasonable. In awarding the cost of litigation, the court shall not be bound by any court fee schedule, but shall, if it is in the interest of justice to do so, award the full amount of costs, expenses, and attorneys' fees paid or incurred in good faith.

13.8 **Severability.** If any part, term, or provision of this Agreement shall be held illegal, unenforceable, or in conflict with any law of a federal, state, or local governmental having jurisdiction over this Agreement, the validity of the remaining portions or provisions shall not be affected by such holding.

13.9 **Governing Law.** The terms of this Agreement shall be interpreted according to the laws of the State of California. Should litigation occur, venue shall be in the Superior Court of Los Angeles County.

13.10 Integrated Contract. This Agreement represents the entire Agreement between the Client and the Consultant. No verbal agreement or implied covenant shall be held to vary the provisions of this Agreement. In the event an inconsistency arises between any exhibit and any term of this Agreement, the terms of this Agreement shall prevail. This Agreement shall bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns.

In recognition of the obligations stated in this Agreement, the parties have executed this Agreement on the date indicated above.

"CONSULTANT"

"CLIENT"

Signature

Signature

Name (please print)

Name (please print)

Title

Title

ATTEST:
Office of the City Clerk

Approved as to Form and Legal Content:
City Attorney

Louise Hudgens, City Clerk

By: _____
Signature

Name (please print)

Title

EXHIBIT A

City of Taft Community Mobility Outreach and Involvement Program

Task 1: Project Initiation (RFP Task 1.3)

Following receipt of the City's Notice to Proceed, our project leader will facilitate a project initiation meeting with the City's project manager. During this meeting we will finalize project goals and objectives; establish communication protocols; define criteria for success; finalize the scope of work and timeline; identify and discuss key issues or concerns; and identify initial data needs. The project work plan will be finalized to reflect any discussions arising from the meeting. A summary of the project goals, objectives, and success criteria will be included within our initial reporting memo.

We will provide the City with monthly written progress reports documenting work completed, identifying upcoming tasks, and explaining actual or anticipated challenges or delays. We will also utilize conference calls, on-site meetings, and email to keep the City current on all aspects of the project.

Deliverables: Finalized work plan, meeting agenda, and minutes.

Task 2: Demographic Overview and Analysis of Existing Services

In order to determine the direction of future outreach efforts, it is important to understand the current offerings and community climate in and around the Taft. The following tasks will establish the needs and desires of the community and set the stage for strategic targeted marketing and outreach.

Task 2.1: Develop Demographic Overview

We will utilize updated Census data combined with lessons learned from previous efforts with the City of Taft as the foundation for developing a comprehensive demographic overview of the community and its transit needs. Our project team will also examine City or regional planning and/or development studies and review regional trip generators, employers, employment centers, and schools to determine areas of future growth and development. We will coordinate with Caltrans as needed to ensure accurate development forecasting.

Task 2.2: Identify Stakeholders

Building on previous work experience with the City, our project team will identify various community organizations and service providers as potential project stakeholders. Stakeholders are a key element of community outreach, as they represent the needs of a group or population rather than an individual. Identification of stakeholders will focus on evaluating the needs of traditionally mobility-disadvantaged persons by reaching out to groups representing low-income residents, youth, senior adults, persons with disabilities, low-English proficiency individuals, and current transit riders. A list of stakeholders and contact information will be provided to the City for review and approval.

Task 2.3: SWOT Analysis

Using City-provided data and the materials generated by previous subtasks, our project team will complete an analysis of the strengths, weaknesses, opportunities, and threats relative to the City of Taft's recent transit marketing techniques and efforts. This task will be achieved through objective review of the internal and external positives and potential negatives of current activities. The data provided during Task 1.3 will be evaluated in accomplishing this task. The findings will be organized into a clearly articulated matrix that will help guide future outreach efforts and recommendations.

Deliverables: Demographics and existing conditions (Technical Memorandum 1), current marketing efforts report, list of potential stakeholders, initial responses of stakeholders contacted, and findings from SWOT Analysis.

