

**TAFT CITY COUNCIL/SUCCESSOR AGENCY  
JOINT REGULAR MEETING AGENDA  
TUESDAY, AUGUST 20, 2013  
CITY HALL COUNCIL CHAMBERS  
209 E. KERN ST., TAFT, CA 93268**

*AS A COURTESY TO ALL - PLEASE TURN OFF CELL PHONES*

**Any writings or documents provided to a majority of the City Council regarding any item on this agenda are made available for public inspection in the lobby at Taft City Hall, 209 E. Kern Street, Taft, CA during normal business hours (SB 343).**

**REGULAR MEETING**

**6:00 P.M.**

Pledge of Allegiance

Invocation

Roll Call: Mayor Linder  
Mayor Pro Tem Krier  
Councilmember Miller  
Councilmember Noerr  
Councilmember Waldrop

**1. STUDY SESSION – PRESENTATION BY TIFFANY RAU OF HYDROGEN ENERGY OF CALIFORNIA (HECA) ON THE PROPOSED OPERATIONS AND FACILITY IN THE TUPMAN AREA - HYDROGEN ENERGY CALIFORNIA: ENERGY SOLUTIONS FOR CALIFORNIA**

**2. PUBLIC HEARING – ADOPT A RESOLUTION APPROVING A STREET NAME CHANGE FROM EMMONS PARK DRIVE TO COUGAR COURT**

**Recommendation** – 1) Conduct Public Hearing; and 2) Motion to adopt resolution entitled A **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT APPROVING A STREET NAME CHANGE FROM EMMONS PARK DRIVE TO COUGAR COURT.**

**3. ECONOMIC DEVELOPMENT STRATEGIC PLAN**

**Recommendation** – 1) Presentation by members of the Greater Taft Economic Development Authority; and 2) Motion to approve the ECONOMIC DEVELOPMENT STRATEGY, AUGUST 2013, TAFT, CALIFORNIA PLAN, as submitted, and incorporate its findings into future plans for the City of Taft.

**4. CITIZEN REQUESTS/PUBLIC COMMENTS**

THIS IS THE TIME AND PLACE FOR THE GENERAL PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS WITHIN ITS JURISDICTION. STATE LAW PROHIBITS THE COUNCIL FROM ADDRESSING ANY ISSUE NOT PREVIOUSLY INCLUDED ON THE AGENDA. COUNCIL MAY RECEIVE COMMENT AND SET THE MATTER FOR A SUBSEQUENT MEETING. PLEASE LIMIT COMMENTS TO FIVE MINUTES.

**5. TREASURER REPORT**

**6. COUNCIL STATEMENTS (NON ACTION)**

**7. PLANNING COMMISSION REPORT**

**8. DEPARTMENT REPORTS**

**9. CITY MANAGER STATEMENTS**

**10. CITY ATTORNEY STATEMENTS**

**11. FUTURE AGENDA REQUESTS**

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**CONSENT CALENDAR ITEMS 12 - 21**

All items listed on the Consent Calendar shall be considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless a member of the City Council requests specific items to be removed from the Consent Calendar for separate action. Any item removed from the Consent Calendar will be considered after the regular business items. Are there any items on the consent calendar that any member of the public would like to comment on?

**12. MINUTES**

August 6, 2013 Regular

**Recommendation** – Approve as submitted.

**13. PAYMENT OF BILLS**

Warrant # 080213	Check No. 75846	\$ 68.01
Warrant # 081213	Check No. 75847 - 75851	\$ 1,446.00
Warrant # 081613	Check No. 75852 - 75922	\$ 445,544.90
Warrant # 081613A	Check No. 75923 - 75926	\$ 10,259.59

**Recommendation** – Approve payment of bills.

**14. 2013 WEST KERN PETROLEUM SUMMIT SPONSORSHIP**

**Recommendation** – Motion to approve \$2,500 sponsorship for the West Kern Petroleum Summit on October 18, 2013.

**15. RESOLUTION OF THE CITY COUNCIL AUTHORIZING BANK CARD SERVICES**

**Recommendation** – Motion to adopt resolution entitled **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT AUTHORIZING BANK CARD SERVICES**

**16. RATIFY EMERGENCY PURCHASES OF TWO (2) PRINTERS: (ONE FOR ACCOUNTS PAYABLE/PAYROLL AND ONE COLOR PRINTER FOR ALL USERS – LOCATION CITY HALL)**

**Recommendation** – Motion to ratify the purchase of two (2) printers and to appropriate funds from capital reserves in the amount of \$4,899.30.

**17. TRANSPORTATION DEVELOPMENT ACT FUNDS ANNUAL AUDIT – 2011-2012**

**Recommendation** – Motion to receive and file the City of Taft Transportation Development Act Funds Annual Audit for the fiscal year 2011-2012.

**18. TRIENNIAL PERFORMANCE AUDIT OF CITY OF TAFT TRANSIT SERVICES**

**Recommendation** – Motion to receive and file the Triennial Performance Audit of City of Taft Transit Services.

**19. REQUEST FOR QUALIFICATIONS (RFQ) FOR MUNICIPAL ENGINEERING SERVICES FOR FEDERAL AND STATE FUNDED PROJECTS**

**Recommendation** – Direct staff to advertise an RFQ for Municipal Engineering for Federal and State aid projects.

**20. CHANGE ORDER TO WALLACE GROUP CONTRACT IN ORDER TO MODIFY THE SCOPE OF WORK, AND REBID THE PROJECT TO COMPLETE THE CHLORINATION/DECHLORINATION SYSTEM FOR THE FEDERAL WASTE WATER TREATMENT PLANT**

**Recommendation** – Motion to approve Contract Amendment #1 for Wallace Group to continue working on the Federal Waste Water Treatment Plant Chlorination/Dechlorination project.

**21. RATIFY EXPENDITURES FOR EMERGENCY VALVE REPAIRS AT FEDERAL WASTE WATER TREATMENT PLANT**

**Recommendation** – Motion to ratify expenditures for emergency repair at the Federal Waste Water Treatment Plant.

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➤ Prior to recessing to Closed Session, open meetings for Taft Public Financing Authority and Taft Public Improvement Corporation.

**CLOSED SESSION**

- A. CONFERENCE WITH PROPERTY NEGOTIATOR, CRAIG JONES, CITY MANGER, Government Code 54956.8 – 400 Hillard St..
- B. CONFERENCE WITH LABOR NEGOTIATOR, CRAIG JONES, CITY MANGER, Government Code 54957.6 – All units.

**ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT  
(Government Code Section 54943.2)**

The City of Taft City Council Chamber is accessible to persons with disabilities. Disabled individuals who need special assistance (including transportation) to attend or participate in a meeting of the Taft City Council may request assistance at the Office of the City Clerk, City of Taft, 209 E. Kern Street, Taft, California or by calling (661) 763-1222. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

**AFFIDAVIT OF POSTING**

I, Louise Hudgens, declare as follows:

That I am the City Clerk of the City of Taft; that an agenda was posted on a public information bulletin board located near the door of the Civic Center Council Chamber on August 15, 2013, pursuant to 1987 Brown Act Requirements.

I declare under penalty of perjury that the foregoing is true and correct.  
Executed August 15, 2013, at Taft, California.

\_\_\_\_\_  
Date/Time

\_\_\_\_\_  
Signature

**TAFT PUBLIC FINANCING AUTHORITY  
ANNUAL MEETING AGENDA  
AUGUST 20, 2013 – 6:00 P.M.  
(IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING)**

Roll Call - Board of Directors

Chairman: Orchel Krier  
Members of the Board: Paul Linder  
Randy Miller  
Dave Noerr  
Ron Waldrop

**1. APPROVAL OF MINUTES**  
August 21, 2012 Annual Meeting  
Recommendation - Approved as submitted.

**2. CITIZEN REQUESTS/PUBLIC COMMENTS**

THIS IS THE TIME AND PLACE FOR THE GENERAL PUBLIC TO ADDRESS THE AUTHORITY ON MATTERS WITHIN THEIR CONTROL. STATE LAW PROHIBITS THE AUTHORITY FROM ADDRESSING ANY ISSUE NOT PREVIOUSLY INCLUDED ON THE AGENDA. AUTHORITY MAY RECEIVE COMMENT AND SET THE MATTER FOR A LATER MEETING. PLEASE LIMIT COMMENTS TO FIVE MINUTES.

**3. SEATING OF NEW DIRECTORS**  
Recommendation - Statement by Secretary of the Authority:

Dave Noerr and Orchel Krier were re-elected to the City of Taft City Council and were duly seated as members of the City Council in December 2012.

Article 2, Section 2 of the Authority Bylaws provide, among other things, that:

- (a) Directors shall be the members of the City Council of the City of Taft.
- (b) Directors shall hold office for a term that is co-extensive with their respective terms as members of the City Council.
- (d) Each appointed Director shall hold office until the expiration of the term for which appointed or until a successor has been appointed by the City.

Mr. Noerr and Mr. Krier have executed the Oath of Office as members of the City Council and are hereby declared seated as Directors of the Taft Public Financing Authority

**4. ELECTION OF OFFICERS**

Recommendation - Board Members to:

- 1) Elect Chairman and Vice Chairman of Taft Public Financing Authority
- 2) Appoint Secretary of Taft Public Financing Authority
- 3) Appoint Treasurer of Taft Public Financing Authority

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\*

**CONSENT CALENDAR ITEMS 5 - 7**

All items listed on the Consent Calendar shall be considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless a board member of the Authority requests specific items to be removed from the Consent Calendar for separate action. Any item removed from the Consent Calendar will be considered after the regular business items.

**5. RATIFICATION OF ACTIONS TAKEN BY OFFICERS OF TAFT PUBLIC FINANCING AUTHORITY DURING FISCAL YEAR 2012-2013** *(No staff report attached)*

Recommendation - Motion to ratify any and all actions taken on behalf of the Authority by Directors and Officers of Taft Public Financing Authority during Fiscal Year 2012-2013.

**6. AUTHORIZATION OF CERTAIN ACTIONS BY OFFICERS OF TAFT PUBLIC FINANCING AUTHORITY ON BEHALF OF THE AUTHORITY** *(No staff report attached)*

Recommendation - Motion to authorize Directors and Officers to act on behalf of the Authority during Fiscal Year 2013-2014.

**7. COMPARATIVE ANALYSIS OF CHANGES IN FUND BALANCES (REVENUE BONDS OF 1998 - POLICE STATION AND REDEVELOPMENT PROJECTS) (LEASE REVENUE BONDS OF 1997 - CCF ACQUISITION PROJECT)**

Recommendation - Motion to receive and file the Taft Public Financing Authority Comparative Analysis of Changes in Fund Balances (Revenue Bonds of 1998 - Police Station and Redevelopment Projects) (Lease Revenue Bonds of 1997 - CCF Acquisition Project).

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**ADJOURNMENT**

**AFFIDAVIT OF POSTING**

I, Louise Hudgens, declare as follows:

That I am the City Clerk of the City of Taft; that an agenda was posted on a public information bulletin board located near the door of the Civic Center Council Chamber on August 15, 2013, at \_\_\_\_\_ a.m./p.m., pursuant to 1987 Brown Act Requirements .

I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 15, 2013, at Taft, California.

\_\_\_\_\_

**TAFT PUBLIC IMPROVEMENT CORPORATION  
ANNUAL MEETING AGENDA  
AUGUST 20, 2013 - 6:00 P.M.  
(IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING)**

Roll Call - Board of Directors

President: Paul Linder  
Members of the Board: Orchel Krier  
Randy Miller  
Dave Noerr  
Ron Waldrop

**1. APPROVAL OF MINUTES**

August 21, 2012 Annual Meeting.

**Recommendation** - Approve as submitted.

**2. SEATING OF NEW DIRECTORS**

**Recommendation** - Statement by Secretary of the Corporation:

Dave Noerr and Orchel Krier were re-elected to the City of Taft City Council and were duly seated as members of the City Council in December 2012.

Section 2.2 of the Corporate Bylaws provide, among other things, that:

- (a) Directors shall be the members of the City Council of the City of Taft.
- (b) Directors shall hold office for a term that is co-extensive with their respective terms as members of the City Council.
- (d) Each appointed Director shall hold office until the expiration of the term for which appointed or until a successor has been appointed by the City.

Mr. Noerr and Mr. Krier have executed the Oath of Office as members of the City Council and are hereby declared seated as Directors of the Taft Public Improvement Corporation.

**3. ELECTION OF OFFICERS**

**Recommendation** – Board Members to:

- 1) Select a member to serve as President of the Taft Public Improvement Corporation
- 2) Select an individual to serve as Secretary of the Taft Public Improvement Corporation
- 3) Select an individual to serve as Treasurer of the Taft Public Improvement Corporation.

**4. CITIZEN REQUESTS/PUBLIC COMMENTS**

THIS IS THE TIME AND PLACE FOR THE GENERAL PUBLIC TO ADDRESS THE CORPORATION ON MATTERS WITHIN THEIR JURISDICTION. STATE LAW PROHIBITS THE CORPORATION FROM ADDRESSING ANY ISSUE NOT PREVIOUSLY INCLUDED ON THE AGENDA. CORPORATION MAY RECEIVE COMMENT AND SET THE MATTER FOR A SUBSEQUENT MEETING. PLEASE LIMIT COMMENTS TO FIVE MINUTES.

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**CONSENT CALENDAR ITEMS 5 - 7**

All items listed on the Consent Calendar shall be considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless a board member of the Corporation requests specific

items to be removed from the Consent Calendar for separate action. Any item removed from the Consent Calendar will be considered after the regular business items.

**5. RATIFICATION OF ACTIONS TAKEN BY OFFICERS OF TAFT PUBLIC IMPROVEMENT CORPORATION DURING FISCAL YEAR 2012-2013 (No staff report attached)**

Recommendation - Motion to ratify any and all actions taken on behalf of the corporation by Directors and Officers of Taft Public Improvement Corporation during Fiscal Year 2012-2013.

**6. AUTHORIZATION OF CERTAIN ACTIONS BY OFFICERS OF TAFT PUBLIC IMPROVEMENT CORPORATION ON BEHALF OF THE CORPORATION (No staff report attached)**

Recommendation - Motion to authorize Directors and Officers to act on behalf of the Corporation during Fiscal Year 2013-2014.

**7. COMPARATIVE ANALYSIS OF CHANGES IN FUND BALANCES**

Recommendation - Motion to receive and file the Taft Public Improvement Corporation Comparative Analysis of Changes in Fund Balances.

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**ADJOURNMENT**

**AFFIDAVIT OF POSTING**

I, Louise Hudgens, declare as follows:

That I am the City Clerk of the City of Taft; that an agenda was posted on a public information bulletin board located near the door of the Civic Center Council Chamber on August 15, 2013, pursuant to 1987 Brown Act Requirements.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 15, 2013, at Taft, California.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Time



# City of Taft Agenda Report

**DATE:** August 20, 2013

**TO:** MAYOR LINDER AND COUNCIL MEMBERS

**AGENDA MATTER:**

**PUBLIC HEARING - ADOPT A RESOLUTION APPROVING A STREET NAME CHANGE FROM EMMONS PARK DRIVE TO COUGAR COURT**

**SUMMARY STATEMENT:**

California Government Code Section 34091.1 authorizes the City Council to adopt a resolution to change the name of a street if they find that the existing name of any city street should be changed. Section 34092 of the Government Code requires that whenever the name of any street is changed by the City, the City Clerk shall promptly forward a copy of the resolution providing for such change of name to the board of supervisors of the county where the City is located.

On June 13, 2013, the City received a Request for Street Name Change application from Dena P. Maloney, Superintendent/President of the West Kern Community College District. The proposal was to change the street name of Emmons Park Drive to Cougar Court, as the street leads into the Taft College campus from 6<sup>th</sup> Street. The Planning and Community Development department sent letters, dated July 1, 2013, to the two affected properties, the Taft Branch of the Kern County Library and Peace Evangelical Lutheran Church, notifying them of the proposed street name change. Staff also transmitted a copy of the proposal to City departments, county agencies, public utilities, and the post office. All affected properties and agencies were given until July 22, 2013, to respond. Staff has received positive feedback, including letters of support from the Kern County Library and Peace Evangelical Lutheran Church.

If the City Council approves the street name change, the West Kern Community College District will incur all costs associated with the street name change, including staff time, design, purchase, and installation of the Cougar Court street signs.

**RECOMMENDED ACTION:**

1. Conduct Public Hearing.
2. Motion to adopt resolution entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT APPROVING A STREET NAME CHANGE FROM EMMONS PARK DRIVE TO COUGAR COURT

**FUNDING SOURCE:** West Kern Community College District

**ATTACHMENT (Y/N):** Resolution, Street Name Change Application, Letters of Support

**PREPARED BY:** Mark Staples, Interim Director, Planning & Community Development

**REVIEWED BY:**

<b>CITY CLERK:</b>	<b>FINANCE DIRECTOR:</b>	<b>CITY MANAGER:</b>
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**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT  
APPROVING A STREET NAME CHANGE FROM EMMONS PARK  
DRIVE TO COUGAR COURT**

**WHEREAS**, the West Kern Community College District submitted a letter requesting a name change of the full length of Emmons Park Drive to Cougar Court; and

**WHEREAS**, the City of Taft desires to change the name of the full length of Emmons Park Drive to Cougar Court; and

**WHEREAS**, the City of Taft received letters of support from the two affected property owners of the proposed name change, the Kern County Library – Taft Branch and Peace Evangelical Lutheran Church; and

**WHEREAS**, the West Kern Community College District shall incur all costs associated with the street name change, including City staff time, design, purchase, and installation of the Cougar Court street signs; and

**WHEREAS**, the City of Taft has complied with all provisions outlined in Section(s) 34091.1 and 34092 of the California Government Code; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Taft hereby adopts this resolution to change the name of the full length of Emmons Park Drive to “Cougar Court” and authorizes and directs the City Clerk to execute and record the street name change with the County of Kern.

**PASSED, APPROVED AND ADOPTED** on this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Paul Linder, Mayor

ATTEST:

\_\_\_\_\_  
Louise Hudgens, CMC  
City Clerk

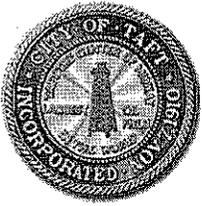
STATE OF CALIFORNIA }  
COUNTY OF KERN } SS  
CITY OF TAFT }

I, Louise Hudgens, City Clerk of the City of Taft do hereby certify that the foregoing Resolution was duly and regularly introduced and adopted at a regular meeting thereof held on the \_\_\_\_day of \_\_\_\_\_, 2013, by the following vote:

AYES: Council Member :  
NOES: Council Member :  
ABSENT: Council Member :  
ABSTAIN: Council Member :

---

Louise Hudgens, CMC  
City Clerk



## REQUEST FOR STREET NAME CHANGE APPLICATION

(Please Print Legibly)

Applicant Dr. Dena Maloney, Superintendent/President Phone 661-763-7700

Business/ Agency Name West Kern Community College District/Taft College

Address 29 Emmons Park Dr.

City Taft State CA Zip 93268

Contact Person / Representative Dr. Dena Maloney

Address (same)

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Existing Street Name Being Considered For Change Emmons Park Drive

Cross Street Names Affected by the Proposed Name Change Emmons Park Dr. and 6th Street; and

Emmons Park Dr. and Wildcat Way

Proposed New Street Name Cougar Court

Assessor Parcel Number(s) Affected (optional) \_\_\_\_\_

Number of Buildings/ Dwellings Affected 2 (26 & 27 Emmons Park Dr.)

Approximate Length in Feet Subject to Name Change 1,000 feet

Please attach a letter on agency letterhead to the Planning Director requesting the City of Taft to process your street name change application. Include a short explanation stating why you are requesting the change. Please provide a list of the names and addresses of all affected property owners along the street segment.

By signing below, you agree to reimburse the City of Taft for all related expenses (*actual time and materials*), which will be billed to the applicant upon completion of the application/ name change process

Applicant Signature *Dena Maloney* Date June 12, 2013

CITY OF TAFT

PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

209 E Kern Street, Taft, CA 93268

661-763-1222 Ext. 24 Fax 661-765-2480



RECEIVED

JUN 13 2013

CITY OF TAFT

June 4, 2013

Mr. Craig Jones  
City Manager  
The City of Taft  
209 E. Kern Street  
Taft, CA 93268

Dear Craig:

The West Kern Community College District (Taft College) would like to request that Emmons Park Drive be renamed to Cougar Court. Taft College has undergone major changes on our campus and has now completed a redesign of our parking lot and campus entrance, creating a traffic circle at the western end of Emmons Park Drive (see map attached). Prior to this construction, traffic along Emmons Park Drive was able to proceed west from 6<sup>th</sup> Street through our parking lot and exit along Ash Street towards Ford City. With the redesign of the parking lot and campus entrance, traffic on Emmons Park Drive essentially terminates with the campus entrance

In recognition of 90 years of service to the community and the new entrance to our campus, Taft College requests that the street name be changed to reflect the connection to Taft College and its mascot, the Cougar. The proposed name was selected by our governing board following a campus-wide "street re-naming" contest.

Your assistance in moving this matter forward would be greatly appreciated. There are two property owners on Emmons Park Drive:

Peace Evangelical Lutheran Church  
26 Emmons Park Drive  
Taft CA 93268

County of Kern Public Library  
27 Emmons Park Drive  
Taft CA 93268

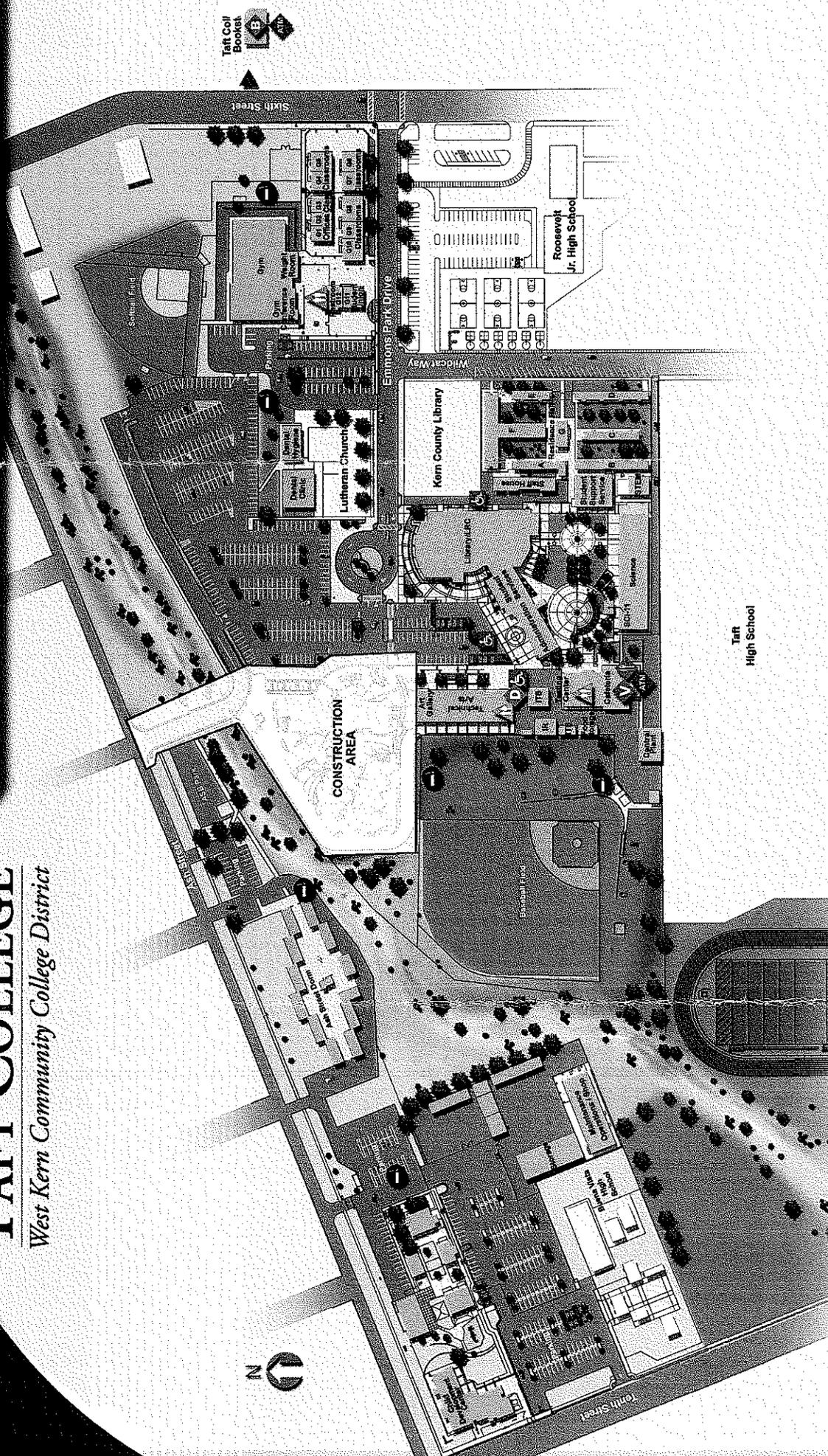
If you need additional information, please do not hesitate to call me at 661.763 7710.

Sincerely,

Dena P. Maloney Ed.D.  
Superintendent/President  
West Kern Community College District

# CAMPUS MAP

**Taft College**  
West Kern Community College District



- Disabled accessible
- Drinking fountains
- Restrooms
- Vending machines
- Food/ Refreshment
- Bookstore
- Smoking Area
- ATM



# Peace Evangelical Lutheran Church

26 Emmons Park Drive  
Taft, California 93268

Church Office: 805-765-2488

RECEIVED  
AUG 02 2013  
CITY OF TAFT

July 29, 2013

Peace Lutheran Church  
26 Emmons Park Drive  
Taft, Ca 93268

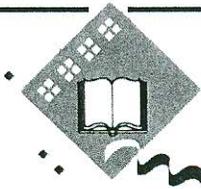
Re: Proposed Street Name Change

Dear Mr. Mark Staples,

In response to your letter of 7-1-13 we at Peace Lutheran Church are in favor of the name change from Emmons Park Drive to Cougar Court. Incidentally, Pastor Charles Brehmar is no longer serving our church.

Sincerely,

Jack Turner  
Congregational President



July 11, 2013

Mark Staples, Interim Director  
Planning & Community Development  
City of Taft  
209 E. Kern Street  
Taft, CA 93268

Re:        Proposed Street Name Change  
             Emmons Park Drive to Cougar Court

Dear Mr. Staples,

Correspondence regarding the Request for Street Name Change Application was received by the Taft Branch of the Kern County Library and forwarded to Library Headquarters for response.

The Kern County Library is in support of the request by Taft College to change "Emmons Park Drive" to "Cougar Court."

Sincerely,

A handwritten signature in cursive script that reads "Sherry K. Gomez".

Sherry Gomez, Director  
Kern County Libraries

cc:        Kern County Property Management  
             Taft Branch File



# City of Taft Agenda Report

**DATE:** AUGUST 20, 2013

**TO:** MAYOR LINDER AND COUNCIL MEMBERS

**AGENDA MATTER:**

**ECONOMIC DEVELOPMENT STRATEGIC PLAN**

**SUMMARY STATEMENT:**

The Greater Taft Economic Development Authority (GTEDA) entered into a contract in January 2013, with the Office of Community and Economic Development at Fresno State (OCED), to facilitate a community-based Economic Development Strategy for the City of Taft.

The building of this plan took place over the last 6 months by an appointed ad-hoc committee consisting of citizens and community leaders from a broad spectrum of institutions.

The result of this process is coming before you this evening, presented by the GTEDA Board of Directors for your consideration and approval.

**RECOMMENDED ACTION:**

Motion to approve the **ECONOMIC DEVELOPMENT STRATEGY, AUGUST 2013, TAFT, CALIFORNIA PLAN**, as submitted, and incorporate its findings into future plans for the City of Taft.

**SOURCE OF FUNDING:** N/A

**ATTACHMENT (Y/N):** Yes; Final Report

**PREPARED BY:** Office of the City Manager

**REVIEWED BY:**

<b>CITY CLERK</b>	<b>FINANCE DIRECTOR</b>	<b>CITY MANAGER</b>
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A bronze statue of a man, likely a worker or farmer, wearing a wide-brimmed hat and overalls. He is holding a tool, possibly a wrench or a similar instrument, in his right hand. The statue is set against a clear blue sky and a metal structure, possibly a tower or a bridge. The lighting is bright, suggesting a sunny day.

# ECONOMIC DEVELOPMENT STRATEGY

AUGUST 2013

Taft, California

# ECONOMIC DEVELOPMENT STRATEGY

AUGUST 2013

Taft, California



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GREATER TAFT  
ECONOMIC DEVELOPMENT AUTHORITY  
ADVISORY COMMITTEE



# Greater Taft Economic Development Authority Advisory Committee

Ken Anderson	<i>Board Member, Taft High School Board</i>
Melinda Brown	<i>Business Development Manager, Kern Economic Development Corporation</i>
Manny Campos	<i>Monarch Fleet Services</i>
Alan Christensen	<i>Kern County Board of Supervisors</i>
Eric Cooper	<i>Cooper's True Value</i>
Marie Covello	<i>Kern County Career Services Center</i>
Christy Durkan	<i>Bangs and Tangles</i>
Debra Elliott	<i>Enterprise Zone Manager, City of Taft</i>
Mitchell Emberson	<i>Associated Student Body President, Taft High School</i>
Bob Hampton	<i>Westside Waste</i>
Ray Hatch	<i>"Mover and Shaker"</i>
Jim Hendricks	<i>Pacific Gas &amp; Electric</i>
Craig Jones	<i>City Manager, City of Taft</i>
Don Koenig	<i>West Side Recreation and Parks</i>
Orchel Krier	<i>Councilmember, Taft City Council</i>
Bob Leikam	<i>Member, Greater Taft Economic Development Authority</i>
Paul Linder	<i>Mayor, City of Taft</i>
Michael Long	<i>Chair, Greater Taft Economic Development Authority</i>
Verlen Love	<i>Coldwell Banker</i>
Dena Maloney	<i>President, Taft College</i>
Ben Mangum	<i>City Treasurer, City of Taft</i>
Kathy Orrin	<i>Executive Director, Taft Chamber of Commerce</i>
Ryan Schulz	<i>Kern County Board of Supervisors</i>
Ron Sousa	<i>Manager, Albertson's</i>
Harry Starkey	<i>CEO, West Kern Water District</i>
Mike Waiczis	<i>City Planner, City of Taft</i>
Bill Wickwire	<i>NEEDS Center</i>

# INTRODUCTION

# INTRODUCTION



The **GREATER TAFT ECONOMIC DEVELOPMENT AUTHORITY** (GTEDA) entered into a contract in January 2012 with the **Office of Community and Economic at Fresno State** (OCED), to facilitate a community-based Economic Development Strategy (Strategy) for the City of Taft. The process for developing the Strategy included the following:

1. An **Advisory Committee** (See Members List below) was appointed with representation from the following: large retail, small retail, large industrial, small industrial, local K-12 school district, Taft Community College, Chamber of Commerce, local financial institution, Kern Workforce Investment Board, Kern Economic Development Corporation, senior citizen, high school student, nonprofit, Kern County, PG&E, telecommunications, and five at large (one per councilmember).
2. **12 meetings** (See Appendix, Meeting Schedule) of the GTEDA Advisory Committee were held over eight months.
  - Meetings were two hours in length and held twice a month.
  - The first nine meetings were informational and educational, providing a background for committee members to understand the tools of economic development.
  - Meetings 10 and 11 were dedicated to SWOT Analysis and goal setting.
  - The final meeting was a presentation to the Taft City Council for adoption of the Strategy.
3. **Meeting locations rotated** throughout the community in the following locations: Taft College Library, West Kern Oil Museum, West Kern Water District, West Side Recreation and Parks District and Monarch Fleet Services & Automotive.

Subject matter experts from around the state, region and county made presentations to the Advisory Committee for the first nine meetings. Those experts include:

- Mike Dozier, Executive Director, Office of Community & Economic Development, Fresno State
- Craig Jones, City Manager, City of Taft
- Mike Waiczis, City Planner, City of Taft
- Debra Elliott, Enterprise Zone Manager, City of Taft
- Melinda Brown, Business Development Manager, Kern Economic Development Corporation
- David Lyman, Manager, Bakersfield Convention & Visitors Bureau
- Gil Jaramillo, SBDC Tulare Director, Central Valley Business Incubator
- Kelly Bearden, Director, California State University, Bakersfield SBDC
- Alice Rocha, Business Development Loan Officer, Northern California Community Loan Fund
- Roma Christia-Plant, Manager, Infrastructure Bank Revolving Fund, California Infrastructure & Economic Development Bank

## INTRODUCTION

- Daniel Smith, Director, Kern County Employers' Training Resource
- Dr. Dena Maloney, President, Taft College
- Chelle Koerner, Director, Special Services, Taft Union High School District
- Stephen Haupt, SVP-Principal I Central California, Colliers International
- Chad Brock , NAI Director, NAI Central Cal
- Anthony R. Olivieri, Olivieri Commercial Group
- Jim Tague, Vice President-Finance & Planning, E&B Natural Resources Management
- Ben McFarland, Executive Director, Kern County Farm Bureau
- Teresa Hitchcock, Chief Deputy- Economic Development, Kern County Administrative Office
- Kathy Orrin, Executive Director, Taft Chamber of Commerce
- Shawn Miller, Business Development Manager, City of Clovis

The economic development effort of the City of Taft is a critical element to Taft's overall goals. A strong foundation of cooperation and support from all sectors of the community working for a common mission is necessary. Partnership and quality customer service are vital to fully develop the best economic development program for the community.



# MISSION STATEMENT



# MISSION STATEMENT

**DEVELOP AND IMPLEMENT** policies, programs and activities that will stimulate business startup, facilitate the expansion of existing businesses, and encourage the location of new businesses in order to create new jobs, expand the City of Taft's economic base and enhance the quality of life for the citizens of Taft.

## Implementation

To meet the vision of the Mission Statement, the Advisory Committee recommends the following implementation steps, champions and completion goals:

- 1. Provide customer service training** for all staff that interacts with the public. Assign a City of Taft staff member to be primary contact for businesses that need assistance, which will include planning, permitting, and general questions regarding operations.
  - Champion: *City of Taft working with Taft College for training*
  - Completion: *Personnel assignment should occur within 60 days of Plan adoption. Customer service training to be completed within 1 year of Strategy adoption.*
- 2. Partner with Taft School District, Taft College, Kern County Workforce Investment Board to address skill gaps and workforce needs of area businesses.** Market the programs offered by these partners to Taft businesses.
  - Champion: *Taft College*
  - Completion: *Initiate meeting of all parties within 60 days of Strategy adoption.*  
Develop a plan and partnership to work together throughout the year on workforce issues identified by Taft businesses (ongoing partnership). Number of meetings will depend on need identified at the initial meeting.
- 3. Develop a Business Retention and Expansion Program.** Make 5 site visits per month to businesses. Develop a short questionnaire to determine needs (borrow best practices from around the San Joaquin Valley). Introduce the program and let them know there is a liaison for business at City Hall.
  - Champion: *City of Taft in partnership with Taft Chamber of Commerce*
  - Completion: *Initiate visits within 60 days of Strategy adoption (ongoing activity)*

## MISSION STATEMENT

4. Work with Kern County staff and elected officials on **annexation opportunities**.
  - Champion: *City of Taft, Taft Chamber of Commerce*
  - Completion: *Initiate meeting between city and county staff within 60 days of Strategy adoption*. Develop an annexation plan within 1 year of Strategy adoption.
  
5. In partnership with Taft Chamber of Commerce, Kern County Board of Trade and the Kern Economic Development Corporation, **market Taft to perspective residential, commercial and industrial developers, as well as residents, businesses and tourists**.
  - Champion: *City of Taft, Taft Chamber of Commerce, Kern County Board of Trade and Kern Economic Development Corporation*
  - Completion: *City to initiate a meeting of all parties to establish a plan for moving forward within 60 days of Strategy adoption*. Purpose of the meeting is to establish a plan for marketing Taft for industrial and commercial attraction and tourism. Plan to be implemented within 1 year.



HIPPODROME, EARLY 1900S. BILLY HOLCOMB COLLECTION.

# WHAT IS ECONOMIC DEVELOPMENT?

# WHAT IS ECONOMIC DEVELOPMENT?

**COMMUNITY DEVELOPMENT** is a process for making a community a better place to live and work. **ECONOMIC DEVELOPMENT** is purely and simply the creation of wealth for the benefit of the community. Economic development provides the revenue for community development. Economic developers are strategists and facilitators able to meet the needs of business, elected officials and the residents they serve. Their goal is to increase economic viability in their community. Service is a pleasure; duty an obligation.

Business and government both have roles in economic development. Business marshals and mobilizes human, financial, physical and natural resources to create marketable goods and services. Business motivation is profit. Government influences business investment and location decisions with taxes, revenue spending and investment policies, such as regulations, incentives, services and marketing. Government's motives are: jobs (employment), revenues (increased taxes and reduced social services expenditures), a healthy community and quality of life. Government does not create jobs. Businesses do. Government is either a facilitator or an obstacle to the economic development process.

## Why is Local Economic Development Important?

### 1. **Business Retention**

Businesses that feel appreciated and, in turn, feel they are contributing to the economy will stay in town.

### 2. **Job Development**

To provide better wages, benefits and employment opportunities.





## WHAT IS ECONOMIC DEVELOPMENT?

### 3. **Increased Tax Base**

Additional revenue to support, maintain and improve local services such as roads, parks, libraries and emergency medical services.

### 4. **Economic Diversification**

Helps expand the economy and reduces a community's vulnerability to a single business sector.

### 5. **Self-sufficiency**

Public services would be less dependent on intergovernmental transfers that change with each election.

### 6. **Productive Use of Property**

Property used for its "highest and best use" maximizes the productivity of that property.

### 7. **Quality of Life**

More local tax dollars and jobs raise the economic tide for the community, which generally increases the overall standard of living of the residents.

### 8. **Recognition of Local Products**

Often times, successful economic development will occur when locally produced goods are consumed to a greater degree in the local market.

Exporting goods and services outside of the region is the key to economic growth. Export businesses supply more goods and services than the local economy can use. Exports are sold to customers outside the community and bring new dollars into the community. Proceeds from the sale of exports are spent on local labor, secondary industries (supplies, services, restaurants, etc.). One dollar received from exports circulates around the community three-and-a-half times.

#### ***There are six ways to create new wealth:***

1. Attract new exporters
2. Expand existing exporters
3. Create local exporters by increasing local purchases
4. Reduce outside purchases
5. Attract new household income
6. Increase worker and/or business productivity

#### ***Economic developers are facilitators. There are several "partners" needed to aid in that facilitation, such as:***

- Education Community and Training Institutions
- Public Sector (Local, State, Federal)

# WHAT IS ECONOMIC DEVELOPMENT?

- Business Associations
- Service Sector (Banks, Utilities, Brokers, Hospitals)
- Private Sector
- Regional Economic Development and Workforce Training Organizations
- Technology Providers
- Networking Groups
- Venture Capitalists/Angel Investors
- Specialized Law Firms, Accounting Firms and Other Service Providers
- Higher Education
- Municipal Planning Organizations
- Air Pollution Control District
- Residents
- Commercial Brokers
- Government Staff
- Nonprofit Organizations
- Elected Officials

The partners identified above ensure that there is financing available for new development and expansions, a trained workforce to attract or retain business and business organizations to nurture a prosperous business climate. Economic development uses any tool available to make sure that there is a friendly environment for business growth and prosperity.



# WHAT IS ECONOMIC DEVELOPMENT?

## **An Economic Development Strategy:**

- Provides Direction: Which industrial/commercial exporters do we target?
- Sets Overall Framework: How will we target them?
- Links Future to Present: How will we recognize success?
- Builds Consensus: Gets everyone with the program
- Is a Foundation for Change: What is our first step?
- Shows Action vs. Reaction: We are in charge of our fate.
- Helps Focus on the Right Things: Spending resources wisely
- Harnesses Creativity: “You want me to do what? OK!”



# COMMUNITY ASSESSMENT

# COMMUNITY ASSESSMENT

**THE CITY OF TAFT'S MOTTO IS "ENERGIZED FOR THE FUTURE."** Designated as the *Gateway to the Carrizo Plains National Monument*, Taft also is a "destination city" offering a number of activities for families to enjoy: the Historic Fort; West Kern Oil Museum; Tule Elk Reserve; Honolulu Hills Raceway; Buena Vista Lake and the Buena Vista Golf Course; skydiving at Taft Airport; some of the largest oilfields in California; and four-wheeling in the Temblor Range overlooking Taft and the Carrizo Plains.

## History

The history of oil exploration in the United States is the *history* of the City of Taft. Built on the skeletons of oil rigs, Taft was named for William Howard Taft, 27<sup>th</sup> president of the United States. It is surrounded by some of the most productive oil fields in the world, including the notorious Lakeview Gusher which in 1910 would go on to produce more than 9 million barrels of oil in 18 months. Oil production has been the economic lifeblood of Taft for more than a century. It is the black gold that first brought hardy settlers to the area in the late 19<sup>th</sup> century.

Taft continues to honor its oil heritage with unique community assets such as its newspaper *The Midway Driller*; West Kern Oil Museum; a 40-foot, bronze Monument to Oil Workers; and its Oildorado Days festival held every five years.

## Geography

The City of Taft is located in the foothills at the southwest corner of Kern County, at an elevation of 955 feet and a total land area of 15.1 square miles. Taft is surrounded by three census designated places (CDP): to the north is Ford City, with a total land area of 1.5 square miles; to the south is South Taft, with a total land area of 1.1 square miles; and southwest is Taft Heights, with a total land area of 0.3 square miles. Taft is located in a major petroleum and natural gas production region of California, situated between the Midway-Sunset Oil Field to the north and the Buena Vista Oil Field to the south.



# COMMUNITY ASSESSMENT

## Population

### Total Population

According to the U.S. Census Bureau, the City of Taft experienced a significant increase in population (45.7 percent) between 2000 and 2010. However, its current population is in decline with an estimated 8,954 residents. A significant percentage of Taft's population comprises inmates housed at the two correctional institutions located within the city limits: Taft Community Correctional Facility and Taft Federal Correctional Institution. The 2010 U.S. Census revealed that 2,832 (30.4 percent) individuals included in Taft's population count were institutionalized at the two correctional facilities.

Taft is surrounded by three CDPs that lie within its sphere of influence. Although the three communities are the legal jurisdiction of Kern County, their residents are active members of the Taft community as consumers, students, etc. Based on 2010 U.S. Census figures, there is an additional 8,396 individuals that reside in the three CDPs adjacent to Taft. Combined with its own population Taft is impacted by a total population of 17,723.

Table 1. TOTAL POPULATION

Area Name	2000*	2010*	Difference (%)	2012^	Difference (%)
California	33,871,648	37,253,956	+ 9.9	38,041,430	+ 2.1
Kern County	661,645	839,631	+ 26.9	856,158	+ 1.9
City of Taft	6,400	9,327	+ 45.7	8,954	- 3.9
Ford City CDP	3,512	4,278	+ 21.8	n/a	n/a
South Taft CDP	1,898	2,169	+ 14.2	n/a	n/a
Taft Heights CDP	1,865	1,949	+ 4.5	n/a	n/a

Sources:

\*U.S. Census Bureau. Reports from 2000 and 2010 U.S. Census (as of April 1).

^U.S. Census Bureau. Population Estimates (as of July 1).

### Racial Composition

The City of Taft's population has experienced significant changes in racial composition since 2000. Most notably are the decreasing White population and the increasing Hispanic or Latino population, which grew 20.4 percent between 2000 and 2010. Similar Hispanic or Latino population growth occurred in neighboring CDPs. Although still the racial majority in Taft, the White population experienced a 4 percent decrease over the same 10 years; a trend that also occurred in adjacent CDPs at higher rates.

See Table 2 on page 12.

# COMMUNITY ASSESSMENT

Table 2. RACIAL COMPOSITION, PERCENTAGE OF POPULATION

	City of Taft	Ford City CDP	South Taft CDP	Taft Heights CDP
White, 2000	83.2	80.5	79.1	88.2
White, 2010	79.2	63.9	64.7	82.2
White, Difference	- 4.0	- 16.6	-14.4	-6.0
Black or African American, 2000	2.0	0.6	0.4	0.5
Black or African American, 2010	4.2	0.7	1.0	0.8
Black or African American, Difference	+ 2.2	+ 0.1	+0.6	+0.3
American Indian and Alaska Native, 2000	0.8	1.8	1.9	1.4
American Indian and Alaska Native, 2010	1.3	3.6	2.5	1.8
American Indian and Alaska Native, Difference	+ 0.5	+ 1.8	+0.6	+0.4
Asian, 2000	1.3	1.3	0.1	0.9
Asian, 2010	1.0	0.8	0.2	0.6
Asian, Difference	- 0.3	- 0.5	+0.1	-0.3
Native Hawaiian - Other Pacific Islander, 2000	0.4	0.6	0.8	1.0
Native Hawaiian - Other Pacific Islander, 2010	0.7	0.7	0.5	0.0
Native Hawaiian - Other Pacific Islander, Difference	+ 0.3	+ 0.1	-0.3	-1.0
Some Other Race, 2000	10.4	11.6	14.0	5.6
Some Other Race, 2010	11.0	26.0	27.5	11.3
Some Other Race, Difference	+ 0.6	+ 14.4	+13.5	+5.7
Two or More Races, 2000	1.9	3.5	3.7	2.3
Two or More Races, 2010	2.6	4.2	3.6	3.4
Two or More Races, Difference	+ 0.7	+ 0.7	-0.1	+1.1
Hispanic or Latino (of any race), 2000	15.5	22.0	25.7	13.1
Hispanic or Latino (of any race), 2010	35.9	46.1	42.9	22.6
Hispanic or Latino (of any race), Difference	+20.4	+24.1	+17.2	+9.5

Sources: U.S. Census Bureau. Reports from 2000 and 2010 U.S. Census (as of April 1).

## Employment

### Labor Force

As of June 2013, the City of Taft had an unemployment rate of 11.3 percent, which is slightly less than that of Kern County and higher than the State unemployment rate. The unemployment rate for each

# COMMUNITY ASSESSMENT

adjacent CDPs is lower than Taft's, with the exception of Ford City CDP which has the highest rate of the region at 18.8 percent. A combined unemployment rate for Taft and the three surrounding CDPs is 12.8 percent.

Table 3. LABOR FORCE

Area Name	Labor Force*	Employed	Unemployed	Rate
California	18,693,300	17,039,400	1,653,900	8.8%
Kern County	393,400	348,100	45,300	11.5%
City of Taft	3,700	3,300	400	11.3%
Ford City CDP	1,900	1,600	400	18.8%
South Taft CDP	1,000	900	100	10.0%
Taft Heights CDP	1,200	1,100	100	7.5%

Source: State of California, Employment Development Department, Labor Market Information Division. July 19, 2013.

Note: Monthly Labor Force Data for Cities and Census Designated Places (CDP). June 2013-Preliminary. Data Not Seasonally Adjusted.

\*Civilian labor force 16 years and over

## Occupations

The majority of Taft's labor force (31.8 percent) is employed in occupations related to natural resources, construction and maintenance. In fact, 33 percent of the region's labor force is employed in those occupations, with local oil producers such as Chevron Corporation and Occidental Petroleum comprising two of the region's largest employers. The mean commute time to work for Taft residents is 26.9 minutes.

Table 4. TYPES OF OCCUPATIONS

Type of Occupation	City of Taft	Ford City CDP	South Taft CDP	Taft Heights CDP
Civilian employed population, 16+ years	2,589	1,287	601	757
Management, business, science and arts occupations	21.1	6.6	12.6	18.1
Service occupations	14.6	26.6	18.1	25.9
Sales and office occupations	19.7	14.1	8.2	23.5
Natural resources, construction and maintenance occupations	31.8	33.5	52.2	20.9
Production, transportation and material moving occupations	12.8	19.2	8.8	11.6

Source: U.S. Census Bureau, 2007-2011 American Community Survey Estimates.

# COMMUNITY ASSESSMENT

## Education

The City of Taft is served by two school districts: Taft City School District (TCSD) and Taft Union High School District (TUHS). TCSD is a K-8 district with 4 elementary schools, 2 junior high schools and 1 community day school. TCSD has a 2012 Academic Performance Index (API) score of 758 and met all of its Adequate Yearly Progress (AYP) criteria for 2012. TUHS encompasses Taft Union High School and Buena Vista Continuation High School. TUHS has a 2012 API score of 750 and met all of its AYP criteria for 2012. The City's high school graduation rate has decreased 4.4 percent since 2000.

Taft Union High School's Oil Technology Academy has provided workforce development opportunities for students since being established in 2001. As a California Department of Education California Partnership Academy, the Oil Technology Academy offers a smaller learning community to students interested in oil industry-related careers. Its components include rigorous academics and career technical education, a committed team of teachers and active business and post-secondary partnerships which provide mentoring and internship opportunities to students. The region's oil industry is very supportive of the Oil Technology Academy and relies on it for preparation of its local workforce.

The City also is home to Taft College, which has career technical education and workforce preparation among its top priorities. Taft College's Certificate programs offer students the ability to earn the necessary certification to find employment in the regional labor market. Taft College's Associate Degree programs provide a valuable springboard for earning a bachelor's degree. Currently, the City is below the Kern County and California rates for percentage of the population with a bachelor's degree or higher. With regional oil production companies in need of middle-level managers, for example, a bachelor's degree becomes more important.

Table 5. EDUCATIONAL ATTAINMENT

Area Name	% HS Graduate or Higher, 2000*	% HS Graduate or Higher, 2007-2011^	Difference (%)	% Bachelor's Degree or Higher, 2000*	% Bachelor's Degree or Higher, 2007-2011	Difference (%)
United States	80.4	85.4	+5.0	24.4	28.2	+3.8
California	76.8	80.8	+4.0	26.6	30.2	+3.6
Kern County	68.5	71.2	+2.7	13.5	14.6	+1.1
City of Taft	72.3	67.9	-4.4	8.8	6.6	-2.2
Ford City CDP	67.2	62.2	-5.0	4.5	2.0	-2.5
South Taft CDP	66.8	57.0	-9.8	2.3	9.5	+7.2
Taft Heights CDP	77.8	86.6	+8.8	11.4	11.7	+0.3

Sources:

\*U.S. Census Bureau. Reports from 2000 and 2010 U.S. Census (as of April 1).

^U.S. Census Bureau, 2007-2011 American Community Survey Estimates

# COMMUNITY ASSESSMENT

## Economics

### Median Household Income

The City of Taft has experienced a 36.6 percent increase in its Median Household Income (MHI) since 1999. Taft's MHI grew at a higher rate than the three adjacent CDPs, although it is less than county, state and national percentages. South Taft CDP experienced a 90.2 percent MHI growth leading Taft by more than 50 percent. Taft's other adjacent CDPs each experienced an MHI decrease in the same time frame.

### Per Capita Income

Taft's Per Capita Income (PCI) decreased by 7.8 percent since 1999 but is still below county, state and national percentages. The three adjacent CDPs had higher PCI rate increases than Taft, with Taft Heights CDP currently having a higher PCI rate.

### Poverty Levels

Since 1999, the percentage of Taft's population living below poverty level has decreased. Its below-poverty levels are less than county, state and national percentages as well as its three adjacent CDPs.

Table 6. MEDIAN HOUSEHOLD INCOME, PER CAPITA INCOME, POVERTY LEVELS

	United States	California	Kern County	City of Taft	Ford City CDP	South Taft CDP	Taft Heights CDP
Median Household Income, 1999 (\$)*	41,994	47,493	35,446	33,861	25,192	20,921	37,684
Median Household Income, 2007-2011 (\$) ^	52,762	61,632	48,021	46,136	25,102	39,375	37,465
Difference (%)	+25.6	+29.8	+35.5	+36.6	-0.4	+90.2	-0.6
Per Capita Income, 1999 (\$)*	21,587	22,711	15,760	17,564	11,581	9,929	14,485
Per Capita Income, 2007-2011 (\$) ^	27,915	29,634	20,167	16,198	13,491	11,524	16,440
Difference (%)	+29.3	+30.5	+28.0	-7.8	+16.5	+16.1	+13.5
% Total Population Below Poverty Level, 1999*	12.4	14.2	20.8	17.5	31.3	39.5	18.0
% Total Population Below Poverty Level, 2007-2011 ^	14.3	14.4	21.4	14.1	31.9	15.4	19.8
Difference (%)	+1.9	+0.2	+0.6	-3.4	+0.6	-24.1	+1.8

Sources:

\*U.S. Census Bureau. Reports from 2000 and 2010 U.S. Census (as of April 1).