Task 3: Public Outreach

At Moore & Associates, we believe the most successful marketing and outreach plans are market-driven. In other words, our strategies reflect the needs and priorities of the specific community in which the service operates. Therefore, a comprehensive, multi-pronged community outreach effort is critical.

Task 3.1: Coordinate with Social Service Agencies

During outreach efforts for the City of Taft's Transit Development Plan in 2009, access to social services organizations was a frequent need expressed by current transit riders. As such, coordination with local agencies for outreach and promotional materials to the demographics established in Task 2.1 will be undertaken.

Our project team will develop a list of social service organizations to be maintained across the duration of the project. Each of these organizations will be contacted directly to determine needs and messaging. With the organizations' involvement in the process, we can ensure the materials will be effectively targeted to the established stakeholders. In advance of any outreach to these organizations, information will be provided to the City regarding reach and costs associated with the outreach. All collateral materials would be produced in English and Spanish as well as large-print versions.

Task 3.2: Conduct Site Visits to Select Community Centers

Utilizing tactics similar to those employed in Task 3.1, we will first establish a comprehensive list of local community centers. This list will then be reduced to a "select" number of locations approved by the City. In order to most efficiently reach community center visitors, we will coordinate our visit to coincide with events such as meals, games, or social activities. These activities will be identified through discussions with key points of contact at the centers and conducted in advance of any visits.

Understanding that during these visits, our project team will serve as the face of the City of Taft, utmost care will be placed on customer relations to ensure a personable experience for those with whom we interact. Such outreach can foster goodwill within the community if conducted effectively, and they can garner important public feedback

(riders and prospective riders). Careful consideration will be paid to both aspects to ensure the outreach visits are successful.

Task 3.3: Community Survey

We propose conducting a statistically valid community survey of individuals residing throughout the project study area. Our two-phased approach will incorporate a web-based survey promoted through stakeholders and community outlets as well as intercept surveys in key communities.

We will work with the City to design a survey instrument reflective of the established goals and objectives of this study. The instrument will assess community travel patterns and public perceptions of available transportation options within the study area, including satisfaction, utilization, frequency of use, and community priorities in terms of mobility needs and options. In addition, we will include demographic questions including age, household income, employment status, vehicle ownership/mobility options, and mobility barriers. Once the survey instrument is finalized in English, our bilingual staff will translate it into Spanish. All surveys will be submitted to the City for final approval.

To ensure an optimal response rate, our project team will develop promotional materials to be distributed throughout the community. Multiple techniques will be utilized including online promotion (via City and stakeholder websites) and posting of fliers at key community locations such as grocery stores/supermarkets, libraries, after-school programs, downtown businesses, and/or onboard transit vehicles. We also propose developing a direct mail postcard to be mailed to a stratified random sample of households. All promotional materials will be reviewed and approved by the City prior to public distribution.

Once data collection is complete, our project team will be responsible for error checking (data cleaning) and data formatting. All survey data will be verified for accuracy and cleaned. Once cleaned, all data will be coded and entered into our Statistical Package for the Social Sciences (SPSS) software. Utilizing the SPSS platform we will run all simple frequencies to analyze survey results. We will then create cross-tabulations to better establish data trends.

The final analysis will outline all findings with appropriate tables and charts as support. Our project team will cross analyze questions through cross-tabulations of question responses. Responses of current transit riders and non-transit riders will be segregated to analyze differences between the two groups. Any trends or relationships in findings will also be discussed and presented graphically. This effort will result in a working paper analyzing the results of the survey and drawing conclusions regarding demographics, mobility needs, and travel patterns.

Task 3.4: Conduct Community Outreach Events

Community events are essential opportunities to interact face-to-face with potential transit riders and stakeholders, so emphasis on this important aspect of the project should

not be overlooked. The events are great opportunities to build goodwill within the community while also distributing valuable information and garnering feedback.