^U.S. Census Bureau, 2007-2011 American Community Survey Estimates.

# TARGET INDUSTRY ANALYSIS

## TARGET INDUSTRY ANALYSIS

**“SHOOT AT EVERYTHING THAT FLIES AND CLAIM ANYTHING THAT FALLS.”** The tongue-in-cheek hunting analogy many professionals have told over the years is no longer true in today’s strategic economic profession.

Strategic economic development is more efficient and hopefully more effective. To be more strategic, a community must limit its focus to industry that meets its strengths, weaknesses, opportunities and threats (SWOT). Without knowing its community’s characteristics and narrowing its focus, a community becomes lost to the whims of the uninformed and will not meet its full potential. City staff of such a community has no direction, and their attention is scattered to the four winds. Conversely, the community that understands its characteristics and knows what industry fits that characteristic becomes focused, which makes it much easier to run an attractive program. Time, both for the community and its businesses, is not wasted trying to fit the square peg in the round hole.

For the reason stated above, the City of Taft understands the importance of a targeted industry approach. This approach consists of conducting an honest assessment of the community’s characteristics through a SWOT analysis, identifying growth industry based on clusters within the area, and matching the best fit cluster to the characteristics of the community.

As an exercise of creating the update to the Economic Development Strategy, the Advisory Committee completed a SWOT analysis, reviewed the Regional Industry Cluster Analysis (Analysis) prepared by the California Partnership for the San Joaquin Valley (Partnership), and identified a list of targeted industry clusters that will be favorable to Taft.



TAFT RECREATION CENTER. MIKE LONG/TAFT INDEPENDENT



# TARGET INDUSTRY ANALYSIS

## SWOT ANALYSIS

*Strengths • Weaknesses • Opportunities • Threats*

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### STRENGTHS

- Excellent educational opportunities (K-12 and Taft College-focus on Energy sector articulation)
- Collaborative, close-knit and safe community
- Tourist amenities (oil fields, museum, sky diving, race track, recreation)
- Excellent Water District
- Excellent local recreation facilities (quality of life)
- Weather (lack of natural disasters)
- City-County collaboration
- Location for energy industry growth (oil, solar, gas - history, innovation/patents, location)
- Positioned for future growth (water availability, Monterey Shale)

### WEAKNESSES

- Image (history)
- Lack of housing options
- Location (isolated, not on major artery)
- Growth obstacles (environmental, land restriction-mineral rights)
- Appearance (especially “gateways”; shortage of greenery)
- “Community of Taft” largely in Kern County
- Health care (no hospital, lack of providers)
- Large number of commuters (job/housing imbalance, environmental)
- Lack of tax-generating amenities (hotels, retail, restaurants)
- Workforce (skills gap, drug testing, brain drain)

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### OPPORTUNITIES

- Energy industry (Monterey Shale, HECA, solar)
- Educational
- Tourism/filming (hotels, retention, immediate/ intermediate destination)
- Future oil conferences/events
- Health care (expansion)
- Manufacturing (oil, value add Ag)
- Public infrastructure
- Housing development
- Business start-ups/entrepreneurism
- Municipal streamlining for business/industry (e.g., permitting)
- Prison expansion

### THREATS

- AB 109
- Severance tax
- Endangered Species (environmental regulations, CEQA, fracking ban)
- Oil industry- instability (regulation, taxation and pricing)
- Community apathy
- Perceived radical demographic diversity changes
- Competing retail options in Kern County
- Loss of court and/or DMV
- State of the State of California
- Aging population
- Natural disaster response/evaluation in/out (earthquake)
- Business retention



# TARGET INDUSTRY ANALYSIS

## Regional Industry Cluster Analysis

In September 2012, the Office of Community and Economic Development (OCED), Fresno State on behalf of the California Partnership for the San Joaquin Valley had a San Joaquin Valley-wide economic cluster analysis and a regional strategy prepared to catalyze the growth of priority clusters. The goal of the Analysis was to support improved regional economic performance, sustainability, and opportunity for San Joaquin Valley residents, businesses and communities.

The clusters have been a touchstone for the work of the New Valley, in particular for the economic development, education and workforce development partners who serve as champions for several of the New Valley work groups. Much progress has been made in terms of regional collaboration around demand-driven sector strategies. However, a Valley-wide regional cluster analysis had not been prepared since 2004; and updated “market intelligence” was needed to help guide the next stage of the New Valley cluster implementation.

This project addresses a number of concerns and issues:

- The Valley has been more severely impacted by the “Great Recession” than most other California regions and needs to reposition itself for economic recovery.
- The global economy is experiencing structural changes and new opportunities are emerging which demand new responses at the regional level.
- Local budget challenges constrain the ability of many jurisdictions, partners and business champions to manage, implement and support county and regional cluster initiatives.
- There are areas of opportunity that can best be leveraged through collaboration at the regional level, bringing efforts to scale for increased competitiveness. These areas include renewable energy and water technology innovations, and regional food systems.

The San Joaquin Valley is an economic powerhouse. Based on an analysis derived from an input-output model, Applied Development Economics (ADE) estimates that the economic output of the Valley’s economy was \$228.6 billion in 2010.

ADE analyzed the Valley’s major economic sectors and validated that the five original clusters continue to be the shared priorities across the region, although they have been adapted or expanded upon through the value chain concept. Each cluster contains several “components,” each with sets of industries that comprise the value chain. For example, the Agriculture Cluster includes production, processing and packaging, distribution and diverse support activities. The health cluster now



## TARGET INDUSTRY ANALYSIS

incorporates dimensions of wellness. Two clusters have been added – water technology and public sector infrastructure, based on current and emerging importance and potential for each in the Valley.

The Cluster Action Plan priority clusters are:

- Agriculture
- Energy
- Health & Wellness
- Logistics
- Manufacturing (which is connected to all of the clusters)
- Water Technology
- Public Sector Infrastructure (Construction)

The analysis indicates that as of 2010, these clusters (with the exception of public sector infrastructure, for which information was provided in a separate analysis sponsored by the Central California Workforce Collaborative) represent about 41 percent of total employment in the region, but during the 2001-2010 period were responsible for 73 percent of private sector job growth.

The cluster analysis identified areas of potential growth based on trends in size of the clusters, rates of employment growth, concentration in the Valley (compared to the state), and rate of growth compared to that of the state. This information provides insight into the region's areas of comparative advantage. The analysis also identified trade flows indicators – output of goods and services produced by the each cluster, and leakage outside of the Valley based on business-to-business supplier inputs of goods and services in 2010. Regional demand for each cluster's goods and services by noncluster-related consumers (households, institutions and other businesses) also was estimated.

The leakage analysis was conducted for individual clusters, resulting in a potential list of economic development targets for business expansion, startups and attraction to meet these gaps.

The table on the following page summarizes the potential economic development targets for expansion, attraction, startups and marketing by type of commodity supplied from outside the region and the estimated level of "leakage" – and therefore market support – for these new or expanded businesses. The gaps are very large in some commodity areas.

# TARGET INDUSTRY ANALYSIS

AGGREGATED ECONOMIC DEVELOPMENT LEAKAGE TARGETS	
Description	Market Support
Lessors of nonfinancial intangible assets	\$712,684,902
Scientific research and development services	\$699,203,194
Paper mills	\$611,657,224
Oilseed farming	\$457,939,735
Other basic organic chemical manufacturing	\$395,251,263
Petrochemical manufacturing	\$388,307,767
Artificial and synthetic fibers and filaments manufacturing	\$385,174,775
Software publishers	\$375,381,255
Plastics material and resin manufacturing	\$363,583,853
Automotive equipment rental and leasing	\$336,797,184
Plastics bottle manufacturing	\$336,106,827
Management, scientific, and technical consulting services	\$323,596,782
Aluminum product manufacturing from purchased aluminum	\$303,463,414
Advertising and related services	\$284,775,137
Paperboard Mills	\$257,933,907
Other plastics product manufacturing	\$244,701,794
Semiconductor and related device manufacturing	\$241,774,577
Metal can, box, and other metal container (light gauge) manufacturing	\$222,663,225
Plastics packaging materials and unlaminated film and sheet manufacturing	\$220,030,995
Motor vehicle parts manufacturing	\$212,772,162
All other chemical product and preparation manufacturing	\$169,215,313
All other basic inorganic chemical manufacturing	\$166,138,528
Architectural, engineering, and related services	\$165,780,479

**Source: IMPLAN3 I-O Model, ADE**

“Lessors of nonfinancial intangible assets” was the largest category shown. Activities in this industry include brand name licensing; franchising agreements, leasing, selling or licensing; oil royalty companies; oil royalty leasing; industrial design licensing; patent buying and licensing; patent leasing; and trademark licensing. This industry represents specialization of business services, including legal expertise, which is sought outside of the Valley.

Scientific research and development services was the next largest market gap. Combined with management, scientific and consulting services, these industries provide another professional services target for developing specialized expertise within the Valley. Research and scientific consulting services are a growth opportunity in both the Energy and Health & Wellness clusters. Oilseed farming was the fourth largest gap and also relates to the Energy Cluster, as an input for biofuels. Most of the other potential targets are in manufacturing industries. The architectural, engineering, and related services



## TARGET INDUSTRY ANALYSIS

industry is another potential growth area, especially with opportunities related to planned public sector infrastructure construction (estimated at more than \$36 billion from 2010-2020 across several infrastructure categories).

### CLUSTER ACTION PLAN IMPLEMENTATION

After reviewing the Taft SWOT, the Advisory Committee recommends the City of Taft focus its economic development focus on the following industries:

#### *Energy*

According to Jim Tague, senior vice president - Corporate Planning & Development, E&B Natural Resources Management, no one source of energy will emerge as a panacea for the 21st century – we will need all forms of energy to meet the growing demand.

- Oil- Currently the dominant source of energy, especially in transportation, but serious challenges loom.
- Global Natural Gas- Plentiful, but still regional. Worldwide infrastructure is expensive and needs to grow.
- Nuclear Energy- CO2-friendly; faces lengthy delays due to permitting, along with fears over waste and security.
- Coal- Cheap, plentiful; will be the default source for many regardless of environmental impact
- Alternative/Renewable Energy- Growing rapidly; but faces serious technical and cost issues , will not be a panacea.

Kern County possesses a wealth of existing and potential energy resources. Kern County leads the state in oil and natural gas production, producing approximately 75percent of California’s in-state oil and about 58% of the state’s total natural gas. With more than 300 days of sunlight each year, Kern County is an ideal location for solar electrical systems. Hydrogen Energy California (HECA) is a clean and reliable alternative energy solution that will provide significant economic and environmental benefits to Kern County and the State of California, while advancing California’s long term climate strategy.

According to the USC Price School of Public Policy report, “The Monterey Shale and California’s Economic Future”, this oil reserve will create 512,000 Jobs by 2015 and 2.8 million by 2020. There will be an increase in the State GDP from 2.6% to 14.3%. Personal Income will increase from \$40.6 billion to \$222.3 billion, while state tax revenues will increase from \$4.5 billion to \$24.6 billion. The City of Taft is located to be able to take advantage of this boom.



## TARGET INDUSTRY ANALYSIS

### *Manufacturing*

Ag Value Chain - California's Ag production receipts total \$37.5 billion, more than the total GDP of one hundred countries. And that's only production receipts, before including the estimated 1.85 multiplier as you go up the value chain. Additionally, the AG Value Chain is a major contributor to California exports (\$12.8 billion in 2010). In spite of the significant economic diversification taking place in the San Joaquin Valley, the Ag value chain remains the principal economic engine of the region, generating a GDP of \$26 billion -- more than half of California's Ag Value Chain output. The Ag value chain offers significant near-term job creation opportunities. It's true that farm employment will continue to decline as production agriculture continues its history of innovation and mechanization. But the opportunities for adding value in the chain are substantial. Research conducted by the state's *Centers of Excellence* projects that California's Ag Value chain could create 182,000 jobs in the next five years. And the increased technification of agriculture coupled with the addition of value up the chain, means that these will be significantly higher wage jobs than the Valley has historically experienced.

Energy - According to the Energy Information Administration (EIA), 15.4 billion barrels of oil are trapped in the pores of shale rocks in the San Joaquin Valley. This will require advanced extraction oil technology in California that is sensitive to the environment. The technology needed will drive a need for advanced manufacturing in the energy field to address this potential. Taft should determine what these emerging manufacturers require for infrastructure and workforce and do everything possible to position the community to be a desirable site location.

### *Public Infrastructure*

The major infrastructure categories covered in the 2012 Central California Workforce Collaborative analysis are: transportation (not rail); rail transit including High Speed Rail; infrastructure including water and wastewater systems, flood control, and other public works; buildings/community assets including hospitals, educational facilities and correctional facilities; broadband infrastructure; and energy facilities, including solar farms and wind energy projects and transmission. When aggregated across these infrastructure categories, major construction projects budgeted by the public sector, utilities and institutional entities for the San Joaquin Valley region totaled an estimated \$36.6 billion between 2010 and 2020 (see table below).

Most of these projects are planned for the first three to five years of this period, since the information for local government Capital Improvement Programs (CIPs) - a primary data source - is not yet available beyond that time frame. Regional projects with longer time frames include the High Speed Rail at \$6 billion and the Delta Conveyance at \$6-\$10 billion. Non-rail transportation projects comprise 30 percent of expenditures, and alternative energy/broadband projects totaled approximately 25 percent.



## TARGET INDUSTRY ANALYSIS

Projected expenditures in public buildings/community facilities such as schools, colleges, hospitals, and prisons were estimated at \$3.1 billion or almost nine percent, and “other infrastructure” estimated at about \$863 million.

### **SUMMARY OF PROJECTED MAJOR INFRASTRUCTURE EXPENDITURES IN CCWC REGION: 2010-2020**

<b>Infrastructure Category</b>	<b>Planned Expenditures</b>	<b>Percent</b>
Transportation (not rail)	\$10,457,203,451	28.56%
Rail transit (including high-speed rail)	\$6,089,203,834	16.63%
Infrastructure (including water and wastewater)	\$7,533,342,809	20.57%
Buildings/community assets	\$3,148,636,173	8.60%
Broadband	\$131,080,305	0.36%
Energy	\$9,256,119,026	25.28%
<b>TOTAL</b>	<b>\$36,615,585,598</b>	<b>100%</b>

Of the funding identified above, Kern County is expected to receive \$4.23 billion in public infrastructure over the next 10 years, in the following categories:

- \$1.36 billion in transportation funding (non-rail);
- \$927million from rail funding, including high speed rail funding;
- \$55 million in general infrastructure funding;
- \$285 million in building and community assets funding;
- \$2 million in broadband funding; and,
- \$1.6 billion in alternative energy project funding.

Kern is a very large county geographically. Obviously, only a portion of the anticipated funding will be in proximity to the City of Taft. City officials should be aware of infrastructure opportunities and ensure that those opportunities are made available to appropriate Taft businesses. The City, Chamber of Commerce and Taft College can work together to encourage those interested in starting a business in a related field to be aware of the opportunities in public infrastructure.

### *Health and Wellness*

According to the California Community Colleges Centers of Excellence (COE) 2012 Healthcare Sector Profile, “The Healthcare sector plays a critical role in maintaining the health and well-being of a population as well as contributing to the economic development of communities in California.” To reflect new trends and opportunities in this sector, the definition of the cluster is expanded to include



## TARGET INDUSTRY ANALYSIS

wellness-related activities. The Health and Wellness Cluster is the second largest cluster in the Valley and was the source of most of the region's net job growth over the past decade

In the Profile, COE listed some of the major drivers affecting the Cluster's future growth:

- The implementation of the Affordable Care Act (ACA), which will “create more demand for health care services and change the way services are delivered. This will expand the need for primary care workers – nurses and medical assistants as well as medical doctors and nurse practitioners.”
- Technology innovations in health information, e-health and telemedicine, which are changing the delivery of health care services and requiring new skills in the allied health occupations.
- An aging healthcare workforce that may cause severe shortages upon retirement of this large cohort. For example, more than one-third of California's nursing workforce is older than 50 and over half are expected to retire in the next decade.<sup>37</sup>
- Other major trends are shaping the future of the health care sector that will provide economic and employment opportunities for the Valley, as well as improved health outcomes for Valley residents and communities.

With escalating health care costs and a health crisis related to an expanding population of those who are obese/overweight and unhealthy, there is a major healthcare sector focus at all levels on a food and disease prevention approach (especially chronic disease), as well as an increased interest in promoting healthy eating/lifestyles. There is a growing policy intersect between health and food, including development of local and regional food systems, and health and land use, community design and sustainability to support active transportation (e.g., biking and walking) and better access to parks, safe neighborhoods, recreation, and cleaner air and water.

The health care challenges of the Valley have been well documented over the years, including the poor health status of Valley residents and communities, and limited access to health care services, especially in rural areas. Each of the Valley's counties has Medically Underserved Areas and Populations (MUA/P). Strong health disparities exist across racial and ethnic groups, and the Valley lags behind the state in many health indicators, including those related to obesity/overweight, poor air quality, and other conditions. Many residents suffer from food insecurity and inadequate nutrition. There has been a chronic healthcare workforce shortage, and gaps in the scope and timeliness of information related to these gaps from an employer demand perspective, making it an ongoing challenge to meet these needs.

All of this provides great opportunity for the community as well as concerns about adequate care facilities for Taft residents. The community should work together with regional cluster groups, such as the Regional Industry Cluster Initiative out of Fresno State.

# INDUSTRIAL DEVELOPMENT STRATEGY



# INDUSTRIAL DEVELOPMENT STRATEGY

AS DESCRIBED IN THE TARGET INDUSTRY ANALYSIS, the Advisory Committee compared the strengths, weaknesses, opportunities and threats of the community to industry clusters identified in the Regional Industry Clusters Analysis prepared for the California Partnership for the San Joaquin Valley.

## Implementation

Based on the above exercise, the Advisory Committee recommends the following implementation steps, champions and completion goals:

- 1. Focus on economic development efforts for attraction, retention/expansion and startup** in the following industry clusters:
  - Energy (oil, gas, solar)
  - Value Added Agriculture
  - Manufacturing
  - Health Care
  - Champion: *City of Taft, in partnership with, Taft Chamber of Commerce, Kern Economic Development Corporation and Taft Community College*
  - Completion: *Cluster Analysis completed (ongoing activity)*
- 2. Maintain membership and close partnership** with Kern Economic Development Corporation for marketing and attraction efforts.
  - Champion: *City of Taft*
  - Completion: *Immediately (ongoing partnership)*
- 3. Create an inventory of available property for industrial development.** The inventory should include site map, property dimensions, infrastructure availability, zoning, ownership, entitlement schedule, real estate broker, obstacles to developing and incentives. Share inventory with Kern Economic Development Corporation.
  - Champion: *City of Taft*
  - Completion: *Within 180 days of Strategy adoption*

# INDUSTRIAL DEVELOPMENT STRATEGY

4. **Create an inventory of vacant industrial buildings.** The inventory should include building size, condition, ownership, per-square-foot price (lease or sale), entitlement schedule, real estate broker, obstacles to moving in, and incentives. Share inventory with EDC.
  - Champion: *City of Taft*
  - Completion: *Within 180 days of Strategy adoption*
  
5. **Establish open communication** between City staff, community representatives and oil industry adjacent to Taft, on a monthly basis. Meetings should take on the “how can Taft help you” attitude.
  - Champion: *City of Taft in partnership with Taft Community College*
  - Completion: *Immediately (ongoing activity)*



# COMMERCIAL DEVELOPMENT STRATEGY

# COMMERCIAL DEVELOPMENT STRATEGY

**TAFT IS ISOLATED ON THE EAST SIDE OF KERN COUNTY** and has large leakage to Bakersfield and other more concentrated retail centers. Demographics, particularly lack of housing units and disposable income, are not helping the City of Taft attract new retail sources. Retail is desirable for two reasons: quality of life- it provides residents convenient shopping without having to travel great distances; and, revenue generating- sales tax is the main driver for the City of Taft general fund to pay for services.

The resources for retail attraction are roof tops and disposable income. Taft has a shortage of housing stock and available land for residential development. Much of vacant land is restricted by mineral-right ownership that discourages development. Additionally, Taft needs to work on annexation opportunities to open up residential, commercial and industrial opportunities.

## Implementation

In order to encourage commercial development, the Advisory Committee recommends the following implementation steps, champions and completion goals:

1. **Create an inventory of available property for retail development.** The inventory should include, site map, property dimensions, infrastructure availability, zoning, ownership, entitlement schedule, real estate broker, obstacles to developing, and incentives.





## COMMERCIAL DEVELOPMENT STRATEGY

- Champion: *City of Taft*
  - Completion: *Within 180 days of Strategy adoption*
2. Create an inventory of vacant buildings. The inventory should include building size, condition, ownership, per-square-foot price (lease or sale), entitlement schedule, real estate broker, obstacles to moving in, and incentives.
    - Champion: *City of Taft*
    - Completion: *Within 180 days of Strategy adoption*
  3. Create a **community profile sheet with pertinent demographic data** such as: population within 1, 3 and 5 miles of Taft (exclusive of prison population); per capita income, household income, number of households, daytime versus nighttime population, daily traffic counts on major road ways. The profile should also include opportunity and desire for future growth.
    - Champion: *City of Taft, Taft Chamber of Commerce*
    - Completion: *Within 180 days of Strategy adoption*
  4. Identify funding sources for a **downtown improvement program**. The program should include public amenities (trees, curbs, gutters, signage and lighting), and grants for private improvements and investments.
    - Champion: *City of Taft*
    - Completion: *Within 1 year of Strategy adoption*
  6. Explore creation of a **Business Improvement District (BID)** for the Downtown.
    - Champion: *Taft Chamber of Commerce*
    - Completion: *Begin exploration within 30 days of Strategy adoption*. Goal is to get business acceptance to move forward with formal adoption within 1 year.

# TOURISM STRATEGY

# TOURISM STRATEGY

**SOMEWHERE CENTURIES AGO** early denizens decided life was too hard and there was a need to celebrate. The festival was born. Early entrepreneurs saw the people coming to the festival and attractively displayed their wares. Townsfolk soon realized that visitors from afar would need places to rest. Someone knew enough to organize the event and, if that person were a visionary, he knew that revelers would pay to watch the sun go down; that is, if accompanying food and music were provided. Visitors beat new paths to the community. Paths turned into roads. Vendors decided the festival was good as well as profitable, so they stayed on, calling the place where they gathered to do business “the market.” The community now had a commercial center. Dwellings that offered hospitality became inns and eating places. The sun was reliable in its setting. Tourism was born.

The model described has not changed over time. It is a simple model of tourism development. Add the production of the goods that the vendors offer for sale; then create a strategy for community

development that includes local manufacturing; and the practice of economic development, as we know it today, becomes definitive.

Many people believe that tourism is a service industry that takes care of visitors when they are away from home. Some restrict the definition of tourism by number of miles away from home, overnight stays in paid accommodations, or travel for the purpose of pleasure or leisure. Others think that travel and tourism should not even be referred to as an industry. Whatever the official definition of tourism, it seems to boil down to one important factor: ***Capturing disposable money from customers who have an option to spend it elsewhere.***

Tourism can be broken down into four distinct categories:

1. **Tourism Retention.** Providing opportunities for residents to spend disposable money in the community.
2. **Immediate Tourism.** Providing opportunities for neighboring residents (people who live within 50 miles outside of the community) to spend disposable money in the community.



DOUG KEELER/TAFT MIDWAY DRILLER

3. **Intermediate Destination Tourism.** Providing opportunities for the community to serve as an intermediate tourist destination. Many people travel to various destinations and must travel through or near Taft. By providing an opportunity for them to spend disposable money in Taft, it becomes an intermediate tourist destination.
4. **End Destination Tourism.** Providing opportunities for the community to serve as an end destination for tourists. By hosting and housing events and attractions, the community will appeal to people who will travel to and temporarily stay.

## Tourism Infrastructure

Infrastructure is made up of places and things that are the components of accommodation. It may be something that the visitor does not notice or see, unless it is missing - the same things that attract industrial prospects, such as reliable utilities or good roads. Infrastructure is what a visitor senses as he makes his decision to linger or return. Security and hospitality are two critical infrastructure components that someone passing through a community must sense before they will consider conversion to tourist.

The tourism infrastructure, just like any other infrastructure, is built from the ground up. The more infrastructure that is in place, the more tourism it can support. Following are the **15 Key Elements** of a strong and successful tourism infrastructure:

- Arts/Cultural Attractions/Historic Attractions
- Attractions/Events/Activities
- Attractive/Appealing Community
- Broad Advertising
- Clean Restrooms
- Collateral Material
- Easy Access
- Friendly and Inviting Merchants/Residents/Public Groups
- Gas Stations and Other Services
- Lodging
- Other Advertising
- Restaurants and Bars
- Safe Community
- Shops and Stores
- Targeted Advertising

All of these components are not necessary for tourism. Tourism can exist with a single element. The tourism industry grows exponentially every time one of these elements is added.

It is important for the whole community to realize the importance of the tourist. They must get on board with the idea of developing the community as a tourist attraction and must work together to make the community attractive and appealing. One of the easiest ways to meet this goal is for merchants to be friendly and inviting. The merchants must understand that the customer is the most important thing that his or her business possesses. Likewise, the merchant must do everything possible to make his or her store attractive and clean to the potential customer.

A "walk-around area" is defined as where travelers stop and linger in communities because they offer an inviting environment, such as a themed business district or revitalized Main Street. Visitors who return are attracted to the ambiance of an area or place. Providing an infrastructure, walking areas and convenient parking to move visitors around as pedestrians is a recognized technique for converting visitors to tourists. Of equal importance is the provision for easy access to cultural, heritage and recreational attractions. Convenient access is essential; also, the streets and paths that lead to and from all attractions must be safe, clean and inviting.

## Implementation

The Advisory Committee understands that initial steps are necessary to develop a true vibrant tourism program. Tourism is a quality-of-life tool that will enhance the entire economic development process. With that understanding, the Advisory Committee recommends the following Tourism Strategy implementation steps over the next year:

1. Focus on, and understand, the opportunities of the **four types of tourism**:
  - **Retention.** Local events that bring citizens of Taft to a central location, such as: Farmers Market, downtown street closures.
  - **Immediate.** Events that focus on residents within 50 miles of Taft, such as: Oildorado Days, regional sporting events.
  - **Intermediate.** Opportunities to attract visitors just passing through, such as: restaurants, gas stations, hotels.
  - **Destination.** Events that attract people from greater than 50 miles for special events or activities, such as: Kern County race track, sky diving, oil conferences/expos.
- *Develop a plan to create more tourism opportunities for Taft*

# TOURISM STRATEGY

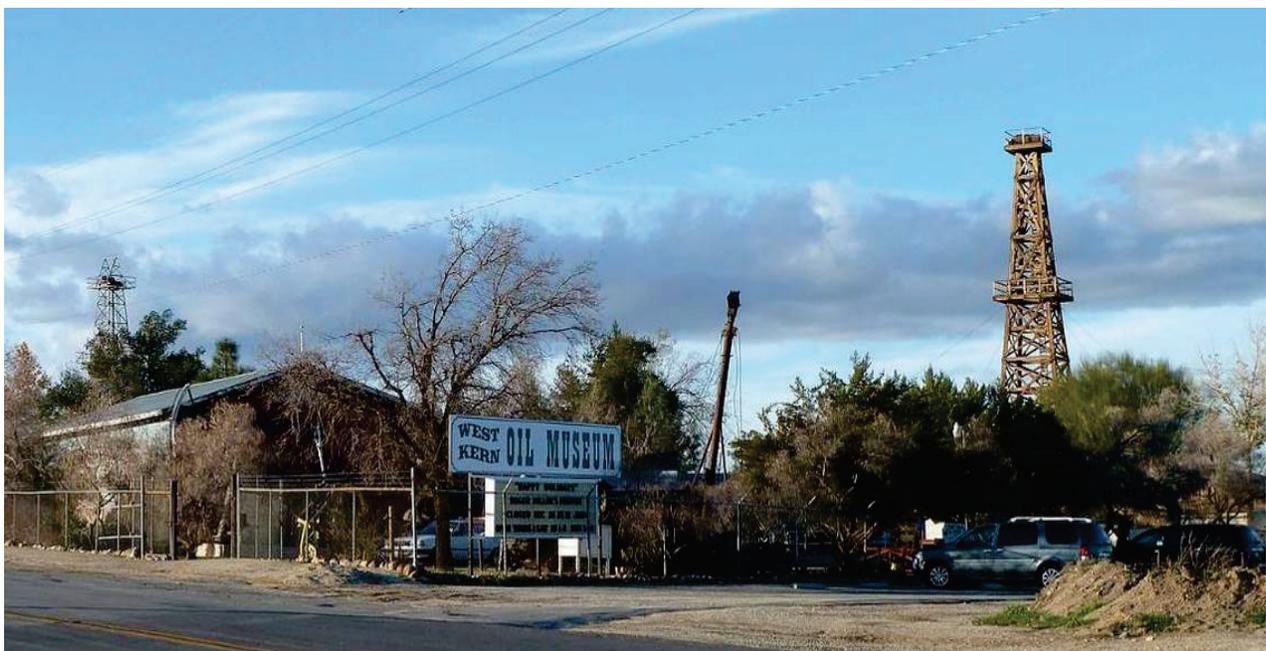
- Champion: *Chamber of Commerce in partnership with the City of Taft and the Kern County Board of Trade*
- Completion: *Within 1 year of Strategy adoption.*

## 2. Create an inventory of available property for hotel development.

- The inventory should include: site map, property dimensions, infrastructure availability, zoning, ownership, entitlement schedule, real estate broker, obstacles to developing, and incentives. Share inventory with brokers and Board of Trade. Develop a hotel attraction package that includes incentives for development (share TOT over a negotiated percentage).
- Champion: *City of Taft*
- Completion: *Within 180 days of Strategy adoption*

## 3. Market locations and friendly community for the film industry.

- Champion: *Chamber of Commerce in Partnership with the City of Taft and Kern Board of Trade*
- Completion: *Within 180 days of Strategy adoption*



# TOURISM STRATEGY

4. Work with school district, Taft College, Oil Industry to **market Taft amenities to visitors.**
  - **Develop an inventory of tourism opportunities in Taft and surrounding area**
    - Champion: **Chamber of Commerce in Partnership with the City of Taft and Kern Board of Trade**
    - Completion: **Within 1 year of Strategy adoption**
5. **Promote Taft through billboards and directional signs on Interstate 5, State Route 119 and State Route 33.**
  - Champion: **City of Taft and Chamber of Commerce**
  - Completion: **Within 1 year of Strategy adoption**

*Did you know these movies were filmed in Taft?*

*Five Easy Pieces, 1970*

*Meteor, 1979*

*Too Young to Die? 1990*

*Thelma & Louise, 1991*

*Attack of the 50 Ft. Woman, 1993*

*Frog-g-g! 2004*

*25 Hill, 2011*

*The Best of Times, 1986, a movie about Taft*



THANK YOU



# Thank You to Our Presenters

KELLY BEARDEN

*Director*

*California State University, Bakersfield  
Small Business Development Center*

CHELLE KOERNER

*Director*

*Special Services  
Taft Union High School District*

CHAD BROCK

*NAI Director*

*NAI Central Cal*

DAVID LYMAN

*Manager*

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MELINDA BROWN

*Business Development Manager*

*Kern Economic Development Corporation*

DENA MALONEY

*President*

*Taft College*

ROMA CHRISTIA-PLANT

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*Infrastructure Bank Revolving Fund  
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BEN MCFARLAND

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*Kern County Farm Bureau*

MIKE DOZIER

*Executive Director*

*Office of Community & Economic  
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SHAWN MILLER

*Business Development Manager*

*City of Clovis*

DEBRA ELLIOTT

*Enterprise Zone Manager*

*City of Taft*

ANTHONY R. OLIVIERI

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*SVP-Principal | Central California*

*Colliers International*

ALICE ROCHA

*Business Development Loan Officer*

*Northern California Community Loan Fund*

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DANIEL SMITH

*Director*

*Kern County Employers' Training Resource*

GIL JARAMILLO

*SBDC Tulare Director*

*Central Valley Business Incubator*

JIM TAGUE

*Vice President-Finance & Planning*

*E&B Natural Resources Management*

CRAIG JONES

*City Manager*

*City of Taft*

MIKE WAICZIS

*City Planner*

*City of Taft*

# APPENDIX

# APPENDIX



## 2013 Meeting Schedule of the City of Taft Economic Development Strategy Advisory Committee

<b>JANUARY 22, 2013</b>	<b>WELCOME &amp; INTRODUCTION</b>	
	Committee Purpose	Mike Dozier
	Economic Development Overview	
<b>FEBRUARY 12, 2013</b>	<b>CITY OF TAFT ADMINISTRATION   HOW THE CITY OPERATES &amp; WHY</b>	
	Administration	Craig Jones, <i>City Manager</i>
	Planning & Building Process	Mike Waiczis, <i>City Planner</i>
	Public Utilities & Infrastructure	
<b>FEBRUARY 26, 2013</b>	<b>BUSINESS ATTRACTION, RETENTION EXPANSION, STARTUP</b>	
	Business Attraction	Melinda Brown, <i>Kern Economic Development Corporation</i>
	Retention & Expansion	David Lyman, <i>Bakersfield Convention &amp; Visitors Bureau</i>
	Entrepreneurship	Gil Jaramillo, <i>Central Valley Business Incubator</i>
<b>MARCH 12, 2013</b>	<b>FINANCING ECONOMIC DEVELOPMENT</b>	
	California State University, Bakersfield SBDC	Kelly Bearden, <i>Director</i>
	Northern California Community Loan Fund	Alice Rocha, <i>Business Development Loan Officer</i>
	California Infrastructure & Economic Development Bank	Roma Christia-Plant, <i>Manager, Infrastructure Bank Revolving Fund</i>
<b>MARCH 26, 2013</b>	<b>DEVELOPMENT FEES &amp; AVAILABLE LAND</b>	
	City of Taft Planning Department	Mike Waiczis
	City of Taft Community & Economic Development Department	Debra Elliott, <i>Enterprise Zone Manager</i>
<b>APRIL 8, 2013</b>	<b>WORKFORCE DEVELOPMENT</b>	
	Kern County Workforce Investment Corp.	Daniel Smith, <i>Director</i>
	Taft Community College	Dr. Dena Maloney, <i>President</i>
	Local Kindergarten through 12 <sup>th</sup> Grade	Chelle Koerner, <i>Director, Special Services, Taft Union High School District</i>

# APPENDIX



**APRIL 23, 2013**

## **INDUSTRIAL, COMMERCIAL OFFICE & RETAIL REAL ESTATE PERSPECTIVE**

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Commercial Brokers - Industrial	Steve Haupt, <i>Colliers International</i>
Commercial Broker - Office	Chad Brock, <i>NAI Central Cal</i>
Commercial Broker - Retail	Anthony R. Olivieri, <i>Olivieri Commercial Group</i>

**MAY 14, 2013**

## **TARGET INDUSTRY**

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Regional Industry Clusters Analysis	Mike Dozier
Oil Industry Resources	Jim Tague, <i>E&amp;B Natural Resources Management</i>
Ag Industry	Ben McFarland, <i>Kern County Farm Bureau</i>

**MAY 28, 2013**

## **TOURISM & COMMUNITY ASSESSMENT**

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Kern County Tourism	Teresa Hitchcock, <i>Chief Deputy-Economic Development, Kern County CAO</i>
Taft Chamber of Commerce	Kathy Orrin, <i>Executive Director</i>
City of Taft	Mike Waiczis, <i>Planning Director</i>
City of Clovis	Shawn Miller, <i>Business Development Manager</i>

**JUNE 25, 2013**

## **DISCUSSIONS | SWOT ANALYSIS**

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Review of material to date and feedback on lessons learned  
Strengths, Weaknesses, Opportunities & Threats (SWOT) analysis (begin)

**JULY 9, 2013**

## **DISCUSSIONS | MISSION & VISION STATEMENT AND GOALS & OBJECTIVES FOR COMMERCIAL, INDUSTRIAL AND TOURISM STRATEGY**

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Based on the SWOT Analysis create a Mission and Vision Statement and begin to discuss the goals and objects of each of the three sections of the Strategy.

**AUGUST 20, 2013**

## **CITY COUNCIL | STRATEGY ADOPTION**

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**TAFT CITY COUNCIL/SUCCESSOR AGENCY  
MINUTES  
AUGUST 6, 2013**

**REGULAR MEETING**

The August 6, 2013, regular joint meeting of the Taft City Council/Taft Successor Agency, held in the Council Chamber at Taft City Hall, 209 East Kern Street, Taft, CA 93268, was opened by Mayor Linder at [6:02:34 PM](#). The Pledge of Allegiance was led by Council Member Noerr, followed by invocation given by Scott Pearson, First Baptist Church.

PRESENT: Mayor Paul Linder; Mayor Pro Tem Orchel Krier.  
Council Members Dave Noerr, Randy Miller and Ron Waldrop.  
City Manager Craig Jones; City Attorney Tom Ebersole;  
City Clerk Louise Hudgens.

**1. HEARING ON COSTS AND PLACEMENT OF LIEN ON ABATED PROPERTY**

The PH was opened to receive testimony from proponents and opponents. Being none, the PH was closed.

Moved by Noerr, seconded by Waldrop, to confirm Statement of Expense as submitted and approve resolution titled RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT APPROVING AND CONFIRMING THE COSTS FOR THE ABATEMENT OF THE NUISANCE AT 516 St., Taft CA APN #031-470-01 (*Resolution No. 3551-13*)

AYES: Krier, Miller, Noerr, Waldrop, Linder

**2. CITIZEN REQUESTS/PUBLIC COMMENTS [6:08:04 PM](#)**

Jack Leonard, local businessman, inquired about the street sweeping schedule and if the new street sweeping charge was referred to in recent Public Hearing notices that were sent to property owners. He was assured that they were and was told that he could get a copy of the notices along with a street sweeping schedule from the City Clerk. Mr. Leonard stated that he felt his business was not getting appropriate service and was upset with the increased costs.

**3. COUNCIL STATEMENTS (NON ACTION)**

Council Member Miller:

- stated that there were a lot of positive things going on in Taft.
- Indicated that he was irritated about yard sale signs and reiterated that if a person puts them up, they have to take them down following their sale.
- Congratulated the Chamber for a successful Cruz Night on Center St.

Council Member Waldrop:

- Stated that he also was irritated about yard sale signs and that a lot of them end up in his parking lot.
- Indicated good participation on Cruz Night.

Council Member Krier:

- Addressed crime in the downtown area and stated that a lot of the businesses were being hit by the crime wave and stated that something had to be done as several of the businesses were closing due to the burglaries. Krier suggested that maybe an award plan such as a

“Secret Witness” be offered for arrest and conviction. Perhaps community members can come up with a plan.

Council Member Noerr:

- Stated that he had attended a movie at the Fox and Cruz Night and enjoyed both.
- Police personnel were working diligently to catch the perpetrators of increased crime due to AB 109.
- Talked about how city resources are taxed and pushed to the limits and good example is Detroit. He gave statistics re Detroit and compared to other cities and stated that the taxpayers are the ones that end up the losers from poor Government decisions.

Mayor Linder:

- Stated that he and City Manger Jones had met with State Senator Jean Fuller and that she had educated them about the bureaucracy in Sacramento.
- Recently paid \$60 in taxes and fees per person for air line tickets.
- Stated that he had assisted Fox Theater owner Kent Coke to put together a video to help raise funds for the Fox. The theater needs new digital equipment and is starting a fund raiser to raise \$40,000 by end of the year. Linder then showed a copy of the video to help kick start the fund raiser. Linder asked that staff look into what it would take to designate Fox as a historical building.
- Reported that he had observed CalTrans repaving Highway 33 just west of Taft and that the process of re-using the asphalt had been interesting to watch.

**4. DEPARTMENT REPORTS** – There were none.

**5. CITY MANAGER STATEMENTS** [6:30:22 PM](#)

City Manager Jones:

- Stated that construction had begun on the bike path extension from Rails-to-Trails to A Street Park along Hillard St. and that staff was doing the grading to help save funds.
- Funds set aside for repaving Center Street from 4<sup>th</sup> to 6<sup>th</sup> Streets. In design phase.
- Asking for RSTP funds for repaving Church Street from Sunset to Lassen Streets.
- Safe Routs to School project funded for \$457,000 of CalTrans funds for around schools.
- Hotel still on track
- Colston’s housing project is still moving forward and he’s working through red tape.
- New City of Taft billboard on north bound I-5 near Castaic Lake letting people know that Taft is open for business.
- New tenants ready to move into Black Hills Court Industrial Park. Planning Department is busy.

Council Member Noerr thanked staff for working on getting internet service to the Black Hills Court Industrial complex.

**6. CITY ATTORNEY STATEMENTS** – None.

**7. FUTURE AGENDA REQUESTS**

Council Member Miller requested that a Public Works meeting be scheduled. Jones stated that one was in the works.

Council Member Krier requested that a Safety meeting be scheduled.

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**CONSENT CALENDAR ITEMS 8 – 19** [6:36:25 PM](#)

Mayor Linder announced that Item 18 was being pulled from the agenda.  
Council Member Waldrop requested that Item 8 be removed from the Consent Calendar.

Moved by Miller, seconded by Waldrop, to approve consent calendar items 9- 17 and 19.

AYES: Krier, Miller, Noerr, Waldrop, Linder

**8. MINUTES**

➤ Removed by Waldrop.

**9. PAYMENT OF BILLS**

Warrant # 070513	Check No. 75701	\$ 770.00
Warrant # 071913A	Check No. 75702-75732	\$ 171,637.85
Warrant # 071913	Check No. 75733-75782	\$ 75,450.90
Warrant # 072913	Check No. 75783-75786	\$ 1,296.00
Warrant # 080213	Check No. 75787-75837	\$ 103,246.00
Warrant # 080213A	Check No. 75838-75845	\$ 62,846.23

**Recommendation** – Approve payment of bills.

**10. SALE OF TWO (2) BMW POLICE MOTORCYCLES TO THE CITY OF TEHACHAPI POLICE DEPARTMENT**

**Recommendation** – Motion to approve the sale of the two (2) BMW Police Motorcycles to the City of Tehachapi Police Department for \$3,000 each.

**11. EMERGENCY PURCHASE OF AN AIR CONDITIONING UNIT FOR THE POLICE DEPARTMENT**

**Recommendation** – Motion to ratify purchase of Air Conditioning Unit for the Police Department in the amount of \$4,383.10.

**12. REQUEST APPROVAL OF PURCHASE OF CLASSIFIED POLICE INVESTIGATION EQUIPMENT.**

**Recommendation** – Motion to approve the purchase of classified investigative equipment in the amount of \$3,296.25.

**13. COUNTY OF KERN PILOT PROGRAM FOR SPAY/NEUTER CLINICS**

**Recommendation** – Motion to (1) discuss and give direction to staff; and (2) approve contribution of \$2,000 to *Critters Without Litters* for spay/neuter services.

**14. LEGAL EXPENSE FOR FISCAL YEAR 2012-2013 FOR CITY OF TAFT vs CDCR**

**Recommendation** – Information only.

15. **ACCEPT THE COMPLETED WORK BY GRIFFITH COMPANY FOR THE 10<sup>TH</sup> STREET REHABILITATION FROM KERN ST. TO ASH ST. – STPL-5193 (031) AND TO RELEASE THE 10% RETENTION TO THE CONTRACTOR AFTER 30 DAYS.**

**Recommendation** – Motion to accept the completed work by Griffith Company for the 10<sup>th</sup> Street Rehabilitation from Kern St. to Ash St. – STPL-5193 (031) and authorize the City Clerk to file the Notice of Completion with the Kern County Recorder. Staff further recommends the release of the 10% retention to the Contractor after 30 days pending claims or liens filed during this period.

16. **MOTION TO ACCEPT THE CONSTRUCTION EASEMENT FROM THE TAFT CITY SCHOOL DISTRICT FOR THE SAFE ROUTES TO SCHOOL PROJECT – SRTSLNI-5193 (034).**

**Recommendation** – Motion to accept the Construction Easement from the Taft City School District for the Safe Routes to school Project – SRTSLNI-5193 (034).

17. **INTERNATIONAL COUNCIL OF SHOPPING CENTERS (ICSC) WESTERN DIVISION CONFERENCE & DEAL MAKING EXPO AS RELATED TO THE ENTERPRISE ZONE & ECONOMIC DEVELOPMENT STRATEGIC PLAN**

**Recommendation** - Motion to approve attendance and booth rental, and associated costs at the 2013 ICSC Western Division Conference & Expo in San Diego, California

18. **CHANGE OF EMPLOYEE HEALTH CARE PLANS**

➤ **Removed from agenda**

19. **AUTHORIZATION TO SUBMIT A REGIONAL SURFACE TRANSPORTATION (RSTP) APPLICATION TO KERNCOG FOR THE REHABILITATION OF CHURCH ST. FROM PILGRIM ST. TO LASSEN AVE.**

**Recommendation** – Motion to approve A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT AUTHORIZING THE FILING OF AN APPLICATION FOR RSTP FUNDING AND COMMITTING THE NECESSARY LOCAL MATCH AND STATING THE ASSURANCE TO COMPLETE THE PROJECT and authorize the City Manager to sign said application. (*Resolution No. 3552-13*)

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8. **MINUTES**

July 16, 2013 Regular

- Removed from Consent Calendar by Waldrop.

Moved by Miller, seconded by Waldrop, to approve the Minutes of July 16, 2013, as corrected to show that Council Member Waldrop was present.

AYES: Krier, Miller, Noerr, Waldrop, Linder

Recessed to Closed Session at [6:40:03 PM](#)

**CLOSED SESSION**

- A. CONFERENCE WITH PROPERTY NEGOTIATOR, CRAIG JONES, CITY MANGER,  
Government Code 54956.8 – APN #220-290-07.
- No reportable action.
- B. CONFERENCE WITH LABOR NEGOTIATOR, CRAIG JONES, CITY MANGER,  
Government Code 54957.6 – All units.
- No reportable action.
- C. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION  
Government Code Section 54956.9(b) – 1 case.
- No reportable action.

**ADJOURNMENT** – the meeting adjourned at 7:52 PM with no further business to conduct.

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Louise Hudgens, CMC  
City Clerk

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Paul Linder, Mayor

**ACCOUNTS PAYABLE CASH DISBURSEMENTS  
DISTRIBUTION BY FUND**

ALLOWED BY CITY COUNCIL ON \_\_\_\_\_

\$68.01 OUT OF FUNDS AS NOTED BELOW

10 GENERAL	\$68.01
38 LANDSCAPE ASSESSMENT DIST	\$0.00
41 TARP / RLF	\$0.00
50 CRIME PREVENTION	\$0.00
51 CCF FACILITY	\$0.00
58 FEDERAL PRISON-WWTP	\$0.00
59 CENTRAL GARAGE	\$0.00
60 SEWER	\$0.00
61 REFUSE	\$0.00
62 TRANSIT	\$0.00
65 TCDA	\$0.00
67 TCDA / DEBT SRV FND	\$0.00
70 WWTP	\$0.00
78 TRUST & AGENCY	\$0.00
81 CAPITAL PROJECTS	\$0.00

TOTAL  
                    \$68.01

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

*Christine Bamford*  
\_\_\_\_\_  
CHRISTINE BAMFORD  
ACCOUNT CLERK I

WARRANT NO. 080213  
CHECK NUMBER 75846

DATE: 08/02/13

CITY COUNCIL

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CITY OF TAFT, CA  
ACCOUNTS PAYABLE WARRANT REPORT  
PAID INVOICE LIST

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
5142 - SPARKLETTS & SIERRA SPRINGS		071713	INV	8/2/2013	\$68.01	75846	CVC-BOTTLED WATER/RENTAL	10416 06200

**\$68.01**

**CITY OF TAFT, CA  
ACCOUNTS PAYABLE CHECK REGISTER**

<b>Check Number</b>	<b>Check Date</b>	<b>Type</b>	<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Check Amount</b>
75846	8/2/2013	PRINTED	5142	SPARKLETTS & SIERRA SPRINGS	68.01
			<b>1 Checks</b>	<b>Cash Account Total:</b>	<b>68.01</b>

**ACCOUNTS PAYABLE CASH DISBURSEMENTS  
DISTRIBUTION BY FUND**

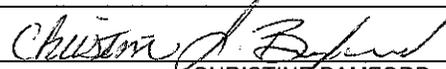
ALLOWED BY CITY COUNCIL ON \_\_\_\_\_

\$1,296.00 OUT OF FUNDS AS NOTED BELOW

10 GENERAL	\$150.00
11 INSURANCE/ RESERVE	\$0.00
36 ASSET FOREITURES	\$1,296.00
38 LANDSCAPE ASSESSMENT DIST	\$0.00
41 TARP / RLF	\$0.00
50 CRIME PREVENTION	\$0.00
51 CCF FACILITY	\$0.00
58 FEDERAL PRISON-WWTP	\$0.00
59 CENTRAL GARAGE	\$0.00
60 SEWER	\$0.00
61 REFUSE	\$0.00
62 TRANSIT	\$0.00
65 TCDA	\$0.00
67 TCDA / DEBT SRV FND	\$0.00
70 WWTP	\$0.00
78 TRUST & AGENCY	\$0.00
81 CAPITAL PROJECTS	\$0.00

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

  
\_\_\_\_\_  
CHRISTINE BAMFORD

ACCOUNT CLERK I

WARRANT NO. 081213  
CHECK NUMBER 75847- 75851

DATE: 08/16/13

TOTAL

\$1,446.00

CITY COUNCIL

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CITY OF TAFT, C.  
ACCOUNTS PAYABLE CHECK REGISTER

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
75847	8/12/2013	PRINTED	47	ACCAP	150.00
75848	8/12/2013	PRINTED	12650	FRESNO POLICE DEPT. REGIONAL TRAINI	732.00
75849	8/12/2013	PRINTED	12654	HALLMARK, ERIK	188.00
75850	8/12/2013	PRINTED	12653	MARTINEZ, MOISES	188.00
75851	8/12/2013	PRINTED	12652	MILLER, MARK	188.00
			<b>5 Checks</b>	<b>Cash Account Total:</b>	<b>1,446.00</b>

CITY OF TAF  
ACCOUNTS PAYABLE WARRANT REPORT  
PAID INVOICE LIST

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
47 - ACCAP		080413	INV	8/12/2013	\$150.00	75847	TRAINING, REALIGNMENT SUMMIT	10421 02000
12650 - FRESNO POLICE DEPT. REGIONAL TRAINING CENTER		072513	INV	8/12/2013	\$732.00	75848	TRAINING, POST PERRISHABLE SKILLS	36421 02000
12654 - HALLMARK, ERIK		072913	INV	8/12/2013	\$188.00	75849	PER DIEM CHECK- FRESNO	36421 02000
12653 - MARTINEZ, MOISES		080113	INV	8/12/2013	\$188.00	75850	PER DIEM CHECK- FRESNO	36421 02000
12652 - MILLER, MARK		073013	INV	8/12/2013	\$188.00	75851	PER DIEM CHECK- FRESNO	36421 02000
					<b>\$1,446.00</b>			



CITY OF TAFT, CA  
ACCOUNTS PAYABLE CHECK REGISTER

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
75852	8/16/2013	PRINTED	40	A.P.I. PLUMBING	91.04
75853	8/16/2013	PRINTED	26	ABATE-A-WEED	21.36
75854	8/16/2013	PRINTED	32	ACQUISITION PARTNERS OF AMERICA, LL	3,000.00
75855	8/16/2013	PRINTED	141	AIR CONTROL SERVICES	786.00
75856	8/16/2013	PRINTED	313	ARTZ WEST SIDE CHEVRON	256.00
75857	8/16/2013	PRINTED	370	AUSTINS PEST CONTROL	40.00
75858	8/16/2013	PRINTED	12651	AUTO ZONE	77.14
75859	8/16/2013	PRINTED	500	BARRY M. JAMESON	155.00
75860	8/16/2013	PRINTED	640	BLACK/HALL CONSTRUCTION	138,488.17
75861	8/16/2013	PRINTED	651	BLUE CROSS OF CALIFORNIA	463.85
75862	8/16/2013	PRINTED	711	BRENTAG PACIFIC,INC	3,702.95
75863	8/16/2013	PRINTED	715	BRIGHT HOUSE NETWORKS	205.10
75864	8/16/2013	PRINTED	738	BROWN & REICH PETROLEUM INC.	9,462.33
75865	8/16/2013	PRINTED	750	BSK	4,370.00
75866	8/16/2013	PRINTED	1359	STATE OF CALIFORNIA	45.00
75867	8/16/2013	PRINTED	955	CENTRAL SAN JOAQUIN VALLEY RMA	140,504.00
75868	8/16/2013	PRINTED	1000	CLEM'S TIRE & ROAD SIDE	73.10
75869	8/16/2013	PRINTED	1028	CLEROU TIRE COMPANY, INC.	941.02
75870	8/16/2013	PRINTED	1046	COMMUNICATION ENTERPRISE	250.00
75871	8/16/2013	PRINTED	1035	COOPER'S TRUE VALUE HOME CENTER	646.91
75872	8/16/2013	PRINTED	1113	COTA COLE LLP	13,431.64
75873	8/16/2013	PRINTED	1114	COUNTRY AUTO & TRUCK TAFT	125.05
75874	8/16/2013	PRINTED	1134	CREATIVE BUS SALES	119.97
75875	8/16/2013	PRINTED	1363	DEPARTMENT OF JUSTICE	812.00
75876	8/16/2013	PRINTED	1515	DRILLER PRINTERS, INC.	75.25
75877	8/16/2013	PRINTED	12461	ELLIOTT, DEBRA	236.00
75878	8/16/2013	PRINTED	1719	ENFINITY CENTRALVAL 6 LLC	24,788.03
75879	8/16/2013	PRINTED	12656	F & J COMPANY	114.34
75880	8/16/2013	PRINTED	1830	FASTENAL	334.53
75881	8/16/2013	PRINTED	1898	FIRST CHOICE SERVICE	231.50
75882	8/16/2013	PRINTED	2031	GEMCARE HEALTH PLAN INC.	23,339.28

CITY OF TAFT, CA  
 ACCOUNTS PAYABLE CHECK REGISTER

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
75883	8/16/2013	PRINTED	2040	GENERAL OFFICE	4,143.81
75884	8/16/2013	PRINTED	2097	GONZALES, JUAN	707.00
75885	8/16/2013	PRINTED	2223	HAAKER EQUIPMENT COMPANY	42.90
75886	8/16/2013	PRINTED	2241	HARRINGTON FARMS	450.00
75887	8/16/2013	PRINTED	2309	HDWBC	4,957.50
75888	8/16/2013	PRINTED	2267	HELT ENGINEERING, INC.	2,264.40
75889	8/16/2013	PRINTED	2311	HILL, RENEE	50.00
75890	8/16/2013	PRINTED	2204	HdL SOFTWARE, LLC	1,575.00
75891	8/16/2013	PRINTED	2623	JIM BURKE FORD	240.69
75892	8/16/2013	PRINTED	12234	CHRISTOPHER JONES	236.00
75893	8/16/2013	PRINTED	12385	JONES, SHANNON	165.00
75894	8/16/2013	PRINTED	2875	KERN COUNTY BUILDING	2,104.84
75895	8/16/2013	PRINTED	2927	KERN TURF SUPPLY INC.	249.72
75896	8/16/2013	PRINTED	2946	KIWANIS CLUB OF TAFT	63.00
75897	8/16/2013	PRINTED	2957	KNIGHT'S PUMPING & PORTABLE	32.25
75898	8/16/2013	PRINTED	12655	KRIER, ORCHEL	142.00
75899	8/16/2013	PRINTED	3139	LEIKAM II, ROBERT J.	50.00
75900	8/16/2013	PRINTED	3151	LINCOLN NATIONAL LIFE INSURANCE COM	214.92
75901	8/16/2013	PRINTED	3161	PAUL LINDER	142.00
75902	8/16/2013	PRINTED	3180	LOWE'S COMPANIES, INC.	572.51
75903	8/16/2013	PRINTED	3376	MIDWAY LABORATORY	220.00
75904	8/16/2013	PRINTED	3398	MISSION LINEN SUPPLY	421.70
75905	8/16/2013	PRINTED	3790	OFFICE DEPOT	972.19
75906	8/16/2013	PRINTED	12621	ORRIN, KATHY	165.00
75907	8/16/2013	PRINTED	3994	ORRIN, RONALD	50.00
75908	8/16/2013	PRINTED	4125	PACIFIC GAS & ELECTRIC	14,873.19
75909	8/16/2013	PRINTED	4823	GARY R. RIOS	100.00
75910	8/16/2013	PRINTED	5608	ROBERT THOMPSON	50.00
75911	8/16/2013	PRINTED	4913	S & S PRINTING	190.11
75912	8/16/2013	PRINTED	5187	STATEWIDE TRAFFIC SAFETY & SIGNS	1,583.45
75913	8/16/2013	PRINTED	5302	SUTHERLAND, SHAWN WILLIAM	50.00

CITY OF TAFT, CA  
ACCOUNTS PAYABLE CHECK REGISTER

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
75914	8/16/2013	PRINTED	5326	TAFT CHEVROLET BUICK PONTIAC	243.66
75915	8/16/2013	PRINTED	5609	TELEPACIFIC COMMUNICATIONS	41.73
75916	8/16/2013	PRINTED	5609	TELEPACIFIC COMMUNICATIONS	192.15
75917	8/16/2013	PRINTED	5609	TELEPACIFIC COMMUNICATIONS	214.43
75918	8/16/2013	PRINTED	5609	TELEPACIFIC COMMUNICATIONS	424.76
75919	8/16/2013	PRINTED	5770	UNISOURCE - NORTHERN CA	700.80
75920	8/16/2013	PRINTED	6104	VERIZON CALIFORNIA	426.76
75921	8/16/2013	PRINTED	6350	WEST KERN WATER DISTRICT	11,151.87
75922	8/16/2013	PRINTED	6399	WESTSIDE WASTE	27,883.00
			<b>71 Checks</b>	<b>Cash Account Total:</b>	<b>445,544.90</b>

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
40 - A.P.I. PLUMBING		717726	INV	8/16/2013	\$14.78	75852	PLG- RAILS TO TRAILS	10416 06201
40 - A.P.I. PLUMBING		717730	INV	8/16/2013	\$34.32	75852	PLG- RAILS TO TRAILS	10416 06201
40 - A.P.I. PLUMBING		717724	INV	8/16/2013	\$41.94	75852	CIVIC CENTER	10416 06200
26 - ABATE-A-WEED		561915	INV	8/16/2013	\$21.36	75853	CVC-VBELT, PIN LEVER	10416 06200
32 - ACQUISITION PARTNERS OF AMERICA, LLC		2159	INV	8/16/2013	\$3,000.00	75854	PLG- MONTHLY RETAINER AUG 13	10415 03000
141 - AIR CONTROL SERVICES		36808	INV	8/16/2013	\$786.00	75855	CVC-QUARTERLY MAINTENANCE	10416 05001
313 - ARTZ WEST SIDE CHEVRON		072813	INV	8/16/2013	\$256.00	75856	PD- 32 CASH WASHES	10421 04200
370 - AUSTINS PEST CONTROL		072413ANX	INV	8/16/2013	\$13.33	75857	TRN,GAR,ST-7/24/13 MONTHLY PEST CONTROL	10433 05000
370 - AUSTINS PEST CONTROL		072413ANX	INV	8/16/2013	\$13.33	75857	TRN,GAR,ST-7/24/13 MONTHLY PEST CONTROL	59459 05000
370 - AUSTINS PEST CONTROL		072413ANX	INV	8/16/2013	\$13.34	75857	TRN,GAR,ST-7/24/13 MONTHLY PEST CONTROL	62462 05000
12651 - AUTO ZONE		5943755975	INV	8/16/2013	\$77.14	75858	GAR- TRANSMISSION FLUID	59459 04260
500 - BARRY M. JAMESON		8613	INV	8/16/2013	\$155.00	75859	PLG- BACKFLOW REPAIR - LINCOLN AND SUPP	10416 06200
640 - BLACK/HALL CONSTRUCTION		ONE (1)	INV	8/16/2013	\$138,488.17	75860	CMAQ BUS SHELTERS-CONSTRUCTION	10733 00121
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$0.58	75861	HEALTH INSURANCE PREM	10432 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$0.58	75861	HEALTH INSURANCE PREM	38438 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$1.23	75861	HEALTH INSURANCE PREM	10000 00218
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$1.50	75861	HEALTH INSURANCE PREM	58458 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$1.50	75861	HEALTH INSURANCE PREM	60460 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$1.50	75861	HEALTH INSURANCE PREM	70470 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$1.85	75861	HEALTH INSURANCE PREM	67467 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$3.98	75861	HEALTH INSURANCE PREM	65465 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$4.62	75861	HEALTH INSURANCE PREM	59459 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$5.77	75861	HEALTH INSURANCE PREM	10000 00239

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$7.50	75861	HEALTH INSURANCE PREM	10416 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$9.00	75861	HEALTH INSURANCE PREM	51451 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$9.23	75861	HEALTH INSURANCE PREM	10424 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$9.23	75861	HEALTH INSURANCE PREM	10431 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$9.63	75861	HEALTH INSURANCE PREM	10412 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$10.50	75861	HEALTH INSURANCE PREM	10427 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$10.56	75861	HEALTH INSURANCE PREM	10413 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$15.00	75861	HEALTH INSURANCE PREM	10425 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$16.50	75861	HEALTH INSURANCE PREM	61461 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$17.36	75861	HEALTH INSURANCE PREM	10420 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$26.19	75861	HEALTH INSURANCE PREM	10419 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$28.76	75861	HEALTH INSURANCE PREM	10415 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$35.77	75861	HEALTH INSURANCE PREM	50450 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$57.06	75861	HEALTH INSURANCE PREM	10433 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$84.41	75861	HEALTH INSURANCE PREM	62462 01445
651 - BLUE CROSS OF CALIFORNIA		000376324G	INV	8/16/2013	\$94.04	75861	HEALTH INSURANCE PREM	10421 01445
711 - BRENNTAG PACIFIC,INC		BPI331321	INV	8/16/2013	\$1,797.51	75862	FEDWWTP- SODIUM BISULFITE	58458 06250
711 - BRENNTAG PACIFIC,INC		BPI328713	INV	8/16/2013	\$1,905.44	75862	FEDWWTP- SODIUM BISULFITE	58458 06250
715 - BRIGHT HOUSE NETWORKS		0045166-0813	INV	8/16/2013	\$68.36	75863	TRN,ST,GAR-08/13 INTERNET SERVICE	10433 02200
715 - BRIGHT HOUSE NETWORKS		0045166-0813	INV	8/16/2013	\$68.37	75863	TRN,ST,GAR-08/13 INTERNET SERVICE	59459 02200
715 - BRIGHT HOUSE NETWORKS		0045166-0813	INV	8/16/2013	\$68.37	75863	TRN,ST,GAR-08/13 INTERNET SERVICE	62462 02200
738 - BROWN & REICH PETROLEUM INC.		4233	INV	8/16/2013	\$173.39	75864	PD,AC-7/16-7/31/13 FUEL USAGE	10431 04250
738 - BROWN & REICH PETROLEUM INC.		4231	INV	8/16/2013	\$245.51	75864	CVC,ST,GAR,TRN-7/15-7/31/13 FUEL USAGE	59459 04250

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738 - BROWN & REICH PETROLEUM INC.		4231	INV	8/16/2013	\$294.05	75864	CVC,ST,GAR,TRN-7/15-7/31/13 FUEL USAGE	10416 04250
738 - BROWN & REICH PETROLEUM INC.		4231	INV	8/16/2013	\$1,034.30	75864	CVC,ST,GAR,TRN-7/15-7/31/13 FUEL USAGE	10433 04250
738 - BROWN & REICH PETROLEUM INC.		8166438	INV	8/16/2013	\$1,769.21	75864	ST-CLEAR BULK	10433 04250
738 - BROWN & REICH PETROLEUM INC.		4233	INV	8/16/2013	\$1,824.73	75864	PD,AC-7/16-7/31/13 FUEL USAGE	10421 04250
738 - BROWN & REICH PETROLEUM INC.		4231	INV	8/16/2013	\$4,121.14	75864	CVC,ST,GAR,TRN-7/15-7/31/13 FUEL USAGE	62462 04250
750 - BSK		0067620	INV	8/16/2013	\$4,370.00	75865	WWTP-SOIL PERM TEST	70670 10005
1359 - STATE OF CALIFORNIA		07/2013	INV	8/16/2013	\$45.00	75866	EZ-G-TEDA MONTHLY REPORT	10322 00002
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	-\$4,035.00	75867	2013/2014 1ST QTR DEPOSITS	11390 00002
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$117.01	75867	2013/2014 1ST QTR DEPOSITS	38438 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$134.91	75867	2013/2014 1ST QTR DEPOSITS	10432 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$143.78	75867	2013/2014 1ST QTR DEPOSITS	67467 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$270.63	75867	2013/2014 1ST QTR DEPOSITS	58458 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$270.64	75867	2013/2014 1ST QTR DEPOSITS	70470 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$270.87	75867	2013/2014 1ST QTR DEPOSITS	10427 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$293.36	75867	2013/2014 1ST QTR DEPOSITS	60460 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$361.59	75867	2013/2014 1ST QTR DEPOSITS	10425 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$438.95	75867	2013/2014 1ST QTR DEPOSITS	65465 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$484.07	75867	2013/2014 1ST QTR DEPOSITS	10412 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$582.72	75867	2013/2014 1ST QTR DEPOSITS	10415 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$620.50	75867	2013/2014 1ST QTR DEPOSITS	10413 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$729.79	75867	2013/2014 1ST QTR DEPOSITS	10420 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$824.00	75867	2013/2014 1ST QTR DEPOSITS	10420 07101
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$909.15	75867	2013/2014 1ST QTR DEPOSITS	51451 01440

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955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$1,007.24	75867	2013/2014 1ST QTR DEPOSITS	10419 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$1,281.96	75867	2013/2014 1ST QTR DEPOSITS	50450 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$1,325.00	75867	2013/2014 1ST QTR DEPOSITS	10420 07000
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$1,357.10	75867	2013/2014 1ST QTR DEPOSITS	10416 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$1,424.93	75867	2013/2014 1ST QTR DEPOSITS	59459 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$1,960.30	75867	2013/2014 1ST QTR DEPOSITS	58458 07100
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$1,960.30	75867	2013/2014 1ST QTR DEPOSITS	60460 07100
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$1,960.30	75867	2013/2014 1ST QTR DEPOSITS	61461 07100
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$1,960.30	75867	2013/2014 1ST QTR DEPOSITS	62462 07100
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$1,960.30	75867	2013/2014 1ST QTR DEPOSITS	70470 07100
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$2,126.70	75867	2013/2014 1ST QTR DEPOSITS	61461 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$2,704.00	75867	2013/2014 1ST QTR DEPOSITS	10420 07110
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$4,880.00	75867	2013/2014 1ST QTR DEPOSITS	10420 07110
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$6,119.05	75867	2013/2014 1ST QTR DEPOSITS	10433 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$9,801.50	75867	2013/2014 1ST QTR DEPOSITS	10420 07100
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$10,284.25	75867	2013/2014 1ST QTR DEPOSITS	62462 01440
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$12,059.00	75867	2013/2014 1ST QTR DEPOSITS	10420 07210
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$15,399.00	75867	2013/2014 1ST QTR DEPOSITS	51451 07000
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$16,653.00	75867	2013/2014 1ST QTR DEPOSITS	10420 07120
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$20,583.00	75867	2013/2014 1ST QTR DEPOSITS	10420 07130
955 - CENTRAL SAN JOAQUIN VALLEY RMA		RMA-2013-0362	INV	8/16/2013	\$21,279.80	75867	2013/2014 1ST QTR DEPOSITS	10421 01440
1000 - CLEM'S TIRE & ROAD SIDE		X5554	INV	8/16/2013	\$73.10	75868	WT7-TUBE	10433 04200
1028 - CLEROU TIRE COMPANY, INC.		T14302	INV	8/16/2013	\$213.06	75869	P31-P225/60R16	10421 04200

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1028 - CLEROU TIRE COMPANY, INC.		T14304	INV	8/16/2013	\$235.68	75869	P38-P235/55R17	10421 04200
1028 - CLEROU TIRE COMPANY, INC.		T14303	INV	8/16/2013	\$235.68	75869	P55-P235/55R17	10421 04200
1028 - CLEROU TIRE COMPANY, INC.		T14305	INV	8/16/2013	\$256.60	75869	M32-LT245/75R16	10433 04200
1046 - COMMUNICATION ENTERPRISE		1073318	INV	8/16/2013	\$250.00	75870	PD- SITE RENTAL	10421 09850
1035 - COOPER'S TRUE VALUE HOME CENTER		293994	INV	8/16/2013	\$5.75	75871	BLD-PKGD LETTERS, THIN STY	10424 06000
1035 - COOPER'S TRUE VALUE HOME CENTER		294029	INV	8/16/2013	\$8.05	75871	ST-4" TOE SAVER FLR PLUG	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		293866	INV	8/16/2013	\$10.70	75871	TRN-SINGLE CUT KEY	62462 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		294452	INV	8/16/2013	\$10.73	75871	ST-MP SEL ROLL REFILL	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		293788	INV	8/16/2013	\$10.74	75871	ST-RED ROCK SWITCH	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		293911	INV	8/16/2013	\$18.25	75871	TRN-DRI LUBE, BATTERIES	62462 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		293730	INV	8/16/2013	\$18.85	75871	ST-DOUG FIR, POWERLOCK TAPE	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		294028	INV	8/16/2013	\$20.50	75871	ST-FML ADPTR, CAP, PIPE, UTIL PLL	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		294027	INV	8/16/2013	\$21.49	75871	ST-PLEATED BAND	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		294318	INV	8/16/2013	\$21.88	75871	ST-CVR FRM, GTRD, RLL GRD, HNDL	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		293777	INV	8/16/2013	\$22.16	75871	ST-PRIMER, PAINT	10431 05000
1035 - COOPER'S TRUE VALUE HOME CENTER		294026	INV	8/16/2013	\$23.06	75871	ST-ROLLER, HANDLE, GRID, ROLL REFILL	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		293792	INV	8/16/2013	\$24.79	75871	CVC-PVC BUSH, CNNCTOR	10416 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		294293	INV	8/16/2013	\$33.17	75871	BLDG-DOUG FIR, PLYWOOD	10424 06000
1035 - COOPER'S TRUE VALUE HOME CENTER		293810	INV	8/16/2013	\$34.31	75871	ST-CONCRETE MIX	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		293735	INV	8/16/2013	\$34.39	75871	CVC-TRASH CAN	10416 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		294313	INV	8/16/2013	\$34.54	75871	ST-WD HNDL, RLL GRD, CVR FRM, CVR	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		294351	INV	8/16/2013	\$37.88	75871	ST-PAINT	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		294425	INV	8/16/2013	\$75.20	75871	CVC-PADLOCK	10416 05000

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1035 - COOPER'S TRUE VALUE HOME CENTER		294424	INV	8/16/2013	\$180.47	75871	CVC-1 1/2" UNIV PIN PADLOCK	10416 06200
1113 - COTA COLE LLP		16868	INV	8/16/2013	\$60.00	75872	CTY ATTY-SIERR CLUB	10414 03029
1113 - COTA COLE LLP		16871	INV	8/16/2013	\$84.00	75872	CTY ATTY-COLLECTION	10414 03000
1113 - COTA COLE LLP		16872	INV	8/16/2013	\$173.75	75872	CTY ATTY-PITCHES MOTIONS	10414 03030
1113 - COTA COLE LLP		16869	INV	8/16/2013	\$4,286.33	75872	CTY ATTY-CDCR	10414 03000
1113 - COTA COLE LLP		16870	INV	8/16/2013	\$8,827.56	75872	CTY ATTY-8/13 PROFESSIONAL SERVICES	10414 03000
1114 - COUNTRY AUTO & TRUCK TAFT		537577	INV	8/2/2013	\$70.94	75873	BLD-BALL MOUNT/TRAILER BALL/ASSMBLY	10424 04200
1114 - COUNTRY AUTO & TRUCK TAFT		538392	INV	8/16/2013	\$125.05	75873	T22-DISC PAD	62462 04200
1114 - COUNTRY AUTO & TRUCK TAFT		537741	CRM	8/2/2013	-\$70.94	75873	BLD-BALL MOUNT/TRAILER BALL/ASSMBLY	10424 04200
1134 - CREATIVE BUS SALES		5040572	INV	8/16/2013	\$119.97	75874	T14-PRESSURE SWITCH	62462 04200
1363 - DEPARTMENT OF JUSTICE		982713	INV	8/16/2013	\$812.00	75875	PSNL- FNGRPRNTS APPS/ FBI / CCW/ PEA/ REC	78000 00330
1515 - DRILLER PRINTERS, INC.		00018209	INV	8/16/2013	\$75.25	75876	PLG- B/C TELLIS	10424 06000
12461 - ELLIOTT, DEBRA		071613	INV	8/16/2013	\$236.00	75877	PER DIEM CHECK- SAN DIEGO ICSC	10427 08601
1719 - ENFINITY CENTRALVAL 6 LLC		20130701-01	INV	8/16/2013	\$2,269.40	75878	CVC,PD,WWTP,FEDWWTP-6/26-7/25/13 SOLAR	10416 08100
1719 - ENFINITY CENTRALVAL 6 LLC		20130701-01	INV	8/16/2013	\$2,757.53	75878	CVC,PD,WWTP,FEDWWTP-6/26-7/25/13 SOLAR	10421 08100
1719 - ENFINITY CENTRALVAL 6 LLC		20130701-01	INV	8/16/2013	\$3,639.85	75878	CVC,PD,WWTP,FEDWWTP-6/26-7/25/13 SOLAR	58458 08100
1719 - ENFINITY CENTRALVAL 6 LLC		20130701-01	INV	8/16/2013	\$16,121.25	75878	CVC,PD,WWTP,FEDWWTP-6/26-7/25/13 SOLAR	70470 08100
12656 - F & J COMPANY		1018	INV	8/16/2013	\$114.34	75879	ST- M-29 VALVES	10433 04200
1830 - FASTENAL		CATAF16669	INV	8/16/2013	\$91.34	75880	ST- SIMPLEGREEN	10433 06200
1830 - FASTENAL		CATAF16645	INV	8/16/2013	\$108.62	75880	ST- WHT MARK/ INVERTED STRIPE WAND	10433 06200
1830 - FASTENAL		CATAF16633	INV	8/16/2013	\$134.57	75880	ST- GLVS/ CLR LENS	10433 06200
1898 - FIRST CHOICE SERVICE		860931	INV	8/16/2013	\$24.69	75881	TRN,GAR,ST-COFFEE SERVICE	10433 06000
1898 - FIRST CHOICE SERVICE		860931	INV	8/16/2013	\$24.69	75881	TRN,GAR,ST-COFFEE SERVICE	59459 06000

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1898 - FIRST CHOICE SERVICE		860931	INV	8/16/2013	\$24.70	75881	TRN,GAR,ST-COFFEE SERVICE	62462 06000
1898 - FIRST CHOICE SERVICE		860934	INV	8/16/2013	\$26.24	75881	ADM, PLG, CVC, FIN- 8/6/13 COFFEE SRV	10416 06000
1898 - FIRST CHOICE SERVICE		860934	INV	8/16/2013	\$26.24	75881	ADM, PLG, CVC, FIN- 8/6/13 COFFEE SRV	10419 06000
1898 - FIRST CHOICE SERVICE		860934	INV	8/16/2013	\$52.47	75881	ADM, PLG, CVC, FIN- 8/6/13 COFFEE SRV	10413 06000
1898 - FIRST CHOICE SERVICE		860934	INV	8/16/2013	\$52.47	75881	ADM, PLG, CVC, FIN- 8/6/13 COFFEE SRV	10415 06000
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$40.01	75882	HEALTH INSURANCE PREM	38438 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$78.31	75882	HEALTH INSURANCE PREM	70470 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$78.33	75882	HEALTH INSURANCE PREM	58458 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$78.33	75882	HEALTH INSURANCE PREM	60460 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$78.33	75882	HEALTH INSURANCE PREM	61461 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$156.65	75882	HEALTH INSURANCE PREM	67467 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$313.31	75882	HEALTH INSURANCE PREM	65465 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$360.13	75882	HEALTH INSURANCE PREM	10416 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$593.26	75882	HEALTH INSURANCE PREM	51451 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$626.62	75882	HEALTH INSURANCE PREM	10412 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$783.27	75882	HEALTH INSURANCE PREM	10424 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$783.27	75882	HEALTH INSURANCE PREM	10433 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$783.27	75882	HEALTH INSURANCE PREM	59459 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$800.28	75882	HEALTH INSURANCE PREM	10000 00245
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$1,186.51	75882	HEALTH INSURANCE PREM	10425 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$1,186.51	75882	HEALTH INSURANCE PREM	10431 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$1,317.91	75882	HEALTH INSURANCE PREM	10419 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$2,373.02	75882	HEALTH INSURANCE PREM	50450 01445

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2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$3,212.46	75882	HEALTH INSURANCE PREM	62462 01445
2031 - GEMCARE HEALTH PLAN INC.		AUG-2013	INV	8/16/2013	\$8,509.50	75882	HEALTH INSURANCE PREM	10421 01445
2040 - GENERAL OFFICE		6708	INV	8/16/2013	\$153.19	75883	FIN- MAINT CONTRACT LD620C	10413 06000
2040 - GENERAL OFFICE		6707	INV	8/16/2013	\$4,031.25	75883	FIN- LD620C	10513 10001
2040 - GENERAL OFFICE		5070CR	CRM	8/16/2013	-\$40.63	75883	ADM- CREDIT BALANCE	10413 06000
2097 - GONZALES, JUAN		2013-1011	INV	8/16/2013	-\$43.00	75884	PLG-GIS SERVICES	10000 00278
2097 - GONZALES, JUAN		2013-1011	INV	8/16/2013	\$750.00	75884	PLG-GIS SERVICES	10415 03013
2223 - HAAKER EQUIPMENT COMPANY		C97161	INV	8/16/2013	\$42.90	75885	MS3-SPRAY NOZZLE	61461 04200
2241 - HARRINGTON FARMS		201	INV	8/16/2013	\$450.00	75886	CVC- RELOCATED TREE	10416 06200
2309 - HDWBC		30063	INV	8/16/2013	\$820.00	75887	FIN,PD-7/13 MONTHLY CONTRACT/BILLABLE F	10421 04150
2309 - HDWBC		30063	INV	8/16/2013	\$4,137.50	75887	FIN,PD-7/13 MONTHLY CONTRACT/BILLABLE F	10419 04150
2267 - HELT ENGINEERING, INC.		13-425	INV	8/16/2013	\$214.40	75888	ST- 10TH ST REHAB	10733 00110
2267 - HELT ENGINEERING, INC.		13-426	INV	8/16/2013	\$415.00	75888	ST- RAILS TO TRAILS PHASE II	10733 00012
2267 - HELT ENGINEERING, INC.		13-427	INV	8/16/2013	\$500.00	75888	ST- CMAQ BUS SHELTERS	10733 00121
2267 - HELT ENGINEERING, INC.		13-428	INV	8/16/2013	\$1,135.00	75888	ENG- TDA ARTICLE 3 APPLICATION	10432 03000
2311 - HILL, RENEE		AUG 2013	INV	8/16/2013	\$50.00	75889	PLANNING COMMISSIONER	10415 01301
2204 - HdL SOFTWARE, LLC		0019404-IN	INV	8/16/2013	\$1,575.00	75890	FIN- CONTRT JULY- SEPT 13	10419 03001
2623 - JIM BURKE FORD		1016458	INV	8/16/2013	\$240.69	75891	M24-SOR TANK	10433 04200
12234 - CHRISTOPHER JONES		071613	INV	8/16/2013	\$236.00	75892	PER DIEM CHECK- SAN DIEGO ICSC	10427 08601
12385 - JONES,SHANNON		080713	INV	8/16/2013	\$165.00	75893	PER DIEM CHECK- SAN DIEGO ICSC	10427 08601
2875 - KERN COUNTY BUILDING		0001748-IN	INV	8/16/2013	\$2,104.84	75894	BLDG- 3200 BUILDING INSP	10424 03005
2927 - KERN TURF SUPPLY INC.		843677	INV	8/16/2013	\$249.72	75895	ST-ELEC VALVE, EZ REACHER	10433 06200
2946 - KIWANIS CLUB OF TAFT		14790	INV	8/16/2013	\$31.50	75896	ADM- LUNCHES FOR JULY 13	10413 02100

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
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Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
2946 -	KIWANIS CLUB OF TAFT	14808	INV	8/16/2013	\$31.50	75896	PD-LUNCHES FOR JULY 2013	10421 02100
2957 -	KNIGHT'S PUMPING & PORTABLE	A-247256	INV	8/16/2013	\$32.25	75897	COD ENF-FENCE RENTAL	10425 03001
12655 -	KRIER, ORCHEL	080713	INV	8/16/2013	\$142.00	75898	PER DIEM CHECK- SACRAMENTO LCC	10411 02000
3139 -	LEIKAM II, ROBERT J.	AUG 2013	INV	8/16/2013	\$50.00	75899	PLANNING COMMISSIONER	10415 01301
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$0.34	75900	LIFE INSURANCE PREMIUMS	38438 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$1.01	75900	LIFE INSURANCE PREMIUMS	10432 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$1.35	75900	LIFE INSURANCE PREMIUMS	67467 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$1.82	75900	LIFE INSURANCE PREMIUMS	70470 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$1.86	75900	LIFE INSURANCE PREMIUMS	58458 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$1.86	75900	LIFE INSURANCE PREMIUMS	60460 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$2.37	75900	LIFE INSURANCE PREMIUMS	10427 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$3.38	75900	LIFE INSURANCE PREMIUMS	10424 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$3.38	75900	LIFE INSURANCE PREMIUMS	10425 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$4.19	75900	LIFE INSURANCE PREMIUMS	10412 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$4.48	75900	LIFE INSURANCE PREMIUMS	59459 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$4.59	75900	LIFE INSURANCE PREMIUMS	65465 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$5.07	75900	LIFE INSURANCE PREMIUMS	51451 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$5.41	75900	LIFE INSURANCE PREMIUMS	61461 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$6.76	75900	LIFE INSURANCE PREMIUMS	10431 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$6.97	75900	LIFE INSURANCE PREMIUMS	10416 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$7.13	75900	LIFE INSURANCE PREMIUMS	10413 01441
3151 -	LINCOLN NATIONAL LIFE INSURANCE COMPANY	AUG-2013	INV	8/16/2013	\$7.23	75900	LIFE INSURANCE PREMIUMS	10420 01441

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
3151 - LINCOLN NATIONAL LIFE INSURANCE COMPANY		AUG-2013	INV	8/16/2013	\$9.12	75900	LIFE INSURANCE PREMIUMS	10415 01441
3151 - LINCOLN NATIONAL LIFE INSURANCE COMPANY		AUG-2013	INV	8/16/2013	\$12.00	75900	LIFE INSURANCE PREMIUMS	10419 01441
3151 - LINCOLN NATIONAL LIFE INSURANCE COMPANY		AUG-2013	INV	8/16/2013	\$16.90	75900	LIFE INSURANCE PREMIUMS	50450 01441
3151 - LINCOLN NATIONAL LIFE INSURANCE COMPANY		AUG-2013	INV	8/16/2013	\$17.24	75900	LIFE INSURANCE PREMIUMS	10433 01441
3151 - LINCOLN NATIONAL LIFE INSURANCE COMPANY		AUG-2013	INV	8/16/2013	\$29.62	75900	LIFE INSURANCE PREMIUMS	62462 01441
3151 - LINCOLN NATIONAL LIFE INSURANCE COMPANY		AUG-2013	INV	8/16/2013	\$60.84	75900	LIFE INSURANCE PREMIUMS	10421 01441
3161 - PAUL LINDER		071613	INV	8/16/2013	\$142.00	75901	CC- SACRAMENTO LCC	10411 02000
3180 - LOWE'S COMPANIES, INC.		082013	INV	8/16/2013	\$56.15	75902	CVC, BLD, ST -VALSPAR PAINT, POLISH, BRUSH	10416 06200
3180 - LOWE'S COMPANIES, INC.		082013	INV	8/16/2013	\$56.47	75902	CVC, BLD, ST -VALSPAR PAINT, POLISH, BRUSH	10416 05000
3180 - LOWE'S COMPANIES, INC.		082013	INV	8/16/2013	\$205.60	75902	CVC, BLD, ST -VALSPAR PAINT, POLISH, BRUSH	10733 00005
3180 - LOWE'S COMPANIES, INC.		082013	INV	8/16/2013	\$254.29	75902	CVC, BLD, ST -VALSPAR PAINT, POLISH, BRUSH	10424 04200
3376 - MIDWAY LABORATORY		24439	INV	8/16/2013	\$110.00	75903	FEDWWTP- CHLORINE	58458 03001
3376 - MIDWAY LABORATORY		24302	INV	8/16/2013	\$110.00	75903	FEDWWTP-TOTAL CHLORINE	58458 03001
3398 - MISSION LINEN SUPPLY		320231791	INV	8/16/2013	\$54.36	75904	CVC- TOWELS AND MATS	10416 06400
3398 - MISSION LINEN SUPPLY		320230868	INV	8/16/2013	\$54.36	75904	CVC- TOWELS, MATS	10416 06400
3398 - MISSION LINEN SUPPLY		320231792	INV	8/16/2013	\$78.21	75904	CVC- TOWEL AND MATS	10416 06400
3398 - MISSION LINEN SUPPLY		320230869	INV	8/16/2013	\$78.21	75904	CVC- TOWELS, MATS	10416 06400
3398 - MISSION LINEN SUPPLY		320231794	INV	8/16/2013	\$78.28	75904	CVC- TOWEL AND MATS	10416 06400
3398 - MISSION LINEN SUPPLY		320230871	INV	8/16/2013	\$78.28	75904	CVC- TOWELS, MATS	10416 06400
3790 - OFFICE DEPOT		669833176001	INV	8/16/2013	\$52.66	75905	ADM,BLD-INK CARTRIDGE/PAPER/KTCHN SPPI	10413 06200
3790 - OFFICE DEPOT		669251889001	INV	8/16/2013	\$61.92	75905	ADM.FIN-BTTRY/PCKT FLS/ENVELOPES	10413 06000
3790 - OFFICE DEPOT		669251889001	INV	8/16/2013	\$75.74	75905	ADM,FIN-BTTRY/PCKT FLS/ENVELOPES	10419 06000
3790 - OFFICE DEPOT		669833176001	INV	8/16/2013	\$250.38	75905	ADM,BLD-INK CARTRIDGE/PAPER/KTCHN SPPI	10424 06000

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
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Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
3790 - OFFICE DEPOT		670397159001	INV	8/16/2013	\$531.49	75905	BLD-TABS/FOLDERS	10424 06000
12621 - ORRIN, KATHY		080713	INV	8/16/2013	\$165.00	75906	PER DIEM CHECK- SAN DIEGO ICSC	10427 08601
3994 - ORRIN, RONALD		AUG 2013	INV	8/16/2013	\$50.00	75907	PLANNING COMMISSIONER	10415 01301
4125 - PACIFIC GAS & ELECTRIC		3980-0713	INV	8/16/2013	\$12.80	75908	CITYHALL-6/18-7/22/13 GAS & ELECTRIC CHAR	60460 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0713	INV	8/16/2013	\$27.46	75908	CITYHALL-6/18-7/22/13 GAS & ELECTRIC CHAR	10421 08100
4125 - PACIFIC GAS & ELECTRIC		8565-0813	INV	8/16/2013	\$35.01	75908	6TH & SPPY RW-7/8-7/31/13	10416 08101
4125 - PACIFIC GAS & ELECTRIC		3980-0713	INV	8/16/2013	\$72.58	75908	CITYHALL-6/18-7/22/13 GAS & ELECTRIC CHAR	38438 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0713	INV	8/16/2013	\$262.28	75908	CITYHALL-6/18-7/22/13 GAS & ELECTRIC CHAR	10416 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0713	INV	8/16/2013	\$340.61	75908	CITYHALL-6/18-7/22/13 GAS & ELECTRIC CHAR	10431 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0713	INV	8/16/2013	\$371.43	75908	CITYHALL-6/18-7/22/13 GAS & ELECTRIC CHAR	59459 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0713	INV	8/16/2013	\$430.01	75908	CITYHALL-6/18-7/22/13 GAS & ELECTRIC CHAR	10433 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0713	INV	8/16/2013	\$479.20	75908	CITYHALL-6/18-7/22/13 GAS & ELECTRIC CHAR	62462 08100
4125 - PACIFIC GAS & ELECTRIC		3980-0713	INV	8/16/2013	\$739.16	75908	CITYHALL-6/18-7/22/13 GAS & ELECTRIC CHAR	10416 08101
4125 - PACIFIC GAS & ELECTRIC		3980-0713	INV	8/16/2013	\$5,732.12	75908	CITYHALL-6/18-7/22/13 GAS & ELECTRIC CHAR	10433 08000
4125 - PACIFIC GAS & ELECTRIC		3980-0713	INV	8/16/2013	\$6,370.53	75908	CITYHALL-6/18-7/22/13 GAS & ELECTRIC CHAR	51451 08100
4823 - GARY R. RIOS		297	INV	8/16/2013	\$100.00	75909	CVC-REPIAR MOWER DECK	10416 04000
5608 - ROBERT THOMPSON		AUG 2013	INV	8/16/2013	\$50.00	75910	PLANNING COMMISSIONER	10415 01301
4913 - S & S PRINTING		097850	INV	8/16/2013	\$190.11	75911	TRN- BUS TICKETS	62462 06200
5187 - STATEWIDE TRAFFIC SAFETY & SIGNS		1242/12	INV	8/16/2013	\$737.75	75912	ST-STRIPING PAINT	10733 00005
5187 - STATEWIDE TRAFFIC SAFETY & SIGNS		1269/12	INV	8/16/2013	\$845.70	75912	ST-STRIPING PAINT AND BEADS	10733 00005
5302 - SUTHERLAND, SHAWN WILLIAM		AUG 2013	INV	8/16/2013	\$50.00	75913	PLANNING COMMISSIONER	10415 01301
5326 - TAFT CHEVROLET BUICK PONTIAC		68492	INV	8/16/2013	\$50.20	75914	T14-TANK	62462 04200
5326 - TAFT CHEVROLET BUICK PONTIAC		68508	INV	8/16/2013	\$193.46	75914	T23-CLUTCH	62462 04200

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
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Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
5609 - TELEPACIFIC COMMUNICATIONS		48423391-0	INV	8/16/2013	\$41.73	75915	PD-8/13 LONG DISTANCE	10421 02200
5609 - TELEPACIFIC COMMUNICATIONS		48389213-0	INV	8/16/2013	\$192.15	75916	TRN-08/13 LONG DISTANCE	62462 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$0.18	75917	CITYHALL-8/13 LONG DISTANCE	59459 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$1.61	75917	CITYHALL-8/13 LONG DISTANCE	67467 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$1.64	75917	CITYHALL-8/13 LONG DISTANCE	65465 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$1.99	75917	CITYHALL-8/13 LONG DISTANCE	58458 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$3.58	75917	CITYHALL-8/13 LONG DISTANCE	70470 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$3.95	75917	CITYHALL-8/13 LONG DISTANCE	10432 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$3.95	75917	CITYHALL-8/13 LONG DISTANCE	10433 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$4.60	75917	CITYHALL-8/13 LONG DISTANCE	60460 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$4.62	75917	CITYHALL-8/13 LONG DISTANCE	61461 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$6.23	75917	CITYHALL-8/13 LONG DISTANCE	62462 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$6.87	75917	CITYHALL-8/13 LONG DISTANCE	10412 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$26.55	75917	CITYHALL-8/13 LONG DISTANCE	10413 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$38.75	75917	CITYHALL-8/13 LONG DISTANCE	10420 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$51.87	75917	CITYHALL-8/13 LONG DISTANCE	10419 02200
5609 - TELEPACIFIC COMMUNICATIONS		48378722-0	INV	8/16/2013	\$58.04	75917	CITYHALL-8/13 LONG DISTANCE	10415 02200
5609 - TELEPACIFIC COMMUNICATIONS		48381877-0	INV	8/16/2013	\$424.76	75918	PD-8/13 DISASTER SERVICES	10421 02200
5770 - UNISOURCE - NORTHERN CA		619-36140385	INV	8/16/2013	\$700.80	75919	CVC- TISSUE, DISINFECTANT, TRASHBAGS	10416 06400
6104 - VERIZON CALIFORNIA		AUG-2013	INV	8/16/2013	\$14.75	75920	CITYHALL-07/25-8/24/13 LONG DISTANCE	10431 02200
6104 - VERIZON CALIFORNIA		AUG-2013	INV	8/16/2013	\$39.20	75920	CITYHALL-07/25-8/24/13 LONG DISTANCE	10419 02200
6104 - VERIZON CALIFORNIA		CCMCHN-0813	INV	8/16/2013	\$43.74	75920	ADM-08/13 CCMCHN	10413 02200
6104 - VERIZON CALIFORNIA		AUG-2013	INV	8/16/2013	\$48.67	75920	CITYHALL-07/25-8/24/13 LONG DISTANCE	10433 02200

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
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Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
6104 - VERIZON CALIFORNIA		AUG-2013	INV	8/16/2013	\$48.68	75920	CITYHALL-07/25-8/24/13 LONG DISTANCE	10415 02200
6104 - VERIZON CALIFORNIA		AUG-2013	INV	8/16/2013	\$59.80	75920	CITYHALL-07/25-8/24/13 LONG DISTANCE	10413 02200
6104 - VERIZON CALIFORNIA		AUG-2013	INV	8/16/2013	\$171.92	75920	CITYHALL-07/25-8/24/13 LONG DISTANCE	10421 02200
6350 - WEST KERN WATER DISTRICT		3104544-0813	INV	8/16/2013	\$17.30	75921	201 SUPPLY ROW-6/7-8/6/13 WATER USAGE	81999 08100
6350 - WEST KERN WATER DISTRICT		3104206-0813	INV	8/16/2013	\$17.30	75921	501 SUPPLY-6/6-8/6/13 WATER USAGE	81999 08100
6350 - WEST KERN WATER DISTRICT		3100020-0813	INV	8/16/2013	\$21.53	75921	E CENTER-6/6-8/6/13 WATER USAGE	10433 08100
6350 - WEST KERN WATER DISTRICT		2300880-0813	INV	8/16/2013	\$21.53	75921	WILLIAMS WAY-6/5-8/5/13 WATER USAGE	10433 08100
6350 - WEST KERN WATER DISTRICT		210132-0813	INV	8/16/2013	\$24.22	75921	624 CENTER-6/5-8/5/13 WATER USAGE	10416 08102
6350 - WEST KERN WATER DISTRICT		2101010-0813	INV	8/16/2013	\$38.06	75921	6TH & CENTER PK LOT-6/3-8/1/13 WATER USGE	10433 08100
6350 - WEST KERN WATER DISTRICT		3102500-0813	INV	8/16/2013	\$40.56	75921	500 MAIN-6/6-8/6/13 WATER USAGE	62462 08100
6350 - WEST KERN WATER DISTRICT		3101330-0813	INV	8/16/2013	\$133.68	75921	309 CENTER-6/6-8/6/13 WATER USAGE	10433 08100
6350 - WEST KERN WATER DISTRICT		2102310-0813	INV	8/16/2013	\$139.44	75921	412 CENTER-6/3-8/1/13 WATER USAGE	10433 08100
6350 - WEST KERN WATER DISTRICT		2306050-0813	INV	8/16/2013	\$149.20	75921	330 COMMERCE-6/5-8/5/13 WATER USAGE	51451 08100
6350 - WEST KERN WATER DISTRICT		2306070-0813	INV	8/16/2013	\$193.84	75921	330 COMMERCE-6/5-8/5/13 WATER USAGE	51451 08100
6350 - WEST KERN WATER DISTRICT		2500010-0813	INV	8/16/2013	\$247.76	75921	SAN EMIDIO & 10TH-6/6-8/6/13 WATER USAGE	10433 08100
6350 - WEST KERN WATER DISTRICT		4202590-0813	INV	8/16/2013	\$275.01	75921	A&TERRACE DR.-5/10-86/13 WATER USAGE	38438 08100
6350 - WEST KERN WATER DISTRICT		2306010-0813	INV	8/16/2013	\$310.56	75921	320 COMMERCE-6/5-8/5/13 WATER USAGE	10421 08100
6350 - WEST KERN WATER DISTRICT		3307001-0813	INV	8/16/2013	\$441.20	75921	AMBER & OAK-6/10-8/7/13 WATER USAGE	38438 08100
6350 - WEST KERN WATER DISTRICT		3104350-0813	INV	8/16/2013	\$971.48	75921	6TH & SUPPLY-6/6-8/6/13 WATER USAGE	10416 08101
6350 - WEST KERN WATER DISTRICT		2300850-0813	INV	8/16/2013	\$1,198.40	75921	2" WILLIAMS WAY-6/5-8/5/13 WATER USAGE	10433 08100
6350 - WEST KERN WATER DISTRICT		2300550-0813	INV	8/16/2013	\$1,869.24	75921	CIVIC CENTER-6/5-8/5/13 WATER USAGE	10416 08100
6350 - WEST KERN WATER DISTRICT		3103360-0813	INV	8/16/2013	\$2,173.04	75921	6TH ST-6/6-8/6/13 WATER USAGE	10416 08102
6350 - WEST KERN WATER DISTRICT		3104340-0813	INV	8/16/2013	\$2,868.52	75921	6TH & MAIN-6/6-8/6/13 WATER USGAE	10416 08102

CITY OF TAFT, CA  
ACCOUNTS PAYABLE WARRANT REPORT  
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Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
6399 - WESTSIDE WASTE		AUG 2013	INV	8/16/2013	\$27,883.00	75922	08/13 WASTE DISPOSAL FEES	61461 09999
					<b>\$445,544.90</b>			

**ACCOUNTS PAYABLE CASH DISBURSEMENTS  
DISTRIBUTION BY FUND**

ALLOWED BY CITY COUNCIL ON \_\_\_\_\_

\$10,259.59 OUT OF FUNDS AS NOTED BELOW

10 GENERAL	\$245.67
11 INSURANCE/ RESERVE	\$0.00
36 ASSET FOREITURES	\$0.00
38 LANDSCAPE ASSESSMENT DIST	\$0.00
41 TARP / RLF	\$0.00
50 CRIME PREVENTION	\$0.00
51 CCF FACILITY	\$0.00
58 FEDERAL PRISON-WWTP	\$0.00
59 CENTRAL GARAGE	\$0.00
60 SEWER	\$0.00
61 REFUSE	\$9,500.86
62 TRANSIT	\$0.00
65 TCDA	\$0.00
67 TCDA / DEBT SRV FND	\$0.00
70 WWTP	\$64.06
78 TRUST & AGENCY	\$449.00
81 CAPITAL PROJECTS	\$0.00

TOTAL  
\$10,259.59

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

*Christine Bamford*  
\_\_\_\_\_  
CHRISTINE BAMFORD  
ACCOUNT CLERK I

WARRANT NO. 081613A  
CHECK NUMBER 75923- 75926

DATE: 08/16/13

CITY COUNCIL

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CITY OF TAFT, CA  
ACCOUNTS PAYABLE CHECK REGISTER

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
75923	8/16/2013	PRINTED	1363	DEPARTMENT OF JUSTICE	609.00
75924	8/16/2013	PRINTED	2921	COUNTY OF KERN	9,523.96
75925	8/16/2013	PRINTED	2927	KERN TURF SUPPLY INC.	62.57
75926	8/16/2013	PRINTED	5143	SEVERN TRENT SERVICES	64.06
			<b>4 Checks</b>	<b>Cash Account Total:</b>	<b>10,259.59</b>

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PAID INVOICE LIST

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
1363 - DEPARTMENT OF JUSTICE		978149	INV	8/16/2013	\$160.00	75923	PSNL-FINGERPRINTS/FBI	10420 02500
1363 - DEPARTMENT OF JUSTICE		978149	INV	8/16/2013	\$449.00	75923	PSNL-FINGERPRINTS/FBI	78000 00330
2921 - COUNTY OF KERN		MAY 2013	INV	8/16/2013	\$23.10	75924	REF-05/13 GATE FEES	10431 09910
2921 - COUNTY OF KERN		MAY 2013	INV	8/16/2013	\$9,500.86	75924	REF-05/13 GATE FEES	61461 09930
2927 - KERN TURF SUPPLY INC.		836846	INV	8/16/2013	\$62.57	75925	CVC-GOPHER GETTER	10416 06200
5143 - SEVERN TRENT SERVICES		2068675	INV	8/16/2013	\$64.06	75926	WWTP-JUNE 13 M&R FUND OVERAGE	70470 04001

**\$10,259.59**



# City of Taft Agenda Report

**DATE:** AUGUST 20, 2013

**TO:** MAYOR LINDER AND COUNCIL MEMBERS

**AGENDA MATTER:**

**2013 WEST KERN PETROLEUM SUMMIT SPONSORSHIP**

**SUMMARY STATEMENT:**

On Friday, October 18, 2013, the Taft College Foundation will host a one-day conference entitled "West Kern Petroleum Summit." Featuring energy experts, policy makers, academic and regional leaders, the Summit will discuss current and newly developed petroleum and natural gas technologies and their impact on both local and regional economic development. In addition, the workforce needs of the petroleum industry will be discussed, as oil industry leaders share their view on the future of their businesses regarding technology, partnerships and expansion.

The City of Taft has been asked to partner with Taft College by purchasing a sponsorship which includes a reserved table for 8 at the event.

**RECOMMENDED ACTION:**

Motion to approve \$2,500 sponsorship for the West Kern Petroleum Summit on October 18, 2013.

**SOURCE OF FUNDING:** General Fund

**ATTACHMENT (Y/N):** Yes; Informational Flyer

**PREPARED BY:** Office of the City Manager

**REVIEWED BY:**

<b>CITY CLERK</b>	<b>FINANCE DIRECTOR</b>	<b>CITY MANAGER</b>
-------------------	-------------------------	---------------------



October 18, 2013 | Taft College Campus [\(Click for Directions\)](#)  
 7:45am to 4pm

The Taft College Foundation is delighted to present the West Kern Petroleum Summit – a one day conference. Featuring energy experts, policy makers, academic and regional leaders, the Summit will discuss current and newly developed petroleum and natural gas technologies and their impact on both local and regional economic development. In addition, the workforce needs of the petroleum industry will be discussed, as oil industry leaders share their view on the future of their businesses regarding technology, partnerships and expansion.

**Event Keynote Speakers**

<p><b>Ann McElhinney</b>        Journalist and documentary film director and producer</p>	<p><b>John Hofmeister</b>        Founder and Chief Executive Citizens for Affordable Energy Washington, D.C. &amp; Former President, Shell Oil Company Houston, Texas</p>	<p><b>Kevin McCarthy</b>        Congressman 23rd Congressional District</p>

**Parking Information:**

Parking attendents will be on site to assist in complimentary parking.

**Updates**

A Chevron Economic Development Initiative Grant has provided major support for this project. Currently, other sponsors include Occidental of Elk Hills, Aera Energy LLC, Holmes Western, Berry Petroleum, City of Taft, Electrical Systems & Instrumentation (ESI), Western States Petroleum Association (WSPA) and Pacific Gas &

**PRESS RELEASE**  
**West Kern Petroleum Summit**  
*Innovation Powering California*

**WHAT:** West Kern Petroleum Summit  
**WHERE:** Taft College, 29 Emmons Park Drive, Taft, CA 93268  
**WHEN:** Friday, October 18, 2013, 8:30 am – 3:30 pm  
**MEDIA CONTACT:** Sheri Horn-Bunk, 661.763.7936; [shorn-bunk@taftcollege.edu](mailto:shorn-bunk@taftcollege.edu)



On Friday, October 18, 2013, the Taft College Foundation will host a one-day conference entitled "West Kern Petroleum Summit." Featuring energy experts, policy makers, academic and regional leaders, the Summit will discuss current and newly developed petroleum and natural gas technologies and their impact on both local and regional economic development. In addition, the workforce needs of the petroleum industry will be discussed, as oil industry leaders share their view on the future of their businesses regarding technology, partnerships and expansion.

In discussing workforce needs for the petroleum industry, Taft College's efforts in science, technology, engineering and mathematics as focal points of its educational offerings, demonstrates how the College has worked to meet those needs, especially at the technical levels. Within the last three years, Taft College has developed an Energy Technology Program that includes both a two-year degree program as well as five certificate programs designed to provide skills to assume technical related duties both in the business office and out in the field. Hands on training, secured through internships, allows these students to practice the very skills they have been taught.