At Moore & Associates, we take pride in our ability to objectively evaluate the community landscape for effective and targeted outreach opportunities. We have extensive history of event coordination and planning, and have already developed relationships with community organizations in Taft. As we approach the Community Mobility Outreach and Involvement Program, we will partner with these and other community organizations to determine the most valuable local events to promote Taft Area Transit. Participation would be determined based on potential reach, impact, and demographics. All materials would be produced in English and Spanish.

Task 3.5: Develop Marketing Distribution Plan

The Marketing Distribution Plan is a critical factor in the success of the Community Mobility Outreach and Involvement Program. This plan synthesizes all previous findings to guide future marketing, advertising, and communication efforts in the community. A careful examination of the demographic profile, SWOT analysis, and community survey and outreach findings will provide the framework for a targeted and strategic approach that is focused on impact and effectiveness.

Moore & Associates has developed successful marketing and communications plans for clients throughout the West. In each case, an in-depth examination of the community climate and promotional best practices has, and will be employed, to ensure a successful plan is crafted to fit the needs of the City.

Deliverables: Social Service Outreach Memo; draft marketing materials; list of participating social service agencies, list of locations, collateral, and summary of each visit; community survey questions, survey instrument, survey frequencies, cross-tabulations, data and exhibits, and summary of findings; list of potential events as well as required cost and contact info; summary of marketing materials, and quantity and delivery method (Technical Memorandum 3).

Task 4: Develop Marketing Strategies

Once the market research has been conducted, community outreach has been undertaken, and the marketing distribution plan has been developed, our project team will begin to turn the findings into actionable steps for improvement. Guiding documents will be drafted per the RFP's scope of work and as outlined below.

Task 4.1: Develop Solutions and Strategies Matrix

Upon completion of the Marketing Distribution Plan, our project team will articulate its "preferred marketing strategies" as an extension of Task 3.5. This matrix will include justifications, steps for completion, and costs, and will represent the essential tactics designed to increase public awareness and ultimately lead to increased ridership and farebox revenue.

Task 4.2: Identify Funding Sources and Partnerships

Moore & Associates has a successful history of identifying funding sources for the City

of Taft. In 2012, we assisted in securing the Environmental Justice grant which funds this project. We are also knowledgeable regarding Congestion Mitigation and Air Quality (CMAQ) and federal MAP-21 funding and have connections with Caltrans which will be valuable in identifying future funding sources. Combined with our extensive history of working in and around the community, we are also confident in our ability to assess opportunities for public-private partnerships to assist and or sponsor the proposed marketing activities.

Task 4.3: Develop Implementation Plan

Our project team will develop a Marketing Implementation Plan. The Plan will outline the steps necessary to execute the items identified in the Solutions and Strategies Matrix matched with funding needs and potential funding streams/sponsors. The Plan will be the culmination of earlier tasks and will be designed for sustainable implementation.

Task 4.4: Final Community Mobility Outreach Summary

After all project tasks are completed, a Technical Memorandum will be drafted and submitted to the City summarizing all methodologies, efforts, and philosophies employed over the duration of the project. The memorandum will also include recommendations for future marketing and outreach activities to continue the overall effort.

Task 4.5: Council Presentation

Upon completion of the aforementioned tasks, and prior to the September 2014 project completion deadline, our project leader will present an overview of efforts undertaken throughout the course of the project to the Taft city council. A complete summary of all services rendered, materials generated, and future marketing needs and costs will all be discussed. We will prepare all necessary documents and meeting materials including but not limited to samples, summaries, and presentation slides/displays.

Deliverables: Solutions and strategies matrix with cost estimates, potential funding and partnerships list, implementation timeline and funding sources (Technical Memorandum 4), methodologies used and recommended next steps (Technical Memorandum 5), presentation to City Council summarizing program efforts and next steps (four hard copies and four CDs).