Currently, Congressman Kevin McCarthy has agreed to speak on Energy Policy, as has John Hofmeister, former Chief Executive officer of Shell Oil, Founder of **Citizens for Affordable Energy** in Washington, D.C., and author of *Why We Hate the Oil Companies: Straight Talk from an Energy Insider*. The Summit will also include local and regional energy industry panel discussions, a presentation from the USC Monterey Shale Development Study and an update on regulation and legislation.

Registration will begin at 7:45 a.m., with a continental breakfast reception. A tent will be erected in the Administration Parking Lot which will accommodate 300 people at round tables. There will be monitors strategically located to showcase speakers so that all seats will be "good" seats. The formal program will begin at 8:30 a.m. and will conclude at 3:30 p.m. Luncheon will be served mid-day. The cost for VIP Sponsorship is \$2500 per table and includes seating for 8. Individual tickets can be purchased for \$60 each, with open seating.

A Chevron Economic Development Initiative Grant has provided major support for this project. Currently, other sponsors include Occidental of Elk Hills, Aera Energy LLC, Holmes Western, Berry Petroleum, City of Taft, Electrical Systems & Instrumentation (ESI), Western States Petroleum Association (WSPA), Pacific Gas & Electric (PG&E), Freeport-McMoRan Oil & Gas (formerly PXP), Watkins Construction, Venoco, SBDC/CSUB, Ira and Carole Cohen/UBS Financial, Willbros, Taft City Schools, Mission Bank, Klein DeNatale Goldner, Gazelle Transportation, Chancellor Oil Tool, and MTS Stimulation Services

For information, contact Sheri Horn-Bunk, Executive Director, Taft College Foundation at 661.763.7936 or [shorn-bunk@taftcollege.edu](mailto:shorn-bunk@taftcollege.edu).



# City of Taft Agenda Report

**DATE:** AUGUST 20, 2013

**TO:** MAYOR MILLER AND COUNCIL MEMBERS

**AGENDA MATTER:**

A Resolution of the City Council of the City of Taft Authorizing Bank Card Services

**SUMMARY STATEMENT:**

On July 24, 2012, City Council adopted Resolution No. 3452-12 authorizing (24) credit cards to be issued. Since then changes have occurred in positions and position titles, requiring that this resolution be updated to reflect these changes. In adopting the proposed resolution it will repeal Resolution 3452-12.

Councilmembers Paul Linder, Randy Miller and Dave Noerr have requested not to have cards issued in their name.

**RECOMMENDED ACTION:**

Motion to adopt resolution entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT AUTHORIZING BANK CARD SERVICES

**IMPACT ON BUDGET (Y/N):** No

**ATTACHMENT (Y/N):** Yes, Resolution and Exhibit "A"

**PREPARED BY:** *Teresa Binkley*

**REVIEWED BY:**

<b>CITY CLERK</b>	<b>FINANCE DIRECTOR</b> Teresa Binkley	<b>CITY MANAGER</b>
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**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT AUTHORIZING  
BANK CARD SERVICES.**

WHEREAS, the City desires to obtain eleven (11) bank cards from WESTAMERICA Bank (hereinafter called "BANK") for use by certain City's officers and employees; and

WHEREAS, the City intends to authorize said officers and employees to use such bank cards for and in connection with City business; and

WHEREAS, the City desires to obtain thirteen (13) additional bank cards from WESTAMERICA Bank (hereinafter called "BANK") for use by Elected Officials and City Employees in which a card is issued in their name; and

WHEREAS, the City intends to authorize said officers and employees to use such bank cards for **training and travel expenditures only** in connection with City business; and

WHEREAS, BANK will not issue said bank cards unless the City agrees to assume full responsibility for the use of such cards, or any of them, and to pay BANK for all indebtedness incurred through the use of such cards, whether such use or indebtedness was authorized by the City.

NOW, THEREFORE, BE IT RESOLVED that Resolution Number 3452-12, dated July 24th, 2012 is hereby repealed and replaced by this resolution.

BE IT FURTHER RESOLVED that the Finance Director of this City is hereby authorized, directed and empowered, in the name of this City to apply to BANK for the issuance of twenty-four (24) cards, and to execute such applications and agreements as BANK may require in order to accomplish the foregoing.

BE IT FURTHER RESOLVED, that the BANK is authorized to act upon this resolution until written notice of its revocation is delivered to BANK and that authority hereby granted shall apply with equal force and effect to the successors in office of the officers named herein. (Exhibit A)

PASSED, APPROVED AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Paul Linder, Mayor

ATTEST:

\_\_\_\_\_  
Louise Hudgens, CMC  
City Clerk

STATE OF CALIFORNIA }  
COUNTY OF KERN } SS  
CITY OF TAFT }

I, Louise Hudgens, City Clerk of the City of Taft, do hereby certify that the foregoing Resolution was duly and regularly adopted by the City Council of the City of Taft at a regular meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_ 2013, by the following vote:

AYES: Councilmembers:  
NOES: Councilmembers:  
ABSENT: Councilmembers:  
ABSTAIN: Councilmembers:

\_\_\_\_\_  
Louise Hudgens, CMC  
City Clerk

**EXHIBIT "A"**

The following (11) eleven credit cards shown below are cards that will be authorized for and in connection with City business. All cards will be issued in the name of the employee who holds these following positions. All purchases must comply with the City's Purchase Policy, Travel Policy, Credit Card Policy, and all other policies that may apply:

- |  |                  |
|--|------------------|
| 1. Craig Jones, City Manager   | \$10,000.00      |
| 2. Teresa Binkley, Finance Director                                      | \$10,000.00      |
| 3. Louise Hudgens, City Clerk  | \$ 5,000.00      |
| 4. Ed Whiting, Police Chief  | \$ 5,000.00      |
| 5. <b>Position Vacant(no card issued)</b> , Public Works Director        | \$ 5,000.00      |
| 6. <b>Position Vacant(no card issued)</b> , Fire Chief                   | \$ 5,000.00      |
| 7. <b>Position Vacant(no card issued)</b> , Dir of Planning & Devel Serv | \$ 5,000.00      |
| 8. Lonn Boyer, Human Resources Director                                  | \$ 5,000.00      |
| 9. <b>Position Vacant</b> , CCF Facility Manager                         | \$ 5,000.00      |
| 10. (2) Generic Cards (City of Taft), (Council Members)                  | \$ 5,000.00 each |

#### **CREDIT CARDS FOR TRAINING AND TRAVEL PURPOSE ONLY**

The following (13) thirteen credit cards shown below are cards that will be authorized for training and travel in connection with City business only. These cards will be kept at City Hall and when needed; the employee may request his/her card. All cards will be issue in the name of the employee/elected official who holds the following positions. All purchases must comply with the City's Purchase Policy, Travel Policy, Credit Card Policy, and all other policies that may apply:

- |  |             |
|--|-------------|
| 1. Debra Elliott, Enterprize Zone Manager                        | \$ 2,500.00 |
| 2. Margarita Quintero, Accountant                                | \$ 2,500.00 |
| 3. <b>Position Vacant(no card issued)</b> , Grant Administrator  | \$ 2,500.00 |
| 4. <b>Position Vacant(no card issued)</b> , GIS & Devel Serv Mgr | \$ 2,500.00 |
| 5. <b>Position Vacant(no card issued)</b> , Assistant Planner    | \$ 2,500.00 |
| 6. Ben Mangum, City Treasurer                                    | \$ 2,500.00 |
| 7. Jill Gibson, Code Enforcement Officer                         | \$ 2,500.00 |
| 8. Charles Tellis, Building Official                             | \$ 5,000.00 |

#### **COUNCILMEMBERS:**

- |   |             |
|---|-------------|
| 9. Councilmember, <b>(no card issued, per request)</b>  | \$ 2,500.00 |
| 10. Councilmember <b>(no card issued, per request)</b>  | \$ 2,500.00 |
| 11. Ron Waldrop   | \$ 2,500.00 |
| 12. Councilmember, <b>(no card issued, per request)</b> | \$ 2,500.00 |
| 13. Orchel Krier  | \$ 2,500.00 |



# City of Taft Agenda Report

**DATE:** AUGUST 20, 2013

**TO:** MAYOR LINDER AND COUNCIL MEMBERS

**AGENDA MATTER:**

Ratify emergency purchases of two printers (one for accounts payable/payroll and one color printer for all users – location city hall)

**SUMMARY STATEMENT:**

The printer that was located in the accounts payable/payroll office was in excess of 12 years old began to fail and would not feed from any paper drawers expect the manual feed tray. This printer has an electronic signature key card that enables the city to print checks. The cost of the new printer was \$868.05

City hall was utilizing two color printers that were manufactured 13 years ago and these machines were donated by other organization to the city and have been utilized for many years. These color printers were subject to high maintenance and toner costs. Both of these printers were in need of repairs and were not functional. In addition, replacement parts have been no longer available at HP and the last replacement parts had to purchase through EBay. The cost of the new color printer was \$4,031.25.

Both purchases were in compliance with our purchasing policy.

**RECOMMENDED ACTION:**

Motion to ratify the purchase of two printers and to appropriate funds from capital reserves in the amount of \$4,899.30.

**IMPACT ON BUDGET (Y/N):** Yes, \$4,899.30

**ATTACHMENT (Y/N):** No

**PREPARED BY:** *Teresa Binkley*

**REVIEWED BY:**

CITY CLERK	FINANCE DIRECTOR	CITY MANAGER
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# City of Taft Agenda Report

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**DATE:** AUGUST 20, 2013  
**TO:** MAYOR LINDER AND COUNCIL MEMBERS

**AGENDA MATTER:**

TRANSPORTATION DEVELOPMENT ACT FUNDS ANNUAL AUDIT – 2011-2012

**SUMMARY STATEMENT:**

Attached for Council information and review is the Annual Audit for the Taft Transportation Development Act Funds.

This audit is conducted by and submitted to Kern Council of Governments.

**RECOMMENDED ACTION:**

Motion to receive and file the City of Taft Transportation Development Act Funds Annual Audit for the fiscal year 2011-2012..

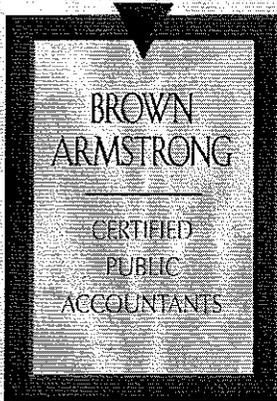
**IMPACT ON BUDGET (Y/N):** No

**ATTACHMENT (Y/N):** Yes, Audit

**PREPARED BY:** Teresa Binkley, Finance Director

**REVIEWED BY:**

<b>CITY CLERK</b>	<b>FINANCE DIRECTOR</b> Teresa Binkley	<b>CITY MANAGER</b>
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# BROWN ARMSTRONG

*Certified Public Accountants*

To the Board of Directors  
Kern Council of Governments  
Bakersfield, California

City Council  
City of Taft City  
Taft, California

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**790 E. COLORADO BLVD.**

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PASADENA, CALIFORNIA 91101  
TEL 626.240.0920  
FAX 626.240.0922

**5250 CLAREMENT AVENUE**

SUITE 237  
STOCKTON, CA 95207  
TEL 209.451.4833

We have audited the financial statements of the Pedestrian and Bicycle Special Revenue Fund, the TDA Special Revenue Fund, and the Transit Enterprise Fund of the City of Taft (the City) for the year ended June 30, 2012. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 7, 2012. Professional standards also require that we communicate to you the following information related to our audit.

**Significant Audit Findings**

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2012. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosures of Fare Revenue Ratio in Note 4 and the Deferred Revenue in Note 5 to the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

*Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.



REGISTERED with the Public Company Accounting Oversight Board and MEMBER of the American Institute of Certified Public Accountants

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated April 23, 2013.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

*Other Matters*

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

\*\*\*\*\*

This information is intended solely for the use of Board of Directors and management of Kern Council of Governments, and the City Council and management of the City and is not intended to be, and should not be, used by anyone other than these specified parties.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

*Brown Armstrong*  
*Accountancy Corporation*

**CITY OF TAFT  
TRANSPORTATION DEVELOPMENT ACT FUNDS**

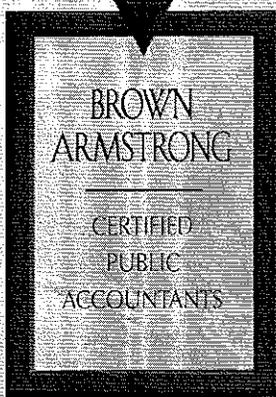
**INDEPENDENT AUDITOR'S REPORTS,  
FUND FINANCIAL STATEMENTS AND  
SUPPLEMENTARY INFORMATION**

**FOR THE FISCAL YEARS ENDED  
JUNE 30, 2012 AND 2011**

**CITY OF TAFT  
TRANSPORTATION DEVELOPMENT ACT FUNDS  
FOR THE FISCAL YEARS ENDED JUNE 30, 2012 AND 2011**

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BROWN ARMSTRONG
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Kern Council of Governments
Bakersfield, California

To the City Council
City of Taft
Taft, California

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STOCKTON, CA 95207
TEL 209.451.4833

We have audited the accompanying financial statements of the Pedestrian and Bicycle Special Revenue Fund, the TDA Special Revenue Fund, and the Transit Enterprise Fund of the City of Taft, California (City), as of and for the fiscal year ended June 30, 2012, as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these financial statements based on our audit. The June 30, 2011, summarized comparative information has been derived from the 2011 financial statements and is included for additional analysis only

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion

As discussed in Note 1, the financial statements present only the Pedestrian and Bicycle Special Revenue Fund, the TDA Special Revenue Fund and the Transit Enterprise Fund of the City and are not intended to present fairly the financial position of the City and the changes in its financial position and its cash flows in conformity with accounting principles generally accepted in the United States of America

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Pedestrian and Bicycle Special Revenue Fund, the TDA Special Revenue Fund, and the Transit Enterprise Fund of the City as of June 30, 2012, and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.



REGISTERED with the Public Company Accounting Oversight Board and MEMBER of the American Institute of Certified Public Accountants

In accordance with *Government Auditing Standards*, we have also issued our report dated April 23, 2013, on our consideration of the City's internal control over financial reporting as it relates to the Pedestrian and Bicycle Special Revenue Fund, the TDA Special Revenue Fund, and the Transit Enterprise Fund and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management has omitted the management discussion and analysis (MD&A) that accounting principles generally accepted in the United States of America require to be presented to supplement the financial statements. Such missing information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. Our opinion on the financial statements is not affected by this missing information.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Pedestrian and Bicycle Special Revenue Fund, the TDA Special Revenue Fund, and the Transit Enterprise Fund's financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION

*Brown Armstrong*  
*Accountancy Corporation*

Bakersfield, California  
April 23, 2013

**CITY OF TAFT  
 PEDESTRIAN AND BICYCLE SPECIAL REVENUE FUND  
 BALANCE SHEETS  
 JUNE 30, 2012 AND 2011**

	2012	2011
<b>ASSETS</b>		
Due from other funds	\$ 20,646	\$ 20,646
Total assets	\$ 20,646	\$ 20,646
<b>LIABILITIES AND FUND BALANCE</b>		
Liabilities:		
Due to City	\$ 20,646	\$ 20,646
Total liabilities	20,646	20,646
Fund balance:		
Assigned	-	-
Total liabilities and fund balance	\$ 20,646	\$ 20,646

The accompanying notes are an integral part of these financial statements

**CITY OF TAFT  
 PEDESTRIAN AND BICYCLE SPECIAL REVENUE FUND  
 STATEMENTS OF REVENUES, EXPENDITURES, AND  
 CHANGES IN FUND BALANCE  
 FOR THE FISCAL YEARS ENDED JUNE 30, 2012 AND 2011**

	2012	2011
<b>REVENUES</b>		
Local transportation fund	\$ -	\$ -
<b>EXPENDITURES</b>		
Pedestrian and bicycle	-	-
Excess (deficiency) of revenues over (under) expenditures	-	-
<b>OTHER FINANCING SOURCES (USES)</b>		
Transfers in from City	-	-
Transfers out to City	-	-
Total other financing sources (uses)	-	-
Excess (deficiency) of revenues and other financing sources (uses) over expenditures	-	-
Fund balance, beginning of year	-	-
Fund balance, end of year	\$ -	\$ -

The accompanying notes are an integral part of these financial statements

CITY OF TAFT  
TDA SPECIAL REVENUE FUND  
BALANCE SHEETS  
JUNE 30, 2012 AND 2011

	<u>2012</u>	<u>2011</u>
<b>ASSETS</b>		
Current assets:		
Due from other governments	\$ 401,839	\$ 1,036,579
Total assets	<u>\$ 401,839</u>	<u>\$ 1,036,579</u>
<b>LIABILITIES AND FUND BALANCE</b>		
Current liabilities:		
Due to cash and investment fund	\$ 311,457	\$ 946,197
Total liabilities	<u>311,457</u>	<u>946,197</u>
Fund balance:		
Assigned	<u>90,382</u>	<u>90,382</u>
Total liabilities and fund balance	<u>\$ 401,839</u>	<u>\$ 1,036,579</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF TAFT**  
**TDA SPECIAL REVENUE FUND**  
**STATEMENTS OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCE**  
**FOR THE FISCAL YEARS ENDED JUNE 30, 2012 AND 2011**

	2012	2011
<b>REVENUES</b>		
Local transportation fund	\$ -	\$ 36,841
<b>EXPENDITURES</b>		
Street and roads	-	-
Excess of revenues over expenditures	-	36,841
<b>OTHER FINANCING USES</b>		
Transfers out to City	-	-
Excess of revenues and other financing uses over expenditures	-	36,841
Fund balance, beginning of year	90,382	53,541
Fund balance, end of year	\$ 90,382	\$ 90,382

The accompanying notes are an integral part of these financial statements

**CITY OF TAFT  
TRANSIT ENTERPRISE FUND  
STATEMENTS OF NET ASSETS  
JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
<b>ASSETS</b>		
Current assets:		
Cash and cash equivalents	\$ 9,704	\$ 9,690
Due from other governments	30,446	532,965
Prepaid insurance	<u>-</u>	<u>2,185</u>
Total current assets	40,150	544,840
Capital assets, net of accumulated depreciation	<u>756,168</u>	<u>873,898</u>
Total assets	<u><u>\$ 796,318</u></u>	<u><u>\$ 1,418,738</u></u>
<b>LIABILITIES AND NET ASSETS (DEFICIT)</b>		
Current liabilities:		
Due to other City funds	\$ 1,037,623	\$ 1,365,491
Accounts payable	16,591	12,798
Sales tax payable	8	170
Accrued salaries and benefits	12,101	24,595
Accrued interest	2,393	894
Advance ticket sales	14,384	15,299
Deferred revenue	101,691	9,690
Compensated absences - current portion	<u>6,272</u>	<u>6,048</u>
Total current liabilities	<u>1,191,063</u>	<u>1,434,985</u>
Noncurrent liabilities:		
Compensated absences - long-term portion	<u>18,819</u>	<u>18,145</u>
Total noncurrent liabilities	<u>18,819</u>	<u>18,145</u>
Total liabilities	<u>1,209,882</u>	<u>1,453,130</u>
Net assets:		
Invested in capital assets, net	756,168	873,898
Unrestricted	<u>(1,169,732)</u>	<u>(908,290)</u>
Total net deficit	<u><u>\$ (413,564)</u></u>	<u><u>\$ (34,392)</u></u>

The accompanying notes are an integral part of these financial statements

**CITY OF TAFT  
TRANSIT ENTERPRISE FUND  
STATEMENTS OF REVENUES, EXPENSES, AND  
CHANGES IN NET ASSETS  
FOR THE FISCAL YEARS ENDED JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
<b>OPERATING REVENUES</b>		
Fares	\$ 46,833	\$ 37,613
<b>OPERATING EXPENSES</b>		
Operations	549,924	451,528
Depreciation	152,143	102,036
Vehicle maintenance	169,431	141,044
General administration	212,251	160,114
Total operating expenses	<u>1,083,749</u>	<u>854,722</u>
Operating loss	<u>(1,036,916)</u>	<u>(817,109)</u>
<b>NONOPERATING REVENUES (EXPENSES)</b>		
Local transportation fund	301,487	259,128
City of Maricopa	29,650	29,222
Federal operating assistance	20,293	10,776
Federal capital assistance	34,413	461,647
Proposition 1B (PTMISEA)	20,594	19,514
State transit assistance	-	(65,364)
County transportation funds	275,000	275,000
Other revenue	3,179	5
Interest expense	(26,872)	(20,526)
Total net nonoperating revenues	<u>657,744</u>	<u>969,402</u>
Change in net assets	(379,172)	152,293
Net deficit, beginning	<u>(34,392)</u>	<u>(186,685)</u>
Net deficit, ending	<u>\$ (413,564)</u>	<u>\$ (34,392)</u>

The accompanying notes are an integral part of these financial statements

**CITY OF TAFT  
TRANSIT ENTERPRISE FUND  
STATEMENTS OF CASH FLOWS  
FOR THE FISCAL YEARS ENDED JUNE 30, 2012 AND 2011**

	2012	2011
<b>Cash flows from operating activities</b>		
Cash receipts from customers	\$ 46,833	\$ 37,613
Cash disbursements to suppliers	(609,156)	(311,762)
Cash disbursements to employees	(327,646)	(433,949)
Net cash used for operating activities	(889,969)	(708,098)
<b>Cash flows from noncapital financing activities</b>		
Other expense	(24,972)	(85,890)
Local transportation funds	581,895	484,803
Federal transit assistance	20,293	10,776
Federal capital assistance	34,413	461,647
Proposition 1B (PTMISEA)	20,594	19,514
County transportation funds	275,000	275,000
Other income	3,179	11,284
Net cash provided by noncapital financing activities	910,402	1,177,134
<b>Cash flows from capital and related financing activities</b>		
Disposal of capital assets	-	21,454
Acquisition of capital assets	(34,413)	(490,490)
Net cash used for capital and related financing activities	(34,413)	(469,036)
Net decrease in cash and cash equivalents	(13,980)	-
Cash and cash equivalents, beginning of the year	9,690	9,690
Cash and cash equivalents, end of the year	\$ (4,290)	\$ 9,690
<b>Reconciliation of operating loss to net cash used for operating activities</b>		
Operating loss	\$ (1,036,916)	\$ (817,109)
Adjustments to reconcile operating loss to net cash used for operating activities:		
Depreciation	152,143	102,036
Changes in assets and liabilities:		
(Increase) decrease in prepaid insurance	2,185	(1,685)
Increase in accrued interest	1,499	276
Increase (decrease) in advance ticket sales	(915)	338
Increase (decrease) in accounts payable	3,793	(3,527)
Increase (decrease) in sales tax payable	(162)	20
Increase (decrease) in accrued salaries and benefits	(12,494)	7,873
Increase in compensated absences	898	3,680
Net cash used for operating activities	\$ (889,969)	\$ (708,098)

The accompanying notes are an integral part of these financial statements

**CITY OF TAFT  
TRANSPORTATION DEVELOPMENT ACT FUNDS  
NOTES TO THE FUND FINANCIAL STATEMENTS  
FOR THE FISCAL YEARS ENDED JUNE 30, 2012 AND 2011**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Pedestrian and Bicycle Special Revenue Fund, the TDA Special Revenue Fund, and the Transit Enterprise Fund (collectively, the Transportation Development Act (TDA) Funds) of the City of Taft (City) have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

**A. Reporting Entity**

The TDA provides funding of public transportation through regional planning and programming agencies. Funds are allocated to the City through the county transportation planning agency, the Kern Council of Governments (Kern COG). The TDA Funds account for the City's share of the TDA allocations, which are legally restricted for specific purposes as detailed in applicable sections of the Public Utilities Code. The TDA Funds of the City are the Pedestrian and Bicycle Special Revenue Fund, the TDA Special Revenue Fund and the Transit Enterprise Fund and, accordingly, are included in the financial statements of the City. The Pedestrian and Bicycle Special Revenue Fund and the TDA Special Revenue Fund are presented as nonmajor governmental funds in the City's financial statements. The Transit Enterprise Fund is presented as a nonmajor proprietary fund in the City's financial statements.

The accompanying financial statements present only the TDA Funds of the City and are not intended to present fairly the financial position, changes in financial position or cash flows of the City in conformity with accounting principles generally accepted in the United States of America.

**B. Fund Accounting**

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The Pedestrian and Bicycle Special Fund and the TDA Revenue Fund are governmental funds specifically categorized as special revenue funds. Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

The Transit Fund is a proprietary fund specifically categorized as an enterprise fund. Enterprise funds are used to account for activities similar to those found in the private sector. The City uses an enterprise fund to account for its transit operations because fees are charged to external users for services provided.

**C. Measurement Focus and Basis of Accounting**

The Pedestrian and Bicycle Special Revenue Fund and the TDA Special Revenue Fund are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available, and expenditures are recognized when the fund liabilities are incurred. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter (generally 60 days after year-end) to be used to pay liabilities of the current period. The City uses an availability period of one year. Revenues that are susceptible to accrual include Local Transportation Fund allocations and interest income.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**C Measurement Focus and Basis of Accounting** (Continued)

For the TDA Special Revenue Fund, the City considers unclaimed TDA funds, which are held by Kern COG on behalf of the City, to fall under its policy of being both “measurable” and “available”

The Transit Enterprise Fund is reported using the flow of economic resources measurement focus and the accrual basis of accounting, whereby revenues are recorded when earned and expenses are recorded at the time liabilities are incurred

Under the provisions of GASB Statement No. 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting*, the City applies all applicable GASB pronouncements for the Transit Enterprise Fund as well as Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Transit Enterprise Fund are passenger fares. Operating expenses include the cost of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**D Cash and Cash Equivalents**

All City monies are invested in a cash and investments pool, whereby funds can spend cash at any time without prior notice or penalty. Therefore, for purposes of the statements of cash flows, all enterprise fund cash on hand and in the pool (including restricted assets) are considered cash and cash equivalents.

**E Capital Assets**

All purchased capital assets are valued at cost where historical cost records are available and at an estimated historical cost where no historical records exist.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets, as applicable.

Depreciation of all capital assets in the Transit Enterprise Fund is computed using the straight-line method over their estimated useful lives. Estimated useful lives of buildings and structures range from 20-25 years, estimated useful lives of equipment range from 6-12 years, and estimated useful lives of improvements are 10 years.

**F Compensated Absences**

It is the City's policy to permit employees to accumulate earned but unused vacation, which will be paid to employees upon separation from service. The Transit Enterprise Fund accrues benefits in the period in which they are earned. Liabilities for vacation, holiday benefits and compensatory time are recorded when earned. The amount recorded in accordance with GASB Statement No. 16, *Accounting for Compensated Absences*, at June 30, 2012 and 2011, was \$25,091 and \$24,193, respectively.

## NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### G Net Assets/Fund Balance

The financial statements for the Transit Enterprise Fund utilize a net assets presentation. Net assets are categorized as follows:

- *Invested in Capital Assets, Net of Related Debt* – This category groups all capital assets into one component of net assets. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction, or improvement of these assets reduce the balance in this category.
- *Unrestricted Net Assets* – This category represents net assets of the City, not restricted for any project or other purpose.

The City adopted the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. Accordingly, governmental funds report fund balance as nonspendable, restricted, committed, assigned, or unassigned based primarily on the extent to which the City is bound to honor constraints on how specific amounts can be spent.

**Nonspendable fund balance** – amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

**Restricted fund balance** – amounts with constraints placed on the use of the resource are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed fund balance** – amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City's highest level of decision making authority (the City Council).

**Assigned fund balance** – amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed. Intent can be either expressed by the City Council or by a body or an official designated by the City Council.

**Unassigned fund balance** – the residual classification for the City's General Fund that includes amounts not contained in the other classifications. In other funds, the unassigned classification is used only if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes.

The City Council establishes, modifies, or rescinds fund balance commitments and assignments by passage of an ordinance or resolution. This is done through adoption of the budget and subsequent budget amendments that occur throughout the year.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, followed by the unrestricted committed, assigned, and unassigned resources as they are needed. The City does not have a fund balance policy that would dictate the level of financial resources required to be in the funds at year-end. The City also does not have a formal fiscal stabilization policy.

### H Grants

Grants are recorded as revenue when all of the eligibility requirements which have been imposed by the provider have been met.

Grant sources include the Federal Transit Administration (FTA), State Transit Assistance (STA), California Department of Transportation, Local Transportation Fund (LTF), and other local sources. The State Legislature, under the TDA, created the LTF and STA.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

I Risk Management

The City participates in various risk management programs, some of which relate to the Transit Enterprise Fund. The fund is charged for premiums for workers' compensation liability coverage.

J Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from these estimates.

K Comparative Data

Comparative totals for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in financial position and operations of the City TDA Funds.

L Reclassification

Certain prior year balances have been reclassified in order to conform with current year presentation. These reclassifications had no effect upon reported net income or fund balance/net assets.

M. Contingencies

The City receives funding for specific purposes that are subject to review and audit by the granting agencies funding source. Such audits could result in a request for reimbursement for expenditures disallowed under terms and conditions of the contracts. Management is of the opinion that no material liabilities will result from such potential audits.

The City is party to claims and lawsuits arising in the ordinary course of business. The City's management and legal counsel are of the opinion that the ultimate liability, if any, arising from these claims will not have a material adverse impact on the financial position of the TDA Funds.

**NOTE 2 – CASH AND CASH EQUIVALENTS**

Cash balances of the TDA Funds are pooled with those of other funds and invested by the City to maximize investment opportunities and yields. Investment income resulting from this pooling is allocated among the funds based upon each respective fund's average quarterly cash balance in relation to the aggregate investment balance. Further information regarding the City's cash and investment pool may be found in the City's financial statements.

**NOTE 3 – CAPITAL ASSETS**

The following is a summary of changes in capital assets for the Transit Enterprise Fund for the fiscal years ended June 30:

	<u>July 1, 2011</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2012</u>
Machinery and equipment	\$ 50,519	\$ 34,413	\$ -	\$ 84,932
Vehicles	907,377	-	-	907,377
Structures and improvements	475,347	-	-	475,347
	<u>1,433,243</u>	<u>34,413</u>	<u>-</u>	<u>1,467,656</u>
Accumulated depreciation	<u>(559,345)</u>	<u>(152,143)</u>	<u>-</u>	<u>(711,488)</u>
	<u>\$ 873,898</u>	<u>\$ (117,730)</u>	<u>\$ -</u>	<u>\$ 756,168</u>

	<u>July 1, 2010</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2011</u>
Machinery and equipment	\$ 35,845	\$ 36,128	\$ (21,454)	\$ 50,519
Vehicles	453,015	454,362	-	907,377
Structures and improvements	475,347	-	-	475,347
	<u>964,207</u>	<u>490,490</u>	<u>(21,454)</u>	<u>1,433,243</u>
Accumulated depreciation	<u>(456,019)</u>	<u>(102,036)</u>	<u>(1,290)</u>	<u>(559,345)</u>
	<u>\$ 508,188</u>	<u>\$ 388,454</u>	<u>\$ (22,744)</u>	<u>\$ 873,898</u>

Depreciation expense at June 30, 2012 and 2011, was \$152,143 and \$102,036, respectively

**NOTE 4 – FARE REVENUE RATIO/COMPLIANCE REQUIREMENTS OF TRANSPORTATION ENTERPRISE FUND**

The TDA is defined at Chapter 4 of the California Public Utilities Code commencing with Section 99200. Funds received pursuant to Section 99260 of the TDA (Article 4) may only be used for specific purposes, including the support of public transportation purposes. Article 4 funds are the primary funding source for the City's Transit Enterprise Fund. TDA funds are apportioned, allocated and paid in accordance with allocation instructions from the Kern COG for specific transportation purposes

The Transit Enterprise Fund is subject to the provisions of Section 6633 2 of Title 21, Chapter 3, Subchapter 2 of the California Code of Regulations requiring the calculation and adherence of fare and local support ratios for TDA Transit Funding. Accordingly, the City's Transit Enterprise Fund must maintain a ratio equaling or exceeding 10%. The ratio is determined by comparing the fund's operating revenues to operating expenses as defined by the TDA. In accordance with the TDA, depreciation of capital assets is excluded from operating expenses for purposes of this ratio. During the fiscal year ended June 30, 2012, the Transit Enterprise Fund did not conform to the provisions of the TDA in regard to the required fare ratio of operating revenues to operating expenses as calculated below:

**NOTE 4 – FARE REVENUE RATIO/COMPLIANCE REQUIREMENTS OF TRANSPORTATION ENTERPRISE FUND (Continued)**

	<u>2012</u>	<u>2011</u>
Fares	<u>\$ 46,833</u>	<u>\$ 37,613</u>
Operating expenses	\$ 1,083,749	\$ 854,722
Allowable TDA adjustments		
Depreciation	<u>(152,143)</u>	<u>(102,036)</u>
Net operating expenses	<u>\$ 931,606</u>	<u>\$ 752,686</u>
Fare revenue ratio	<u>5.03%</u>	<u>5.00%</u>

The City did not meet the objective for the year ended June 30, 2012.

**NOTE 5 – DEFERRED REVENUE**

The LTF and STA are administered by the Kern Council of Governments, which allocates funds to the City to fund its TDA operations. The TDA requires that any funds not used be returned to their source. LTF and STA allocations are considered earned when they are properly spent for operations. Allocations received but not earned are recorded as deferred revenue. Changes in the deferred revenue accounts for the fiscal years ended June 30, 2012 and 2011, are summarized as follows:

	<u>2012</u>	<u>2011</u>
TDA Transit Enterprise Fund		
Deferred revenue, beginning of year	\$ 9,690	\$ 9,669
Allocations	112,595	21
TDA funds allowed	<u>(20,594)</u>	<u>-</u>
Deferred revenue, end of year	<u>\$ 101,691</u>	<u>\$ 9,690</u>

Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) deferred revenue at June 30, 2012, was \$91,988.

**NOTE 6 – PROPOSITION 1B PTMISEA**

In November 2006, California voters passed a bond measure enacting the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006. Of the \$19.925 billion of State general obligation bonds authorized, \$4 billion was set aside by the State as instructed by statute as PTMISEA. These funds are available to the California Department of Transportation for intercity rail projects and to transit operators in California for rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements or for rolling stock procurement, rehabilitation, or replacements.

During the fiscal year ended June 30, 2012, the City expended \$20,594 from the PTMISEA account:

<b>Schedule of PTMISEA Proposition 1B Funds For the Year Ended June 30, 2012</b>	
<b>Description</b>	<b>Amount</b>
<b>Balance - beginning of the year</b>	\$ 13,994
<b>Receipts:</b>	
Interest accrued 7/1/11 through 6/30/12	-
Allocations received	98,588
<b>Expenses:</b>	
Capital purchases	20,594
<b>Balance - end of year</b>	<u>\$ 91,988</u>

**NOTE 7 – DEFICIT FUND BALANCE**

Transit Enterprise Fund

The Transit Enterprise Fund reported a deficit fund balance due to the fact that it spent in excess of the TDA revenue allocated in prior years. The excess was funded by borrowing funds from other City funds. The City plans on using future TDA revenues to eliminate the fund deficit.

**NOTE 8 – SUBSEQUENT EVENTS**

The date to which events occurring after June 30, 2012, have been evaluated for possible adjustments to the financial statements or disclosures is April 23, 2013, which is the date that the financial statements were available to be issued. There were no events brought to our attention that were deemed to be reportable at that time.

**SUPPLEMENTARY INFORMATION**

**CITY OF TAFT  
 PEDESTRIAN AND BICYCLE SPECIAL REVENUE FUND  
 BUDGETARY COMPARISON SCHEDULE  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Local transportation fund	\$ -	\$ -	\$ -	\$ -
<b>EXPENDITURES</b>				
Pedestrian and bicycle	-	-	-	-
Excess of revenues over expenditures	-	-	-	-
<b>OTHER FINANCING USES</b>				
Transfers out to City	-	-	-	-
Excess of revenues and other financing sources over expenditures	<u>\$ -</u>	<u>\$ -</u>	-	<u>\$ -</u>
Fund balance, beginning			-	
Fund balance, ending			<u>\$ -</u>	

See note to supplementary information

**CITY OF TAFT  
TDA SPECIAL REVENUE FUND  
BUDGETARY COMPARISON SCHEDULE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Local transportation fund	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>EXPENDITURES</b>				
Street and roads	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of revenues over expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>
Fund balance, beginning			<u>90,382</u>	
Fund balance, ending			<u>\$ 90,382</u>	

See note to supplementary information

**CITY OF TAFT  
TRANSIT ENTERPRISE FUND  
SCHEDULES OF OPERATING EXPENSES  
FOR THE FISCAL YEARS ENDED JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
<b>OPERATIONS</b>		
Salaries and wages	\$ 318,235	\$ 341,553
Fringe benefits	224,491	103,949
Communications	<u>7,198</u>	<u>6,026</u>
 Total operations	 <u>549,924</u>	 <u>451,528</u>
 <b>DEPRECIATION</b>	 <u>152,143</u>	 <u>102,036</u>
 <b>VEHICLE MAINTENANCE</b>		
Repairs and maintenance	86,284	72,005
Fuel	<u>83,147</u>	<u>69,039</u>
 Total vehicle maintenance	 <u>169,431</u>	 <u>141,044</u>
 <b>GENERAL ADMINISTRATION</b>		
Administration	75,137	38,904
Professional services	40,770	27,508
Overhead allocation	50,213	50,213
Insurance	<u>46,131</u>	<u>43,489</u>
 Total general administration	 <u>212,251</u>	 <u>160,114</u>
 Total operating expenses	 <u>\$ 1,083,749</u>	 <u>\$ 854,722</u>

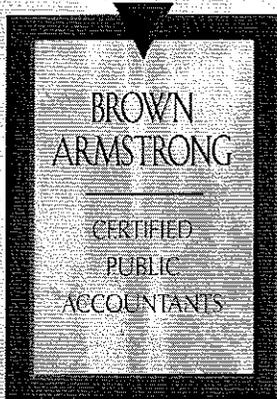
See note to supplementary information

**CITY OF TAFT  
TRANSPORTATION DEVELOPMENT ACT FUNDS  
NOTE TO SUPPLEMENTARY INFORMATION  
FOR THE FISCAL YEARS ENDED JUNE 30, 2012 AND 2011**

**NOTE 1 – BUDGETARY INFORMATION**

An annual budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America for the Pedestrian and Bicycle Special Revenue Fund and the TDA Special Revenue Fund. All appropriations lapse at year-end. The appropriated budget is prepared by department, function, and fund. The department heads may make transfers of appropriations within a department within a fund. Transfers of appropriations between departments require the approval of the City Council. The budget for the TDA Special Revenue Fund reflects the total TDA funds expected to be received. The majority of those funds are transferred to the City's General Fund consistent with the claim filed with the Kern Council of Governments.

**OTHER REPORT**



# BROWN ARMSTRONG

*Certified Public Accountants*

## **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS AND THE TRANSPORTATION DEVELOPMENT ACT**

To the Board of Directors  
Kern Council of Governments  
Bakersfield, California

To the City Council  
City of Taft  
Taft, California

We have audited the financial statements of the Pedestrian and Bicycle Special Revenue Fund, the TDA Special Revenue Fund, and the Transit Enterprise Fund of the City of Taft, California (City), as of and for the year ended June 30, 2012, and have issued our report thereon dated April 23, 2013, which included an explanatory paragraph describing that the financial statements only present the Pedestrian and Bicycle Special Revenue Fund, the TDA Special Revenue Fund, and the Transit Enterprise Fund. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

Management of the City is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the City's internal control over financial reporting as it relates to the Pedestrian and Bicycle Special Revenue Fund, the TDA Special Revenue Fund, and the Transit Enterprise Fund as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Pedestrian and Bicycle Special Revenue Fund, the TDA Special Revenue Fund, and the Transit Enterprise Fund financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. Our audit was further made to determine that Transportation Development Act funds allocated to and received by the City were expended in conformance with applicable statutes, rules and regulations of the Transportation Development Act and the allocation instructions and resolutions of the Kern Council of Governments as required by Sections 6666 and 6667 of Title 21 of the California Code of Regulations. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and the Transportation Development Act, which is described in the accompanying current year finding and recommendation.

In November 2006, California voters passed a bond measure enacting the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006. Of the \$19.925 billion of State general obligation bonds authorized, \$4 billion was set aside by the State as instructed by statute as the Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA). These funds are available to the California Department of Transportation for intercity rail projects and to transit operations in California for rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements or for rolling stock procurement, rehabilitation, or replacement.

During the fiscal year ended June 30, 2012, the City expended \$20,594 from the PTMISEA account.

Schedule of PTMISEA Proposition 1B Funds For the Year Ended June 30, 2012	
Description	Amount
<b>Balance - beginning of the year</b>	\$ 13,994
<b>Receipts:</b>	
Interest accrued 7/1/11 through 6/30/12	-
Allocations received	98,588
<b>Expenses:</b>	
Capital purchases	20,594
<b>Balance - end of year</b>	<u>\$ 91,988</u>

This report is intended solely for the information and use of the Kern Council of Governments, City management, the City Council, and the State Controller's Office and is not intended to be and should not be used by anyone other than these specified parties.

BROWN ARMSTRONG  
ACCOUNTANCY CORPORATION


Bakersfield, California  
April 23, 2013

**CITY OF TAFT  
TRANSPORTATION DEVELOPMENT ACT FUNDS  
CURRENT YEAR FINDING AND RECOMMENDATION  
FOR THE FISCAL YEARS ENDED JUNE 30, 2012 AND 2011**

Current Year Finding

Finding 2012-1

The City of Taft Transit Enterprise Fund is subject to Transportation Development Act (TDA) provisions requiring the calculation of and adherence to fare and local support ratios for TDA transit funding. Accordingly, the City's Transit Enterprise Fund must maintain a minimum farebox ratio of 10%. The fund's ratio of operating revenues to operating expenses for the fiscal year ended June 30, 2012, was 5.03%, which indicates the City is not in conformance with the provisions of the TDA for 2012.

Recommendation

We recommend that the City of Taft take steps to increase its farebox revenue, increase local support or decrease its operating expenses. This is the third year out of compliance after having previously been in compliance for the fiscal year ended June 30, 2009. Per TDA regulations, a claimant is allowed a one-time grace year to the farebox ratio requirement. Subsequently, a claimant that experiences noncompliance for two consecutive years may be assessed a penalty by the transportation planning agency (Kern Council of Governments) in the subsequent fiscal year.

Management Response

The City of Taft, with the assistance of Kern Council of Governments (Kern COG), underwent the development of a new transit development plan. It was recommended within the plan that the City of Taft implement a traditional fixed-route service with a complementary ADA demand-response service. The advantages of implementing a fixed-route service program are 1) increase operational efficiency, 2) increase productivity, and 3) more reliable service overall. The Taft City Council approved the plan on October 6, 2009, and approved the implementation of an eligibility-based demand-response and limited-stop fixed-route program. The City of Taft is progressively advertising and promoting the fixed-route service in an effort to increase and maintain the minimum farebox ratio of 10%.

Prior Year Finding

Finding 2011-1

The City of Taft Transit Enterprise Fund is subject to Transportation Development Act (TDA) provisions requiring the calculation of and adherence to fare and local support ratios for TDA transit funding. Accordingly, the City's Transit Enterprise Fund must maintain a minimum farebox ratio of 10%. The fund's ratio of operating revenues to operating expenses for the fiscal year ended June 30, 2011, was 5.00%, which indicates the City is not in conformance with the provisions of the TDA for 2011.

Recommendation

We recommend that the City of Taft take steps to increase its farebox revenue, increase local support or decrease its operating expenses. This is the second year out of compliance after having previously been in compliance for the fiscal year ended June 30, 2009. Per TDA regulations, a claimant is allowed a one-time grace year to the farebox ratio requirement. Subsequently, a claimant that experiences noncompliance for two consecutive years may be assessed a penalty by the transportation planning agency (Kern Council of Governments) in the subsequent fiscal year.

### Management Response

The City of Taft, with the assistance of Kern Council of Governments (Kern COG), underwent the development of a new transit development plan. It was recommended within the plan that the City of Taft implement a traditional fixed-route service with a complementary ADA demand-response service. The advantages of implementing a fixed-route service program are 1) increase operational efficiency, 2) increase productivity, and 3) more reliable service overall. The Taft City Council approved the plan on October 6, 2009, and approved the implementation of an eligibility-based demand-response and limited-stop fixed-route program. The City of Taft is progressively advertising and promoting the fixed-route service in an effort to increase and maintain the minimum farebox ratio of 10%.

### Current Year Status

See current year finding 2012-1



# City of Taft Agenda Report

**DATE:** AUGUST 20, 2013

**TO:** MAYOR LINDER AND COUNCIL MEMBERS

**AGENDA MATTER:**

TRIENNIAL PERFORMANCE AUDIT OF CITY OF TAFT TRANSIT SERVICES

**SUMMARY STATEMENT:**

Attached for Council information and review is the Triennial Performance Audit of City of Taft Transit Services.

This audit is conducted by and submitted to Kern Council of Governments.

**RECOMMENDED ACTION:**

Motion to receive and file the Triennial Performance Audit of City of Taft Transit Services.

**IMPACT ON BUDGET (Y/N):** No

**ATTACHMENT (Y/N):** Yes, Audit

**PREPARED BY:** Teresa Binkley, Finance Director

**REVIEWED BY:**

<b>CITY CLERK</b>	<b>FINANCE DIRECTOR</b> Teresa Binkley	<b>CITY MANAGER</b>
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**Kern Council  
of Governments**

**FY 2010-2012  
Triennial Performance Audit  
of City of Taft Transit Services**

**Submitted to  
Kern Council of Governments**

June 2013

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## Section I

### Introduction

California's Transportation Development Act (TDA) requires that a triennial performance audit be conducted of public transit entities that receive TDA revenues. The performance audit serves to ensure accountability in the use of public transportation revenue.

The Kern Council of Governments (Kern COG) engaged PMC to conduct the Transportation Development Act (TDA) triennial performance audit of the public transit operators under its jurisdiction in Kern County. This performance audit is conducted for the City of Taft transit services covering the most recent triennial period, fiscal years 2009-10 through 2011-12.

The purpose of the performance audit is to evaluate the City's effectiveness and efficiency in its use of TDA funds to provide public transportation in its service area. This evaluation is required as a condition for continued receipt of these funds for public transportation purposes. In addition, the audit evaluates the city's compliance with the conditions specified in the California Public Utilities Code (PUC). This task involves ascertaining whether the city is meeting the PUC's reporting requirements. Moreover, the audit includes calculations of transit service performance indicators and a detailed review of the transit administrative functions. From the analysis that has been undertaken, a set of recommendations has been made which is intended to improve the performance of transit operations.

In summary, this TDA audit affords the opportunity for an independent, constructive and objective evaluation of the organization and its operations that otherwise might not be available. The methodology for the audit included in-person interviews with management, collection and review of agency documents, data analysis, and on-site observations. The *Performance Audit Guidebook for Transit Operators and Regional Transportation Planning Entities* published by the California Department of Transportation (Caltrans) was used to guide in the development and conduct of the audit.

### Overview of the Transit System

The City of Taft administers and operates fixed-route and demand-response transit services within the city limits and its environs. Transit service was first established in October 1979 with the implementation of a general public Dial-a-Ride service. As the city's population and transit demand grew, a fixed-route service was introduced in July 2009 (FY 2010) in concert with the Dial-a-Ride service. Transit services are branded under the name of Taft Area Transit (TAT). The City's Transit Coordinator oversees transit operations.

Based on the 2010 U.S. Census, Taft's population was 9,327 which grew 45.7 percent since the 2000 U.S. Census. The senior citizen population, comprised of residents aged 65 and over, is 8.4 percent. The 2012 population for Taft is estimated to be 8,911 as reported by the State

Department of Finance, a decrease from prior years reported by both the Department of Finance and Census figures. The city covers a 15.11 square mile area.

Located in the southwestern foothills of Kern County, Taft initially developed along the siding of the Sunset Railroad in the late 1800s. The area is known for its petroleum and natural gas production. Taft was incorporated in 1910 as a General Law City. The City has a Council-Manager form of government with five council members. The City was named in honor of President William Howard Taft.

State highways serving Taft are State Routes (SR)-33 and 119. SR-33 is the main north-south highway connecting Taft with the neighboring city of Maricopa. SR-119 connects Taft with Interstate 5 and SR-99 located to the east. Major arterial streets traversing Taft include Kern Street, 6<sup>th</sup> Street, 10<sup>th</sup> Street, Taft Highway, and Wood Street.

System Characteristics

Taft Area Transit (TAT) operates local and intercity fixed-route as well as demand responsive transit services. The service operates Monday through Friday from 7:15 a.m. to 5:57 p.m. and weekends from 8:15 a.m. to 4:13 p.m. The Maricopa-Taft route operates Monday through Friday from 7:15 a.m. to 6:05 p.m. TAT does not operate on New Year’s Day, Lincoln’s Birthday, Washington’s Birthday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, and New Year’s Eve. TAT’s fixed route services during the audit period are summarized in Table I-1.

**Table I-1  
TAT Fixed Route Services**

Route		Frequency/Operation	Key Time points
1	<b>Taft Local (Clockwise)</b>	Every 30-60 minutes (Monday through Friday from 7:15 a.m. to 5:57 p.m.) Every 60-90 minutes (Saturdays/Sundays from 8:15 a.m. to 3:42 p.m.)	<ul style="list-style-type: none"> <li>▪ Taft College</li> <li>▪ K-Mart</li> <li>▪ Albertsons</li> <li>▪ Historic Fort</li> <li>▪ Taft High School</li> <li>▪ 5<sup>th</sup> Street Plaza</li> <li>▪ K-Mart</li> </ul>
2	<b>Taft Local (Counter-clockwise)</b>	Every 30-60 minutes (Monday through Friday from 7:15 a.m. to 5:27 p.m.) Every 60-90 minutes (Saturdays/Sundays from 8:45 a.m. to 4:13 p.m.)	<ul style="list-style-type: none"> <li>▪ Lincoln Junior High</li> <li>▪ Taft College</li> <li>▪ County Administrative Building</li> <li>▪ Jefferson Elementary</li> <li>▪ K-Mart</li> <li>▪ Albertsons</li> <li>▪ Historic Fort</li> <li>▪ City Hall</li> <li>▪ Taft High School</li> </ul>
3	<b>Maricopa-Taft</b>	Three trips (Monday	<ul style="list-style-type: none"> <li>▪ Taft High School</li> </ul>

Route	Frequency/Operation	Key Time points
	through Friday from 7:12 a.m. to 6:05 p.m.)	<ul style="list-style-type: none"> <li>▪ Taft College</li> <li>▪ Historic Fort</li> <li>▪ Albertsons Plaza</li> <li>▪ Maricopa Post Office</li> <li>▪ Maricopa High School</li> <li>▪ Maricopa City Hall</li> </ul>

Source: City of Taft

Dial-a-Ride

TAT provides curb-to-curb, demand response service within the Taft City limits to seniors 60 years of age and older and ADA-certified individuals within a ¼ mile deviation from the fixed-route. Dial-a-Ride operates during the same service hours as the local fixed-route service. Requests for reservations are accepted the day prior to travel. Same-day trip requests are provided on a space available basis.

Fares

TAT’s fares are structured based on passenger, route and service type. Multi-trip passes are available for purchase on for the Taft fixed-route service. The TAT fare structure is shown in Table I-2.

**Table I-2  
TAT Fare Schedule**

Passenger Category	Fixed-Route	Maricopa-Taft	Dial-a-Ride
General	\$1.00	\$1.50	N/A
Senior	\$0.75	\$1.50	\$1.25
ADA-Certified	\$0.75	\$1.50	\$1.25
Youth	\$0.75	\$1.50	N/A
Children (Under 5 Years of Age)	Free	Free	N/A
ADA Attendant	Free	Free	Free
Guest Passenger	N/A	N/A	\$1.50
Taft 12-Trip Pass (General)	\$10.00	N/A	N/A
Taft 12-Trip Pass (Senior/ADA/Youth)	\$7.50	N/A	\$12.50

Source: City of Taft

Fleet

There were 10 vehicles in the transit fleet during the audit period. All vehicles are wheelchair accessible with tie-downs in compliance with the *Americans with Disabilities Act of 1990 (ADA)*. Table I-3 summarizes the TAT fleet.

**Table I-3  
TAT Fleet**

<b>Year</b>	<b>Make/Model</b>	<b>Quantity</b>	<b>Seating Capacity</b>
2009	El Dorado Aero Elite 270	1	16
2009	El Dorado Aero Elite 210	1	8
2010	Braun Entervan	5	5
2011	El Dorado Aero Elite	3	8
<b>Total</b>		<b>10</b>	

Source: City of Taft

## Section II

### Operator Compliance Requirements

This section of the audit report contains the analysis of Taft’s ability to comply with state requirements for continued receipt of TDA funds. The evaluation uses the guidebook, *Performance Audit Guidebook for Transit Operators and Regional Transportation Planning Agencies, September 2008 (third edition)*, which was developed by the Department of Transportation (Caltrans) to assess transit operators. The guidebook contains a checklist of eleven measures taken from relevant sections of the Public Utilities Code and the California Code of Regulations. Each of these requirements is discussed in the table below, including a description of the system’s efforts to comply with the requirements. In addition, the findings from the compliance review are described in the text following the table.

Table II-1 Operator Compliance Requirements Matrix		
Operator Compliance Requirements	Reference	Compliance Efforts
The transit operator submitted annual reports to the RTPA based upon the Uniform System of Accounts and Records established by the State Controller. Report is due 90 days after end of fiscal year (Sept. 28/29), or 110 days (Oct. 19/20) if filed electronically (Internet).	Public Utilities Code, Section 99243	Completion/submittal dates:  FY 2010: October 19, 2010 FY 2011: February 9, 2012 FY 2012: October 24, 2012  FY 2011 State Controller Report was submitted past the deadline.  <i>Reports were filed electronically</i>  <b>Conclusion: Partial compliance.</b>
The operator has submitted annual fiscal and compliance audits to the RTPA and to the State Controller within 180 days following the end of the fiscal year (Dec. 27), or has received the appropriate 90-day extension by the RTPA allowed by law.	Public Utilities Code, Section 99245	Completion/submittal dates:  FY 2010: <i>Draft copy – no date</i> FY 2011: January 7, 2013 FY 2012: <i>Pending completion</i>  <b>Conclusion: Not in compliance.</b>
The CHP has, within the 13 months prior to each TDA	Public Utilities Code, Section 99251 B	The City of Taft participates in the CHP Transit Operator

<b>Table II-1 Operator Compliance Requirements Matrix</b>		
<b>Operator Compliance Requirements</b>	<b>Reference</b>	<b>Compliance Efforts</b>
claim submitted by an operator, certified the operator's compliance with Vehicle Code Section 1808.1 following a CHP inspection of the operator's terminal.		<p>Compliance Program in which the CHP has conducted inspections within the 13 months prior to each TDA claim.</p> <p>Inspections were conducted at the City Corporation Yard.</p> <p>Inspection dates applicable to the audit period were: December 9, 2008; May 26, 2009; December 10 &amp; 15, 2009; January 14, 2010; January 4 &amp; 5, 2011 and January 6 &amp; 12, 2012.</p> <p>The CHP inspections conducted in December 2009 were found to be unsatisfactory due to driver record discrepancies and non-enrollment in the Pull Notice program. A reinspection was conducted on January 14, 2010, which was rated satisfactory together with the remaining inspections during the audit period.</p> <p><b>Conclusion: Complied.</b></p>
The operator's claim for TDA funds is submitted in compliance with rules and regulations adopted by the RTPA for such claims.	Public Utilities Code, Section 99261	<p>As a condition of approval, the City of Taft's annual claims for Local Transportation Funds and State Transit Assistance are submitted in compliance with the rules and regulations adopted by Kern COG.</p> <p><b>Conclusion: Complied.</b></p>
If an operator serves	Public Utilities Code, Section	This requirement is not

Table II-1 Operator Compliance Requirements Matrix		
Operator Compliance Requirements	Reference	Compliance Efforts
urbanized and non-urbanized areas, it has maintained a ratio of fare revenues to operating costs at least equal to the ratio determined by the rules and regulations adopted by the RTPA.	99270.1	applicable, as Taft Area Transit serves a non-urbanized area.  <b>Conclusion: Not Applicable.</b>
The operator's operating budget has not increased by more than 15% over the preceding year, nor is there a substantial increase or decrease in the scope of operations or capital budget provisions for major new fixed facilities unless the operator has reasonably supported and substantiated the change(s).	Public Utilities Code, Section 99266	Percentage increase in Taft's transit operating budget:  FY 2010: +3.5% FY 2011: +4.5% FY 2012: +50.8%  The increase in the FY 2012 budget was attributed to higher payroll, workers compensation; retirement and costs associated with extended service hours and introduction of new fixed route service.  Source: City of Taft Budget for FYs 2009-2012  <b>Conclusion: Complied.</b>
The operator's definitions of performance measures are consistent with Public Utilities Code Section 99247, including (a) operating cost, (b) operating cost per passenger, (c) operating cost per vehicle service hour, (d) passengers per vehicle service hour, (e) passengers per vehicle service mile, (f) total passengers, (g) transit	Public Utilities Code, Section 99247	The City of Taft's definition of performance is consistent with Public Utilities Code Section 99247. A review of trip sheets updated during the audit period indicates that correct performance data are being collected.  <b>Conclusion: Complied.</b>

<b>Table II-1 Operator Compliance Requirements Matrix</b>		
<b>Operator Compliance Requirements</b>	<b>Reference</b>	<b>Compliance Efforts</b>
vehicle, (h) vehicle service hours, (i) vehicle service miles, and (j) vehicle service hours per employee.		
If the operator serves an urbanized area, it has maintained a ratio of fare revenues to operating costs at least equal to one-fifth (20 percent), unless it is in a county with a population of less than 500,000, in which case it must maintain a ratio of fare revenues to operating costs of at least equal to three-twentieths (15 percent), if so determined by the RTPA.	Public Utilities Code, Sections 99268.2, 99268.3, 99268.12, 99270.1	This requirement is not applicable, as Taft Area Transit serves a non-urbanized area.  <b>Conclusion: Not Applicable.</b>
If the operator serves a rural area, or provides exclusive services to elderly and disabled persons, it has maintained a ratio of fare revenues to operating costs at least equal to one-tenth (10 percent).	Public Utilities Code, Sections 99268.2, 99268.4, 99268.5	Operating ratios for Taft Area Transit were as follows:  FY 2010: 5.30% FY 2011: 5.00% FY 2012: 5.47%  Due to implementation of new services in October 2009, TDA allows an exemption from the farebox recovery standards for each audit year.  Source: Annual Fiscal & Compliance Audits, NTD  <b>Conclusion: Complied from exempt status.</b>
The current cost of the operator's retirement system	Public Utilities Code, Section 99271	To be eligible for TDA funds, the annual TDA claims form

<b>Table II-1 Operator Compliance Requirements Matrix</b>		
<b>Operator Compliance Requirements</b>	<b>Reference</b>	<b>Compliance Efforts</b>
is fully funded with respect to the officers and employees of its public transportation system, or the operator is implementing a plan approved by the RTPA which will fully fund the retirement system within 40 years.		<p>requires a sign-off from the transit claimant to comply with standard assurances, one of which is that the City's retirement system is funded.</p> <p>The City staff's retirement is funded through the California Public Employees Retirement System (CalPERS).</p> <p><b>Conclusion: Complied.</b></p>
If the operator receives state transit assistance funds, the operator makes full use of funds available to it under the Urban Mass Transportation Act of 1964 before TDA claims are granted.	California Code of Regulations, Section 6754(a)(3)	<p>The City of Taft receives its operator revenue share of State Transit Assistance Funds and utilizes federal funds that are available to the City:</p> <p>FY 2010: Operations (\$22,569)  FY 2011: Operations (\$10,776)  FY 2012: Operations (\$98,588)</p> <p>Source: National Transit Database FYs 2010 and 2011, State Controller's Report FY 2012.</p> <p><b>Conclusion: Complied.</b></p>

### Findings and Observations from Operator Compliance Requirements Matrix

1. Of the compliance requirements pertaining to Taft, the operator fully complied with seven out of the nine applicable requirements. The city was in partial compliance with the timely submittal of its State Controller's reports. Two additional compliance requirements did not apply to Taft (e.g., intermediate farebox recovery ratio under PUC 99270.1, and exclusive urbanized farebox recovery ratio).
2. Because the timely submittal of the annual fiscal audits is a compliance element prescribed by the Caltrans TDA Audit Guidelines for the transit operator audit, non-compliance with this measure is identified in the Taft audit. However, during this audit period, responsibility for the TDA fiscal audit lies with Kern COG and its financial auditor which operates independently of the City of Taft.
3. Taft failed to meet its farebox recovery standard of 10 percent during the audit period, although the farebox is exempt from the standard in each audit year (FYs 2010, 2011 and 2012) due to the introduction of new fixed route service in October 2009. This exemption status sunset at the end of FY 2011-12, two full fiscal years after the year of implementation. The farebox recovery ratio was 5.30 percent in FY 2010, 5.00 percent in FY 2011; and 5.47 percent in FY 2012. The average systemwide farebox recovery ratio was 5.26 percent during the period.
4. The City participates in the CHP Transit Operator Compliance Program and received vehicle inspections within the 13 months prior to each TDA claim. Inspections conducted in December 2009 were found to be unsatisfactory due to driver record discrepancies and non-enrollment in the Pull Notice program. A reinspection was conducted on January 14, 2010, which was rated satisfactory together with the remaining inspections during the audit period.
5. The operating budget exhibited notable changes during the audit period. Taft saw a 50.8 percent increase in its transit budget for FY 2012. The FY 2012 increase was attributed to higher payroll and workers' compensation, retirement and costs associated with expanded service hours. During FYs 2010 and 2011, the budget increased 3.5 and 4.5 percent respectively.
6. Since adding fixed route service during FY 2009-10, the city offers both fixed route and dial-a-ride service. As part of the addition of fixed route, the dial-a-ride was transitioned from a general public service to an ADA and senior only specialized service. The instructions for the State Controller Transit Operator Financial Transactions Reports require that separate reports be prepared for general public service and specialized service, in this case for fixed route and specialized dial-a-ride. The city has been reporting both services in one report during the audit period.

## Section III

### Prior Triennial Performance Recommendations

The City of Taft's efforts to implement the recommendations made in the prior triennial audit are examined in this section of the report. For this purpose, each prior recommendation for the agency is described, followed by a discussion of Taft's efforts to implement the recommendation. Conclusions concerning the extent to which the recommendations have been adopted by the agency are then presented.

#### Prior Recommendation 1

Submit fiscal audits in a timely manner.

#### Actions taken by the City of Taft

The prior audit found that the City was not submitting its Annual Fiscal and Compliance Audits within the 180-day timeframe after the fiscal year pursuant to Public Utilities Code 99245. The same statute allows for a 90-day extension period if the audit is not completed and submitted within the initial timeframe. During the most recent triennial audit period, the City did not meet the timelines (initial or extension) for submittal of TDA fiscal audits for each of the three audit years. The fiscal audit for FY 2010 was only made available in draft form without a submittal date while the FY 2011 audit was submitted in January 2013. The FY 2012 audit is pending completion as of this finding.

Annual Fiscal and Compliance Audits conducted on TDA claimants in Kern County are generally commissioned by Kern COG. With staffing changes in Kern COG finance administration in FY 2010, the agency is working to improve its completion of fiscal audits of TDA claimants

#### Conclusion

This recommendation has not been implemented and is carried forward for full implementation.

#### Prior Recommendation 2

File all remaining TDA claims with Kern COG.

Actions taken by the City of Taft

City staff acknowledges that its TDA claims have not been filed in a timely manner with Kern COG. The City's FY 2010 State Controller Transit Operators Financial Transactions Report contains a footnote that the City filed a claim for that year. There was an accrual discrepancy in the FY 2011 claim, which results in a negative balance. The FY 2012 Report does not show any TDA funds claimed by the City. The City is ensuring that all its claims for TDA funding will be current in the future.

Conclusion

This recommendation has been partially implemented.

Prior Recommendation 3

Segregate City/County performance data.

Actions taken by the City of Taft

Based on the findings of the two prior performance audits, the City had been combining performance data from the City and County-contracted transit services, which resulted in a double-counting of trips. The City compiles monthly and annual transit activity and performance reports. In response to this recommendation, County transit service performance data are reported separately on its own spreadsheets entitled "Kern County Share." A review of external reporting documents appears to reflect the City-operated services.

Conclusion

This recommendation has been implemented.

## Section IV

### TDA Performance Indicators

This section reviews Taft's performance in providing transit service to the community in an efficient and effective manner. TDA requires that at least five specific performance indicators be reported, which are contained in the following tables. Farebox recovery ratio is not one of the five specific indicators but is a requirement for continued TDA funding. Therefore, farebox calculation is also included. Two additional performance indicators, operating cost per mile and average fare per passenger, are included as well. Findings from the analysis are contained in the section following the tables.

Tables IV-1 through IV-3 provide the performance indicators for Taft systemwide, fixed route and dial-a-ride. Charts are also provided to depict the trends in the indicators. It is noted that the systemwide operating costs and fare revenues are based on audited figures (with exception of FY 2012 which is not available), while fixed route and dial-a-ride costs and fare revenues are unaudited. The annual fiscal audits do not provide a modal breakdown.

**Table IV-1  
Taft TDA Performance Indicators  
Systemwide**

Performance Data and Indicators	Audit Period				% Change FY 2009-2012
	FY 2009*	FY 2010	FY 2011	FY 2012	
Operating Cost	\$530,738	\$733,588	\$752,686	\$856,403	61.4%
Total Passengers	56,565	36,332	35,573	48,652	-14.0%
Vehicle Service Hours	7,454	10,438	13,050	12,226	64.0%
Vehicle Service Miles	72,261	100,666	124,984	135,277	87.2%
Employee FTE's	4	5	7	6	64.1%
Passenger Fares	\$62,171	\$38,878	\$37,613	\$46,833	-24.7%
Operating Cost per Passenger	\$9.38	\$20.19	\$21.16	\$17.60	87.6%
Operating Cost per Vehicle Service Hour	\$71.20	\$70.28	\$57.68	\$70.05	-1.6%
Operating Cost per Vehicle Service Mile	\$7.34	\$7.29	\$6.02	\$6.33	-13.8%
Passengers per Vehicle Service Hour	7.6	3.5	2.7	4.0	-47.6%
Passengers per Vehicle Service Mile	0.78	0.36	0.28	0.36	-54.1%
Vehicle Service Hours per Employee	1,998.4	1,999.6	2,001.5	1,997.6	0.0%
Average Fare per Passenger	\$1.10	\$1.07	\$1.06	\$0.96	-12.4%
Fare Recovery Ratio	11.71%	5.30%	5.00%	5.47%	-53.3%
<b>*FY 2009 Data is for Dial-a-Ride only. Fixed Route commenced during FY 2010.</b>					

Source: Annual Fiscal & Compliance Audits, City of Taft Yearly Performance Report, NTD

**Table IV-2  
Taft TDA Performance Indicators  
Fixed Route**

Performance Data and Indicators	Audit Period			% Change FY 2010-2012
	FY 2010	FY 2011	FY 2012	
Operating Cost	\$395,441	\$455,421	\$438,994	<b>11.0%</b>
Total Passengers	9,796	16,151	23,268	<b>137.5%</b>
Vehicle Service Hours	4,703	7,600	6,391	<b>35.9%</b>
Vehicle Service Miles	49,454	72,257	74,728	<b>51.1%</b>
Employee FTE's	2	4	3	<b>36.2%</b>
Passenger Fares	\$7,809	\$13,180	\$15,339	<b>96.4%</b>
Operating Cost per Passenger	\$40.37	\$28.20	\$18.87	<b>-53.3%</b>
Operating Cost per Vehicle Service Hour	\$84.08	\$59.92	\$68.69	<b>-18.3%</b>
Operating Cost per Vehicle Service Mile	\$8.00	\$6.30	\$5.87	<b>-26.5%</b>
Passengers per Vehicle Service Hour	2.1	2.1	3.6	<b>74.8%</b>
Passengers per Vehicle Service Mile	0.20	0.22	0.31	<b>57.2%</b>
Vehicle Service Hours per Employee	2,001.4	2,000.0	1,997.2	<b>-0.2%</b>
Average Fare per Passenger	\$0.80	\$0.82	\$0.66	<b>-17.3%</b>
Fare Recovery Ratio	1.97%	2.89%	3.49%	<b>76.9%</b>

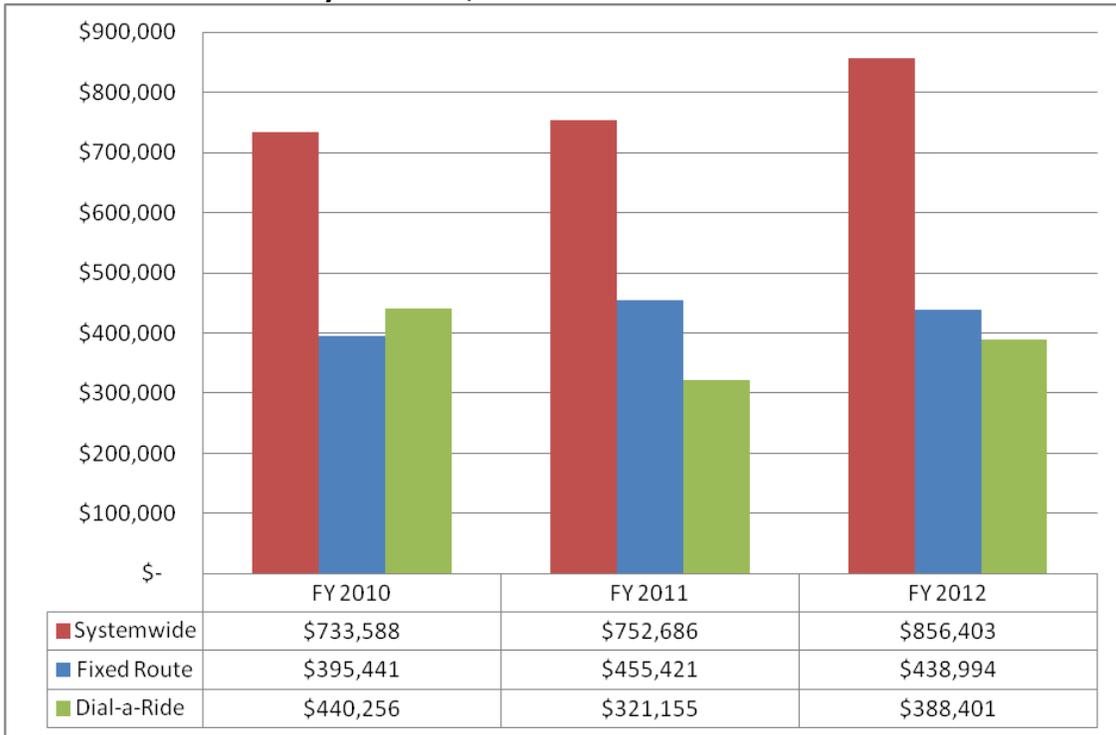
Source: City of Taft Yearly Performance Report

**Table IV-3  
Taft TDA Performance Indicators  
Dial-a-Ride**

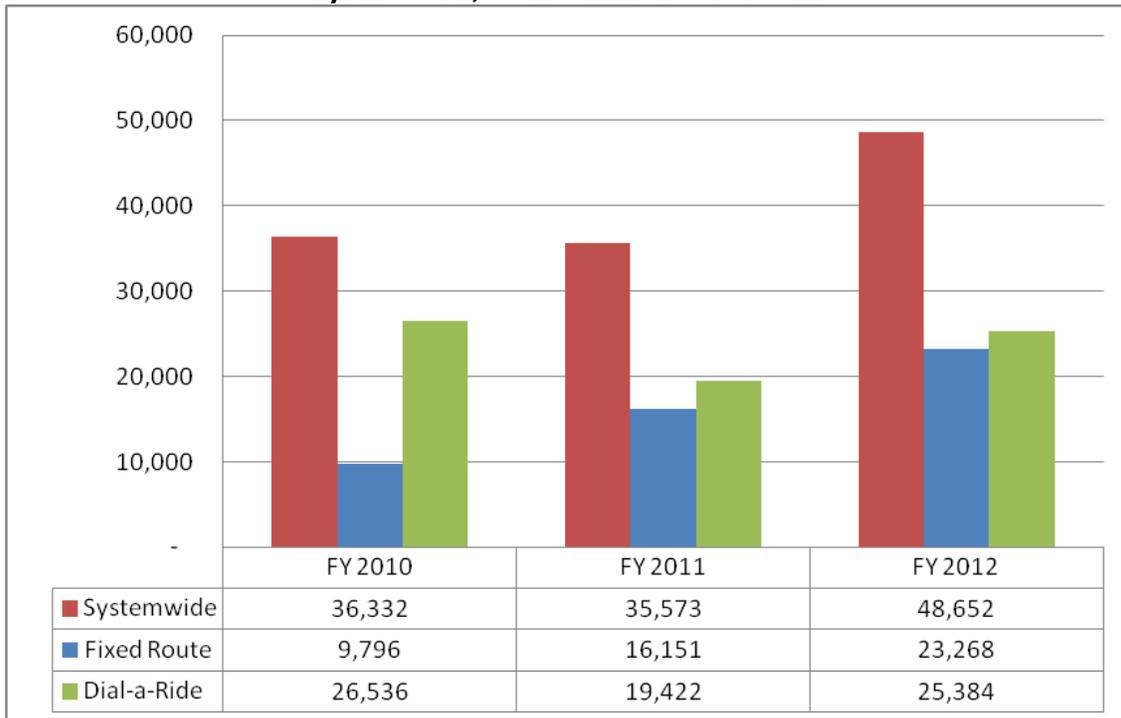
Performance Data and Indicators	Audit Period				% Change FY 2009-2012
	FY 2009	FY 2010	FY 2011	FY 2012	
Operating Cost	\$537,431	\$440,256	\$321,155	\$388,401	-27.7%
Total Passengers	56,565	26,536	19,422	25,384	-55.1%
Vehicle Service Hours	7,454	5,734	5,450	5,835	-21.7%
Vehicle Service Miles	72,261	51,212	52,727	60,549	-16.2%
Employee FTE's	4	3	3	3	-21.7%
Passenger Fares	\$62,343	\$28,682	\$18,320	\$21,448	-65.6%
Operating Cost per Passenger	\$9.50	\$16.59	\$16.54	\$15.30	61.0%
Operating Cost per Vehicle Service Hour	\$72.10	\$76.78	\$58.93	\$66.57	-7.7%
Operating Cost per Vehicle Service Mile	\$7.44	\$8.60	\$6.09	\$6.41	-13.8%
Passengers per Vehicle Service Hour	7.6	4.6	3.6	4.4	-42.7%
Passengers per Vehicle Service Mile	0.78	0.52	0.37	0.42	-46.4%
Vehicle Service Hours per Employee	1,998.4	1,998.0	2,003.7	1,998.1	0.0%
Average Fare per Passenger	\$1.10	\$1.08	\$0.94	\$0.84	-23.3%
Fare Recovery Ratio	11.60%	6.51%	5.70%	5.52%	-52.4%

Source: City of Taft Transit Activity Report

**Graph IV-1  
Operating Costs  
Systemwide, Fixed Route & Dial-a-Ride**



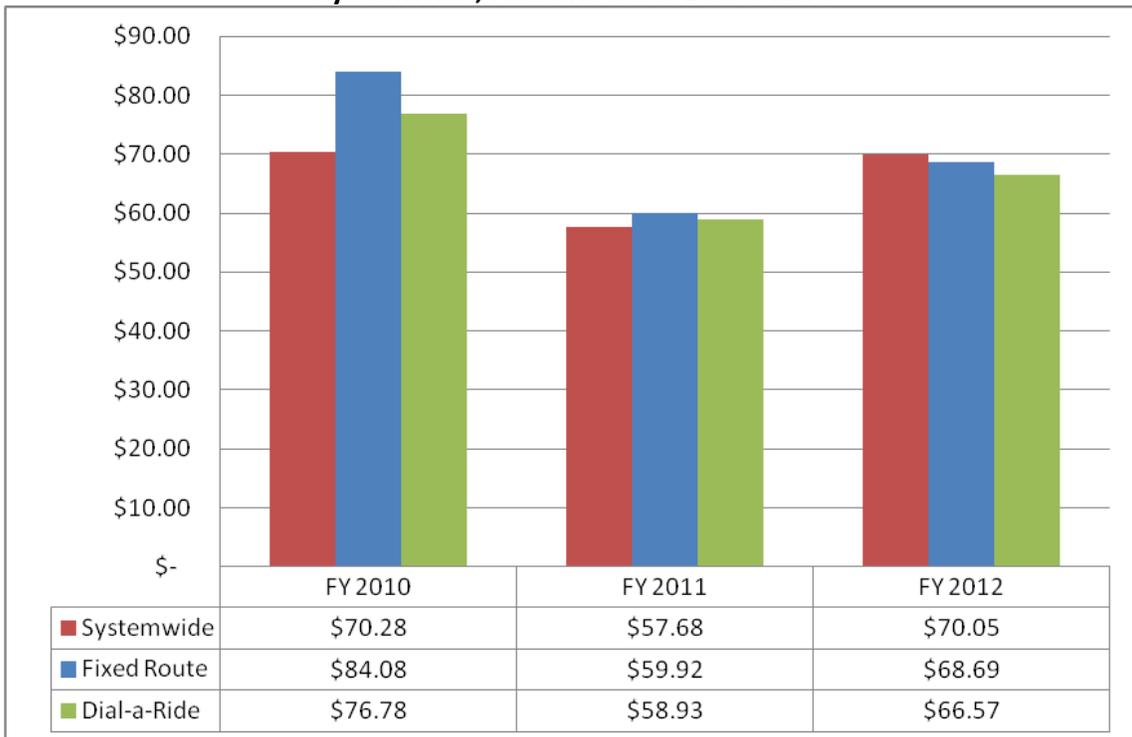
**Graph IV-2  
Ridership  
Systemwide, Fixed Route & Dial-a-Ride**



**Graph IV-3  
Operating Cost Per Passenger  
Systemwide, Fixed Route & Dial-a-Ride**



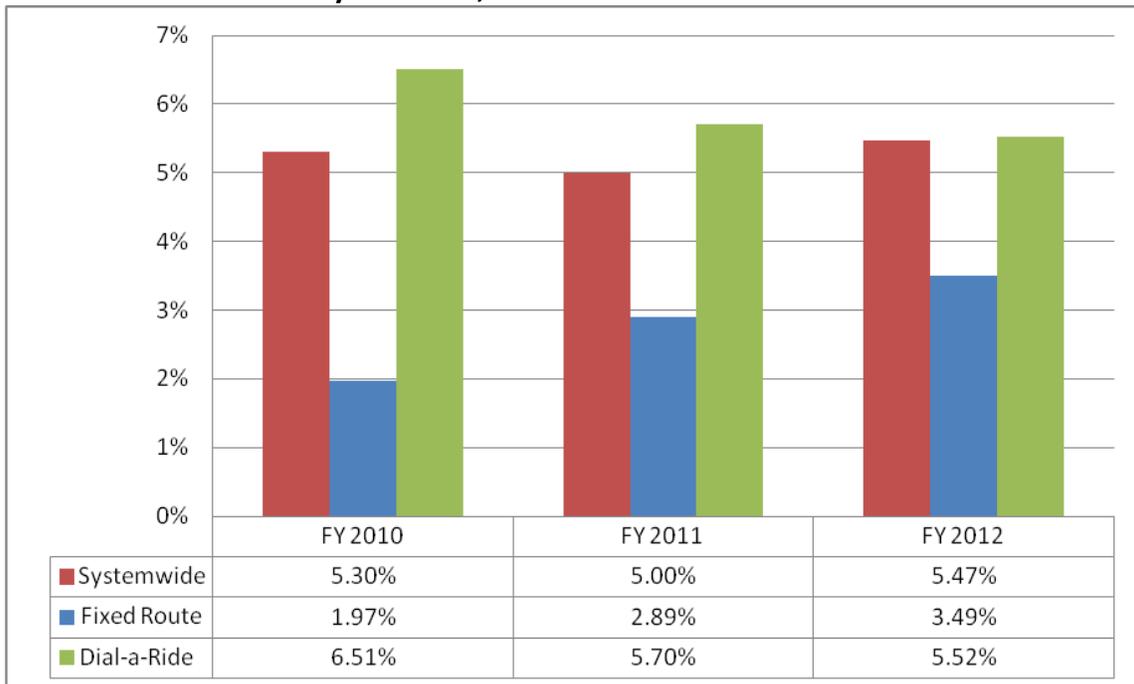
**Graph IV-4  
Operating Cost Per Vehicle Service Hour  
Systemwide, Fixed Route & Dial-a-Ride**



**Graph IV-5**  
**Passengers Per Vehicle Service Hour**  
**Systemwide, Fixed Route & Dial-a-Ride**



**Graph IV-6**  
**Fare Recovery Ratio**  
**Systemwide, Fixed Route & Dial-a-Ride**



## Findings from Verification of TDA Performance Indicators

1. Operating costs systemwide increased 61.4 percent over the review period from the FY 2009 base year through FY 2012 using audited data, primarily due to expansion of the system. By mode (using unaudited data), fixed route services which commenced in FY 2010 saw its operating costs increase by 11 percent over three years. In contrast, Dial-a-Ride operating costs decreased 27.7 percent from the FY 2009 base year through FY 2012. The increase in operating costs reflect the higher payroll, workers' compensation and expanded service hours associated with the implementation of fixed route service.
2. Ridership decreased 14 percent systemwide during the audit period. Fixed route ridership increased 137.5 percent beginning from its inception through the three year period, while Dial-a-Ride ridership decreased 55.1 percent due to the transition of riders to fixed route and the conversion of the service to ADA and seniors only. Systemwide ridership between FYs 2009 and 2010 decreased by 35.8 percent due primarily to a fare increase adopted in October 2009 combined with the major change in the service. Systemwide ridership fell from 56,565 in FY 2009 to a low of 35,573 in FY 2011 before rebounding to 48,652 in FY 2012. The rebound in ridership is attributed to the growth in the fixed route service as passengers become more familiar with it and through city staff efforts to market the service.
3. The provision of revenue hours and miles varied according to mode yet increased systemwide during the audit period. Fixed route revenue hours and miles increased 35.9 and 51.1 percent, respectively while DAR revenue hours and miles decreased 21.7 and 16.2 percent, respectively. Driven by the new fixed route service, systemwide vehicle service hours increased 64 percent and vehicle service miles increased 87.2 percent.
4. Operating cost per passenger increased 87.6 percent systemwide. In contrast, cost per passenger decreased 53.3 percent on fixed route, yet increased 61 percent on Dial-a-Ride. The trends for this indicator reflect a much greater rate of decline in ridership on Dial-a-Ride than in the decline in operating costs.
5. Operating cost per hour decreased 1.6 percent systemwide. This indicator exhibited a decrease of 18.3 percent on the fixed route from FY 2010 whereas Dial-a-Ride saw its cost per hour decrease 7.7 percent since FY 2009. The trends in this indicator demonstrate better cost efficiencies as the expanded system matures.
6. Passengers per vehicle service hour systemwide exhibited a decrease of 47.6 percent. In contrast, fixed route experienced an increase of 74.8 percent over the past three years. Passengers per hour on Dial-a-Ride decreased 42.7 percent. Systemwide, the number of passengers per service hour fell from 7.6 passengers to 4.0 passengers during the audit period.

7. The systemwide fare recovery ratio exhibited a 53.3 percent decrease from 11.71 percent in FY 2009 to 5.47 percent in FY 2012. The highest decrease occurred in FY 2010 when the fare increase was implemented concurrent with new service. Farebox for fixed route increased 76.9 percent since the inception of service, going from 1.97 percent to 3.49 percent, while Dial-a-Ride saw a decrease of 52.4 percent, from 11.6 percent to 5.52 percent. Systemwide fare revenues decreased 24.7 percent while fixed route fare revenue exhibited a 96.4 increase.

## Section V

### Review of Operator Functions

This section provides an in-depth review of various functions within the City of Taft Transit System. The review highlights accomplishments, issues and/or challenges that were determined during the audit period. The following functions were reviewed with City staff:

- Operations
- Maintenance
- Planning
- Marketing
- General Administration and Management

Within some departments are sub-functions that require review as well, such as Grants Administration that falls under General Administration.

#### Operations

Service was significantly adjusted during the audit period. As a result of recommendations made from the Taft Transit Development Plan in May 2009, transit service changed from a general public demand response service to a combination of new fixed route and specialized dial-a-ride. New fixed route service was also provided between Taft and Maricopa. These changes also resulted in service being eliminated in surrounding unincorporated areas of Fellow, Derby Acres and McKittrick. Additional direct operations staff were hired to meet the increased service, including a part time driver and a transit coordinator initially in FY 2009-10, followed by additional drivers in FY 2010-11.

The city provided samples of incidents reported by drivers and other staff who receive complaints from passengers. Drivers are required to report any type of incident to keep record and log of occurrences on and around the buses. Several incidents were related to the interaction between drivers and passengers which is not outside the norm in the transit industry. Incidents include misunderstanding by passengers about schedules, driving ability, or passenger observations. Most reported incidents occurred the past two fiscal years as more service was being delivered. The city uses an incident form that is completed by both driver and supervisor. The driver completes basic information about the time and location of the incident, and details of the situation. A section of the form also allows for witness information to be filled out. The bottom portion of the form for investigator remarks generally includes the follow up conducted by the transit coordinator. Each incident report showed follow up remarks and any resolution to the incident.

TAT employs one dispatcher and utilizes manual dispatch procedures. Communications are conducted through a Motorola CB radio system, which is comprised of a base station and hand held radios used by the drivers. Vehicles are equipped with global positioning system (GPS) technology that sends out a locator signal every 5 minutes and gauges the speed of the vehicles. On-time performance is measured within a 5 minute window. Drivers are expected to call in if they are running more than 5 minutes late.

Fareboxes are installed in all TAT vehicles. Fare collection and counting procedures involve the driver first dropping off the vault at the end of the shift, which is stored and locked in a safe. The Transit Coordinator and dispatcher count the fare revenue the following day. Fares are segregated according to service mode and route. The driver trip manifest is used for reconciliation. Once counted and reconciled, the fare revenues are taken to City Hall and placed into the City's Enterprise Fund account for deposit.

### **Maintenance**

Transit vehicle maintenance is performed at the City Yard and central garage located at 333 Commerce Way. The facility is equipped with two service bays and one lift. Based on California Highway Patrol (CHP) protocols, TAT vehicles are subject to a 45-day or 3,000 mile preventative maintenance inspection. A City mechanic is assigned to perform most preventative maintenance duties such as oil and filter changes, belt and hose checks for wear. Parts are ordered on an as needed basis from local vendors such as the local Chevy dealership, Car Quest and Napa Auto Parts.

CHP annual terminal inspections were conducted on Taft's driver records and vehicles, which were found to be in compliance with the exception of inspections conducted in December 2009 that were found to be unsatisfactory due to driver record discrepancies and non-enrollment in the Pull Notice program. A reinspection was conducted on January 14, 2010, which was rated satisfactory. The records include DMV pull notice records; maintenance and lubrication records; periodic safety inspections; drivers time records; and daily vehicle inspection reports. Roadcalls have been minimal. The City reported only 3 roadcalls during the period.

### **Planning**

There was no significant additional planning undertaken during the audit period beyond the planning and implementation of the new service structure, although staff has been assessing the outcomes of the new services recommended by the 2009 TDP. With farebox recovery not meeting standard, both systemwide and by mode, the city will need to review options for transit sustainability should trends continue. Ridership trends on fixed route have been improving during the audit period providing early indication of the city's residents becoming more familiar with the system. System tweaks have been made to further attract riders.

## **Marketing**

The City markets the transit services through its Web site, printed materials and word-of-mouth. The City of Taft Web Site (<http://www.cityoftaft.org>) provides information about each of the Taft transit services including local fixed route, bus service to Maricopa, and specialized dial-a-ride. Fare information, bus maps, days of operation, passenger guidelines, contact information, and an eligibility form for dial-a-ride are available on the website. Transit staff indicated the need to enhance its marketing of the new system to increase ridership and has considered physical features such as more signage, bus benches and amenities.

The TDP included a section of marketing strategies that are available to the city. Additional signage and amenities is one of the strategies. The transit system adopted its logo to reflect the new citywide logo to maintain consistency and identification as a city service. Additional strategies include a redesigned brochure, launch campaign, and publication of bus information in certain print media.

The City has indicated its intention to pursue an Environmental Justice grant to fund a marketing strategy that would explore ways to reach more Hispanic riders. As part of such an initiative, the City is seeking to hire more bilingual transit staff.

## **General Administration and Management**

The City of Taft has Council-Manager form of government. The five-member City Council serves as the City's principal policy making body and members are directly elected for staggered four-year terms. The City Council convenes the first and third Tuesday of the month at 6:00 p.m. The City Manager, who is appointed by the City Council, oversees the operations of City departments.

Day-to-day management of TAT is provided by the Transit Coordinator. Driver management, trip sheet review, fare revenue collection and reconciliation, and coordination with Kern Regional Transit and Kern COG are some of daily responsibilities of the position. Monthly and annual transit activity and performance reports are also produced which provide summaries of the activities provided by TAT. The Finance Director provides financial management assistance, and coordinates and prepares required financial reports including the annual State Controller Report, National Transit Database, and financial statements.

## **Grants Management**

Grant funding allocated toward the transit system has been derived from local, state and federal sources. The primary source of transit funding support is derived from the Local Transportation Fund (LTF). The City Finance Director submits the annual TDA claim for funds to Kern COG. Taft also receives federal rural transit operating and capital funds as reported in the annual Federal National Transit Database. In FYs 2010 and 2011, the city received state Proposition 1B (PTMISEA) funds for small capital purchases, according to the respective TDA fiscal audits.

## Section VI

### Findings

The following summarizes the major findings obtained from this Triennial Audit covering fiscal years 2010 through 2012. A set of recommendations is then provided.

#### **Triennial Audit Findings**

1. Of the compliance requirements pertaining to Taft, the operator fully complied with seven out of the nine applicable requirements. The city was in partial compliance with the timely submittal of its State Controller's reports. Two additional compliance requirements did not apply to Taft (e.g., intermediate farebox recovery ratio under PUC 99270.1, and exclusive urbanized farebox recovery ratio).
2. Because the timely submittal of the annual fiscal audits is a compliance element prescribed by the Caltrans TDA Audit Guidelines for the transit operator audit, non-compliance with this measure is identified in the Taft audit. However, during this audit period, responsibility for the TDA fiscal audit lies with Kern COG and its financial auditor which operates independently of the City of Taft.
3. Taft failed to meet its farebox recovery standard of 10 percent during the audit period, although the farebox is exempt from the standard in each audit year (FYs 2010, 2011 and 2012) due to the introduction of new fixed route service in October 2009. This exemption status sunsets at the end of FY 2011-12, two full fiscal years after the year of implementation. The farebox recovery ratio was 5.30 percent in FY 2010, 5.00 percent in FY 2011; and 5.47 percent in FY 2012. The average systemwide farebox recovery ratio was 5.26 percent during the period.
4. The City participates in the CHP Transit Operator Compliance Program and received vehicle inspections within the 13 months prior to each TDA claim. Inspections conducted in December 2009 were found to be unsatisfactory due to driver record discrepancies and non-enrollment in the Pull Notice program. A reinspection was conducted on January 14, 2010, which was rated satisfactory together with the remaining inspections during the audit period.
5. Of the three prior performance audit recommendations, one was fully implemented, another was partially implemented, and the third was not implemented. The prior recommendation that was partially implemented was for the city to file remaining TDA claims with Kern COG. The city was able to file a claim for one of the audit years, but is still two years behind. The prior recommendation not implemented was to complete and submit the annual fiscal audits on time. Kern COG and the city are working to improve the timeliness of the reports.

6. Operating costs systemwide increased 61.4 percent over the review primarily due to expansion of the system. The increase in operating costs reflect the higher payroll, workers' compensation and expanded service hours associated with the implementation of fixed route service.
7. Ridership decreased 14 percent systemwide during the audit period. Systemwide ridership fell from 56,565 in FY 2009 to a low of 35,573 in FY 2011 before rebounding to 48,652 in FY 2012. The rebound in ridership is attributed to the growth in the fixed route service as passengers become more familiar with it and through city staff efforts to market the service.
8. As a result of recommendations made from the Taft Transit Development Plan in May 2009, transit service changed from a general public demand response service to a combination of new fixed route and specialized dial-a-ride. New fixed route service was also provided between Taft and Maricopa. These changes also resulted in service being eliminated in surrounding unincorporated areas of Fellow, Derby Acres and McKittrick. Additional direct operations staff were hired to meet the increased service demand.
9. Transit staff indicated the need to enhance its marketing of the new system to increase ridership and has considered physical features such as more signage, bus benches and amenities.

## Recommendations

### **1. Prepare and Submit Separate Annual State Controller Reports for Fixed Route and Specialized Demand Response Service.**

Since adding fixed route service during FY 2009-10, the city offers both fixed route and dial-a-ride service. As part of the addition of fixed route, the dial-a-ride was transitioned from a general public service to an ADA and senior only service. The instructions for the State Controller Transit Operator Financial Transactions Reports require that separate reports be prepared for general public service and specialized service, in this case for fixed route and specialized dial-a-ride. The General Information sheet in the front of the Controller Report provides specific instructions to prepare separate reports for these different services. The city should provide separate reports starting in the next reporting period.

### **2. Closely Monitor Farebox Recovery from New Services.**

During the audit period, new expanded fixed route service was introduced in addition to maintaining the dial-a-ride service. Under TDA, the system is exempt from meeting the farebox recovery standards for two full years after the year the service was initiated. The exempt status expired at the end of FY 2011-12. With farebox recovery staying about the same as before new service was implemented, the city should remain diligent in monitoring the performance of the system, and consider additional strategies to increasing the farebox. City staff indicated they are trying different approaches to increase ridership such as more signage, bus benches and amenities, and tweaked scheduling.



# City of Taft Agenda Report

**DATE:** August 20, 2013

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**AGENDA MATTER:**

**RFQ FOR MUNICIPAL ENGINEERING SERVICES FOR FEDERAL AND STATE FUNDED PROJECTS**

**SUMMARY STATEMENT:**

In order for the City of Taft to stay in compliance with State and Federal regulations for public works projects funded by those sources, it is necessary to issue a request for qualifications for engineering services every three years.

All responsive submissions will be evaluated by the Public Works Committee and ranked and forwarded to City Council for final selection.

**RECOMMENDED ACTION:**

Direct staff to advertise RFQ for municipal engineering for Federal and State aid projects

**IMPACT ON BUDGET (Y/N):** NO

**ATTACHMENT (Y/N):** Yes (RFQ)

**PREPARED BY:** Craig Jones

**REVIEWED BY:**

CITY CLERK	FINANCE DIRECTOR	CITY MANAGER
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REQUEST FOR QUALIFICATIONS  
FOR MUNICIPAL ENGINEERING SERVICES  
FOR MUNICIPAL, DEVELOPMENT, FHWA, AND  
FEMA PROJECTS

2013- 2016

**DUE DATE: September 11, 2013  
3 PM**

City of Taft  
209 E. Kern Street  
Taft, CA 93268  
(661) 763-1222 ph - (661) 765-2480 fax

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**REQUEST FOR QUALIFICATIONS  
FOR MUNICIPAL ENGINEERING SERVICES  
FOR MUNICIPAL, DEVELOPMENT, FHWA, AND FEMA PROJECTS  
PROJECTS**

**I. INTRODUCTION**

**A. PURPOSE OF REQUEST FOR PROPOSAL**

The City of Taft (the Agency) requests sealed Statements of Qualifications for Professional Services for Municipal Engineering services associated with State and Federally funded public works projects.

The scope of this proposal will be to assist the City of Taft in all aspects of the projects, including but not limited to design plans; CEQA/NEPA coordination or compliance documentation; State and Federal grant submittals as required, Design, Planning, Construction Drawings, General Contractor bidding /selection and Construction Engineering and Oversight.

Any firm selected must demonstrate experience in providing professional services, and must be exceptionally capable of producing the desired services in a highly professional and cost-conscious manner.

**B. THE CITY OF TAFT - BACKGROUND**

The City of Taft is approximately seven (7) miles north of the City of Maricopa and thirty-nine (39) miles southwest of the City of Bakersfield. The City of Taft's population is 9,327 based on the 2010 census. The 2000 census recorded a population of 6,400. The unincorporated county urban area contiguous to Taft's City Limits are Ford City, South Taft, and Taft Heights.

**C. CONTRACT PERIOD**

The contract term is anticipated to be a 3-year period beginning September 17, 2013 and concluding September, 31 2016. This timeline may be extended.

**D. TENTATIVE TIMELINE AND SCHEDULE OF EVENTS**

Release of RFQ.....August 23, 2013  
Proposal Submission Deadline.....September 11, 2013  
Review of Proposals.....September 12, 2013  
Recommended firm presented to Taft City Council.....October 2, 2013

**The Agency reserves the right to modify this timeline at any time.**

**E. QUESTIONS ON REQUEST FOR QUALIFICATIONS**

Any questions or requests for clarification about this RFQ **must** be submitted in **writing** to Christy Lowe, Administrative Technician at (661) 765-2480 fax or [clowe@cityoftaft.org](mailto:clowe@cityoftaft.org).

## II. PROPOSAL FORMAT AND SCOPE OF SERVICES

### A. PROPOSAL SUBMISSION REQUIREMENTS

1. **Proposal Cover Sheet** — Complete (**Attachment A**) Identify the contact person for the proposal, and their address, telephone, fax, and e-mail information.

2. **Proposal Narrative** — The Proposal Narrative, excluding attachments, should not exceed 12 typewritten pages. All portions of the Proposal Narrative must be double-spaced, with a font size of 12 or larger.

The Narrative shall include:

1. List of at least 3 organizations the firm has contracted with on similar projects.
2. Indicate the experience of the firm's staff members who will be assigned to this project in the areas of Federal highway program application, construction and invoicing in California.
3. (1) copy of the Firm's license, affiliations and associations or number.
4. A statement regarding the status of any disciplinary actions against the firm.
5. Background of your firm.
6. An overview of this project approach.
7. Listing of proposed team members and contact information (i.e., civil engineer, etc), including a project organization chart.
8. A statement of being properly insured against fraud, errors and omissions.
9. List projects completed or under construction in reverse chronological order for the last four years for which your firm provided professional services. Indicate for each of these projects:
  - (a) Name of project
  - (b) Project location
  - (c) Brief description (type of construction, functional components, and special design considerations)
  - (d) Description of projects
  - (e) Name of owner
  - (f) Name of owner's contact person and telephone number (Contact person, who, at the time of RFP submittal, will be employed by the owner)
  - (g) Your firm's specific involvement (i.e., engineer, engineer of record, sub consultant)
  - (h) The proposal cost vs. cost estimate
  - (I) Status of completion
  - (j) CEQA or NEPA responsibilities
10. Additional comments regarding the firm's qualifications.

**3. Conflict of Interest:** Include a statement describing any potential or known conflict of interest regarding this RFP and/or the City of Taft or affirm that you do not have a conflict of interest. The selected proposer may not accept or perform engineering, survey or development work within the City's boundaries from individuals or organizations not directly and organizationally related to the City of Taft during the life of the contract.

**4. Please provide a W-9 with your proposal.**

**5. Non-Collusion Certificate:** Execute the Non-Collusion certificate attached to this RFP. (Attachment C)

**C. SUBMISSION INSTRUCTIONS**

1. Final Proposals can be mailed or hand delivered but regardless of the postmark date, must be received by the Agency by **3 PM September 11, 2013**. Electronic transmission either by fax or email will **NOT** be accepted.

2. Mail or hand-deliver one (1) original and two (2) copies of the proposal sets to:

(3) Rate sheet in separate sealed envelope

Engineering Services RFQ

Public Works Department

City of Taft

209 E. Kern Street

Taft, CA 93268

Attn: City Clerk

(661) 763-1222

**III. PROPOSAL EVALUATION CRITERIA AND PROCESS**

The Agency will evaluate the submissions received based on criteria including the following:

- |  |             |
|--|-------------|
| 1. Understanding of the work to be done.                       | (25 points) |
| 2. Experience with similar kinds of work.                      | (20 points) |
| 3. Quality of staff for work to be done                        | (15 points) |
| 4. Capability of developing innovative or advanced techniques. | (10 points) |
| 5. Knowledge of local conditions and project area.             | (10 points) |
| 6. Familiarity with state and federal procedures.              | (10 points) |
| 7. Demonstrated technical ability                              | (10 points) |

**IV. EXAMPLES OF WORK**

The Scope of Work for this project is anticipated to be delivered in several Phases:

- Meeting(s) to discuss schedule and planned activities
- Coordinating and evaluating CEQA / NEPA analysis and submissions.
- Propose and recommend additional services as needed, including environmental reports, materials testing and soils engineering
- Survey work as needed for design and construction.
- Create construction plans and specifications
- Submission of plans to the State of California or other regulatory or funding body for approvals
- Provision of certifications as needed for financial submissions

- Assist in all aspects of the bid process with construction firms, including but not limited to review and/or preparation of construction contract documents.
- Construction management services.
- Other services as required

## **V. CONFIDENTIALITY OF RESPONSES**

While the Agency cannot guarantee the confidentiality of information submitted by the agency, it will make reasonable efforts to protect the information to the extent possible, as permitted by law. If sensitive information, such as personal financial statements, is necessary for support of capacity of Proposer, contact the Agency for further direction.

## **VI. MISCELLANEOUS INFORMATION**

**A.** Issuance of this RFQ does not constitute a commitment by the Agency to award a contract. The Agency reserves the right to reject any or all proposals received in response to this RFQ, or to cancel this RFQ if it is in the best interest of the Agency to do so.

**B.** The Agency anticipates selecting only one Professional firm to carry out the work described in this RFQ. However, if the Agency believes its goals can be best met by contracting with more than one proposer to this RFQ, it may elect to contract with multiple proposers.

**C.** The firm submitting a proposal agrees that by submitting a proposal it authorizes the Agency to verify any or all information and/or references given in the proposal.

**D.** The Agency reserves the right to approve all subcontractors proposed by the primary contractor.

**E.** The Agency reserves the right, after contract award, to amend the resulting contract as needed throughout the term of the contract to best meet the needs of all parties.

**F.** No appeals will be heard for late proposals, proposals that do not pass the initial review or to contest a proposal score.

**G.** Proposers will be required to provide proof of professional liability insurance and an errors and omissions policy to meet Agency.

**H.** All information, materials, and documents discovered or developed/produced for this project by Proposer will become the property of the City of Taft.

**I.** Proposer must be licensed to practice engineering in the State of California, and must not be listed on Federal debarment lists.

**J.** Proposers will be responsible for adherence to the Agency's Economic Opportunities Plan and Davis Bacon Act wage rates if applicable.

**K.** The City is dedicated to the principles of equal employment opportunity in any term, condition or privilege of employment or contracting. We do not discriminate on the basis of age, race, sex, color, religion, national origin, disability, veteran status, sexual orientation, gender identity, or any other status protected by state or local law. This policy applies to all employees and non-employees such as customers, clients, vendors, contractors, subcontractors and consultants.

**City of Taft Contact Information:**

Christy Lowe  
Administrative Technician  
Taft, CA 93268  
(661)763-1222 x34  
[clowe@cityoftaft.org](mailto:clowe@cityoftaft.org)

**Attachment A**

**COVER PAGE**

Legal Name of Firm:

Address:

Telephone no. ( ) Toll Free Telephone no. ( )

Primary representative/manager/partner-in-charge

Name:

Title:

Telephone no. ( )

E-mail:

Primary Contact for this RFQ if different from above

Name:

Title:

Telephone no. ( )

E-mail:

The representations made herein are made under penalty of perjury.