EXHIBIT B

SCHEDULE OF COMPENSATION

Labor Expenses			Task 1		Task 2		Task 3		Task 4		Grand Total	
Title	Name	Rate	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost
PROJECT LEADER	Jim Moore	\$86.00	5	\$430.00	24	\$2,064.00	28	\$2,408.00	40	\$3,440.00	97	\$8,342.00
SENIOR ASSOC: MARKETING/OUTREACH	Kathy Chambers	\$63.00	0	\$0.00	30	\$1,890.00	40	\$2,520.00	54	\$3,402.00	124	\$7,812.00
SENIOR ASSOC: MARKET RESEARCH	Jose Perez	\$63.00	0	\$0.00	24	\$1,512.00	56	\$3,528.00	54	\$3,402.00	134	\$8,442.00
Subtotal, Direct Labor			5	\$430.00	78	\$5,466.00	124	\$8,456.00	148	\$10,244.00	355	\$24,596.00
Burden and Overhead 55%				\$236.50		\$3,006.30		\$4,650.80		\$5,634.20		\$13,527.80
Total Labor				\$666.50		\$8,472.30		\$13,106.80		\$15,878.20		\$38,123.80
Direct Costs												
SURVEYORS (BILINGUAL)				\$0.00		\$0.00		\$1,600.00		\$0.00		\$1,600.00
DATA ENTRY				\$0.00		\$0.00		\$750.00		\$0.00		\$750.00
TRAVEL/PER DIEM				\$105.00		\$0.00		\$850.00		\$350.00		\$1,305.00
PRINTING/PRODUCTION				\$0.00		\$0.00		\$1,700.00		\$150.00		\$1,850.00
Total Direct Costs				\$105.00		\$0.00		\$4,900.00		\$500.00		\$5,505.00
TOTAL COST				\$771.50		\$8,472.30		\$18,006.80		\$16,378.20		\$43,628.80

EXHIBIT C

PROJECT SCHEDULE

TASKS	2013												2014								
	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September		
Task 1: Project Initiation																					
Task 2: Demographic Overview and Analysis of Existing Services																					
Task 3: Public Outreach																					
Task 4: Develop Marketing Strategies																					
Deliverables																					
<i>Notice to proceed</i>		▼																			
<i>Project initiation meeting</i>		▼																			
<i>Technical memorandum 1</i>																					
<i>Stakeholder list</i>				▼	▼	▼															
<i>SWOT analysis</i>				▼	▼	▼															
<i>Social service outreach memo (technical memorandum 2)</i>								▼	▼												
<i>Draft marketing materials</i>																					
<i>Community survey</i>																					
<i>Summary of outreach events</i>																					
<i>Technical memorandum 3</i>																					
<i>Solutions and strategies matrix</i>																					
<i>Funding and partnerships list</i>																					
<i>Technical memorandum 4</i>																					
<i>Technical memorandum 5</i>																					
<i>Presentation to council</i>																					
<i>Project conclusion</i>																					



City of Taft Agenda Report

DATE: March 14, 2013

TO: Honorable Mayor and Council Members

AGENDA ITEM:

Consideration of bids received for the installation of the CMAQ installation of ten bus shelters at various locations (Rebid), Federal Project# - CML-5193(032)

SUMMARY STATEMENT:

The City was awarded a Federal – Congestion Mitigation / Air Quality (CMAQ) grant to install ten bus shelters at various locations throughout the City, including two in the County. The Federal construction funding available for the project is \$115,089. The City previously opened bids for the project on December 19, 2012. All bids were subsequently rejected to DBE and budgeting issues, and the project was rebid. The project bids for the rebid were opened on March 5, 2013, a total of five bids were received.

A summary of the three lowest bid amounts are presented below:

- Black/Hall Construction: \$144,037.32
- MJS Construction: \$148,000.00
- Griffith Company: \$164,164.00

A bid summary is attached showing a breakdown of the three lowest bidders and the estimated local match should for each bid. Local agency staff is in the process of reviewing the bids and the Disadvantaged Business Enterprise (DBE) Good Faith Efforts for the three lowest bids. The DBE goal for the project was 10.4%. The low bid a DBE commitment of 1.7%, the second low bidder had a DBE commitment of 0% and the third low bidder a DBE commitment 4.13%. Pending the outcome of the bid / DBE review and the available Public Transportation Modernization Improvement Service Enhancement (PTMISEA) grant funds as a source of matching funds, it is recommended that staff award the project to the lowest qualified bidder.

RECOMMENDATION:

Recommend that the City Council award a contract to the lowest responsible and responsive bidder, and authorize the Mayor to execute the agreement contingent upon the bid meeting State and Federal requirements for DBE Good Faith Efforts.

IMPACT ON BUDGET (Y/N): YES - Local match from PTMISEA grant funds

PREPARED BY: Jerry Helt – City Engineer

ATTACHMENT (Y/N): Yes – Bid Summary, Agreement

REVIEWED BY:

CITY CLERK	FINANCE DIRECTOR	CITY MANAGER
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AGREEMENT

CITY OF TAFT AGREEMENT NO. _____

THIS Agreement, made and entered into this ____ day of _____, 20____, by and between the City of Taft, hereinafter called "City", and _____ hereinafter called "Contractor".

WITNESSETH: That the parties hereto do mutually agree as follows:

ARTICLE I. That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the said party of the first part, and under the conditions expressed in the 2 bonds, bearing even date with these presents, and hereunto annexed, the said party of the second part agrees with the said party of the first part, at his own proper cost and expense, to do all the work and furnish all the materials, except such as are mentioned in the specifications to be furnished by said party of the first part, necessary to construct and complete in a good, workmanlike and substantial manner and to the satisfaction of the CITY OF TAFT, the work described in the special provisions and the project plans described below, including any addenda thereto, and also in conformance with the California Department of Transportation 2010 Standard Specifications and 2010 Standard Plans, and the Labor Surcharge and Equipment Rental Rates in effect on the date the work is accomplished, which said special provisions, project plans, Standard Plans, Standard Specifications, and Labor Surcharge and Equipment Rental Rates are hereby specially referred to and by such reference made a part hereof.

The Special Provisions for the work to be done are entitled:

CITY OF TAFT BUS SHELTERS @ VARIOUS LOCATIONS (REBID) CML-5193 (032) IN TAFT, CALIFORNIA

Contractor shall, in accordance with the SPECIFICATIONS and drawings therefore, furnish at its own expense all labor, materials, equipment and services as required therefore, and to do everything required in this Agreement and the SPECIFICATIONS.

ARTICLE II. The City hereby employs said Contractor to perform the work according to the terms of this Agreement and the SPECIFICATIONS for price(s) named in Contractor's bid proposal (hereinafter "Proposal"), and agrees to pay the same at the time, in the manner, and upon the conditions set forth in the SPECIFICATIONS; and the parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE III. It is expressly agreed by and between the parties hereto that should there be any conflict between the terms of this Agreement and the Proposal of said Contractor, then this Agreement shall control and nothing herein shall be considered as an acceptance of the terms of said proposal conflicting herewith.

ARTICLE IV. The Contractor agrees to receive and accept the prices as bid in the Bidding Schedule as full and complete compensation for furnishing all materials and for doing all the work contemplated and embraced in this Agreement; also for all loss or damage, arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by the (CITY OF TAFT, DEPARTMENT OF ENGINEERING), and for all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension or discontinuance of work and for well and faithfully completing the work, and the whole thereof, in the manner and according to the plans and specifications, and the requirements of the Engineer under them, to wit.

ARTICLE V. Contractor acknowledges that federal funds are being utilized to assist in the funding of the construction required in this Agreement and agrees that any required terms, conditions or covenants related to said federal funding not specifically made a part of this Agreement are hereby incorporated by this reference and shall be made a part of this Agreement.

ARTICLE VI. Prior to starting construction under the terms of this Agreement, Contractor shall provide to the City a Faithful Performance Bond and the Labor Materials Bond, as required in the SPECIFICATIONS.

ARTICLE VII. Contractor and any subcontractors shall maintain all books, documents, papers, accounting records, and other evidence pertaining to the performance of this Agreement or the work to be provided for hereunder. All parties shall make such materials available at their respective offices as required in the SPECIFICATIONS.

ARTICLE VIII. If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorneys' fees, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.