ATTESTED ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2013

\_\_\_\_\_  
Signature of Authorized Proposer

\_\_\_\_\_  
Title of Proposer

**Attachment B**

**Cost Proposal (Separate sealed envelope)**

**Other services as required (hourly cost – inclusive of all ancillary costs, list position/name)**

Engineer _____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

## Attachment C

### NON-COLLUSION AFFIDAVIT

**COUNTY OF** \_\_\_\_\_

I, \_\_\_\_\_, being first duly sworn, deposes and says that I am  
(Typed or Printed Name)

The \_\_\_\_\_ of \_\_\_\_\_, the party  
submitting  
(Title) (Proposer Name)

The foregoing RFQ Proposal (“the PROPOSER”). In connection with the foregoing RFQ Proposal, the undersigned declares, states and certifies that:

1. The RFQ Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, Company, association, organization or corporation.
2. The RFQ Proposal is genuine and not collusive or sham.
3. The PROPOSER has not directly or indirectly induced or solicited any other PROPOSER to put in a false or sham RFQ Proposal, and has not directly or indirectly colluded, conspired, connived, or agreed with any other PROPOSER or anyone else to put in sham RFQ Proposal, or to refrain from submitting this RFQ Proposal.
4. The PROPOSER has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the RFQ price, or that of any other PROPOSER, or to fix any overhead, profit or cost element of the RFQ price or that of any other PROPOSER, or to secure any advantage against the public body awarding the contract or of anyone interested in the proposed contract.
5. All statements contained in the RFQ Proposal and related documents are true.
6. The PROPOSER has not, directly or indirectly, submitted the RFQ price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, RFQ depository, or to any member or agent thereof to effectuate a collusive or sham RFQ.

Executed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_.

(City, County and State)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and Correct.

By: \_\_\_\_\_

Title: \_\_\_\_\_

## **Attachment D**

### **CONSULTANT AGREEMENT**

#### **ARTICLE I INTRODUCTION**

A. This contract is between the following named, hereinafter referred to as, CONSULTANT and the following named, hereinafter referred to as, CITY:

The name of the CONSULTANT is as follows:  
The Project Manager for the "CONSULTANT" will be

The name of the "CITY" is as follows:  
The Contract Manager for the CITY will be

B. The work to be performed under this contract is described in Article II entitled Statement of Work and the approved CONSULTANT's Cost Proposal. The approved CONSULTANT's Cost Proposal is attached hereto (Attachment I) and incorporated by reference. If there is any conflict between the approved Cost Proposal and this contract, this contract shall take precedence.

C. The CONSULTANT agrees to indemnify and hold harmless the CITY, its officers, agents, and employees from any and all claims, demands, costs, or liability arising from or connected with the services provided hereunder due to negligent acts, errors, or omissions of the CONSULTANT. The CONSULTANT will reimburse the CITY for any expenditure, including reasonable attorney fees, incurred by the CITY in defending against claims ultimately determined to be due to negligent acts, errors, or omissions of the CONSULTANT.

D. The CONSULTANT and the agents and employees of CONSULTANT, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of the CITY.

E. The CITY may terminate this agreement with CONSULTANT should CONSULTANT fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination, the CITY may proceed with the work in any manner deemed proper by the CITY. If the CITY terminates this agreement with the CONSULTANT, CITY shall pay CONSULTANT the sum due the CONSULTANT under this agreement prior to termination, unless the cost of completion to the CITY exceeds the funds remaining in the contract. In which case the overage shall be deducted from any sum due the CONSULTANT under this agreement and the balance, if any, shall be paid the CONSULTANT upon demand.

F. Without the written consent of the CITY, this agreement is not assignable by CONSULTANT either in whole or in part.

G. No alteration or variation of the terms of this contract shall be valid, unless made in writing and signed by the parties hereto; and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.

H. The consideration to be paid CONSULTANT as provided herein, shall be in compensation for all of CONSULTANT's expenses incurred in the performance hereof, including travel and per diem, unless otherwise expressly so provided.

## **ARTICLE II STATEMENT OF WORK**

### **A. Consultant Services**

CONSULTANT to provide construction management services including preparing project advertisement, review and qualification of bids, processing documents for bid award, construction inspection and management, construction surveying, processing documents required by CITY acceptance of project, processing documents for project reimbursements and closeouts. CITY will pay for direct project advertisement costs.

### **B. Subsurface Investigations**

Soils testing and any other specialized services will be performed by others and supervised by the CONSULTANT.

### **C. City Obligations**

The CITY will provide any applicable data requested by the CONSULTANT to complete the project.

### **D. Conferences, Visits to Site, Inspection of Work**

The agreement provides for conferences as needed, visits to the site, and inspection of the work by representatives of the state, or FHWA. Costs incurred by CONSULTANT for meetings, subsequent to the initial meeting shall be included in the fee.

### **E. Checking Shop Drawings**

Payment for checking shop drawings by the CONSULTANT may be included in the contract fee.

### **F. Documentation**

The CONSULTANT shall document the project to the satisfaction of the CITY and FHWA. This includes, but is not limited to, preparation of progress and final reports, field journal or similar evidence of attainment of the objectives.

G. Number of Copies

One copy of reports shall be provided to the CITY. If requested, additional copies will be provided at reproduction cost.

**ARTICLE III CONSULTANT’S REPORTS AND/OR MEETINGS**

A. The CONSULTANT shall submit progress reports on each specific project in accordance with the Task Order. These reports shall be submitted at least once a month. The report should be sufficiently detailed for the CITY’s Contract Manager to determine, if the CONSULTANT is performing to expectations, or is on schedule; to provide communication of interim findings, and to sufficiently address any difficulties or special problems encountered, so remedies can be developed.

B. The CONSULTANT’s Project Manager shall meet with the CITY’s Contract Manager or Project Coordinator, as needed, to discuss progress on the contract.

**ARTICLE IV PERFORMANCE PERIOD**

A. This contract shall go into effect on \_\_\_\_\_, contingent upon approval by the CITY, and the CONSULTANT shall commence work after notification to proceed by the CITY’S Contract Manager. The contract shall end on \_\_\_\_\_, unless extended by contract amendment.

B. The CONSULTANT is advised that any recommendation for contract award is not binding on the CITY until the contract is fully executed and approved by the CITY.

C. The period of performance for each specific project shall be in accordance with the Task Order for that project. If work on a Task Order is in progress on the expiration date of this contract, the terms of the contract may be extended by contract amendment.

**ARTICLE V ALLOWABLE COSTS AND PAYMENTS**

A. Specific projects will be assigned to the CONSULTANT through issuance of Task Orders (**Attachment II**).

B. After a project to be performed under this contract is identified by the CITY, the CITY will prepare a draft Task Order; less the cost estimate. A draft Task Order will identify the scope of services, expected results, project deliverables, period of performance, project schedule and will designate a CITY Project Coordinator. The draft Task Order will be delivered to the CONSULTANT for review. The CONSULTANT shall return the draft Task Order within ten (10) calendar days along with a Cost Estimate, including a written estimate of the number of hours and hourly rates per staff person, any anticipated reimbursable expenses,

overhead, fee if any, and total dollar amount. After agreement has been reached on the negotiable items and total cost; the finalized Task Order shall be signed by both the CITY and the CONSULTANT.

C. The CONSULTANT will be reimbursed for hours worked at the hourly rates specified in the CONSULTANT's Cost Proposal (**Attachment I**). The specified hourly rates shall include direct salary costs, employee benefits, overhead, and fee.

D. In addition, the CONSULTANT will be reimbursed for incurred direct costs other than salary costs, and other costs that are identified in the executed Task Order.

E. Reimbursement for transportation and subsistence costs shall not exceed the rates as specified in the approved Cost Proposal.

F. When milestone cost estimates are included in the approved Cost Proposal, the CONSULTANT shall obtain prior written approval for a revised milestone cost estimate from the Contract Manager before exceeding such estimate.

G. Progress payments for each Task Order will be made monthly in arrears based on services provided and actual costs incurred.

H. The CONSULTANT shall not commence performance of work or services until this contract has been approved by the CITY, and notification to proceed has been issued by the CITY'S Contract Manager. No payment will be made prior to approval or for any work performed prior to approval of this contract.

I. A Task Order is of no force or effect until returned to the CITY and signed by an authorized representative of the CITY. No expenditures are authorized on a project and work shall not commence until a Task Order for that project has been executed by the CITY.

J. The CONSULTANT will be reimbursed, as promptly as fiscal procedures will permit upon receipt by the CITY'S Contract Manager of itemized invoices in triplicate. Separate invoices itemizing all costs are required for all work performed under each Task Order. Invoices shall be submitted no later than 45-calendar days after the performance of work for which the CONSULTANT is billing, or upon completion of the Task Order. Invoices shall detail the work performed on each milestone, on each project as applicable. Invoices shall follow the format stipulated for the approved Cost Proposal and shall reference this contract number, project title and Task Order number. Credits due the CITY that include any equipment purchased under the provisions of Article XVI Equipment Purchase of this contract, must be reimbursed by the Consultant prior to the expiration or termination of this contract. Invoices shall be mailed to the CITY's Contract Manager at the following address:

Craig Jones, City of Taft, Public Works Director  
209 E. Kern Street, CA 93268

K. The total amount payable by the CITY for an individual Task Order shall not exceed the amount agreed to in the Task Order, unless authorized by contract amendment.

L. The total amount payable by the CITY for all Task Orders resulting from this contract, shall not exceed \$100,000.00. It is understood and agreed that there is no guarantee, either expressed or implied that this dollar amount will be authorized under this contract through Task Orders.

M. All subcontracts in excess of \$25,000 shall contain the above provisions.

## **ARTICLE VI TERMINATION**

The CITY reserves the right to terminate this contract upon thirty (30)-calendar days written notice to the CONSULTANT with the reasons for termination stated in the notice.

## **ARTICLE VII FUNDING REQUIREMENTS**

A. It is mutually understood between the parties that this contract may have been written before ascertaining the availability of funds or appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays that would occur if the agreement were executed after that determination was made.

B. This agreement is valid and enforceable only, if sufficient funds are made available to the CITY for the purpose of this contract. In addition, this agreement is subject to any additional restrictions, limitations, conditions, or any statute enacted by the Congress, State Legislature or CITY governing board that may affect the provisions, terms, or funding of this contract in any manner.

C. It is mutually agreed that if sufficient funds are not appropriated, this contract may be amended to reflect any reduction in funds.

D. The CITY has the option to void the contract under the 30-day cancellation clause, or by mutual agreement to amend the contract to reflect any reduction of funds.

## **ARTICLE VIII CHANGE IN TERMS**

A. This contract may be amended or modified only by mutual written agreement of the parties.

B. The CONSULTANT shall only commence work covered by an amendment after the amendment is executed and notification to proceed has been provided by the CITY's Contract Manager.

C. There shall be no change in the CONSULTANT's Project Manager or members of the project team, as listed in the approved Cost Proposal, which is a part of this contract without prior written approval by the CITY's Contract Manager.

## **ARTICLE IX COST PRINCIPLES**

A. The CONSULTANT agrees that the Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000 et seq., shall be used to determine the allowability of cost individual items.

B. The CONSULTANT also agrees to comply with federal procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

C. Any costs for which payment has been made to CONSULTANT that are determined by subsequent audit to be unallowable under 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000 et seq., are subject to repayment by CONSULTANT to the CITY.

## **ARTICLE X CONTINGENT FEE**

The CONSULTANT warrants, by execution of this contract that no person or selling agency has been employed, or retained, to solicit or secure this contract upon an agreement or understanding, for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees, or bona fide established commercial or selling agencies maintained by the CONSULTANT for the purpose of securing business. For breach or violation of this warranty, the CITY has the right to annul this contract without liability; pay only for the value of the work actually performed, or in its discretion to deduct from the contract price or consideration, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.

## **ARTICLE XI RETENTION OF RECORDS/AUDIT**

For the purpose of determining compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq., when applicable and other matters connected with the performance of the contract pursuant to Government Code 8546.7; the CONSULTANT, subcontractors, and the CITY shall maintain all books, documents, papers, accounting records, and other evidence pertaining to the performance of the contract, including but not limited to, the costs of administering the contract. All parties shall make such materials available at their respective offices at all reasonable times during the contract period and for three years from the date of final payment under the contract. The state, the State Auditor, CITY, FHWA, or any duly authorized representative of the federal government shall have access to any books, records, and documents of the CONSULTANT

that are pertinent to the contract for audit, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested.

Subcontracts in excess of \$25,000 shall contain this provision.

## **ARTICLE XII DISPUTES**

A. Any dispute, other than audit, concerning a question of fact arising under this contract that is not disposed of by agreement shall be decided by a committee consisting of the CITY's Contract Manager and City Manager, who may consider written or verbal information submitted by the CONSULTANT.

B. Not later than 30 days after completion of all work under the contract, the CONSULTANT may request review by the CITY GOVERNING BOARD of unresolved claims or disputes, other than audit. The request for review will be submitted in writing.

C. Neither the pendency of a dispute, nor its consideration by the committee will excuse the CONSULTANT from full and timely performance in accordance with the terms of this contract.

## **ARTICLE XIII AUDIT REVIEW PROCEDURES**

A. Any dispute concerning a question of fact arising under an interim or post audit of this contract that is not disposed of by agreement, shall be reviewed by the CITY'S CHIEF FINANCIAL OFFICER.

B. Not later than 30 days after issuance of the final audit report, the CONSULTANT may request a review by the CITY'S CHIEF FINANCIAL OFFICER of unresolved audit issues. The request for review will be submitted in writing.

C. Neither the pendency of a dispute nor its consideration by the CITY will excuse the CONSULTANT from full and timely performance, in accordance with the terms of this contract.

## **ARTICLE XIV SUBCONTRACTING**

A. The CONSULTANT shall perform the work contemplated with resources available within its own organization; and no portion of the work pertinent to this contract shall be subcontracted without written authorization by the CITY'S Contract Manager, except that, which is expressly identified in the approved Cost Proposal.

B. Any subcontract in excess of \$25,000 entered into as a result of this contract, shall contain all the provisions stipulated in this contract to be applicable to subcontractors.

C. Any substitution of subcontractors must be approved in writing by the CITY's Contract Manager.

## **ARTICLE XV EQUIPMENT PURCHASE**

A. Prior authorization in writing, by the CITY's Contract Manager shall be required before the CONSULTANT enters into any unbudgeted purchase order, or subcontract exceeding \$5,000 for supplies, equipment, or CONSULTANT services. The CONSULTANT shall provide an evaluation of the necessity or desirability of incurring such costs.

B. For purchase of any item, service or consulting work not covered in the CONSULTANT's Cost Proposal and exceeding \$5,000 prior authorization by the CITY's Contract Manager; three competitive quotations must be submitted with the request, or the absence of bidding must be adequately justified.

C. Any equipment purchased as a result of this contract is subject to the following: "The CONSULTANT shall maintain an inventory of all nonexpendable property. Nonexpendable property is defined as having a useful life of at least two years and an acquisition cost of \$5,000 or more. If the purchased equipment needs replacement and is sold or traded in, the CITY shall receive a proper refund or credit at the conclusion of the contract, or if the contract is terminated, the CONSULTANT may either keep the equipment and credit the CITY in an amount equal to its fair market value, or sell such equipment at the best price obtainable at a public or private sale, in accordance with established CITY procedures; and credit the CITY in an amount equal to the sales price.

If the CONSULTANT elects to keep the equipment, fair market value shall be determined at the CONSULTANT's expense, on the basis of a competent independent appraisal of such equipment.

Appraisals shall be obtained from an appraiser mutually agreeable to by the CITY and the CONSULTANT, if it is determined to sell the equipment, the terms and conditions of such sale must be approved in advance by the CITY."

D. All subcontracts in excess \$25,000 shall contain the above provisions.

## **ARTICLE XVI INSPECTION OF WORK**

The CONSULTANT and any subcontractor shall permit the CITY, the state, and the FHWA if federal participating funds are used in this contract; to review and inspect the project activities and files at all reasonable times during the performance period of this contract including review and inspection on a daily basis.

## **ARTICLE XVII SAFETY**

A. The CONSULTANT shall comply with OSHA regulations applicable to CONSULTANT regarding necessary safety equipment or procedures. The CONSULTANT shall comply with safety instructions issued by the CITY Safety Officer and other CITY representatives. CONSULTANT personnel shall wear hard hats and safety vests at all times while working on the construction project site.

B. Pursuant to the authority contained in Section 591 of the Vehicle Code, the CITY has determined that such areas are within the limits of the project and are open to public traffic. The CONSULTANT shall comply with all of the requirements set forth in Divisions 11, 12, 13, 14, and 15 of the Vehicle Code. The CONSULTANT shall take all reasonably necessary precautions for safe operation of its vehicles and the protection of the traveling public from injury and damage from such vehicles.

C. Any subcontract entered into as a result of this contract, shall contain all of the provisions of this Article.

## **ARTICLE XVIII INSURANCE**

A. Prior to commencement of the work described herein, the CONSULTANT shall furnish the CITY a Certificate of Insurance stating that there is general comprehensive liability insurance presently in effect for the CONSULTANT with a combined single limit (CSL) of not less than one million dollars (\$1,000,000) per occurrence.

B. The Certificate of Insurance will provide:

1. That the insurer will not cancel the insured's coverage without 30-days prior written notice to the CITY.

2. That the CITY, its officers, agents, employees, and servants are included as additional insureds, but only insofar as the operations under this contract are concerned.

3. That the CITY will not be responsible for any premiums or assessments on the policy.

C. The CONSULTANT agrees that the bodily injury liability insurance herein provided for, shall be in effect at all times during the term of this contract. In the event said insurance coverage expires at any time or times during the term of this contract, the CONSULTANT agrees to provide at least thirty (30) days prior notice to said expiration date; and a new Certificate of Insurance evidencing insurance coverage as provided for herein, for not less than either the remainder of the term of the contract, or for a period of not less than one (1) year. New Certificates of Insurance are subject to the approval of the CITY. In the event the CONSULTANT fails to keep in effect at all times insurance coverage as herein provided, the CITY may, in addition to any other remedies it may have, terminate this contract upon occurrence of such event.

## **ARTICLE XIV OWNERSHIP OF DATA**

A. Upon completion of all work under this contract, ownership and title to all reports, documents, plans, specifications, and estimates produce as part of this contract will automatically be vested in the CITY; and no further agreement will be necessary to transfer ownership to the CITY. The CONSULTANT shall furnish the CITY all necessary copies of data needed to complete the review and approval process.

B. It is understood and agreed that all calculations, drawings and specifications, whether in hard copy or machine-readable form, are intended for one-time use in the construction of the project for which this contract has been entered into.

C. The CONSULTANT is not liable for claims, liabilities, or losses arising out of, or connected with the modification, or misuse by the CITY of the machine-readable information and data provided by the CONSULTANT under this agreement; further, the CONSULTANT is not liable for claims, liabilities, or losses arising out of, or connected with any use by the CITY of the project documentation on other projects for additions to this project, or for the completion of this project by others except only such use as may be authorized in writing by the CONSULTANT.

D. Applicable patent rights provisions described in 41 CFR 1-91, regarding rights to inventions shall be included in the Agreements as appropriate.

E. The CONSULTANT is not liable for claims, liabilities or losses arising out of, or connected with, the modification or misuse by the CITY of the machine readable information and data provided by the CONSULTANT under this agreement; further, the CONSULTANT is not liable for claims, liabilities or losses arising out of, or connected with, any use by the CITY of the project documentation on other projects; for additions to this project, or for the completion of this project by others, except only such use as may be authorized, in writing, by the CONSULTANT.

F. The CITY may permit copyrighting reports or other agreement products. If copyrights are permitted; the agreement shall provide that the FHWA shall have the royalty-free nonexclusive and irrevocable right to reproduce, publish, or otherwise use; and to authorize others to use, the work for government purposes.

G. Any subcontract in excess of \$25,000 entered into as a result of this contract, shall contain all of the provisions of this Article.

## **ARTICLE XX CLAIMS FILED BY CITY'S CONSTRUCTION CONTRACTOR**

A. If claims are filed by the CITY's construction contractor relating to work performed by CONSULTANT's personnel, and additional information or assistance from the CONSULTANT's personnel is required in order to evaluate or defend against such claims; CONSULTANT agrees to make its personnel available for consultation with the CITY'S

construction contract administration and legal staff and for testimony, if necessary, at depositions and at trial or arbitration proceedings.

B. CONSULTANT's personnel that the CITY considers essential to assist in defending against construction contractor claims will be made available on reasonable notice from the CITY. Consultation or testimony will be reimbursed at the same rates, including travel costs that are being paid for the CONSULTANT's personnel services under this agreement.

C. Services of the CONSULTANT's personnel in connection with the CITY's construction contractor claims will be performed pursuant to a written contract amendment, if necessary, extending the termination date of this agreement in order to finally resolve the claims.

D. Any subcontract in excess of \$25,000 entered into as a result of this contract, shall contain all of the provisions of this Article.

## **ARTICLE XXI CONFIDENTIALITY OF DATA**

A. All financial, statistical, personal, technical, or other data and information relative to the CITY's operations, which are designated confidential by the CITY and made available to the CONSULTANT in order to carry out this contract, shall be protected by the CONSULTANT from unauthorized use and disclosure.

B. Permission to disclose information on one occasion, or public hearing held by the CITY relating to the contract, shall not authorize the CONSULTANT to further disclose such information, or disseminate the same on any other occasion.

C. The CONSULTANT shall not comment publicly to the press or any other media regarding the contract or the CITY's actions on the same, except to the CITY's staff, CONSULTANT's own personnel involved in the performance of this contract, at public hearings or in response to questions from a Legislative committee.

D. The CONSULTANT shall not issue any news release or public relations item of any nature, whatsoever, regarding work performed or to be performed under this contract without prior review of the contents thereof by the CITY, and receipt of the CITY'S written permission.

E. Any subcontract entered into as a result of this contract shall contain all of the provisions of this Article.

F. All information related to the construction estimate is confidential, and shall not be disclosed by the CONSULTANT to any entity other than the CITY.

## **ARTICLE XXII NATIONAL LABOR RELATIONS BOARD CERTIFICATION**

In accordance with Public Contract Code Section 10296, the CONSULTANT hereby states under penalty of perjury that no more than one final unappealable finding of contempt of court by a federal court has been issued against the CONSULTANT within the immediately preceding two-year period, because of the CONSULTANT's failure to comply with an order of a federal court that orders the CONSULTANT to comply with an order of the National Labor Relations Board.

## **ARTICLE XXIII EVALUATION OF CONSULTANT**

The CONSULTANT's performance will be evaluated by the CITY. A copy of the evaluation will be sent to the CONSULTANT for comments. The evaluation together with the comments shall be retained as part of the contract record.

## **ARTICLE XXIV STATEMENT OF COMPLIANCE**

The CONSULTANT's signature affixed herein, and dated, shall constitute a certification under penalty of perjury under the laws of the State of California that the CONSULTANT has, unless exempt, complied with, the nondiscrimination program requirements of Government Code Section 12990 and Title 2, California Administrative Code, Section 8103.

## **ARTICLE XXV DEBARMENT AND SUSPENSION CERTIFICATION**

A. The CONSULTANT's signature affixed herein, shall constitute a certification under penalty of perjury under the laws of the State of California, that the CONSULTANT has complied with Title 49, Code of Federal Regulations, Part 29, Debarment and Suspension Certificate, which certifies that he/she or any person associated therewith in the capacity of owner, partner, director, officer, or manager, is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency; has not been suspended, debarred, voluntarily excluded, or determined ineligible by any federal agency within the past three (3) years; does not have a proposed debarment pending; and has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years. Any exceptions to this certification must be disclosed to the CITY.

B. Exceptions will not necessarily result in denial of recommendation for award, but will be considered in determining CONSULTANT responsibility. Disclosures must indicate to whom exceptions apply, initiating agency, and dates of action.

## **ARTICLE XXVI STATE PREVAILING WAGE RATES**

A. The CONSULTANT shall comply with the State of California's General Prevailing Wage Rate requirements in accordance with California Labor Code, Section 177, and all federal, state, and local laws and ordinances applicable to the work.

B. Any subcontract entered into as a result of this contract if for more than \$25,000 for public works construction or more than \$15,000 for the alteration, demolition, repair, or maintenance of public works, shall contain all of the provisions of this Article.

## **ARTICLE XXVII CONFLICT OF INTEREST**

A. The CONSULTANT shall disclose any financial, business, or other relationship with CITY that may have an impact upon the outcome of this contract, or any ensuing CITY construction project. The CONSULTANT shall also list current clients who may have a financial interest in the outcome of this contract, or any ensuing CITY construction project, which will follow.

B. The CONSULTANT hereby certifies that it does not now have, nor shall it acquire any financial or business interest that would conflict with the performance of services under this agreement.

C. Any subcontract in excess of \$25,000 entered into as a result of this contract, shall contain all of the provisions of this Article.

D. The CONSULTANT hereby certifies that neither CONSULTANT, nor any firm affiliated with the CONSULTANT will bid on any construction contract, or on any contract to provide construction inspection for any construction project resulting from this contract. An affiliated firm is one, which is subject to the control of the same persons through joint-ownership, or otherwise.

E. Except for subcontractors whose services are limited to providing surveying or materials testing information, no subcontractor who has provided design services in connection with this contract shall be eligible to bid on any construction contract, or on any contract to provide construction inspection for any construction project resulting from this contract.

## **ARTICLE XXVIII REBATES, KICKBACKS OR OTHER UNLAWFUL CONSIDERATION**

The CONSULTANT warrants that this contract was not obtained or secured through rebates kickbacks or other unlawful consideration, either promised or paid to any CITY employee. For breach or violation of this warranty, CITY shall have the right in its discretion; to terminate the contract without liability; to pay only for the value of the work actually performed; or to deduct from the contract price; or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.

**ARTICLE XXIX PROHIBITION OF EXPENDING CITY, STATE, OR FEDERAL FUNDS FOR LOBBYING**

A. The CONSULTANT certifies to the best of his or her knowledge and belief that:

1. No state, federal or local agency appropriated funds have been paid, or will be paid by-or-on behalf of the CONSULTANT to any person for influencing or attempting to influence an officer or employee of any state or federal agency; a Member of the State Legislature or United States Congress; an officer or employee of the Legislature or Congress; or any employee of a Member of the Legislature or Congress, in connection with the awarding of any state or federal contract; the making of any state or federal grant; the making of any state or federal loan; the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state or federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federal appropriated funds have been paid, or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency; a Member of Congress; an officer or employee of Congress, or an employee of a Member of Congress; in connection with this federal contract, grant, loan, or cooperative agreement; the CONSULTANT shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

B. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, US. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

C. The CONSULTANT also agrees by signing this document that he or she shall require that the language of this certification be included in all lower-tier subcontracts, which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

**ARTICLE XXX NOTIFICATION**

All notices hereunder and communications regarding interpretation of the terms of this contract and changes thereto, shall be effected by the mailing thereof by registered or certified mail, return receipt requested, postage prepaid, and addressed as follows:

CONSULTANT:

CITY:

**ARTICLE XXXI AGREEMENT**

The two parties to this agreement, who are the before named CONSULTANT and the before named CITY, hereby agree that this agreement constitutes the entire agreement which is made and concluded in duplicate between the two parties. Both of these parties for and in consideration of the payments to made, conditions mentioned, and work to be performed; each agree to diligently perform in accordance with the terms and conditions of this agreement as evidenced by the signatures below.

**ARTICLE XXXII SIGNATURES**

Consultant

City

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name, Title)

\_\_\_\_\_  
(Print Name, Title)

DATE \_\_\_\_\_

DATE: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

ATTEST:

\_\_\_\_\_  
City Clerk



# City of Taft Agenda Report

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**DATE:** August 20, 2013  
**TO:** Honorable Mayor and Council Members  
**FROM:** Public Works Department

**AGENDA ITEM:**

Change order to Wallace Group contract in order modify the scope of work, and rebid the project to complete the Chlorination/Dechlorination System for the Federal Wastewater Treatment Plant.

**SUMMARY STATEMENT:**

In July of this year council rejected all bids for the Chlorination/Dechlorination System for the Federal Wastewater Treatment Plant project. In order for Wallace Group to slightly change the scope of work and rebid the project, there needs to be an amendment to their contract, not to exceed \$10,000. This additional work was at the request of staff to alter the project for budgetary concerns.

**RECOMMENDATION:**

Motion to approve Contract Amendment #1 for Wallace Group to continue working on the Federal Waste Water Treatment Plant Chlorination/Dechlorination project.

**IMPACT ON BUDGET (Y/N):** YES (\$10,000 from Fed-WWTP Reserves)

**ATTACHMENT (Y/N):** YES (Change Order)

**PREPARED BY:** Craig Jones

**REVIEWED BY:**

<b>CITY CLERK</b>	<b>FINANCE DIRECTOR</b>	<b>CITY MANAGER</b>

## CONTRACT AMENDMENT

<b>Project Name:</b> Upgrade Chlorination and Dechlorination System	<b>CA No.</b> 1
<b>Client Name:</b> City of Taft	<b>Project/Phase No.</b> 1013-0004-300
<b>Attention:</b> Craig Jones	<b>Date:</b> July 31, 2013
<b>Address:</b> 209 East Kern Street, Taft, California 93268	

Wallace Group requests the Client's authorization to proceed with revisions to the contract agreement for the above referenced project as herein described. Approval below incorporates this document as a part of the original contract signed August 7, 2012. If approved, please return one signed original Contract Amendment to Wallace Group.

### Description and Purpose of the Revision(s)

Wallace Group has a current contract with the City to improve the existing chlorination and dechlorination system that is part of the Chlorine Contact Tank system at the City of Taft's Federal Prison WWTP. Currently the plant operators use daily peak effluent flow rate to set the chlorination and dechlorination dosing rate. This dosing remains at a constant rate throughout the day. By setting the maximum dosing at the maximum flow rate the operators ensure that acceptable chlorine residuals will be maintained. This dosing process requires significant staff time to set up as well as results in excess chemicals being consumed.

The proposed project will automate the chemical injection for the disinfection process and implement at a minimum flow pacing plus feedback system to manage the process. This project will result in cost savings to the City through a reduction in chemical usage and thereby chemical purchase.

The project was designed and put out to competitive bid on May 13, 2013. A total of two (2) bids were received and opened on June 13, 2013. The resulting bid of \$333,787 by WM Lyles Company was above the City's budget for the project. Based upon some Contractor feedback there is an opportunity to redesign a portion of the project to reduce the construction cost of the project potentially up to \$90,000 while not affecting the operation of the sampling system.

We propose completing the following:

1. Redesign of the mixing and sampling box using a precast concrete box rather than a field formed and poured chamber
2. Piping modifications to reduce the amount of piping that will be constructed
3. Revise the project specifications
4. Contact additional potential bidders
5. Coordinate the rebidding of the project
6. Respond to RFIs during bidding

We would anticipate that the fee for this work would not exceed \$10,000 on a time and materials basis.

As always as a manner of standard practice, we will provide a detailed accounting of the monies that are invoiced to the City.

**Revision(s) Represent:**

- a change in previous instructions
- a change in Scope of Services
- other:

**Revision(s) Fee:**

- hourly (time & materials) \$
- progress billing: \$
- not-to-exceed w/o authorization: \$10,000

**Revision(s) will be invoiced as:**

- increase to an item within the existing contract
- a new item added to existing contract

Issued by,

**WALLACE GROUP**, a California Corporation

Approved by Client

Signature:	Signature:
Print Name: Thomas K. Zehnder, PE 72702	Print Name:
Title: Principal	Title:
Date: July 31, 2013	Date:



# City of Taft Agenda Report

---

**DATE:** August 20, 2013  
**TO:** Honorable Mayor and Council Members  
**FROM:** Public Works Department

**AGENDA ITEM:**

Ratify expenditures for emergency valve repairs at Federal Waste Water Treatment Plant.

**SUMMARY STATEMENT:**

In preparing for the construction of the Chlorination/Dechlorination Project at the Federal Waste Water Treatment Plant, staff discovered two large control valves to be in need of replacement. Staff made every effort to obtain three bids, and were able to get two.

Gibbs Construction bid was \$14,140 and J.E. Burke Construction bid was \$10,596. The bid was awarded to the low bidder, J.E. Burke Construction. The emergency work has been completed.

**RECOMMENDATION:**

Motion to ratify expenditures for emergency repair at Federal Waste Water Treatment Plant.

**IMPACT ON BUDGET (Y/N):** YES (\$10,596 from Fed-WWTP Reserves)

**ATTACHMENT (Y/N):** YES (Quotes)

**PREPARED BY:** Craig Jones

**REVIEWED BY:**

<b>CITY CLERK</b>	<b>FINANCE DIRECTOR</b>	<b>CITY MANAGER</b>
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• P.O. Box 365 • Taft, California 93268 •  
• (661)745-4890 Office • (661)745-4893 Fax •

7/8/13

City of Taft  
209 E. Kern Street  
Taft, CA 93268

Attn: Donny Harlan

Estimate for equipment & labor to take out old valves, install new valves, compact to 90% compaction in one foot lifts. Spread existing ag base plus 25 more ton around location when finished.

City of Taft to provide all materials

\$10,596.00

We appreciate the opportunity to submit our estimate on this project and look forward to hearing from you. Should you have any further questions or concerns, please contact me at 661-619-5588.

Respectfully,

Joe Burke

# GIBBS CONSTRUCTION CO.

P.O. BOX 659  
TAFT, CA 93268  
(661) 765-4188

TANK CONST. & REPAIRS - GAS COMPRESSORS - PUMPS  
FABRICATION - WELDING - CONSTRUCTION

"A" LIC. #486291  
GENERAL ENGINEERING CONTRACTOR

## REPLACEMENT OF THREE SEWER VALVES

We are pleased to submit this proposal to **MTC**  
for the project described as: **REPLACEMENT OF 3 SEWER VALVES**

The Scope of Work is included as follows: Labor and equipment to replace 3 valves; backfill the areas with compaction, and spread 2 semi loads of gravel around the area.

Exclusions from work are as follows: all material for the valves and backfill water.

We will begin project within 10 working days of our receipt of a deposit of 0 % of proposal and complete project within 10 working days of that date.

Proposal Price for the work outlined above is:

**\$ 14,140.00**

Any additional work encountered during the project shall be added as an additional bid change order or billed out on a "Time & Material" basis.

This proposal will remain valid for 30 calendar days from this date. July 3, 2013.

Respectfully submitted.



L. Ken Stoner; general manager

**TAFT PUBLIC FINANCING AUTHORITY  
ANNUAL MEETING MINUTES  
AUGUST 21, 2012**

The August 21, 2012, annual meeting of the Taft Public Financing Authority, held in the Taft City Hall Council Chamber, 209 E. Kern Street, Taft, CA 93268, was opened by Chairman Krier at 7:44 PM, immediately following the City Council Meeting).

PRESENT: Chairman Orchel Krier.  
Board of Directors Randy Miller, Dave Noerr and Ron Waldrop.

ABSENT: Board Member Paul Linder

**1. CITIZEN REQUESTS/PUBLIC COMMENTS**

There were none.

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**CONSENT CALENDAR ITEMS 2 - 3**

Moved by Miller, seconded by Waldrop, to approve consent calendar items 2 and 3.

AYES: Miller, Noerr, Waldrop, Krier.

**2. APPROVAL OF MINUTES**

August 16, 2011 Annual Meeting.

**Recommendation** - Approved as submitted.

**3. COMPARATIVE ANALYSIS OF CHANGES IN FUND BALANCES (REVENUE BONDS OF 1998 POLICE STATION AND REDEVELOPMENT PROJECTS) (LEASE REVENUE BONDS OF 1997 - CCF ACQUISITION PROJECT)**

Recommendation - Motion to receive and file the Taft Public Financing Authority Comparative Analysis of Changes in Fund Balances (Revenue Bonds of 1998 - Police Station and Redevelopment Projects) (Lease Revenue Bonds of 1997 - CCF Acquisition Project).

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**ADJOURNMENT – 7:48 PM.**

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Louise Hudgens, Secretary

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Orchel Krier, Chairman



## TAFT PUBLIC FINANCING AUTHORITY AGENDA REPORT

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**DATE:** AUGUST 20, 2013

**TO:** BOARD OF DIRECTORS

**AGENDA MATTER:**

COMPARATIVE ANALYSIS OF CHANGES IN FUND BALANCES (REVENUE BONDS OF 1998 – POLICE STATION AND REDEVELOPMENT PROJECTS) (LEASE REVENUE BONDS OF 1997 – CCF ACQUISITION PROJECT)

**SUMMARY STATEMENT:**

Attached for review is the 2012-2013 Taft Public Financing Authority Comparative Analysis of Changes in Fund Balances for the years ending June 30, 2012 and June 30, 2013.

As shown on the statements of June 30, 2012 and 2013, the fund balances met the required reserve amounts.

**RECOMMENDED ACTION:**

Motion to receive and file the Taft Public Financing Authority Comparative Analysis of Changes in Fund Balances (Revenue Bonds of 1998 – Police Station and Redevelopment Projects) (Lease Revenue Bonds of 1997 – CCF Acquisition Project).

**IMPACT ON BUDGET (Y/N):** NO

**ATTACHMENT (Y/N):** YES, Comparative Analysis of Changes in Fund Balances

**PREPARED BY:** *Teresa Binkley, Finance Director*

**REVIEWED BY:**

<b>CITY CLERK</b>	<b>FINANCE DIRECTOR</b> <i>Teresa Binkley</i>	<b>CITY MANAGER</b>
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**CITY OF TAFT  
TAFT PUBLIC FINANCING AUTHORITY  
COMPARATIVE ANALYSIS OF CHANGES IN FUND BALANCES  
For Fiscal Years Ended June 30, 2013 & June 30, 2012**

	<u>06/30/13</u>	<u>06/30/12</u>
<b>Fund Balance at beginning of the year</b>	<b>\$3,742,011</b>	<b>\$3,904,147</b>
<b>Add: Audit Adjustment</b>	<b>\$0</b>	<b>\$0</b>
<b>Adusted Fund Bal beginning of the year</b>	<b><u>3,742,011</u></b>	<b><u>3,904,147</u></b>
 <b>Revenues</b>		
State of Cal CCF Lease Pymts	1,881,471	1,726,673
Interest & Dividends - 97 CCF Bond	0	0
Interest & Dividends - 98 Rev Bond	(5,201)	3,614
City of Taft	355,249	363,044
	<u>2,231,519</u>	<u>2,093,331</u>
<b>Total Revenues</b>	<b><u>2,231,519</u></b>	<b><u>2,093,331</u></b>
 <b>Expenditures</b>		
Trustee Fees - 97 CCF Bond	4,850	4,850
Principal Pymt - 97 CCF Bond	1,405,000	1,325,000
Interest Pymts - 97 CCF Bond	478,555	558,717
Principal Pymt - 98 Rev. Bond	145,000	140,000
Interest Pymts - 98 Rev. Bond	214,600	222,300
Trustee Fees - 98 Rev Bond	4,600	4,600
	<u>2,252,605</u>	<u>2,255,467</u>
<b>Total Expenditures</b>	<b><u>2,252,605</u></b>	<b><u>2,255,467</u></b>
<b>Excess of Revenues over(under) Expenditures</b>	<b><u>(21,086)</u></b>	<b><u>(162,136)</u></b>
 <b>Fund Balance *</b>	 <b><u>\$3,720,925</u></b>	 <b><u>\$3,742,011</u></b>

\* See Fund Balance Detailed List on next page

CITY OF TAFT  
 TAFT PUBLIC FINANCING AUTHORITY  
 COMPARATIVE ANALYSIS OF CHANGES IN FUND BALANCES  
 For Fiscal Years Ended June 30, 2013 & June 30, 2012  
 CONTINUED

**Fund Balance Detailed List:**

	06/30/13	06/30/12
<b><u>98 Rev Rfndng Bnd Trust Acct Bal.</u></b>		
Lease Payment Account	\$2,269	\$109,560
Interest Payment Account	103,096	0
Principal Payment Account	0	0
Reserve Account	359,846	369,803
Police Station & Redevelopment Project	36	36
Deposit in Transit	0	0
<b>Total Fund Balance</b>	<b>\$465,247</b>	<b>\$479,399</b>
 <b><u>97 CCF Bond Trust Account Balances</u></b>		
Interest Fund Account	\$196,776	\$0
Principal Fund Account	0	0
Revenue Fund Account	1,841,054	1,843,636
Debt Service Fund	1,217,848	1,418,976
<b>Total Fund Balance</b>	<b>\$3,255,678</b>	<b>\$3,262,612</b>
 <b>GRAND TOTAL</b>	 <b>\$3,720,925</b>	 <b>\$3,742,011</b>

07:08:51 PM

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**TAFT PUBLIC IMPROVEMENT CORPORATION  
ANNUAL MEETING MINUTES  
AUGUST 21, 2012**

The August 21, 2012, annual meeting of the Taft Public Financing Authority, held in the Taft City Hall Council Chamber, 209 E. Kern Street, Taft, CA 93268, was opened by City of Taft Mayor Miller, sitting in for Linder, at 7:39 PM (Immediately following the City Council Meeting).

PRESENT: Board of Directors Orchel Krier, Randy Miller, Dave Noerr and Ron Waldrop.

ABSENT: President Paul Linder

**1. CITIZEN REQUESTS, PUBLIC COMMENTS**

There were none.

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**CONSENT CALENDAR ITEMS 2 and 3**

Motion: Moved by Noerr, seconded by Krier, to approve the minutes as submitted.

AYES: Krier, Linder, Noerr, Waldrop, Miller

**2. APPROVAL OF MINUTES**

August 167, 2011 Annual Meeting  
Recommendation – Approve as submitted.

**3. TAFT PUBLIC IMPROVEMENT CORPORATION COMPARATIVE ANALYSIS OF CHANGES IN FUND BALANCES**

Recommendation - Motion to receive and file the Taft Public Improvement Corporation Comparative Analysis of Changes in Fund Balances.

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**ADJOURNMENT** – 7:44 pm

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Ron Waldrop, Secretary

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Mayor Randy Miller, substituting  
for President Linder



# TAFT PUBLIC IMPROVEMENT CORPORATION AGENDA REPORT

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**DATE:** AUGUST 20, 2013

**TO:** MAYOR LINDER AND COUNCIL MEMBERS

**AGENDA MATTER:**

TAFT PUBLIC IMPROVEMENT CORPORATION COMPARATIVE ANALYSIS OF CHANGES IN FUND BALANCES

**SUMMARY STATEMENT:**

For review is the 2012-2013 Taft Public Improvement Corporation Comparative Analysis of Changes in Fund Balances for the years ending June 30, 2012 and June 30, 2013.

As of February 28, 2006 the City of Taft refinanced the 1994 Sewer Facilities Improvement Project Certificates of Participation Bond to a private placement loan agreement. This new loan agreement was financed by Citizens Business Bank and currently has no reserve requirements.

As of January 4, 2013 the City of Taft prepaid the loan, in anticipation of obtaining funding for the large maintenance project at the Wastewater Treatment Facility.

**RECOMMENDED ACTION:**

Motion to receive and file the Taft Public Improvement Corporation Comparative Analysis of Changes in Fund Balances.

**IMPACT ON BUDGET (Y/N):** NO

**ATTACHMENT (Y/N):** YES, Comparative Analysis of Changes in Fund Balances

**PREPARED BY:** *Teresa Binkley, Finance Director*

**REVIEWED BY:**

CITY CLERK	FINANCE DIRECTOR <i>Teresa Binkley</i>	CITY MANAGER
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CITY OF TAFT  
 TAFT PUBLIC IMPROVEMENT CORPORATION  
 COMPARATIVE ANALYSIS OF CHANGES IN FUND BALANCES  
 For Fiscal Years Ended June 30, 2013 & June 30, 2012

	<u>06/30/13</u>	<u>06/30/12</u>
<b>Fund Balance at beginning of the year</b>	<b>\$0</b>	<b>\$0</b>
<b>Add: Audit Adjustment</b>	<b>\$0</b>	<b>\$0</b>
<b>Adusted Fund Bal beginning of the year</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>		
Interest & Dividends	0	0
City of Taft	471,148	160,720
<b>Total Revenues</b>	<b>471,148</b>	<b>160,720</b>
<b>Expenditures</b>		
Installment Payments - Principal	447,000	136,000
Installment Payments - Interest	18,048	24,720
Prepayment penalty	6,100	0
BNY Transaction Charges	0	0
<b>Total Expenditures</b>	<b>471,148</b>	<b>160,720</b>
Excess of Revenues over(under) Expenditures	<u>0</u>	<u>0</u>
<b>Fund Balance *</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>

\* Fund Balance Detailed List

Project Reserve Account	0	0
Project Payment Account	0	0
<b>Total Fund Balance</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
Accrued Interest Payable	<u>0.00</u>	<u>0.00</u>
<b>Total Fund Balance to Accrual Basis</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>

CITY OF

**TAFT**

*energized for the future*

July 9, 2013

*Members of City Council  
City of Taft*

*Reference: Treasurer's Report for the Month of May, 2013*

*Dear Members of the City Council.*

*The attached are Treasurer's Investment Fund Summary Report, Cash Receipts & Disbursements Summary Report, and other supporting documents of the report. The investment Fund Summary Report is presented at fair market value, as well as book value in accordance with Statement No. 31 of the Governmental Accounting Standards Board (GASB), Accounting and Financial Reporting for Certain Investments. As defined, when the Treasurer's Pooled Cash Portfolio is an external pool and must report accordance with GASB 31 for fiscal years beginning after June 15, 1997. The reporting at fair market value is for compliance with GASB 31 and is not to be used for budgetary purposes, since actual fund values and interest allocated in the Investment Fund are on an accrued accounting basis according to Generally Accepted Accounting Principles.*

*The monthly and semi-annual interest earnings from the pooled unrestricted money investments in passbook/checking accounts, certificate of deposit, and investment in U.S. government securities for the month ended May 31, 2013, were \$1,190.49, the quarterly interest earnings from the pool unrestricted money investments in the Local Agency Investment Funds and certificate of deposit for the quarter ended May 31, 2013 were \$3,700.00, and the restricted money investment monthly interest earnings were \$15.11. These earnings represented an average net annualized yield of 1.16%, 0.28% and 0.25%, respectively. For reference, a comparable statement of interest earnings on a quarterly basis for the year ending June 30, 2013 is shown at the bottom of the Summary of Receipts & Disbursements report. The investment program generates additional annual operating revenue for the City. Interest earnings are distributed quarterly to the participating funds in the City's Investment Fund.*

*California Government Code Section 53646 (b)(2) requires a report of "compliance with the statement of investment policy, or manner in which the investment is not in compliance" At the time of purchase all investments were in compliance with State law and our investment policy.*

*California Government Code Section 53646 (b)(3) requires a "statement denoting the ability of the local agency to meet its pool's expenditure requirements for the next six months . . . ." To the best of my knowledge, the City's investment fund has sufficient liquidity to meet its obligations for the next six month's.*

*It is recommended that you receive and file this information*

*Very truly yours,*

A handwritten signature in black ink, appearing to read "Ben Mangum". The signature is fluid and cursive, with a long horizontal stroke at the end.

*Ben Mangum  
City Treasurer*

*Cc: Craig Jones, City Manager  
Teresa Binkley, Finance Director  
Margie Quintero, Accountant*

**EXHIBIT A**

**CITY OF TAFT  
TREASURER'S REPORT - CASH & INVESTMENT SUMMARY  
AS OF MAY 31, 2013**

A/C #	POOLED DESIGNATED AND OPERATING CASH & INVESTMENTS:	BOOK VALUE	MARKET VALUE	PERCENT OF PORTFOLIO	MATURITY DATE	# OF DAYS TO MATURITY	YIELD TO MATURITY	
							360 DAYS EQUIVALENT	365 DAYS EQUIVALENT
9-100	Passbook / Checking Accounts WESTAMERICA BANK "NOW" Demand Deposits (365)	(\$70,630.62)	(\$70,630.62)	-0.85%	NOW	1	0.05%	0.05%
	<b>TOTAL</b>	<b>(\$70,630.62)</b>	<b>(\$70,630.62)</b>					
9-101	Local Agency Investment Funds (A) State Pool Demand Deposits(365)	\$3,233,519.00	\$3,233,519.00	39.07%	NOW	1	0.28%	0.28%
	<b>TOTAL</b>	<b>\$3,233,519.00</b>	<b>\$3,233,519.00</b>					
9-103	Certificate of Deposit United Security Bank	\$253,453.83	\$253,453.83	3.06%	NOW	1	1.37%	1.39%
	<b>TOTAL</b>	<b>\$253,453.83</b>	<b>\$253,453.83</b>					
9-104	Investment-U.S. Government Securities US Bankcorp Piper Jaffray (\$2,500,000.00 Fire Dept Reserves)	\$3,000,000.00	\$2,975,561.81	36.24%	SEE EXHIBIT E	1	0.95%	0.97%
	<b>TOTAL</b>	<b>\$3,000,000.00</b>	<b>\$2,975,561.81</b>					
9-113	Multi-Bank Securities Inc	\$300,000.00	\$302,254.00	3.62%	SEE EXHIBIT G	1	1.25%	1.26%
	<b>TOTAL</b>	<b>\$300,000.00</b>	<b>\$302,254.00</b>					
9-114	Morgan Stanley Securities	\$603,645.63	\$606,308.65	7.29%	SEE EXHIBIT I	1	1.14%	1.16%
	<b>TOTAL</b>	<b>\$603,645.63</b>	<b>\$606,308.65</b>					
9-115	UBS Financial Services Inc	\$501,944.81	\$505,732.81	6.06%	SEE EXHIBIT K	1	1.00%	1.94%
	<b>TOTAL</b>	<b>\$501,944.81</b>	<b>\$505,732.81</b>					
9-116	Morgan Stanley Securities	\$200,311.70	\$204,451.70	2.42%	SEE EXHIBIT M	1	2.00%	2.00%
	<b>TOTAL</b>	<b>\$200,311.70</b>	<b>\$204,451.70</b>					
9-117	Mutual Securities	\$255,000.37	\$261,500.37	3.08%	SEE EXHIBIT O	1	2.00%	2.00%
	<b>TOTAL</b>	<b>\$255,000.37</b>	<b>\$261,500.37</b>					
	<b>OPERATING CASH &amp; INVESTMENTS:</b>	<b>\$8,277,244.72</b>	<b>\$8,272,151.55</b>	<b>100.00%</b>				
	<b>RESTRICTED CASH &amp; INVESTMENTS</b>							
53-100	Restricted cash - Inmate Welfare Fund	\$0.12	\$0.12	0.00%	NOW	1	0.00%	0.00%
54-100	Restricted cash - Inmate Trust Fund	\$8,811.27	\$8,811.27	0.22%	NOW	1	0.10%	0.10%
60-114	Restricted cash- Escrow Account CDFW	\$17,325.85	\$17,325.85	0.43%	10/21/08	1	0.10%	0.10%
64-101	Restricted 97 CCF Lease Rev Bond Investments US Bank Security of U.S. Government (365)	\$3,099,131.90	\$3,099,131.90	77.21%	01/01/17		0.00%	0.00%
65-102	Restricted TCDA Successor Agency Rev Bond Inves WestAmerica Bank	\$3,701.81	\$3,701.81	0.09%	01/01/17		0.01%	0.01%
66-101	Restricted TCDA/Low Mod Rev Bond Investments WestAmerica Bank	\$512,566.52	\$512,566.52	12.77%	01/01/17		0.03%	0.03%
67-101	Restricted 98 Rev Refunding Bond Investments US Bank Security of U.S. Government (365)	\$369,877.44	\$372,118.54	9.27%	01/07/28		1.02%	1.03%
	<b>TOTAL RESTRICTED CASH &amp; INVESTMENTS:</b>	<b>\$4,011,414.91</b>	<b>\$4,013,656.01</b>	<b>100.00%</b>				
	<b>GRAND TOTAL CASH &amp; INVESTMENTS</b>	<b>\$12,288,659.63</b>	<b>\$12,285,807.56</b>					

This report is presented pursuant to the City of Taft's investment Policy which was revised by the Taft City Council at its regularly scheduled meeting of February 5, 2013. There are sufficient funds to meet the next 6 months' obligations.

(A) As allowed by California Government Code Section 53646(e), see attached most recent copies of the statements from LALF and WestAmerica Bank in lieu of the information required by section 53646(b)(1).