ARTICLE IX. In addition to any other Indemnification requirements in the SPECIFICATIONS, the Contractor agrees to indemnify, defend and save harmless the City, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, material men, laborers and any other person, firm or corporation furnishing or supplying work services, materials or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Contractor in the performance of this Agreement, except such loss which was caused by the sole negligence or willful misconduct of the City.

ARTICLE X. In addition to any other insurance provisions required in the SPECIFICATIONS, Contractor shall provide insurance to the City as set forth in Exhibits [1, 1-A, 2, 3, 4, 6, 11].

ARTICLE XI. The Contractor, and the agents and employees of Contractor, in the performance of the Agreement, shall act in an independent capacity and not as officers or employees or agents of the City.

ARTICLE XII. The City may terminate this Agreement and be relieved of the payment of any consideration to Contractor should Contractor fail to perform the covenants herein contained or contained in the SPECIFICATIONS at the time and in the manner as required. In the event of such termination, the City may proceed with the work in any manner deemed proper by the City. The cost to the City shall be deducted from any sum due the Contractor under this Agreement, and the balance, if any, shall be paid to the Contractor upon demand.

ARTICLE XIII. Without the written consent of the City, this Agreement is not assignable by Contractor either in whole or in part.

ARTICLE XIV. Time is of the essence in this Agreement.

ARTICLE XV. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto; and no oral understanding or Agreement not incorporated herein shall be binding on any of the parties hereto.

ARTICLE XVI. By my signature hereunder, as Contractor, I certify that I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

ARTICLE XVII. And the said Contractor agrees to receive and accept the following prices as full compensation for furnishing all materials and for doing all the work contemplated and embraced in this agreement; also for all loss or damage, arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by the *CITY OF TAFT*, and for all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension or discontinuance of work and for well and faithfully completing the work, and the whole thereof, in the manner and according to the plans and specifications, and the requirements of the Engineer under them, to wit:

ARTICLE XVIII. The Contractor and its subcontractors shall comply with the requirements Bacon-Davis Federal Wage Rates / Rules and State of California-Department of Industrial Relations Wage Rates / Rules that are

published within ten days of bid opening. Whichever is the higher/more restrictive of the two shall be take precedence.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

ATTEST:

CITY OF TAFT, CALIFORNIA

BY _____
Louise Hudgens
City Clerk, City of Taft

Mayor, City of Taft

APPROVED AS TO FORM:

“CONTRACTOR”

City Attorney

BY _____

(Title)

Licensed in accordance with an act providing for the registration of contractors,

License No. _____

Federal Employer Identification

Number _____

BID SUMMARY

BUS SHELTERS @ VARIOUS LOCATIONS (REBID) CML - 5193(032)

BID OPENING 03/05/2013 @ 2:00pm

THREE LOWEST BIDS (FIVE BIDS TOTAL RECEIVED)

ITEM NO.	ITEM CODE	UNITS	QUANTITY	Engineer's Estimate		Black / Hall Construction, Inc. Taft, CA (661) 763-3818		MJS Construction, Inc. Palmdale, CA (661) 273-8565		Griffith Company Bakersfield, CA (661) 392-6640	
				PRICE PER UNIT	TOTALS	PRICE PER UNIT	TOTALS	PRICE PER UNIT	TOTALS	PRICE PER UNIT	TOTALS
1	Site Demo & Sawcut	L.S.	1	\$ 5,000.00	\$ 5,000.00	\$ 8,600.00	\$ 8,600.00	\$ 13,500.00	\$ 13,500.00	\$ 6,780.00	\$ 6,780.00
2	Grading & Compaction; Import Fill / Cut & Haul Excess Material	L.S.	1	\$ 12,000.00	\$ 12,000.00	\$ 17,000.00	\$ 17,000.00	\$ 18,160.00	\$ 18,160.00	\$ 17,985.00	\$ 17,985.00
3	Install Curb and Gutter Per Plans	L.F.	18	\$ 70.00	\$ 1,260.00	\$ 78.34	\$ 1,410.12	\$ 35.00	\$ 630.00	\$ 110.00	\$ 1,980.00
4	Install Concrete Slab per Plans	S.F.	905	\$ 15.00	\$ 13,575.00	\$ 17.24	\$ 15,602.20	\$ 12.00	\$ 10,860.00	\$ 19.40	\$ 17,557.00
5	Install Concrete Retaining Curb per Plans	L.F.	120	\$ 40.00	\$ 4,800.00	\$ 57.50	\$ 6,900.00	\$ 35.00	\$ 4,200.00	\$ 31.10	\$ 3,732.00
6	Install Commercial Drive Approach per Plans	EA.	1	\$ 2,500.00	\$ 2,500.00	\$ 1,200.00	\$ 1,200.00	\$ 2,000.00	\$ 2,000.00	\$ 4,500.00	\$ 4,500.00
7	Furnish and Install Parking Bumpers per Plans	EA.	2	\$ 300.00	\$ 600.00	\$ 187.50	\$ 375.00	\$ 125.00	\$ 250.00	\$ 200.00	\$ 400.00
8	Install Pavement Tie-In Per Plans	L.F.	50	\$ 100.00	\$ 5,000.00	\$ 96.00	\$ 4,800.00	\$ 15.00	\$ 750.00	\$ 112.00	\$ 5,600.00
9	Install Shelter Footings	EA.	40	\$ 150.00	\$ 6,000.00	\$ 105.00	\$ 4,200.00	\$ 150.00	\$ 6,000.00	\$ 215.00	\$ 8,600.00
10	Furnish and Install Bus Shelter with Appurtenances	EA.	10	\$ 8,000.00	\$ 80,000.00	\$ 7,800.00	\$ 78,000.00	\$ 8,350.00	\$ 83,500.00	\$ 8,700.00	\$ 87,000.00
11	Furnish and Install Benches	EA.	10	\$ 750.00	\$ 7,500.00	\$ 530.00	\$ 5,300.00	\$ 570.00	\$ 5,700.00	\$ 817.00	\$ 8,170.00
12	Misc. Landscape / Sprinkler Repair and Site Clean-Up	L.S.	1	\$ 600.00	\$ 600.00	\$ 650.00	\$ 650.00	\$ 2,450.00	\$ 2,450.00	\$ 1,860.00	\$ 1,860.00

TOTAL: \$ 138,835.00	\$ 144,037.32	\$ 148,000.00	\$ 164,164.00
Contingency (10%)...	\$ 14,403.73	\$ 14,800.00	\$ 16,416.40
Construction Total...	\$ 158,441.05	\$ 162,800.00	\$ 180,580.40
Construction Engineering...	\$ 25,926.72	\$ 25,926.72	\$ 25,926.72
Total Project Estimated Cost...	\$ 184,367.00	\$ 188,726.00	\$ 206,507.00
Federal Match:	\$115,089	\$115,089	\$115,089
Local Match:	\$69,278	\$73,637	\$91,418



City of Taft Agenda Report

DATE: MARCH 19, 2013

TO: MAYOR LINDER AND COUNCIL MEMBERS

AGENDA MATTER:

Internet Connection at the Taft Animal Shelter

SUMMARY STATEMENT:

Bright House is in the process of installing infrastructure to provide service to the outlined areas of Taft. The Taft Animal Shelter is within the area of expansion, but prior to beginning the project they are requesting that all interested parties enter into an agreement for service. They are trying to reach a service goal prior to beginning the project.

Attached is a 3 year service agreement that includes a one-time connection charge of \$198.95 and the monthly service cost of \$87.95, these prices do not including taxes, equipment and fees.

RECOMMENDED ACTION:

Motion to authorize the Finance Director to completed the agreement with Bright House

IMPACT ON BUDGET (Y/N): No, will be budgeted appropriately went service is installed.