  
 Ben Mangum, Treasurer, City of Taft

**EXHIBIT B**

**CITY OF TAFT  
Treasurer's Report - Summary of Receipts & Disbursements  
For the month ended MAY 31, 2013**

	BALANCE AS OF 04/30/13	RECEIPTS	DISBURSEMENTS	ACCRUED INTEREST	TRANSFER IN	TRANSFER (OUT)	BALANCE AS OF 05/31/13
<b><u>POOLED DESIGNATED AND OPERATING CASH &amp; INVESTMENTS:</u></b>							
PASSBOOK/CHECKING ACCOUNT-WA	\$435,523.59	\$993,204.69	(\$1,199,358.90)	\$0.00	\$0.00	(\$300,000.00)	(\$70,630.62)
CETIFICATE OF DEPOSIT/UNITED SECURITY BANK	\$253,262.57	\$0.00	\$0.00	\$191.26	\$0.00	\$0.00	\$253,453.83
LOCAL AGENCY INVESTMENT FUND	\$2,933,519.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$0.00	\$3,233,519.00
INVESTMENT-U.S. GOVERNMENT SECURITIES (\$2,500,000.00 Fire Dept Reserves)	\$3,000,000.00	\$3,700.00	(\$3,700.00)	\$0.00	\$0.00	\$0.00	\$3,000,000.00
MULTI-BANK SECURITIES INC	\$300,911.64	\$0.00	\$0.00	(\$911.64)	\$0.00	\$0.00	\$300,000.00
CERTIFICATE OF DEPOSIT/MORGAN STANLEY	\$603,157.10	\$0.00	\$0.00	\$488.33	\$0.00	\$0.00	\$603,645.43
CERTIFICATE OF DEPOSIT/UBS FINANCIAL SERVICES INC	\$501,452.18	\$0.00	\$0.00	\$492.63	\$0.00	\$0.00	\$501,944.81
CERTIFICATE OF DEPOSIT/MORGAN STANLEY SMITH BAR	\$200,310.98	\$0.00	\$0.00	\$0.72	\$0.00	\$0.00	\$200,311.70
CERTIFICATE OF DEPOSIT/MUTUAL SECURITIES	\$255,000.33	\$0.00	\$0.00	\$0.04	\$0.00	\$0.00	\$255,000.37
<b>TOTAL POOLED DESIGNATED AND OPERATING CASH &amp; INVESTMENTS:</b>	<b>\$8,483,137.39</b>	<b>\$986,904.69</b>	<b>(\$1,203,058.90)</b>		<b>\$300,000.00</b>	<b>(\$300,000.00)</b>	<b>\$8,277,244.52</b>
<b><u>RESTRICTED CASH &amp; INVESTMENTS</u></b>							
INMATE WELFARE FUND	\$0.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.12
INMATE TRUST FUND	\$8,810.52	\$0.75	\$0.00	\$0.00	\$0.00	\$0.00	\$8,811.27
ESCROW ACCOUNT-CDFW	\$0.00	\$17,325.85	\$0.00	\$0.00	\$0.00	\$0.00	\$17,325.85
WESTAMERICA BANK-TODA/SUCCESSOR AGENCY	\$3,718.29	\$0.03	(\$16.51)	\$0.00	\$0.00	\$0.00	\$3,701.81
WESTAMERICA BANK-TODA/LOW MOD HOUSING FUND	\$512,553.28	\$13.24	\$0.00	\$0.00	\$0.00	\$0.00	\$512,566.52
98 REV REFUNDING BOND - US BANK	\$372,443.14	\$0.24	(\$2,565.94)	\$0.00	\$0.00	\$0.00	\$369,877.44
97 C C F LEASE REV BOND - US BANK	\$2,942,585.86	\$156,546.04	\$0.00	\$0.00	\$0.00	\$0.00	\$3,099,131.90
<b>TOTAL RESTRICTED CASH &amp; INVESTMENTS:</b>	<b>\$3,840,111.21</b>	<b>\$173,886.15</b>	<b>(\$2,582.45)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,011,414.91</b>
<b>GRAND TOTAL CASH &amp; INVESTMENTS</b>	<b>\$12,323,248.60</b>	<b>\$1,170,790.84</b>	<b>(\$1,205,641.35)</b>	<b>\$0.00</b>	<b>\$300,000.00</b>	<b>(\$300,000.00)</b>	<b>\$12,288,659.43</b>

INTEREST EARNED DURING THE CURRENT MONTH ENDED MAY 31 2013 ARE AS FOLLOWS:

	MONTHLY	QUARTERLY	SEMI-ANNUAL	TOTAL
POOLED CASH & INVESTMENTS - WITH - WA	\$18.03			\$18.03
POOLED CASH & INVESTMENTS - WITH - US BANK	\$191.26		\$3,700.00	\$3,891.26
POOLED CASH & INVESTMENTS-WITH-MULTI-BANK SEC	\$0.00			\$0.00
POOLED CASH & INVESTMENTS - WITH - L.A.I.F.	\$0.00	\$0.00		\$0.00
POOLED CASH & INVESTMENTS-WITH-MORGAN STANLEY	\$0.00			\$0.00
POOLED CASH & INVESTMENTS-WITH-MORGAN STANLEY	\$488.53			\$488.53
POOLED CASH & INVESTMENTS-WITH-UBS FINANCIAL SEI	\$492.63			\$492.63
POOLED CASH & INVESTMENTS-MUTUAL SECURITIES	\$0.04			\$0.04
RESTRICTED CASH & INVESTMENTS	\$15.11			\$15.11
<b>TOTAL</b>	<b>\$1,205.60</b>	<b>\$0.00</b>	<b>\$3,700.00</b>	<b>\$4,905.60</b>

QUARTERLY INTEREST EARNING ARE AS FOLLOWS:

	QTR ENDING SEP 30 2012	QTR ENDING DEC 31 2012	QTR ENDING MARCH 31 2013	QTR ENDING JUNE 30 2013	FISCAL YEAR TO DATE
POOLED CASH & INVESTMENTS - WITH - WA	\$23.19	\$49.73	\$55.44	\$36.65	\$165.01
POOLED CASH & INVESTMENTS - WITH - RAYMOND JAME:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
POOLED CASH & INVESTMENTS - WITH - US BANK	\$28,391.67	\$2,372.22	\$26,300.00	\$3,700.00	\$60,763.89
POOLED CASH & INVESTMENTS-WITH-MULTI BANK SEC	\$844.39	\$275.35	\$678.08	\$233.56	\$2,031.38
POOLED CASH & INVESTMENTS - WITH - L.A.I.F.	\$4,191.79	\$2,991.94	\$2,366.86	\$0.00	\$9,550.59
POOLED CASH & INVESTMENTS - WITH - UNITED SECURTI	\$680.70	\$675.16	\$639.29	\$690.10	\$2,685.25
POOLED CASH & INVESTMENTS - WITH - MORAN STANLEY	\$0.00	\$0.72	\$0.00	\$0.00	\$0.72
POOLED CASH & INVESTMENTS - WITH - MS	\$1,621.54	\$1,649.24	\$1,540.11	\$1,002.91	\$5,813.80
POOLED CASH & INVESTMENTS - WITH - UBS	(\$774.27)	\$1,343.73	\$937.52	\$1,017.01	\$2,523.99
POOLED CASH & INVESTMENTS - WITH - MUTUAL SECURI	\$0.00	\$2,506.85	\$0.00	\$5,000.37	\$7,507.22
RESTRICTED CASH & INVESTMENTS	\$964.32	\$116.26	\$33.26	\$29.83	\$1,143.67
<b>TOTAL</b>	<b>\$35,943.33</b>	<b>\$11,981.20</b>	<b>\$32,550.56</b>	<b>\$11,710.43</b>	<b>\$92,185.52</b>

**EXHIBIT C**

**CITY OF TAFT  
TREASURER'S REPORT - CASH & INVESTMENT SUMMARY  
POOLED DESIGNATED, OPERATING CASH, & INVESTMENTS  
AS OF MAY 31, 2013**

<u>A/C #</u>	<u>POOLED DESIGNATED AND OPERATING CASH &amp; INVESTMENTS:</u>	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>
9-100	Passbook / Checking Accounts WESTAMERICA BANK "NOW" Demand Deposits (365)	(\$70,630.62)	(\$70,630.62)
	TOTAL	<u>(\$70,630.62)</u>	<u>(\$70,630.62)</u>
9-101	Local Agency Investment Funds (A) State Pool Demand Deposits(365)	\$3,233,519.00	\$3,233,519.00
	TOTAL	<u>\$3,233,519.00</u>	<u>\$3,233,519.00</u>
9-103	Certificate of Deposit UNITED SECURITY BANK	\$253,453.83	\$253,453.83
	TOTAL	<u>\$253,453.83</u>	<u>\$253,453.83</u>
9-104	Investment-U S. Government Securities US Bankcorp Piper Jaffray (\$ 2,500,000.00 Fire Dept. Reserves)	\$3,000,000.00	\$2,975,561.81
	TOTAL	<u>\$3,000,000.00</u>	<u>\$2,975,561.81</u>
9-113	Certificate of Deposit MULTI-BANK SECURITIES	\$300,000.00	\$302,254.00
	TOTAL	<u>\$300,000.00</u>	<u>\$302,254.00</u>
9-114	Certificate of Deposit MORGAN STANLEY	\$603,645.63	\$606,308.65
	TOTAL	<u>\$603,645.63</u>	<u>\$606,308.65</u>
9-115	BOND SECURITY UBS FINANCIAL SERVICES INC	\$501,944.81	\$505,732.81
	TOTAL	<u>\$501,944.81</u>	<u>\$505,732.81</u>
9-116	Certificate of Deposit MORGAN STANLEY SMITH BARNEY	\$200,311.70	\$204,451.70
	TOTAL	<u>\$200,311.70</u>	<u>\$204,451.70</u>
9-117	Certificate of Deposit MUTUAL SECURITIES	\$255,000.37	\$261,500.37
	TOTAL	<u>\$255,000.37</u>	<u>\$261,500.37</u>
	<b>TOTAL POOLED DESIGNATED AND OPERATING CASH &amp; INVESTMENTS:</b>	<u><b>\$8,277,244.72</b></u>	<u><b>\$8,272,151.55</b></u>

**SUMMARY OF CASH & INVESTMENT BALANCES BY FUNDS**

GENERAL FUND	\$913,839.45
SPECIAL REVENUE FUND	\$254,420.34
COMMUNITY CORRECTIONAL FACILITY	(\$966,865.80)
SEWER FUND	\$1,945,688.84
REFUSE FUND	\$1,061,612.00
TRANSIT FUND	(\$1,278,729.91)
FEDERAL WWTP	\$2,906,832.65
TAFT COMMUNITY DEVELOPMENT AGENCY	\$125,295.99
WASTEWATER TREATMENT PLANT	\$3,303,974.47
UNALLOCATED INTEREST INCOME	\$11,176.69

**PRINT FORMAT: P TOTAL POOLED DESIGNATED AND  
OPERATING CASH & INVESTMENTS: \$8,277,244.72**

Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001  
 CITY OF TAFT

[www.treasurer.ca.gov/pmia-laif](http://www.treasurer.ca.gov/pmia-laif)  
 June 10, 2013

DIRECTOR OF FINANCE  
 209 EAST KERN STREET  
 TAFT, CA 93268

PMIA Average Monthly Yields

Account Number:  
 98-15-912

Tran Type Definitions

May 2013 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
5/17/2013	5/17/2013	RD	1397967	TERESA BINKLEY	300,000 00

Account Summary

Total Deposit:	300,000 00	Beginning Balance:	2,933,519 00
Total Withdrawal:	0 00	Ending Balance:	3,233,519 00



July 26, 2013

*Members of City Council  
City of Taft*

*Reference: Treasurer's Report for the Month of June, 2013*

*Dear Members of the City Council:*

*The attached are Treasurer's Investment Fund Summary Report, Cash Receipts & Disbursements Summary Report, and other supporting documents of the report. The investment Fund Summary Report is presented at fair market value, as well as book value in accordance with Statement No. 31 of the Governmental Accounting Standards Board (GASB), Accounting and Financial Reporting for Certain Investments. As defined, when the Treasurer's Pooled Cash Portfolio is an external pool and must report accordance with GASB 31 for fiscal years beginning after June 15, 1997. The reporting at fair market value is for compliance with GASB 31 and is not to be used for budgetary purposes, since actual fund values and interest allocated in the Investment Fund are on an accrued accounting basis according to Generally Accepted Accounting Principles.*

*The monthly and quarterly interest earnings from the pooled unrestricted money investments in passbook/checking accounts, certificate of deposit, and investment in U.S. government securities for the month ended June 30, 2013, were \$1,415.63, and the quarterly interest from the pooled unrestricted money investment in the Local Agency Investment Funds and certificate of deposit for the quarter ended June 30, 2013 were \$1,834.92, and the restricted money investment monthly interest earning were \$21.31. These earnings represented an average net annualized yield of 1.16%, .24%, and .10%, respectively. For reference, a comparable statement of interest earnings on a quarterly basis for the year ending June 30, 2013 is shown at the bottom of the Summary of Receipts & Disbursements report. The investment program generates additional annual operating revenue for the City. Interest earnings are distributed quarterly to the participating funds in the City's Investment Fund.*

*California Government Code Section 53646 (b)(2) requires a report of "compliance with the statement of investment policy, or manner in which the investment is not in compliance" At the time of purchase all investments were in compliance with State law and our investment policy.*

*California Government Code Section 53646 (b)(3) requires a "statement denoting the ability of the local agency to meet its pool's expenditure requirements for the next six months ..... " To the best of my knowledge, the City's investment fund has sufficient liquidity to meet its obligations for the next six month's.*

*It is recommended that you receive and file this information*

*Very truly yours,*

A handwritten signature in black ink, appearing to read "Ben Magnum". The signature is fluid and cursive, with a large initial "B" and "M".

*Ben Magnum  
City Treasurer*

*Cc. Craig Jones, City Manager  
Teresa C. Binkley, Finance Director  
Margie Quintero, Accountant*

**EXHIBIT A**

**CITY OF TAFT  
TREASURER'S REPORT - CASH & INVESTMENT SUMMARY  
AS OF JUNE 30, 2013**

A/C #	POOLED DESIGNATED AND OPERATING CASH & INVESTMENTS:	BOOK VALUE	MARKET VALUE	PERCENT OF PORTFOLIO	MATURITY DATE	# OF DAYS TO MATURITY	YIELD TO MATURITY	
							360 DAYS EQUIVALENT	365 DAYS EQUIVALENT
9-100	Passbook / Checking Accounts WESTAMERICA BANK "NOW" Demand Deposits (365)	\$1,151,477.28	\$1,151,477.28	12.45%	NOW	1	0.05%	0.05%
	<b>TOTAL</b>	<b>\$1,151,477.28</b>	<b>\$1,151,477.28</b>					
9-101	Local Agency Investment Funds (A) State Pool Demand Deposits(365)	\$2,983,519.00	\$2,983,519.00	32.27%	NOW	1	0.24%	0.24%
	<b>TOTAL</b>	<b>\$2,983,519.00</b>	<b>\$2,983,519.00</b>					
9-103	Certificate of Deposit United Security Bank	\$253,651.61	\$253,651.61	2.74%	NOW	1	1.37%	1.39%
	<b>TOTAL</b>	<b>\$253,651.61</b>	<b>\$253,651.61</b>					
9-104	Investment-U.S. Government Securities US Bankcorp Piper Jaffray (\$2,500,000.00 Fire Dept Reserves)	\$3,000,000.00	\$2,975,561.81	32.45%	SEE EXHIBIT F	1	0.95%	0.97%
	<b>TOTAL</b>	<b>\$3,000,000.00</b>	<b>\$2,975,561.81</b>					
9-113	Multi-Bank Securities Inc	\$300,233.56	\$301,244.56	3.25%	SEE EXHIBIT H	1	1.25%	1.26%
	<b>TOTAL</b>	<b>\$300,233.56</b>	<b>\$301,244.56</b>					
9-114	Morgan Stanley Securities	\$604,175.12	\$606,308.65	6.53%	SEE EXHIBIT J	1	1.14%	1.16%
	<b>TOTAL</b>	<b>\$604,175.12</b>	<b>\$606,308.65</b>					
9-115	UBS Financial Services Inc	\$502,389.72	\$505,732.81	5.43%	SEE EXHIBIT L	1	1.00%	1.94%
	<b>TOTAL</b>	<b>\$502,389.72</b>	<b>\$505,732.81</b>					
9-116	Morgan Stanley Securities	\$200,310.98	\$204,451.70	2.17%	SEE EXHIBIT N	1	2.00%	2.00%
	<b>TOTAL</b>	<b>\$200,310.98</b>	<b>\$204,451.70</b>					
9-117	Mutual Securities	\$250,001.00	\$261,500.37	2.70%	SEE EXHIBIT P	1	2.00%	2.00%
	<b>TOTAL</b>	<b>\$250,001.00</b>	<b>\$261,500.37</b>					
	<b>OPERATING CASH &amp; INVESTMENTS:</b>	<b>\$9,245,758.27</b>	<b>\$9,243,447.79</b>	<b>100.00%</b>				
	<b>RESTRICTED CASH &amp; INVESTMENTS</b>							
53-100	Restricted cash - Inmate Welfare Fund	\$0.12	\$0.12	0.00%	NOW	1	0.00%	0.00%
54-100	Restricted cash - Inmate Trust Fund	\$8,811.95	\$8,811.95	0.20%	NOW	1	0.10%	0.10%
60-114	Restricted cash- Escrow Account CDFW	\$17,327.18	\$17,327.18	0.40%	10/21/08	1	0.10%	0.10%
64-101	Restricted 97 CCF Lease Rev Bond Investments US Bank Security of U.S. Government (365)	\$3,255,677.94	\$3,255,677.94	74.62%	01/01/17		0.00%	0.00%
65-102	Restricted TCDA Successor Agency Rev Bond Invest WestAmerica Bank	\$3,685.36	\$3,685.36	0.08%	01/01/17		0.01%	0.01%
66-101	Restricted TCDA/Low Modl Rev Bond Investments WestAmerica Bank	\$512,578.48	\$512,578.48	11.75%	01/01/17		0.03%	0.03%
67-101	Restricted 98 Rev Refunding Bond Investments US Bank Security of U.S. Government (365)	\$465,246.34	\$473,152.24	10.84%	01/07/28		1.02%	1.03%
62-104	Restricted cash - Transit PTMISEA Investment US Bank	\$91,999.60	\$91,999.60	2.11%	NOW	1	0.10%	0.10%
	<b>TOTAL RESTRICTED CASH &amp; INVESTMENTS:</b>	<b>\$4,355,326.97</b>	<b>\$4,363,232.87</b>	<b>100.00%</b>				
	<b>GRAND TOTAL CASH &amp; INVESTMENTS</b>	<b>\$13,601,085.24</b>	<b>\$13,606,680.66</b>					

This report is presented pursuant to the City of Taft's Investment Policy which was revised by the Taft City Council at its regularly scheduled meeting of February 5, 2013.  
There are sufficient funds to meet the next 6 months' obligations

(A) As allowed by California Government Code Section 53646(e) see attached most recent copies of the statements from LAIF and WestAmerica Bank in lieu of the information required by section 53646(b)(1)

  
 Ben Mangum, Treasurer, City of Taft

**EXHIBIT B**

**CITY OF TAFT  
Treasurer's Report - Summary of Receipts & Disbursements  
For the month ended JUNE 30, 2013**

	BALANCE AS OF 05/31/13	RECEIPTS	DISBURSEMENTS	ACCRUED INTEREST	TRANSFER IN	TRANSFER (OUT)	BALANCE AS OF 06/30/13
<b><u>POOLED DESIGNATED AND OPERATING CASH &amp; INVESTMENTS:</u></b>							
PASSBOOK/CHECKING ACCOUNT-WA	(\$70,630.62)	\$1,779,787.57	(\$807,679.67)	\$0.00	\$250,000.00	\$0.00	\$1,151,477.28
CERTIFICATE OF DEPOSIT/UNITED SECURITY BANK	\$253,453.83	\$0.00	\$0.00	\$197.78	\$0.00	\$0.00	\$253,651.61
LOCAL AGENCY INVESTMENT FUND	\$3,233,519.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$250,000.00)	\$2,983,519.00
INVESTMENT-U.S. GOVERNMENT SECURITIES (\$2,500,000.00 Fire Dept Reserves)	\$3,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000,000.00
MULTI-BANK SECURITIES INC	\$300,000.00	\$0.00	\$0.00	\$233.56	\$0.00	\$0.00	\$300,233.56
CERTIFICATE OF DEPOSIT/MORGAN STANLEY	\$603,645.63	\$0.00	\$0.00	\$529.49	\$0.00	\$0.00	\$604,175.12
CERTIFICATE OF DEPOSIT/UBS FINANCIAL SERVICES INC	\$501,944.81	\$0.00	\$0.00	\$444.91	\$0.00	\$0.00	\$502,389.72
CERTIFICATE OF DEPOSIT/MORGAN STANLEY SMITH BAR	\$200,311.70	\$0.00	\$0.00	(\$0.72)	\$0.00	\$0.00	\$200,310.98
CERTIFICATE OF DEPOSIT/MUTUAL SECURITIES	\$255,000.37	\$0.00	\$0.00	(\$4,999.37)	\$0.00	\$0.00	\$250,001.00
<b>TOTAL POOLED DESIGNATED AND OPERATING CASH &amp; INVESTMENTS:</b>	<b>\$8,277,244.72</b>	<b>\$1,779,787.57</b>	<b>(\$807,679.67)</b>		<b>\$250,000.00</b>	<b>(\$250,000.00)</b>	<b>\$9,245,758.27</b>
<b><u>RESTRICTED CASH &amp; INVESTMENTS</u></b>							
INMATE WELFARE FUND	\$0.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.12
INMATE TRUST FUND	\$8,811.27	\$0.68	\$0.00	\$0.00	\$0.00	\$0.00	\$8,811.95
ESCROW ACCOUNT-CDFW	\$17,325.85	\$1.33	\$0.00	\$0.00	\$0.00	\$0.00	\$17,327.18
UNITED SECURITY BANK/PTMISEA	\$0.00	\$91,999.60	\$0.00	\$0.00	\$0.00	\$0.00	\$91,999.60
WESTAMERICA BANK-TCDA/SUCCESSOR AGENCY	\$3,701.81	\$0.03	(\$16.48)	\$0.00	\$0.00	\$0.00	\$3,685.36
WESTAMERICA BANK-TCDA/LOW MOD HOUSING FUND	\$512,566.52	\$11.96	\$0.00	\$0.00	\$0.00	\$0.00	\$512,578.48
98 REV REFUNDING BOND - US BANK	\$369,877.44	\$103,095.25	(\$2,373.30)	(\$5,353.05)	\$0.00	\$0.00	\$465,246.34
97 C C F LEASE REV BOND - US BANK	\$3,099,131.90	\$156,546.04	\$0.00	\$0.00	\$0.00	\$0.00	\$3,255,677.94
<b>TOTAL RESTRICTED CASH &amp; INVESTMENTS:</b>	<b>\$4,011,414.91</b>	<b>\$351,654.89</b>	<b>(\$2,389.78)</b>	<b>(\$5,353.05)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,355,326.97</b>
<b>GRAND TOTAL CASH &amp; INVESTMENTS</b>	<b>\$12,288,659.63</b>	<b>\$2,131,442.46</b>	<b>(\$810,069.45)</b>	<b>(\$5,353.05)</b>	<b>\$250,000.00</b>	<b>(\$250,000.00)</b>	<b>\$13,601,085.24</b>

INTEREST EARNED DURING THE CURRENT MONTH ENDED JUNE 30 2013 ARE AS FOLLOWS:

	MONTHLY	QUARTERLY	SEMI-ANNUAL	TOTAL
POOLED CASH & INVESTMENTS - WITH - WA	\$9.89			\$9.89
POOLED CASH & INVESTMENTS - WITH - US BANK	\$197.78		\$0.00	\$197.78
POOLED CASH & INVESTMENTS-WITH-MULTI-BANK SEC	\$233.56			\$233.56
POOLED CASH & INVESTMENTS - WITH - L.A.I.F.	\$0.00	\$1,834.92		\$1,834.92
POOLED CASH & INVESTMENTS-WITH-MORGAN STANLEY	\$0.00			\$0.00
POOLED CASH & INVESTMENTS-WITH-MORGAN STANLEY	\$529.49			\$529.49
POOLED CASH & INVESTMENTS-WITH-UBS FINANCIAL SEI	\$444.91			\$444.91
POOLED CASH & INVESTMENTS-MUTUAL SECURITIES	\$0.00			\$0.00
RESTRICTED CASH & INVESTMENTS	\$21.31			\$21.31
<b>TOTAL</b>	<b>\$1,436.94</b>	<b>\$1,834.92</b>	<b>\$0.00</b>	<b>\$3,271.86</b>

QUARTERLY INTEREST EARNING ARE AS FOLLOWS:

	QTR ENDING SEP 30 2012	QTR ENDING DEC 31 2012	QTR ENDING MARCH 31 2013	QTR ENDING JUNE 30 2013	FISCAL YEAR TO DATE
POOLED CASH & INVESTMENTS - WITH - WA	\$23.19	\$49.73	\$55.44	\$46.54	\$174.90
POOLED CASH & INVESTMENTS - WITH - RAYMOND JAME:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
POOLED CASH & INVESTMENTS - WITH - US BANK	\$28,391.67	\$2,372.22	\$28,300.00	\$3,700.00	\$60,763.89
POOLED CASH & INVESTMENTS-WITH-MULTI BANK SEC	\$844.39	\$275.35	\$678.08	\$467.12	\$2,264.94
POOLED CASH & INVESTMENTS - WITH - L.A.I.F.	\$4,191.79	\$2,991.94	\$2,366.86	\$1,834.92	\$11,385.51
POOLED CASH & INVESTMENTS - WITH - UNITED SECURTI	\$680.70	\$675.16	\$639.29	\$687.88	\$2,683.03
POOLED CASH & INVESTMENTS - WITH - MORAN STANLEY	\$0.00	\$0.72	\$0.00	\$0.00	\$0.72
POOLED CASH & INVESTMENTS - WITH - MS	\$1,621.54	\$1,649.24	\$1,540.11	\$1,532.40	\$6,343.29
POOLED CASH & INVESTMENTS - WITH - UBS	(\$774.27)	\$1,343.73	\$937.52	\$1,481.92	\$2,968.90
POOLED CASH & INVESTMENTS - WITH - MUTUAL SECURI	\$0.00	\$2,506.85	\$0.00	\$5,000.37	\$7,507.22
RESTRICTED CASH & INVESTMENTS	\$964.32	\$116.26	\$33.26	\$51.14	\$1,164.98
<b>TOTAL</b>	<b>\$35,943.33</b>	<b>\$11,981.20</b>	<b>\$32,550.56</b>	<b>\$14,982.29</b>	<b>\$95,457.38</b>

**EXHIBIT C**

**CITY OF TAFT  
TREASURER'S REPORT - CASH & INVESTMENT SUMMARY  
POOLED DESIGNATED, OPERATING CASH, & INVESTMENTS  
AS OF JUNE 30, 2013**

<u>A/C #</u>	<u>POOLED DESIGNATED AND OPERATING CASH &amp; INVESTMENTS:</u>	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>
9-100	Passbook / Checking Accounts WESTAMERICA BANK "NOW" Demand Deposits (365)	\$1,151,477.28	\$1,151,477.28
	TOTAL	<u>\$1,151,477.28</u>	<u>\$1,151,477.28</u>
9-101	Local Agency Investment Funds (A) State Pool Demand Deposits(365)	\$2,983,519.00	\$2,983,519.00
	TOTAL	<u>\$2,983,519.00</u>	<u>\$2,983,519.00</u>
9-103	Certificate of Deposit UNITED SECURITY BANK	\$253,651.61	\$253,651.61
	TOTAL	<u>\$253,651.61</u>	<u>\$253,651.61</u>
9-104	Investment-U S. Government Securities US Bankcorp Piper Jaffray (\$ 2,500,000.00 Fire Dept. Reserves)	\$3,000,000.00	\$2,975,561.81
	TOTAL	<u>\$3,000,000.00</u>	<u>\$2,975,561.81</u>
9-113	Certificate of Deposit MULTI-BANK SECURITIES	\$300,233.56	\$301,244.56
	TOTAL	<u>\$300,233.56</u>	<u>\$301,244.56</u>
9-114	Certificate of Deposit MORGAN STANLEY	\$604,175.12	\$606,308.65
	TOTAL	<u>\$604,175.12</u>	<u>\$606,308.65</u>
9-115	BOND SECURITY UBS FINANCIAL SERVICES, INC	\$502,389.72	\$505,732.81
	TOTAL	<u>\$502,389.72</u>	<u>\$505,732.81</u>
9-116	Certificate of Deposit MORGAN STANLEY SMITH BARNEY	\$200,310.98	\$204,451.70
	TOTAL	<u>\$200,310.98</u>	<u>\$204,451.70</u>
9-117	Certificate of Deposit MUTUAL SECURITIES	\$250,001.00	\$261,500.37
	TOTAL	<u>\$250,001.00</u>	<u>\$261,500.37</u>
	<b>TOTAL POOLED DESIGNATED AND OPERATING CASH &amp; INVESTMENTS:</b>	<u><b>\$9,245,758.27</b></u>	<u><b>\$9,243,447.79</b></u>

**SUMMARY OF CASH & INVESTMENT BALANCES BY FUNDS**

GENERAL FUND	\$1,227,500.46
SPECIAL REVENUE FUND	\$1,296,640.63
COMMUNITY CORRECTIONAL FACILITY	(\$1,075,309.27)
SEWER FUND	\$1,761,651.13
REFUSE FUND	\$1,023,476.53
TRANSIT FUND	(\$1,339,716.38)
FEDERAL WWTP	\$3,025,384.14
TAFT COMMUNITY DEVELOPMENT AGENCY	\$7,686.59
WASTEWATER TREATMENT PLANT	\$3,318,444.44
UNALLOCATED INTEREST INCOME	\$0.00

**PRINT FORMAT: P TOTAL POOLED DESIGNATED AND  
OPERATING CASH & INVESTMENTS: \$9,245,758.27**

# EXHIBIT D

## CITY OF TAFT Treasurer's Report - CASH & Investment Summary Comparison Balances as JUNE 12 and JUNE 13

	Balance As of <u>6/31/12</u>	Balance As of <u>06/30/13</u>	Changes Inc <Dec>
<b><u>POOLED DESIGNATED AND OPERATING CASH &amp; INVESTMENTS:</u></b>			
Passbook/Checking Account - WA	\$987,849.30	\$1,151,477.28	\$163,627.98
Certificates of Deposits - United Security Bank	\$251,069.95	\$253,651.61	\$2,581.66
Local Agency Investment Fund	\$5,668,751.98	\$2,983,519.00	(\$2,685,232.98)
Investments-U S Government Securities US Bancorp Piper Jaffray (\$2,500,000.00 Fire Dept. Reserves)	\$2,000,000.00	\$3,000,000.00	\$1,000,000.00
Certificates of Deposits - Morgan Stanley	\$597,791.23	\$604,175.12	\$6,383.89
Certificates of Deposits - Multi-Bank Securities	\$300,559.87	\$300,233.56	(\$326.31)
Certificates of Deposits - UBS Financial Services	\$501,755.18	\$502,389.72	\$634.54
Certificates of Deposits - Morgan Stanley Smith Barn	\$200,310.98	\$200,310.98	\$0.00
Certificates of Deposits -Mutual Securities	\$250,000.00	\$250,001.00	\$1.00
<b>TOTAL POOLED DESIGNATED AND OPERATING CASH &amp; INVESTMENTS:</b>	<b>\$10,758,088.49</b>	<b>\$9,245,758.27</b>	<b>(\$1,512,330.22)</b>
<b><u>RESTRICTED CASH &amp; INVESTMENTS:</u></b>			
INMATE WELFARE FUND	\$0.12	\$0.12	\$0.00
INMATE TRUST FUND	\$8,803.15	\$8,811.95	\$8.80
ESCROW ACCOUNT CDFW - US BANK	\$0.00	\$17,327.18	\$17,327.18
TRANSIT SYSTEM SAFETY & SERVICE - US BANK	\$9,703.59	\$0.00	(\$9,703.59)
TRANSIT PTMISEA - US BANK	\$0.00	\$91,999.60	\$91,999.60
98 REV. REFUNDING BOND - US BANK	\$479,399.13	\$465,246.34	(\$14,152.79)
97 C.C.F. LEASE REV BOND - US BANK	\$3,262,612.30	\$3,255,677.94	(\$6,934.36)
TCDA SUCCESSOR AGENCY REV BOND INVEST	\$0.00	\$3,685.36	\$3,685.36

TCDA/LOW MOD REV BOND INVESTMENT	\$0 00	\$512,578.48	\$512,578.48
<b>TOTAL RESTRICTED CASH &amp; INVESTMENTS:</b>	<u>\$3,760,518.29</u>	<u>\$4,355,326.97</u>	<u>\$594,808.68</u>
<b>GRAND TOTAL CASH &amp; INVESTMENTS:</b>	<u>\$14,518,606.78</u>	<u>\$13,601,085.24</u>	<u>(\$917,521.54)</u>

# EXHIBIT E

Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001  
CITY OF IAFI

[www.treasurer.ca.gov/pmia-laif](http://www.treasurer.ca.gov/pmia-laif)  
July 11, 2013

DIRECTOR OF FINANCE  
209 EAST KERN STREET  
TAFT, CA 93268

## PMIA Average Monthly Yields

Account Number:  
98-15-912

## Iran Type Definitions

June 2013 Statement

Effective Date	Transaction Date	Iran Type	Confirm Number	Authorized Caller	Amount
6/4/2013	6/4/2013	RW	1399179	TERESA BINKLEY	-150,000 00
6/17/2013	6/17/2013	RW	1400122	TERESA BINKLEY	-100,000 00

## Account Summary

Total Deposit:	0 00	Beginning Balance:	3,233,519 00
Total Withdrawal:	-250,000 00	Ending Balance:	2,983 519 00

# EXHIBIT F

## CITY OF TAFT INVESTMENT IN US GOVERNMENT SECURITIES BALANCES AS OF 6/30/13

INVESTMENT DESCRIPTION	COST AT PAR	ACCRUED INTEREST	TOTAL COSTS COST @ PAR+ ACCRUED INT.	MARKET VALUE	RATE OF RETURNS	ANNUAL INCOME	INTEREST PAYMENT DATES
FEDL HOME LOAN BANK BONDS PURCHASED: 1/18/12/ DUE: 5/08/17 FIRST COUPON: 5/08/14/12/ CALL: 2/8/13	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ 974,200.00	0.740%	\$7,400.00	May 8 November 8
FEDERAL FARM CREDIT BANK PURCHASED: 3/12/13/ DUE: 3/12/14 FIRST COUPON: 9/12/13/ CALL: 3/12/14	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ 974,610.00	1.030%	\$10,300.00	March 12 September 12
FEDERAL NATIONAL MTG ASSN PURCHASED: 3/20/13/ DUE: 9/20/14 FIRST COUPON: 9/20/13/ CALL: 9/20/14	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ 980,000.00	1.125%	\$11,250.00	March 20 September 20
CASH BALANCE	\$ -	\$ -	\$ -	\$ -			
INCOME BALANCE	\$ -	\$ -	\$ -	\$ -			
ACCRUED INTEREST BALANCE	\$ -	\$ 7,123.06	\$ 7,123.06	\$ 7,123.06			
<b>TOTAL INVESTMENTS</b>	<b>\$ 3,000,000.00</b>	<b>\$ 7,123.06</b>	<b>\$ 3,007,123.06</b>	<b>\$ 2,935,933.06</b>	<b>0.965%</b>	<b>\$28,950.00</b>	

TOTAL ANNUAL INTEREST INCOME FROM THESE INVESTMENTS: \$28,950.00

GUIDES FOR THE JOURNEY

Piper Jaffray

STATEMENT OF ACCOUNT

Customer Account Number: 401-00653-KMD

Statement Period: June 01, 2013 to June 28, 2013

CURR: U.S. DOLLARS

PAGE 1 of 3

Registered Representative:

UME-UKEJE DICTOR  
877-337-4737

Piper Jaffray & Co.  
800 Nicollet Mall, Suite 800  
Minneapolis, MN 55402-7020

RECEIVED

JUL 12 2013

CITY OF TAFT



00006650 01 FP 0.433 01 TR 00019 PJBPD001 000000  
CITY OF TAFT  
ATTN TERESA STATLER  
FINANCE DIRECTOR  
209 E KERN STREET  
TAFT CA 93268



Account Value

Value as of June 28, 2013

\$2,935,933.06

Customer Notice

Reduce your mail! If you have multiple accounts at Piper Jaffray, you can request that your statements are mailed in one envelope. Also, clients whose accounts are carried solely for the purpose of execution on a DVP/RVP basis may opt out of receiving monthly statements. Contact your Registered Representative to discuss suppression and householding options for your account statements.



# STATEMENT OF ACCOUNT

Customer Account Number: 401-00653-KMD      Statement Period: June 01, 2013 to June 28, 2013      CURR: U.S. DOLLARS      PAGE 3 of 3

## ACCOUNT VALUE SUMMARY

Description	As of 05/31/13	This Period
U.S. Agency Securities	\$2,970,610.00	\$2,928,810.00
<b>Subtotal</b>	<b>\$2,970,610.00</b>	<b>\$2,928,810.00</b>
Accrued Interest Balance	4,951.81	7,123.06
<b>TOTAL</b>	<b>\$2,975,561.81</b>	<b>\$2,935,933.06</b>
<b>NET CHANGE IN ACCOUNT VALUE</b>		<b>(\$39,628.75)</b>

## DIVIDENDS, INTEREST, AND TAX ACTIVITY SUMMARY

Description	This Statement	Year to Date
Government Agency Interest	\$0.00	\$30,000.00
<b>TOTAL INCOME</b>	<b>\$0.00</b>	<b>\$30,000.00</b>

## PORTFOLIO SUMMARY

Bond ratings are provided by Moody's and Standard & Poor's, respectively. For more information about bond ratings please contact your Registered Representative.  
 Note: The accrued interest displayed for certain fixed income securities is the interest accrued from the previous coupon payment date through the end of the statement period. While this accrued interest is reflected in your account value as Accrued Interest Balance or Short Accrued Int. Balance, the payment of the coupon interest is not guaranteed.

## US AGENCY SECURITIES

Account Type	Quantity	Description	Bond Ratings	Current Price	Market Value	Estimated Annual Income	Estimated Current Yield
CASH	1,000,000	FEDERAL HOME LOAN BANK DATED DATE 11/08/12 DUE 05/08/2017 .740% MN 08 CUSIP - 3133812G9	MOODY: S&P: AA+	\$97.4200 ACCRU. INT	\$974,200.00 1,027.78	\$7,400.00	0.7600%
CASH	1,000,000	FEDERAL FARM CREDIT BANK DATED DATE 03/12/13 DUE 03/12/2018 1.030% MS 12 CUSIP - 3133ECHS6	MOODY: Aaa S&P: AA+	97.4610 ACCRU. INT	974,610.00 3,032.78	10,300.00	1.0600%
CASH	1,000,000	FEDERAL NATIONAL MTG ASSN DATED DATE 03/20/13 DUE 03/20/2018 1.125% MS 20 CUSIP - 3135G0VL4	MOODY: Aaa S&P: AA+	98.0000 ACCRU. INT	980,000.00 3,062.50	11,250.00	1.1500%
<b>MARKET VALUE OF US AGENCY SECURITIES</b>						<b>\$2,928,810.00</b>	<b>\$28,950.00</b>

CITY OF TAFT  
**MULTI-BANK SECURITIES, INC CERTIFICATE OF DEPOSITS**  
 BALANCES AS OF 6/30/13

## EXHIBIT H

INVESTMENT DESCRIPTION	COST AT PAR	INTEREST EARNED	TOTAL COSTS COST @ PAR+ ACCRUED INT.	MARKET VALUE	RATE OF RETURNS	ANTICIPATED INCOME (ANNUALIZED)	INTEREST PAYMENT DATES
FIRSTBANK P R SANTURCE PURCHASED: 11/21/12/ DUE: 11/21/16 FIRST COUPON: 12/21/12/ CALL: 12/21/12	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 99,966.00	1.150%	\$1,150.00	Monthly
FIRSTBANK P R SANTURCE CTF DEP PURCHASED: 6/21/10/ DUE: 11/25/13 FIRST COUPON: 12/24/10/ CALL: 11/25/13	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,425.00	1.590%	\$1,600.00	Monthly
DISCOVER BK GREENWOOD DEL CTF PURCHASED: 5/09/12/ DUE: 5/11/15 FIRST COUPON: 11/09/12/ CALL: 5/11/15	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,620.00	1.050%	\$1,050.00	Semi Annual
MONEY MARKET FUND	\$ 233.56	\$ -	\$ 233.56	\$ 233.56			
UNSETTLED PURCHASES/SALES	\$ -	\$ -	\$ -	\$ -			
<b>TOTAL INVESTMENTS</b>	<b>\$ 300,233.56</b>	<b>\$ -</b>	<b>\$ 300,233.56</b>	<b>\$ 301,244.56</b>	<b>1.263%</b>	<b>\$3,800.00</b>	

TOTAL ANNUAL INTEREST INCOME FROM THESE INVESTMENTS:

\$3,800.00

# EXHIBIT I

**MBS**  
 FINRA, SIPC, MSRB  
 1000 Town Center, Suite 2300  
 Southfield, MI 48075  
 (800) 967-9045

**MULTI-BANK SECURITIES, INC.®**

## Brokerage Account Statement

Account Number: RMB-017534  
 Statement Period: 06/01/2013 - 06/30/2013

### Valuation at a Glance

	This Period
Beginning Account Value	\$302,254.00
Dividends/Interest	233.56
Change in Account Value	-1,243.00
<b>Ending Account Value</b>	<b>\$301,244.56</b>
Estimated Annual Income	\$3,800.00

CITY OF TAFT  
 209 EAST KERN ST  
 TAFT CA 93268-3224

Your Account Executive:  
 MICHAEL DEGEETER  
 (800) 967-4507

### Asset Allocation

	Last Period	This Period	% Allocation	
Cash, Money Funds, and Bank Deposits	0.00	233.56	1%	Asset Allocation percentages are rounded to the nearest whole percentage.
Fixed Income	302,254.00	301,011.00	99%	
<b>Account Total</b>	<b>\$302,254.00</b>	<b>\$301,244.56</b>	<b>100%</b>	



## Client Service Information

Your Account Executive: MAW  
 MICHAEL DEGEETER  
 MULTI-BANK SECURITIES  
 1000 TOWN CENTER, STE 2300  
 SOUTHFIELD MI 48075-1239

### Contact Information

Telephone Number: (800) 967-4507  
 E-Mail Address: customerservice@mbssecurities.com

### Client Service Information

Service Hours: Weekdays 09:00 a.m. - 05:00 p.m. (EST)  
 Client Service Telephone Number: (800) 967-9045  
 Web Site: WWW.MBSSECURITIES.COM

Investment Objective: NONE SPECIFIED  
 Risk Exposure: NONE SPECIFIED

Please discuss your investment objective with your Account Executive.

Default Tax Lot Disposition Method for Mutual Funds : FIRST IN FIRST OUT  
 Default Tax Lot Disposition Method for Stocks in a Dividend Reinvestment Plan: FIRST IN FIRST OUT  
 Default Tax Lot Disposition Method for All Other Securities: FIRST IN FIRST OUT

### Electronic Delivery

You have not selected any account communications for electronic delivery. To register and turn off paper communications, log in to your account or contact your Account Executive for more information.

## Income and Expense Summary

	Current Period		Year-to-Date	
	Taxable	Non Taxable	Taxable	Non Taxable
Interest Income				
Other Interest	233.56	0.00	1,891.91	0.00
Total Dividends, Interest, Income and Expenses	\$233.56	\$0.00	\$1,891.91	\$0.00

## Portfolio Holdings

Quantity	Description	Opening Balance	Closing Balance	Accrued Income	30-day Yield
<b>Cash, Money Funds, and Bank Deposits 1.00% of Portfolio</b>					
Cash Balance		0.00	233.56		
Total Cash, Money Funds, and Bank Deposits		\$0.00	\$233.56	\$0.00	

Quantity	Description	Market Price	Market Value	Accrued Interest	Estimated Annual Income	Estimated Yield
<b>Fixed Income 99.00% of Portfolio (In Maturity Date Sequence)</b>						
Certificates of Deposit						
100,000.000	FIRSTBANK P R SANTURGE CTF DEP ACT/365 1.600% 11/25/13 B/E DTD 11/24/10 1ST CPN DTE 12/24/10 Security Identifier: 337624H52	100.4250	100,425.00	26.30	1,600.00	1.59%



# Brokerage Account Statement

Statement Period: 06/01/2013 - 06/30/2013

## Portfolio Holdings (continued)

Quantity	Description	Market Price	Market Value	Accrued Interest	Estimated Annual Income	Estimated Yield
<b>Fixed Income (continued)</b>						
<b>Certificates of Deposit (continued)</b>						
100,000.000	DISCOVER BK GREENWOOD DEL CTF DEP DTD 05/09/2012 ACT/365 1.050% 05/11/15 B/E DTD 05/09/12 Security Identifier: 254671AR1	100.6200	100,620.00	149.59	1,050.00	1.04%
100,000.000	FIRSTBANK P R SANTURCE CIF DEP ACT/365 1.150% 11/21/16 B/E DTD 11/21/12 1ST CPN DTE 12/21/12 Security Identifier: 33764JPB	99.9660	99,966.00	28.36	1,150.00	1.15%
<b>Total Certificates of Deposit: 300,000.000</b>			<b>\$301,011.00</b>	<b>\$204.25</b>	<b>\$3,800.00</b>	
<b>Total Fixed Income: 300,000.000</b>			<b>\$301,011.00</b>	<b>\$204.25</b>	<b>\$3,800.00</b>	

Description

## Total Portfolio Holdings

Market Value	\$301,244.56	Accrued Interest	\$204.25	Estimated Annual Income	\$3,800.00
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## Disclosures and Other Information

### Pricing

This section includes the net market value of the securities in your account on a settlement date basis, including short positions, at the close of the statement period. The market prices have been obtained from quotation services, which we believe to be reliable. Securities for which a price is not available are marked "N/A" and are omitted from the Total.

The estimated annual income (EAI) and estimated current yield (ECY) figures are estimates and for informational purposes only. These figures are not considered to be a forecast or guarantee of future results. These figures are computed using information from providers believed to be reliable; however, no assurance can be made as to the accuracy. Since interest and dividend rates are subject to change at any time, and may be affected by current and future economic, political, and business conditions, they should not be relied on for making investment, trading, or tax decisions. These figures assume that the position quantities, interest and dividend rates, and prices remain constant. A capital gain or return of principal may be included in the figures for certain securities, thereby overstating them. Refer to [www.pershing.com/business\\_continuity.html](http://www.pershing.com/business_continuity.html) for specific details as to formulas used to calculate the figures. Accrued interest represents interest earned but not yet received.

The Estimated Price as of Date only appears when the price date does not equal the statement date and the price indicated is estimated since it is not reflective of a last trade price on a recognized exchange.

### Reinvestment

The dollar amount of Mutual Fund distributions, Money Market Fund dividend income, Bank Deposit interest income, or dividends for other securities shown on your Statement may have been reinvested. You will not receive confirmation of these reinvestments. Upon written request to your financial institution, information pertaining to these transactions, including the time of execution and the name of the person from whom your security was purchased. In dividend reinvestment transactions, Pershing acts as your agent and receives payment for order flow.

### Option Disclosure



## Portfolio Holdings (continued)

Information with respect to commissions and other charges incurred in connection with the execution of option transactions has been included in confirmations previously furnished to you. A summary of this information is available to you promptly upon your written request directed to your introducing firm. In order to assist your introducing firm in maintaining current background and financial information concerning your option accounts, please promptly advise them in writing of any material change in your investment objectives or financial situation. Expiring options which are valuable are exercised automatically pursuant to the exercise by exception procedure of the Options Clearing Corporation. Additional information regarding this procedure is available upon written request to your introducing firm.

Please be advised that the secondary market for CDs is generally illiquid; the actual value of CDs may be different from their purchase price; and a significant loss of principal could result if your CDs are sold prior to maturity. In the event that the CDs listed above do not indicate a market valuation, an accurate market value could not be determined. In the event that a price is listed above for your CDs, Pershing has obtained a price from sources deemed to be reliable or has priced your CDs using a matrix formula. Prices are estimates and the actual value you may obtain for your CD may be different if you elect to sell your CD in the secondary market.

### Foreign Currency Transactions

Pershing may execute foreign currency transactions as principal for your account. Pershing may automatically convert foreign currency to or from U.S. dollars for dividends and similar corporate action transactions unless you instruct your financial organization otherwise. Pershing's currency conversion rate will not exceed the highest interbank conversion rate identified from customary banking sources on the conversion date or the prior business day, increased by up to 1%, unless a particular rate is required by applicable law. Your financial organization may also increase the currency conversion rate. This conversion rate may differ from rates in effect on the date you executed a transaction, incurred a charge, or received a credit. Transactions converted by agents (such as depositories) will be billed at the rates such agents use.

### Proxy Vote

Securities not fully paid for in your margin account may be lent by Pershing to itself or others in accordance with the terms outlined in the Margin Agreement. The right to vote your shares held on margin may be reduced by the amount of shares on loan. The Proxy Voting Instruction Form sent to you may reflect a smaller number of shares entitled to vote than the number of shares in your margin account.

## Activity Summary (All amounts shown are in base currency: USD)

	This Period	Year-to-Date
<b>Dividends and Interest</b>	<b>\$331.23</b>	<b>\$1,989.58</b>
Cash	0.00	0.00
Withdrawals	\$0.00	\$0.00
<b>Total Cash</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Credits</b>	<b>\$331.23</b>	<b>\$1,989.58</b>
<b>Debits</b>	<b>-\$97.67</b>	<b>-\$97.67</b>
Dividends and Interest	0.00	-1,658.35
Cash	\$0.00	-\$1,658.35
<b>Total Debits</b>	<b>-\$97.67</b>	<b>-\$1,756.02</b>

## Transactions by Type of Activity

Process/ Settlement Date	Trade/ Transaction Date	Activity Type	Description	Quantity	Price	Accrued Interest	Amount	CCY
<b>Dividends and Interest</b>								
06/24/13		BOND INTEREST RECEIVED	100000 FIRSTBANK P R SANTURCE CTF DEP ACT/365				135.89	USD
		337624H5Z	1.600% 11/25/13 B/E DTD 11/24/10 RD 06/09 PD 06/24/13					
06/25/13		BOND INTEREST RECEIVED	100000 FIRSTBANK P R SANTURCE CTF DEP ACT/365				97.67	USD
		33764JP8	1.150% 11/21/16 B/E DTD 11/21/12 RD 06/06 PD 06/21/13					





**MULTI-BANK SECURITIES, INC.**<sup>®</sup>

FINRA, SIPC, MSRB  
1000 Town Center, Suite 2300  
Southfield, MI 48075  
(800) 987-9045

# Brokerage Account Statement

Statement Period: 06/01/2013 - 06/30/2013

## Transactions by Type of Activity *(continued)*

Process/ Settlement Date	Trade/ Transaction Date	Activity Type	Description	Quantity	Price	Accrued Interest	Amount	CCY	
06/26/13		BOND INTEREST RECEIVED	100000 FIRSTBANK P R SANTURCE CTF DEP ACT/365				97.67	USD	
		33764JP8	1.150% 11/21/16 B/E DTD 11/21/12 RD 06/06 PD 06/21/13						
06/27/13		BOND INTEREST ADJUSTMENT	100000 FIRSTBANK P R SANTURCE CTF DEP ACT/365				-97.67	USD	
		33764JP8	1.150% 11/21/16 B/E RD 06/06 PD 06/21/13 REVERSE 6/26 CREDITED 06/25						
<b>Total Dividends and Interest</b>							\$0.00	\$233.56	USD
<b>Total Value of Transactions</b>							\$0.00	\$233.56	

The price and quantity displayed may have been rounded.

## Messages

Although a money market mutual fund seeks to preserve the value of your investment at \$1 per share, it is possible to lose money by investing in a money market mutual fund. Please see the money market mutual fund's prospectus or contact your investment professional for additional information.

## Important Arbitration Disclosures and Important Arbitration Agreement

### Important Arbitration Disclosures

- All parties to this agreement are giving up the right to sue each other in court, including the right to a trial by jury, except as provided by the rules of the arbitration forum in which a claim is filed.
- Arbitration awards are generally final and binding; a party's ability to have a court reverse or modify an arbitration award is very limited.
- The ability of the parties to obtain documents, witness statements and other discovery is generally more limited in arbitration than in court proceedings.
- The arbitrators do not have to explain the reason(s) for their award, unless, in an eligible case, a joint request for an explained decision has been submitted by all parties to the panel at least 20 days prior to the first scheduled hearing date.
- The panel of arbitrators will typically include a minority of arbitrators who were or are affiliated with the securities industry.
- The rules of some arbitration forums may impose time limits for bringing a claim in arbitration. In some cases, a claim that is eligible for arbitration may be brought in court.
- The rules of the arbitration forum in which the claim is filed, and any amendments thereto, shall be incorporated into this agreement.