ATTACHMENT (Y/N): Yes, Business Solutions Order Form

PREPARED BY: *Teresa Binkley, Finance Director*

REVIEWED BY:

CITY CLERK	FINANCE DIRECTOR <i>Teresa Binkley</i>	CITY MANAGER
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Order Type	New	Client ID	2343943
Business Name	Taft Animal Shelter	Current Provider	Verizon
Contact Name	Chief Whiting	Contact #	661-763-1222
Service Address	1080 E Ashe ST Taft, CA 93268	Billing Address	1 E Ashe ST Taft, CA 93268
Premises Owner		Account Executive	Elaine McNearney Office: 661-395-3315 x.3315 Fax: 661-873-4050
SS or Tax ID			
Tax Exempt	<input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Local <input type="checkbox"/> Other		

Terms of Service: 60 months

Survey Date:

Installation Date:

Telephone Number Details

Line #	Telephone Number (Caller ID)	Hunt Group	Sequence	VM	CW	3WC	CB	Directory Name
1-B Phone	661-763-1227 TAFT ANIMAL SHE						900INT CTP	Animal Shelter & Support Servs Taft Animal Shelter 1080 E Ashe ST, Taft, CA 93268

Services, Fees, and Terms

Services Selected	Quantity	One Time Charge	Monthly Recurring Fee	Monthly Recurring Total	Initial Service Period Months
3 YR 15M x 1M Bundled	1	\$99.95	\$55.00	\$55.00	60
Wi-Fi Network Installation	1	\$99.00	\$0.00	\$0.00	60
BHN Hotspot - Opt Out	1	\$0.00	\$0.00	\$0.00	60
3 YR 1 Full Featured Line w/multi service	1	\$0.00	\$32.95	\$32.95	60
Total*		\$198.95		\$87.95	

*Prices do not include taxes, equipment and fees.

I have received and agree to the terms of Bright House Networks Business Solutions Service Agreement, as applicable and separately provided to me by BHN. The Bright House Networks Business Solutions Service Agreement is available at business.brighthouse.com/legal/services_agreement_terms_and_conditions. This Service Order shall be renewable for successive terms unless at least thirty (30) days prior to the expiration of the then-current term either party notifies the other party of such party's intent not to renew this Service Order. Service Order terms and corresponding monthly billing will commence on actual service installation date. Business TV and Equipment charges are delivered on a month to month basis and subject to increases.

For Voice Service Orders Only

By signing below, I choose Bright House Networks, LLC ("BHN") as my preferred provider for local, long distance and international long distance telephone service(s) for the above service address and the telephone number(s). I authorize BHN to serve as my agent to effectuate the change of my telephone service for each such service. I understand that only one preferred provider may be designated for each telephone service associated with the telephone number(s) listed above. I am at least 18 years of age and legally authorized to change telephone service providers for the services associated with such telephone number(s).

E911 Notification - The Business Solutions voice-enabled equipment is electrically powered and, in the event of a power outage or Bright House Networks Business Solutions network failure, Enhanced 9-1-1 services may not be available. The Bright House Networks Business Solutions Service Agreement prohibits moving the voice-enabled premise equipment to a new address. If you do so, Enhanced 9-1-1 services may not operate properly and emergency operators will be unable to accurately identify the caller's address in an emergency. If you would like to move your service you must call Bright House Networks Business Solutions customers will receive a complimentary WiFi Hotspot with any new Broadband Internet Services ordered unless otherwise noted above.

Business Solutions customers will receive a complimentary WiFi Hotspot with any new Broadband Internet Services ordered unless otherwise noted above.

Line Type: 'B' notation designates the Billing Telephone Number Dir Listing: (YPHV) Yellow Page Heading Verbiage

Features: (HG) Hunt Group (SEQ) Hunt Group Sequence, (VM) Voice Mail (CW) Call Waiting (3WT) Three Way Transfer, (AC) Account Codes (NSF) No Star Features

Outbound: (900) 900 Numbers (INT) International, (900INT) 900 and International, (ACB) All Charges Blocked: 411 900 976 INTL OSDA (OBR) Outbound Restricted: Allows only 611 and 911

Inbound: (COL) Collect, (TP) Third Party (CTP) Collect and Third Party (IBR) Inbound Restricted

Authorized Name _____

Authorized Signature _____ Date _____