### Important Arbitration Agreement

Any controversy between you and Pershing LLC shall be submitted to arbitration before the Financial Industry Regulatory Authority. No person shall bring a putative or certified class action to arbitration, nor seek to enforce any predispute arbitration agreement against any person who has initiated in court a putative class action, who is a member of a putative class who has not opted out of the class with respect to any claims encompassed by the putative class action until; (i) the class certification is denied; (ii) the class is decertified; or (iii) the client is excluded from the class by the court. Such forbearance to enforce an agreement to arbitrate shall not constitute a waiver of any rights under this agreement except to the extent stated herein. The laws of the State of New York govern.

Pershing's contact information is as follows: Pershing LLC; Legal Department; One Pershing Plaza; Jersey City, New Jersey 07399; (201) 413-3330.



**TERMS AND CONDITIONS**

NOT RELY UPON ANY SUCH ADVICE, IF GIVEN. INVESTORS ARE ENCOURAGED TO CONSULT THEIR TAX ADVISORS TO DETERMINE THE APPROPRIATE TAX TREATMENT OF THEIR BUSINESS.

11. PERSHING MAY TRADE FOR ITS OWN ACCOUNT AS A MARKET MAKER, SPECIALIST, ODD LOT DEALER, BLOCK POSITIONER, ARBITRAGEUR OR INVESTOR. CONSEQUENTLY, AT THE TIME OF ANY TRANSACTION YOU MAY MAKE, PERSHING MAY HAVE A POSITION IN SUCH SECURITIES, WHICH POSITION MAY BE PARTIALLY OR COMPLETELY HEDGED.
12. IF AVERAGE PRICE TRANSACTION IS INDICATED ON THE FRONT OF THIS STATEMENT YOUR FINANCIAL INSTITUTION OR PERSHING MAY HAVE ACTED AS PRINCIPAL, AGENT OR BOTH. DETAILS AVAILABLE UPON REQUEST.
13. A FINANCIAL STATEMENT OF PERSHING IS AVAILABLE FOR YOUR PERSONAL INSPECTION AT PERSHING'S OFFICES. A COPY OF IT WILL BE MAILED UPON YOUR WRITTEN REQUEST OR YOU CAN VIEW IT ONLINE AT [WWW.PERSHING.COM](http://WWW.PERSHING.COM).
14. THIS STATEMENT SHOULD BE RETAINED FOR YOUR RECORDS.

**THE ROLE OF PERSHING**

PERSHING CARRIES YOUR ACCOUNT AS CLEARING BROKER PURSUANT TO A CLEARING AGREEMENT WITH YOUR FINANCIAL INSTITUTION. PERSHING MAY ACCEPT FROM YOUR FINANCIAL INSTITUTION WITHOUT INQUIRY OR INVESTIGATION (I) ORDERS FOR THE PURCHASE AND SALE OF SECURITIES AND OTHER PROPERTY AND (II) ANY OTHER INSTRUCTIONS CONCERNING YOUR ACCOUNT. PERSHING IS NOT RESPONSIBLE OR LIABLE FOR ANY ACTS OR OMISSIONS OF YOUR FINANCIAL INSTITUTION OR ITS EMPLOYEES AND IT DOES NOT SUPERVISE THEM. PERSHING PROVIDES NO INVESTMENT ADVICE NOR DOES IT ASSESS THE SUITABILITY OF ANY TRANSACTION OR ORDER. PERSHING ACTS AS THE AGENT OF YOUR FINANCIAL INSTITUTION AND YOU AGREE THAT YOU WILL NOT HOLD PERSHING OR ANY PERSON CONTROLLING OR UNDER COMMON CONTROL WITH IT LIABLE FOR ANY INVESTMENT LOSSES INCURRED BY YOU.

PERSHING PERFORMS SEVERAL KEY FUNCTIONS: AT THE DIRECTION OF YOUR FINANCIAL INSTITUTION, IT ACTS AS CUSTODIAN FOR FUNDS AND SECURITIES YOU MAY DEPOSIT WITH IT DIRECTLY OR THROUGH YOUR FINANCIAL INSTITUTION OR THAT IT RECEIVES AS THE RESULT OF SECURITIES TRANSACTIONS IT PROCESSES.

YOUR FINANCIAL INSTITUTION IS RESPONSIBLE FOR ADHERENCE TO THE SECURITIES LAWS, REGULATIONS AND RULES WHICH APPLY TO IT REGARDING ITS OWN OPERATIONS AND THE SUPERVISION OF YOUR ACCOUNT. ITS SALES REPRESENTATIVES AND OTHER PERSONNEL, YOUR FINANCIAL INSTITUTION IS ALSO RESPONSIBLE FOR APPROVING THE OPENING OF ACCOUNTS AND OBTAINING ACCOUNT DOCUMENTS; THE ACCEPTANCE OF AND, IN CERTAIN INSTANCES, EXECUTION OF SECURITIES ORDERS; THE ASSESSMENT OF THE SUITABILITY OF THOSE TRANSACTIONS, WHERE APPLICABLE; THE RENDERING OF INVESTMENT ADVICE, IF ANY, TO YOU AND IN GENERAL, FOR THE ONGOING RELATIONSHIP THAT IT HAS WITH YOU.

INQUIRIES CONCERNING THE POSITIONS AND BALANCES IN YOUR ACCOUNT MAY BE DIRECTED TO THE PERSHING CUSTOMER SERVICE DEPARTMENT AT (201) 413-3333. ALL OTHER INQUIRIES REGARDING YOUR ACCOUNT OR ACTIVITY SHOULD BE DIRECTED TO YOUR FINANCIAL INSTITUTION. YOUR FINANCIAL INSTITUTION'S CONTACT INFORMATION CAN BE FOUND ON THE FIRST PAGE OF THIS STATEMENT.

FOR A DESCRIPTION OF OTHER FUNCTIONS PERFORMED BY PERSHING PLEASE CONSULT THE DISCLOSURE STATEMENT PROVIDED TO YOU UPON THE OPENING OF YOUR ACCOUNT. THIS NOTICE IS NOT MEANT AS A DEFINITIVE ENUMERATION OF EVERY POSSIBLE CIRCUMSTANCE, BUT AS A GENERAL DISCLOSURE. IF YOU HAVE ANY QUESTIONS REGARDING THIS NOTICE OR IF YOU WOULD LIKE ADDITIONAL COPIES OF THE DISCLOSURE STATEMENT, PLEASE CONTACT YOUR FINANCIAL INSTITUTION.

PERSHING IS A MEMBER OF THE SECURITIES INVESTOR PROTECTION CORPORATION (SIPC). PLEASE NOTE THAT SIPC DOES NOT PROTECT AGAINST LOSS DUE TO MARKET FLUCTUATION. IN ADDITION TO SIPC PROTECTION, PERSHING PROVIDES COVERAGE IN EXCESS OF SIPC LIMITS. FOR MORE DETAILED INFORMATION PLEASE VISIT: [WWW.PERSHING.COM/STRENGTH\\_STABILITY.HTM](http://WWW.PERSHING.COM/STRENGTH_STABILITY.HTM)

**GENERAL INFORMATION**

1. ANY FREE CREDIT BALANCE CARRIED FOR YOUR ACCOUNT REPRESENTS FUNDS PAYABLE UPON DEMAND WHICH, ALTHOUGH PROPERLY ACCOUNTED FOR ON PERSHING'S BOOKS OF RECORD, ARE NOT SEGREGATED AND MAY BE USED IN THE CONDUCT OF ITS BUSINESS.
2. ALL ORDERS AND TRANSACTIONS SHALL BE SOLELY FOR YOUR ACCOUNT AND RISK SHALL BE SUBJECT TO THE CONSTITUTION, RULES, REGULATIONS, CUSTOMS, USAGES, RULINGS AND INTERPRETATIONS OF THE EXCHANGE OR MARKET AND THE CLEARING FACILITY, IF ANY, WHERE THE TRANSACTIONS ARE EXECUTED AND/OR SETTLED, OR IF APPLICABLE, OF THE FINANCIAL INDUSTRY REGULATORY AUTHORITY AND TO ALL APPLICABLE LAWS AND REGULATIONS.
3. WHENEVER YOU ARE INDEBTED TO PERSHING LLC ("PERSHING"), FOR ANY AMOUNT, ALL SECURITIES HELD BY IT FOR YOU IN ANY ACCOUNT IN WHICH YOU HAVE ANY INTEREST SHALL SECURE ALL YOUR LIABILITIES TO PERSHING, AND PERSHING MAY IN ITS DISCRETION AT ANY TIME, WITHOUT TENDER, DEMAND OR NOTICE TO YOU, CLOSE OR REDUCE ANY OR ALL OF YOUR ACCOUNTS BY PUBLIC OR PRIVATE SALE OR PURCHASE OR BOTH OF ALL OR ANY SECURITIES CARRIED IN SUCH ACCOUNTS; ANY BALANCE REMAINING DUE PERSHING TO BE PROMPTLY PAID BY YOU.
4. WHENEVER YOU ARE INDEBTED TO PERSHING FOR ANY AMOUNT, ALL SECURITIES CARRIED FOR YOUR ACCOUNT ARE OR MAY BE, WITHOUT FURTHER NOTICE TO YOU, LOANED OR PLEDGED BY PERSHING, EITHER SEPARATELY OR UNDER CIRCUMSTANCES WHICH WILL PERMIT THE COMMINGLING THEREOF, WITH OTHER SECURITIES FOR ANY AMOUNT LESS THAN, EQUAL TO OR GREATER THAN YOUR LIABILITIES TO PERSHING; BUT NOT UNDER CIRCUMSTANCES FOR AN AMOUNT PROHIBITED BY LAW.
5. TITLE TO SECURITIES SOLD TO YOU, WHERE PERSHING HAS ACTED AS PRINCIPAL, SHALL REMAIN WITH PERSHING UNTIL THE ENTIRE PURCHASE PRICE IS RECEIVED OR UNTIL THE SETTLEMENT DATE, WHICHEVER IS LATER.
6. YOU MAY HAVE RECEIVED CONFIRMATIONS FOR TRANSACTIONS WHICH DO NOT APPEAR ON YOUR STATEMENT. IF SO, THE TRANSACTIONS WILL APPEAR ON YOUR NEXT PERIODIC STATEMENT. SUCH TRANSACTIONS MUST BE CONSIDERED BY YOU WHEN COMPUTING THE VALUE OF YOUR ACCOUNT. THIS IS ESPECIALLY TRUE IF YOU HAVE WRITTEN OPTIONS WHICH HAVE BEEN EXERCISED.
7. IF YOU MAINTAIN A MARGIN ACCOUNT, THIS IS A COMBINED STATEMENT OF YOUR GENERAL ACCOUNT AND A SPECIAL MEMORANDUM ACCOUNT MAINTAINED FOR YOU UNDER REGULATION T OF THE BOARD OF GOVERNORS OF THE FEDERAL RESERVE SYSTEM. THE PERMANENT RECORD OF THE SEPARATE ACCOUNT AS REQUIRED BY REGULATION T IS AVAILABLE FOR YOUR INSPECTION UPON REQUEST.
8. INTEREST CHARGED ON DEBIT BALANCES IN YOUR ACCOUNT APPEARS ON THE STATEMENT. THE RATE OF INTEREST AND PERIOD COVERED ARE INDICATED. THE RATE MAY CHANGE FROM TIME TO TIME DUE TO FLUCTUATIONS IN MONEY RATES OR OTHER REASONS. INTEREST IS COMPUTED AS DESCRIBED IN MATERIAL PREVIOUSLY FURNISHED TO YOU. PLEASE CONTACT YOUR FINANCIAL INSTITUTION IF YOU DESIRE ADDITIONAL COPIES.
9. DIVIDENDS, INTEREST AND OTHER DISTRIBUTIONS SHOWN ON THIS STATEMENT WERE CLASSIFIED AS TAXABLE OR NON-TAXABLE BASED ON CERTAIN INFORMATION KNOWN AS OF THE DISTRIBUTION DATE. THIS CLASSIFICATION IS SUBJECT TO CHANGE AND IS SOLELY INTENDED FOR USE AS GENERAL INFORMATION. AFTER YEAR END, PERSHING IS REQUIRED TO PROVIDE TAX INFORMATION TO THE INTERNAL REVENUE SERVICE AND OTHER GOVERNMENTAL AUTHORITIES. AT THAT TIME PERSHING WILL PROVIDE THAT INFORMATION ON THE ANNUAL TAX INFORMATION STATEMENT TO YOU; USE THAT STATEMENT TO PREPARE YOUR TAX FILINGS. THE TAX STATEMENT ALSO INCLUDES OTHER USEFUL INFORMATION TO ASSIST IN ACCUMULATING THE DATA TO PREPARE YOUR TAX RETURNS.
10. PERSHING DOES NOT PROVIDE TAX, INVESTMENT OR LEGAL ADVISORY SERVICES AND NO ONE ASSOCIATED WITH PERSHING IS AUTHORIZED TO RENDER SUCH ADVICE. DO

IF ANY OF THE ABOVE TERMS AND CONDITIONS ARE UNACCEPTABLE TO YOU, PLEASE NOTIFY PERSHING IMMEDIATELY IN WRITING BY CERTIFIED MAIL TO ONE PERSHING PLAZA, JERSEY CITY, NJ 07399, ATTN: LEGAL DEPT



THIS STATEMENT WILL BE DEEMED CONCLUSIVE. YOU ARE ADVISED TO REPORT ANY INACCURACY OR DISCREPANCY (INCLUDING UNAUTHORIZED TRADING), TO YOUR FINANCIAL ORGANIZATION AND PERSHING, WITHIN TEN DAYS AFTER RECEIPT OF THIS STATEMENT. PLEASE BE ADVISED THAT ANY ORAL COMMUNICATION SHOULD BE RE-CONFIRMED IN WRITING TO FURTHER PROTECT YOUR RIGHTS, INCLUDING YOUR RIGHTS UNDER THE SECURITIES INVESTOR PROTECTION ACT.

YOUR FINANCIAL ORGANIZATION'S CONTACT INFORMATION CAN BE FOUND ON THE FIRST PAGE OF THIS STATEMENT. PERSHING'S CONTACT INFORMATION IS AS FOLLOWS: PERSHING LLC, LEGAL DEPARTMENT, ONE PERSHING PLAZA, JERSEY CITY, NEW JERSEY 07399; (201) 413-3330. ERRORS AND OMISSIONS EXCEPTED.

**PAYMENT FOR ORDER FLOW AND ORDER ROUTING POLICIES DISCLOSURES [REGULATION NMS—RULE 607(A)(1)-(2)]**

PERSHING SENDS CERTAIN EQUITY ORDERS TO EXCHANGES, ELECTRONIC COMMUNICATION NETWORKS, OR BROKER-DEALERS DURING NORMAL BUSINESS HOURS AND DURING EXTENDED TRADING SESSIONS. CERTAIN OF THESE VENUES PROVIDE PAYMENTS TO PERSHING OR CHARGE ACCESS FEES TO PERSHING DEPENDING UPON THE CHARACTERISTICS OF THE ORDER AND ANY SUBSEQUENT EXECUTION. IN ADDITION PERSHING MAY EXECUTE CERTAIN EQUITY ORDERS AS PRINCIPAL. THE DETAILS OF THESE PAYMENTS AND FEES ARE AVAILABLE UPON WRITTEN REQUEST. PERSHING RECEIVES PAYMENTS FOR DIRECTING LISTED OPTIONS ORDER FLOW TO CERTAIN OPTION EXCHANGES. COMPENSATION IS GENERALLY IN THE FORM OF A PER OPTION CONTRACT CASH PAYMENT.

BEST EXECUTION: NOTWITHSTANDING THE PREVIOUS PARAGRAPH REGARDING PAYMENT FOR ORDER FLOW, PERSHING SELECTS CERTAIN MARKET CENTERS TO PROVIDE EXECUTION OF OVER-THE-COUNTER AND EXCHANGE-LISTED SECURITIES TRANSACTIONS WHICH AGREE TO ACCEPT ORDERS, TRANSMITTED ELECTRONICALLY UP TO A SPECIFIED SIZE, AND TO EXECUTE THEM AT OR BETTER THAN THE NATIONAL BEST BID OR OFFER (NBBO), ON CERTAIN LARGER ORDERS, OR IF THE DESIGNATED MARKET CENTERS DO NOT MAKE A MARKET IN THE SUBJECT SECURITY. PERSHING DIRECTLY CONTACTS MARKET CENTERS TO OBTAIN AN EXECUTION. THE DESIGNATED MARKET CENTERS TO WHICH ORDERS ARE AUTOMATICALLY ROUTED ARE SELECTED BASED ON THE CONSISTENT HIGH QUALITY OF THEIR EXECUTIONS IN ONE OR MORE MARKET SEGMENTS AND THEIR ABILITY TO PROVIDE OPPORTUNITIES FOR EXECUTIONS AT PRICES SUPERIOR TO THE NBBO. PERSHING ALSO REGULARLY REVIEWS REPORTS FOR QUALITY OF EXECUTION PURPOSES.

# EXHIBIT J

**CITY OF TAFT  
MORGAN STANLEY INVESTMENT IN CERTIFICATE OF DEPOSIT  
BALANCES AS OF 6/30/13**

INVESTMENT DESCRIPTION	COST AT PAR	INTEREST EARNED	TOTAL COSTS COST @ PAR+ ACCRUED INT.	MARKET VALUE	RATE OF RETURNS	ANTICIPATED INCOME (ANNUALIZED)	INTEREST PAYMENT DATES
CIT BANK SALT LAKE CITY CD PURCHASED: 8/11/11/ DUE: 2/17/15 FIRST COUPON: 2/17/12/ CALL: 2/17/15	\$ 34,000.00	\$ -	\$ 34,000.00	\$ 34,000.00	1.250%	\$425.00	FEB 17 AUG 17
BANCO BILBAO VIZCAYA ARGENTARIA, PUERTO RICO CD PURCHASED: 2/14/12/ DUE: 8/14/12 FIRST COUPON: 8/14/12/ CALL: 8/14/14	\$ 240,000.00	\$ -	\$ 240,000.00	\$ 241,399.20	0.850%	\$2,040.00	FEB '14 AUG '14
ORIENTAL B&T CD HATO REY PR CD PURCHASED: 5/6/13 /DUE: 5/16/17 FIRST COUPON: 6/16/13/ CALL: 11/15/13	\$ 118,000.00	\$ -	\$ 118,000.00	\$ 116,419.98	0.900%	\$1,062.00	Monthly
GE CAP RET BK DRAPER UT CD PURCHASED: 7/6/12/ DUE: 1/6/15 FIRST COUPON: 1/6/13/ CALL: 1/6/15	\$ 56,000.00	\$ -	\$ 56,000.00	\$ 56,205.52	1.100%	\$6,500.00	JUL 6
GOLDMAN SACHS CD NEW YORK CD PURCHASED: 11/9/12/ DUE: 11/14/16 FIRST COUPON: 1/9/13/ CALL: 11/14/16	\$ 53,000.00	\$ -	\$ 53,000.00	\$ 52,888.17	1.350%	\$715.50	MAY 14 NOV 14
WORLD FINANCIAL NETWORK BANK WILMINGT. PURCHASED: 9/21/11/ DUE: 9/22/14 FIRST COUPON: 10/21/11/ CALL: 9/22/14	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,786.00	1.500%	\$1,500.00	OCT 2 NOV 2
MORGAN STANLEY BANK	\$ 1,705.45	\$ -	\$ 1,705.45	\$ 1,705.45	0.010%	\$12.00	
ACCRUED INTEREST	\$ -	\$ -	\$ 1,469.67	\$ 1,469.67			
<b>TOTAL INVESTMENTS</b>	<b>\$ 602,705.45</b>	<b>\$ -</b>	<b>\$ 604,175.12</b>	<b>\$ 604,873.99</b>	<b>1.160%</b>	<b>\$12,254.50</b>	
<b>TOTAL ANNUAL INTEREST INCOME FROM THESE INVESTMENTS:</b>						<b>\$12,254.50</b>	



# Morgan Stanley

CLIENT STATEMENT | For the Period June 1-30, 2013

#BWNJGWM

CITY OF TAFT  
C/O BILL LE BARRON &  
TERESA BINKLEY  
209 E. KERN STREET  
TAFT CA 93268-3224

TOTAL VALUE LAST PERIOD (as of 5/31/13)	\$606,308.65
NET CREDITS/DEBITS/TRANSFERS	—
CHANGE IN VALUE	(1,434.66)
<b>TOTAL VALUE OF YOUR ACCOUNT (as of 6/30/13)</b>	<b>\$604,873.99</b>

(Total Values include accrued interest)

## EXHIBIT K

### Your Branch

9100 MING AVENUE, SUITE 205  
BAKERSFIELD, CA 93311  
Telephone: 661-663-8100  
Alt. Phone: 800-421-2171  
Fax: 661-663-4650

### Client Service Center

800-869-3326  
24 Hours a Day, 7 Days a Week

### Access your accounts online

[www.morganstanley.com/online](http://www.morganstanley.com/online)

### Your Financial Advisor

**Rupert Gregorio**  
Rupert.Gregorio@morganstanley.com  
661 663-4654

RECEIVED

JUL 10 2013

CITY OF TAFT



## Account Summary

Active Assets Account  
117-066979-235

CITY OF TAFT  
C/O BILL LE BARRON &

### BALANCE SHEET (\* includes accrued interest)

	Last Period (as of 5/31/13)	This Period (as of 6/30/13)
Cash, Deposits, Money Market Funds	\$1,487.83	\$1,705.45
Certificates of Deposit ^	604,820.82	603,168.54
<b>Total Assets</b>	<b>\$606,308.65</b>	<b>\$604,873.99</b>
<i>There are no liabilities for this account.</i>		
<b>Total Liabilities (outstanding balance)</b>		
<b>TOTAL VALUE</b>	<b>\$606,308.65</b>	<b>\$604,873.99</b>

### CASH FLOW

	This Period (6/1/13-6/30/13)	This Year (1/1/13-6/30/13)
<b>OPENING CASH, DEPOSITS, MMFs</b>	<b>\$1,487.83</b>	<b>\$515.42</b>
Purchases	—	(118,000.00)
Sales and Redemptions	—	116,000.00
Income	217.62	3,340.03
<b>Total Investment Related Activity</b>	<b>\$217.62</b>	<b>\$1,340.03</b>
Other Debits	—	(150.00)
<b>Total Cash Related Activity</b>	<b>—</b>	<b>\$(150.00)</b>
Debit Card	—	—
ATM/Cash Advances	—	—
Checks Written	—	—
Automated Payments	—	—
<b>Total Card/Check Activity</b>	<b>—</b>	<b>—</b>
<b>CLOSING CASH, DEPOSITS, MMFs</b>	<b>\$1,705.45</b>	<b>\$1,705.45</b>

PERSONAL ACCOUNTS	RETIREMENT ACCOUNTS	EDUCATION ACCOUNTS	TRUST ACCOUNTS	<b>BUSINESS ACCOUNTS</b>
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Active Assets Account    CITY OF TAFT  
117-066979-235    C/O BILL LE BARRON &

## Account Detail

Investment Objectives†: Income, Aggressive Income, Capital Appreciation

Brokerage Account

† See the Expanded Disclosures for more information about investment objectives. Please review for accuracy and inform us if your investment objectives change.

## HOLDINGS

This section reflects the impact of positions purchased/sold on a trade date basis, and will include positions purchased and omit positions sold in the current month. Please see the "Unsettled Purchases/Sales Activity" section for more information.  
The "Market Value" and "Unrealized Gain/(Loss)" figures shown are representative values as of the last business day of the statement period indicated, which may not reflect the value that could actually be obtained in the market. See "Pricing of Securities" in the Expanded Disclosures. Fixed Income securities are sorted by maturity or pre-terminating date, and alphabetically within date. Estimated annual income and estimated yield for certain securities can include return of principal or capital gains which could overstate such estimates. Estimated yield and estimated annual income are estimates and the actual income or yield may be lower or higher than the estimates. Estimated yield reflects only the income generated by an investment. It does not reflect changes in its price, which may fluctuate. Structured products appear in various statement product categories and are identified as "Structured Products" in the Security Description column. Estimated accrued interest, estimated annual income and estimated yield for structured products with a contingent income feature (such as Range Accrual Notes or Contingent Income Notes) assume specified accrual conditions are met during the relevant observation period and payment in full of all contingent interest. If you hold structured products, please see "Special Considerations Regarding Structured Products" in the Disclosures. New Treasury regulations require that we report on Form 1099-B after the close of the tax year your adjusted cost basis and classify the gain or loss as either long-term or short-term on the sale of covered securities acquired on or after January 1, 2011. These regulations also require that we make basis adjustments due to wash sales, certain corporate actions and transfers by gift or inheritance, which will be reflected on your Form 1099-B. Cost basis is reflected on monthly statements for informational purposes only and should not be used in the preparation of your income tax returns. Please refer to the Expanded Disclosures for additional information.

## CASH, DEPOSITS AND MONEY MARKET FUNDS

Cash, Deposits and Money Market Funds are generally displayed on a settlement date basis. However, Global Currency Deposits may include both settled and unsettled positions. Estimated Annual Income, Accrued Interest and APY% will only be displayed for fully settled positions. In the event, all or a portion of a Global Currency Deposit position is unsettled as of month end, this data will not be available.

Description	Value	Estimated Annual Income	7-Day Current Yield %	Annual Percentage Yield %
MORGAN STANLEY BANK N.A. #	\$1,705.45	—	—	0.010
	Percentage of Assets %	Market Value	Estimated Annual Income	Annual Income
	0.3%	\$1,705.45		Accrued Interest
				\$0.00
				\$0.00

# Bank Deposits are at either: (1) Morgan Stanley Bank, N.A., and Morgan Stanley Private Bank, National Association, or (2) Citibank, N.A., each a national bank, FDIC member and an affiliate of Morgan Stanley Smith Barney LLC.



CLIENT STATEMENT | For the Period June 1-30, 2013

Active Assets Account  
117-066979-235  
CITY OF TAFT  
C/O BILL LE BARRON &

## Account Detail

### ACTIVITY

#### CASH FLOW ACTIVITY BY DATE

Transaction Date	Settlement Date	Activity Type	Description	Comments	Quantity	Price	Credits/(Debits)
6/2	6/2	Interest Income	WORLD JUMBO CD 1500 14SP22	CUSIP: 981999U52			\$127.40
6/16	6/16	Interest Income	ORIENTAL B&T CD 0900 *17MY16	CUSIP: 686184TH5			90.20
6/27	6/27	Interest Income	MORGAN STANLEY BANK N.A. (Period 05/31-06/27)				0.02
<b>NET CREDITS/(DEBITS)</b>							<b>\$217.62</b>

#### MONEY MARKET FUND (MMF) AND BANK DEPOSITS ACTIVITY

Date	Activity Type	Description	Credits/(Debits)
6/4	Automatic Investment	BANK DEPOSIT PROGRAM	\$127.40
6/18	Automatic Investment	BANK DEPOSIT PROGRAM	90.20
6/27	Automatic Investment	BANK DEPOSIT PROGRAM	0.02
<b>NET ACTIVITY FOR PERIOD</b>			<b>\$217.62</b>



## Expanded Disclosures (CONTINUED)

their investment

**Listed Options**  
Information with respect to commissions and other charges related to the execution of options transactions has been included in confirmations of such transactions previously furnished to you and such information will be made available to you promptly at your request. Promptly advise us of any material change in your investment objectives or financial situation.

**Margin Privileges** (not available for certain accounts such as IRAs or retirement accounts)  
If you have margin privileges, you may borrow money from us in exchange for pledging assets in your accounts as collateral for any outstanding margin loan. The amount you may borrow is based on the value of the eligible securities in your margin accounts. If a security has eligible shares the number of shares pledged as collateral will be indicated below the position.

**Important Information if you are a Margin Customer**  
If you have a margin account with us, as permitted by law we may use certain securities in your account for, among other things, settling short sales or lending the securities for short sales, and as a result may receive compensation in connection therewith.

**Margin Interest Charges**  
We calculate interest charges on margin loans as follows:  
(1) Multiply the applicable margin interest rate by the daily close of business net settled debit balance, and  
(2) Divide by 360 (days). Margin interest accrues daily throughout the month and is added to your debit balance at month-end. The month-end interest charge is the sum of the daily accrued interest calculations for the month. We add the accrued interest to your debit balance and start a new calculation each time the applicable interest rate changes and at the close of every statement month. For current margin loan interest rates, go to <https://www.morganstanleyclientserv.com/Secure/AccountServicing/MIRates.aspx>

**Information regarding Special Memorandum Account**  
If you have a Margin Account, this is a combined statement of your Margin Account and Special Memorandum Account maintained for you under Section 220.6 of Regulation T issued by the Board of Governors of the Federal Reserve System. The permanent record of the Special Memorandum Account as required by Regulation T is available for your inspection at your request.

**Money Market Pricing**  
An investment in a money market fund is neither insured nor guaranteed by the FDIC or any other government agency. Although money market funds seek to preserve the value of your investment at

\$1.00 per share, there can be no assurance that will occur and it is possible to lose money should the fund value per share fall. Moreover, in some circumstances money market funds may be forced to cease operations when the value of a fund drops below \$1.00 per share. In that event, the fund's holdings would be liquidated and distributed to the fund's shareholders. This liquidation process could take up to one month or more. During that time, these funds would not be available to you to support purchases, withdrawals, and if applicable, check writing or ATM debits from your account.

**Notice Regarding Investment Advisor Research**  
Morgan Stanley's Consulting Group Investment Advisor Research department conducts research on various mutual funds and exchange-traded funds for clients holding those funds in certain investment advisory programs. If you have instead invested in any of these funds in another type of account, such as a brokerage account, you will not receive the same research materials and status updates on the funds as we provide to investment advisory clients (including instructions on selling fund shares).

**Pricing of Securities**  
The prices of securities displayed on this statement are derived from various sources, and do not necessarily represent the prices at which those securities could have been bought or sold. Although we attempt to use reliable sources of information, we can offer no assurance as to their accuracy. For exchange traded securities, or those trading continually in an active marketplace, the price reflects the closing price as of the last business day of your statement period; and generally bid prices for securities that are neither exchange traded nor trading continuously in an active marketplace. The prices of securities not actively traded may not be available, and are indicated by N/A (not available). The markets for some fixed income and preferred securities may not be liquid, and prices may be approximations or estimates. For these and for securities that trade less frequently, we rely on outside pricing services and / or computerized pricing models, which cannot always give us actual market values. Prices may be based on: recent transactions or bids, if available; independent quotation services that use computerized valuation formulae to calculate prices based on institutional quantities; or estimates. As a result, yields to call and/or maturity may be estimates as well. Prices for non-institutional quantities of some fixed income securities are likely to be different than institutional prices. Some annuity values provided by outside sponsors are estimates. The amounts on this statement for limited partnerships are typically obtained from a third party or from the general partners unless we have obtained other information such as an independent appraisal. Since many partnership valuations are provided only annually, they do not always represent current values. Furthermore

some securities, such as limited partnerships and non-traded REITs are illiquid and have no public markets, so the amounts shown on this statement may not equal the amounts you would receive if you sold or tendered your investment. The value of mutual fund shares is determined by multiplying the net asset value (NAV) by the number of shares or units held, as reported to us by the correspondent custodian. If we cannot obtain a price or estimate, N/A appears. Speak to your Financial Advisor to obtain current information concerning the prices of positions on your statements.

**Important Information About Auction Rate Securities**  
The following information applies only to holders of Auction Rate Securities. Depending on your current holdings, this message may/may not be applicable to you. Due to market conditions, certain Auction Rate Securities are experiencing no or limited liquidity. Therefore, the price(s) for any Auction Rate Securities shown on this statement may not reflect the price(s) you would receive upon a sale at auction or in a secondary market transaction, and are not an indication of any offer to purchase at such price. There can be no assurance that a successful auction will occur or that a secondary market exists or will develop for a particular security. The prices of any Auction Rate Securities on your statement in most cases reflect par value, but may be derived from various sources. These prices may differ from: prices provided to us or our affiliates by outside pricing services; our affiliates' own internal bookkeeping valuations; prices of transactions executed any secondary market that exists or may develop; and/or the prices at which issuer repurchases or redemptions may occur.

**Special Considerations Regarding Structured Products**  
Structured Products are complex products and may be subject to special risks, which may include, but are not limited to: loss of initial investment; issuer credit risk and price volatility resulting from any actual or anticipated changes to issuers' and/or guarantor's credit ratings or credit spreads; limited or no appreciation and limits on participation in any appreciation of underlying asset(s); risks associated with the underlying reference asset(s); no periodic payments; call prior to maturity; early redemption fees for market linked deposits; lower interest rates and/or yield compared to conventional debt with comparable maturity; unique tax implications; limited or no secondary market; and conflicts of interest due to affiliation, compensation or other factors which could adversely affect market value or payout to investors. Investors also should consider the concentration risk of owning the related security and their total exposure to any underlying asset. Structured Products may not perform in a manner consistent with the statement product category where they appear and therefore may not satisfy portfolio asset allocation needs for that category. Accrued interest, estimated annual income and estimated yield for

**CITY OF TAFT  
UBS FINANCIAL SERVICES INC.  
BALANCES AS OF 6/30/13**

## EXHIBIT L

INVESTMENT DESCRIPTION	COST AT PAR	INTEREST EARNED	TOTAL COSTS COST @ PAR+ ACCRUED INT.	MARKET VALUE	RATE OF RETURNS	ANTICIPATED INCOME (ANNUALIZED)	INTEREST PAYMENT DATES
<b>FIRSTBANK OF PUERT PR</b> PURCHASED: 8/1/12 DUE: 8/01/13 FIRST COUPON: 9/1/12/ CALL: 8/01/13	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,004.00	0.550%	\$550.00	MONTHLY
<b>GE CAPITAL FIN UT US</b> PURCHASED: 7/27/12/ DUE: 7/27/16 FIRST COUPON: 7/27/12/ CALL: 7/27/16	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,293.00	1.000%	\$1,000.00	MONTHLY
<b>AMERICAN EXP CENT UT US</b> PURCHASED: 8/07/12/ DUE: 8/03/15 FIRST COUPON: 9/07/12/ CALL: 8/03/15	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,539.00	1.110%	\$1,100.00	MONTHLY
<b>GE CAPITAL FIN UT US</b> PURCHASED: 7/27/12/ DUE: 7/27/16 FIRST COUPON: 7/27/12/ CALL: 7/27/16	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 99,928.00	1.350%	\$1,350.00	MONTHLY
<b>GE CAP RETAIL BNK UT US</b> PURCHASED: 7/27/12/ DUE: 7/27/17 FIRST COUPON: 7/27/12/ CALL: 7/27/17	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,902.00	1.800%	\$1,800.00	MONTHLY
CASH AND MONEY BALANCE	\$ -	\$ -	\$ 180.82	\$ 180.82			
ACCRUED INTEREST	\$ -	\$ -	\$ 2,208.90	\$ 2,208.90			
UNREALIZED GAINS AND LOSSES	\$ -	\$ -	\$ -	\$ -			
<b>TOTAL INVESTMENTS</b>	<b>\$ 500,000.00</b>	<b>\$ -</b>	<b>\$ 502,369.72</b>	<b>\$ 504,055.72</b>	<b>1.937%</b>	<b>\$5,800.00</b>	

TOTAL ANNUAL INTEREST INCOME FROM THESE INVESTMENTS:

\$5,800.00



UBS Financial Services Inc.  
10001 Woodloch Forest Dr  
Suite 100  
The Woodlands TX 77380-1924

APZ3001534457 0613 X123 EM 0

**RECEIVED**

**JUL 05 2013**

**CITY OF TAFT**

**Account name:** CITY OF TAFT  
ATTN MS TERESA BINKLEY  
**Account number:** EM 16414 70

**Your Financial Advisor:**  
EBERT, RICHARD  
Phone: 281-362-6360/866-215-5651

**Questions about your statement?**  
Call your Financial Advisor or the  
ResourceLine at 800-762-1000,  
account 735016414.

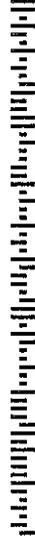
**Visit our website:**  
[www.ubs.com/financialservices](http://www.ubs.com/financialservices)

**Items for your attention**  
▶ If you use UBS Online Services, consider  
changing your User Name and Password  
regularly to protect your personal data.  
Not enrolled? Go to  
[ubs.com/online.services](http://ubs.com/online.services).

# Business Services Account

June 2013

00007145 02 AT 0.384 02 TR 00055 B301B041 111000 edg  
CITY OF TAFT  
ATTN MS TERESA BINKLEY  
209 EAST KERN ST  
TAFT CA 93268-3224



## EXHIBIT M

As a service to you, your portfolio value of  
\$504,055.72 includes accrued interest.

	on May 31 (\$)	on June 28 (\$)
Your assets	505,732.81	504,055.72
Your liabilities	0.00	0.00
<b>Value of your account</b>	<b>\$505,732.81</b>	<b>\$504,055.72</b>
Accrued interest in value above	\$1,810.70	\$2,208.90

### Tracking the value of your account

\$ Thousands



**Sources of your account growth during 2013**

Value of your account at year end 2012	\$503,466.64
Net deposits and withdrawals	-\$2,779.29
<b>Your investment return:</b>	
Dividend and interest income	\$2,920.82
Change in value of accrued interest	-\$76.45
Change in market value	\$524.00
<b>Value of your account on Jun 28, 2013</b>	<b>\$504,055.72</b>





Business Services Account  
June 2013

Account name:  
Account number:

CITY OF TAFT  
EM 16414 70

Your Financial Advisor:  
EBERT, RICHARD  
281-362-6360/866-215-5651

## Change in the value of your account

	June 2013 (\$)	Year to date (\$)
<b>Opening account value</b>	<b>\$505,732.81</b>	<b>\$503,466.64</b>
Withdrawals and fees, including investments transferred out	0.00	-2,779.29
Dividend and interest income	46.71	2,920.82
Change in value of accrued interest	398.20	-76.45
Change in market value	-2,122.00	524.00
<b>Closing account value</b>	<b>\$504,055.72</b>	<b>\$504,055.72</b>

## Dividend and interest income earned

For purposes of this statement, taxability of interest and dividend income has been determined from a US tax reporting perspective. Based upon the residence of the account holder, account type, or product type, some interest and/or dividend payments may not be subject to United States (US) and/or Puerto Rico (PR) income taxes. The client monthly statement is not intended to be used and cannot be relied upon for tax purposes. Clients should refer to the applicable tax reporting forms they receive from UBS annually, such as the Forms 1099 and the Forms 480, for tax reporting information. It is the practice of UBS to file the applicable tax reporting forms with the US Internal Revenue Service and PR Treasury Department, and in such forms accurately classify dividends and/or interest as tax exempt or taxable income. Please consult your individual tax preparer.

	June 2013 (\$)	Year to date (\$)
Taxable interest	46.71	2,920.82
<b>Total current year</b>	<b>\$46.71</b>	<b>\$2,920.82</b>
<b>Total dividend &amp; interest</b>	<b>\$46.71</b>	<b>\$2,920.82</b>

## Summary of gains and losses

Values reported below exclude products for which gains and losses are not classified.

	Realized gains and losses		Unrealized gains and losses (\$)
	June 2013 (\$)	Year to date (\$)	
Short term	0.00	0.00	1,666.00

## Cash activity summary

See the section *Account activity this month* for details. UBS Bank USA deposit account balances are included in the *opening and closing balances* value, are insured by the FDIC within applicable limits, but are not protected by SIPC. See *Important information about your statement* at the end of this document for details about those balances.

	June 2013 (\$)	Year to date (\$)
<b>Opening balances</b>	<b>\$134.11</b>	<b>\$39.29</b>
<i>Additions</i>		
Dividend and interest income	46.71	2,920.82
<b>Total additions</b>	<b>\$46.71</b>	<b>\$2,920.82</b>
<i>Subtractions</i>		
Other funds debited	0.00	-2,779.29
<b>Total subtractions</b>	<b>\$0.00</b>	<b>-\$2,779.29</b>
<b>Net cash flow</b>	<b>\$46.71</b>	<b>\$141.53</b>
<b>Closing balances</b>	<b>\$180.82</b>	<b>\$180.82</b>





Business Services Account  
June 2013

Account name: CITY OF TAFT  
Account number: EM 16414 70

Your Financial Advisor:  
EBERT, RICHARD  
281-362-6360/866-215-5651

## Your assets

Some prices, income and current values shown may be approximate. As a result, gains and losses may not be accurately reflected. See *Important information about your statement* at the end of this document for more information.

### Cash

#### Cash and money balances

UBS Bank USA deposit account balances are included in the Cash and money balances value, are insured by the FDIC within applicable limits, but are not protected by SIPC. See the *Important information about your statement* at the end of this document for details about those balances.

Holding	Opening balance on Jun 1 (\$)	Closing balance on Jun 28 (\$)	Price per share on Jun 28 (\$)	Average rate	Dividend/Interest period	Days in period
UBS BANK USA DEP ACCT	134.11	180.82				

### Fixed income

#### Certificates of deposit

Cost basis has been adjusted for accreted original issue discount (OID) on long-term (more than 1 year) CDs.

Holding	Trade date	Total face value at maturity (\$)	Purchase price (\$)	Cost basis (\$)	Price on Jun 28 (\$)	Value on Jun 28 (\$)	Unrealized gain or loss (\$)	Holding period
<b>FIRSTBANK OF PUERT PR</b>								
RATE 00.5500% MAT 08/01/2013								
FIXED RATE CD								
ACCRUED INTEREST \$40.68								
CUSIP 33764JHN8								
EAI: \$92 Current yield: 0.55%	Jul 23, 12	100,000.000	100,000	100,000.00	100.004	100,004.00	4.00	ST
<b>GE CAPITAL FIN UT US</b>								
RATE 01.0000% MAT 07/28/2014								
FIXED RATE CD								
ACCRUED INTEREST \$416.44								
CUSIP 36160WT41								
EAI: \$1,000 Current yield: 1.00%	Jul 23, 12	100,000.000	100,000	100,000.00	100.293	100,293.00	293.00	ST
<b>AMERICAN EXP CENT UT US</b>								
RATE 01.1000% MAT 08/03/2015								
FIXED RATE CD								
ACCRUED INTEREST \$440.00								
CUSIP 02587DKQ0								
EAI: \$1,100 Current yield: 1.09%	Jul 23, 12	100,000.000	100,000	100,000.00	100.539	100,539.00	539.00	ST



continued next page



Business Services Account  
June 2013

CITY OF TAFT  
EM 16414 70

Account name:  
Account number:

Your Financial Advisor:  
EBERT, RICHARD  
281-362-6360/866-215-5651

## Account activity this month

For more information about the price/value shown for restricted securities, see *important information about your statement* at the end of this document.

Date	Activity	Description	Your expense code	Quantity/ Face value	Price/Value (\$)	Cash amount (\$)	Cash and money balance (\$)	
May 31		<b>Cash and money balance</b>						<b>\$134.11</b>
Jun 3	Interest	FIRSTBANK OF PUERT PR RT 00.5500% MAT 08/01/13 FIXED RATE CD PAID ON 100000 AS OF 06/01/13 CUSIP: 33764JHN8				46.71	180.82	
Jun 28		<b>Closing cash and money balance</b>						<b>\$180.82</b>

Money balance activities	Date	Activity	Description	Amount (\$)
	May 31	Balance forward		\$134.11
	Jun 4	Deposit	UBS BANK USA DEPOSIT ACCOUNT	46.71
	Jun 28	Closing UBS Bank USA Deposit Account		\$180.82

The UBS Bank USA Deposit Account is your primary sweep option.





UBS Financial Services Inc. (the Firm or UBS Financial Services), is a member of all principal security, commodity and options exchanges. UBS Financial Services Inc. is an indirect subsidiary of UBS AG and an affiliate of UBS Securities LLC. The Firm's financial statement is available upon request. The Firm's executive offices are at:

UBS Financial Services Inc.  
1200 Harbor Boulevard  
Weehawken, NJ 07086

**The purpose of this statement**

This statement represents the only official record of your UBS Financial Services account. Other records, except official tax documents, containing conflicting data should not be relied upon. If you believe there is an error or omission, please report it immediately in writing to the Branch Manager of the office serving your account.

**Communications with the Firm**

- Please re-confirm any oral communications in writing to further protect your rights, including your rights under the Securities Investor Protection Act (SIPA).
- If the financial institution on the top left of the front of this statement is not UBS Financial Services, UBS Financial Services carries your account as clearing broker by arrangement with the indicated institution. We informed you of this relationship when you opened this account. In this case, your funds and securities are located at UBS Financial Services and not the introducing broker, and you must make a report of any error or omission to **both** firms.

All account statements shall be deemed complete and accurate if not objected to in writing within 60 days.

- Please direct customer complaints or inquiries to the Firm's Client Relations Department at 201-352-1699 or toll-free at 800-354-9103, 8:00 A.M. to 6:00 P.M. ET Monday through Friday, or in writing to UBS Financial Services Inc., Client Relations Department, P.O. Box 766 Union City, NJ 07087.
- In case of errors or questions about an electronic funds transfer (EFT), bill payment or UBS Visa® debit card transactions, call 800-762-1000, or write to UBS Financial Services Inc., 1000 Harbor Blvd., 6th floor, Weehawken, NJ 07086. Attn: RMA/BSA Services.

- Call or write as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. The Firm or Card Issuer (as applicable) must hear from you no later than 60 days after the Firm sent you the first statement on which the error or problem appeared.
  - Provide your name and account number (if any).
  - Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
  - Provide the dollar amount of the suspected error.

The Firm or Card Issuer will investigate your complaint and will correct any error promptly, if it takes more than 10 business days to do this, the Firm will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes to complete the investigation.

Please make all checks payable to the Firm or the financial institution indicated on the front of this statement. In addition to regular account fees, accounts may be subject

# Important information about your statement

holder on the books and records of the applicable issuer or transfer agent).

- Limited investment contracts or investment interests (e.g., certain partnerships and private placements) that are not registered under the Securities Act of 1933; and

- Commodities contracts (e.g., foreign exchange and precious metal contracts), including futures contracts and commodity option contracts.

The SIPC protection and the supplemental protection do not apply to these assets even if they otherwise appear on your statements. The SIPC protection and the supplemental protection do not protect against changes in the market value of your investments (whether as a result of market movement, issuer bankruptcy or otherwise).

More information is available upon request. You may obtain more information about SIPC, including the SIPC Brochure, by contacting SIPC at 202-371-8300 or by visiting the SIPC website at [www.sipc.org](http://www.sipc.org).

UBS Financial Services is not a bank. Unless otherwise disclosed, securities and other investments held through UBS Financial Services ARE NOT FDIC INSURED, ARE NOT BANK GUARANTEED, AND MAY LOSE VALUE.

**International Deposit Account (IDA)**

IDA is an interest-bearing account maintained by UBS AG at its Cayman Island Branch where the uninvested cash in the client's International Resource Management Account is automatically "swept" or invested on a daily basis. The swept cash is temporarily exposed to the sovereign risk of the Cayman Islands, and there is no guarantee or other obligation of UBS Financial Services or any other branch of UBS AG to repay the balance while it is on the Cayman Island Branch's books. These automatic deposits made into the IDA are not insured by FDIC or protected by SIPC.

**Dividend Reinvestment Program (DRIP)**

The price reflected is an average price. You may obtain the actual price from your Financial Advisor. Only whole shares are purchased under DRIP; partial shares will be sold and the cash will be deposited in your account. There may be a small difference, positive or negative, between the dividend reinvestment price supplied by the issuer and the market price at which the partial shares are sold.

**Cash-in-lieu**

Only whole units may be held in your account. If you are entitled to a partial unit as a result of a dividend payment or otherwise, the Firm will either sell whole units at market price or accept an amount determined by a registered clearing agency, and credit your account in cash.

**Investment objectives**

The investment objectives you select reflect the overall goals you have for this account and apply to the whole account, not to specific investments within the account. Please advise the Firm promptly in writing of any significant change in your financial situation or investment objectives. For each account held, you choose one return objective and primary and, if applicable, secondary risk profile. The following two sections list the alternatives.

**Return objectives**

- **Current income:** Investments seeking the generation of income only.

- **Capital Appreciation:** Investments seeking growth of principal (rather than the generation of income).
- **Combination of Income and Capital Appreciation:** Investments seeking both the generation of income and growth of principal.

**Risk profiles**

- **Conservative:** Seeks to maintain initial principal, with low risk and volatility to the account overall, even if that means the account does not generate significant income or returns and may not keep pace with inflation.
- **Moderate:** Willing to accept some risk to principal and tolerate some volatility to seek higher returns.
- **Aggressive:** Willing to accept high risk to principal and high volatility to seek high returns over time.

**Statement "householding"**

As a convenience to you, we may consolidate all related account statements with the same address in the same envelope. Accounts may be related for this purpose because they have owners who also maintain joint account relationships with other clients at the same address. This practice is known as "householding." If you do not wish to have all of your statements bundled together — that is, you prefer to receive individual statements mailed in separate envelopes — you may decline householding by calling your Financial Advisor.

**Friendly account name**

The Friendly account name reflects information that you entered on the Firm's online services website. It is a customizable "nickname" chosen by you to assist you with your recordkeeping processes. It has no legal effect on your account. If you would like to change any of your Friendly account names, please contact your Financial Advisor or access your account information online.

**Account overview**

- **Value of your account/portfolio:** Net of assets and liabilities.
- **Assets:** Includes uninvested cash, money balances, values for restricted security (est.), and Global Time Deposits, unrealized marks to market, and certain assets not held by the Firm. Does not include unpriced securities/assets at the end of the prior and current statement periods, or private investments, unvested stock options and exercisable stock options.
- **Liabilities:** Includes debit balances, outstanding margin loans, credit line, short account balances.
- **Cash/money balances:** Total of uninvested cash credit balance plus money fund money market fund sweep option and UBS Bank deposit balances at the close of the statement period. Non-commodity free credit balances in your account are not segregated from other cash balances and the Firm may use any of these funds in the ordinary course of its business. These funds are payable upon your demand. This total is included in the current period closing value.

**Lending information**

For detailed information on the Firm's truth in lending practices, refer to the "UBS Statement of Credit Practices" available in Agreements and Disclosures at [www.ubs.com/accounts/disclosures](http://www.ubs.com/accounts/disclosures). The Firm reserves the right to limit margin purchases and short sales and to alter its margin requirements and due dates for house or other margin calls in accordance with the Firm's guidelines, market conditions and regulatory margin requirements. If you have a margin account with us, as permitted by law, we may use certain securities in your account for settling short sales and



# EXHIBIT N

**CITY OF TAFT  
MORGAN STANLEY SMITHBARNEY INVESTMENT IN CERTIFICATE OF DEPOSIT  
BALANCES AS OF 6/30/13**

INVESTMENT DESCRIPTION	COST AT PAR	INTEREST EARNED	TOTAL COSTS COST @ PAR+ ACCRUED INT.	MARKET VALUE	RATE OF RETURNS	ANTICIPATED INCOME (ANNUALIZED)	INTEREST PAYMENT DATES
WORLD FINANCIAL NETWORK BANK (JUMBO) WILMINGTON DE CD PURCHASED: 8/30/11/ DUE: 9/7/16 FIRST COUPON: 9/30/11/ CALL: 9/17/16	\$ 200,000.00	\$ -	\$ 200,000.00	\$ 204,982.00	2.000%	\$4,000.00	Monthly
MORGAN STANLEY BANK	\$ -	\$ -	\$ -	\$ -			
ACCRUED INTEREST	\$ -	\$ -	\$ 310.98	\$ 310.98			
<b>TOTAL INVESTMENTS</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ 200,310.98</b>	<b>\$ 205,292.98</b>	<b>2.000%</b>	<b>\$4,000.00</b>	

TOTAL ANNUAL INTEREST INCOME FROM THESE INVESTMENTS:

\$4,000.00



**CLIENT STATEMENT** | For the Period June 1-30, 2013

#BWNJGWM

CITY OF TAFT  
C/O TERESA BINKLEY  
209 EAST KERN STREET  
TAFT CA 93268-3224

**Your Branch**  
1200 MT KEMBLE AVENUE  
MORRISTOWN, NJ 07962-1903  
Telephone: 973-539-6700  
Alt. Phone: 800-755-4253  
Fax: 973-425-2366

**Client Service Center**  
800-869-3326  
24 Hours a Day, 7 Days a Week

**Access your accounts online**  
[www.morganstanley.com/online](http://www.morganstanley.com/online)

Morgan Stanley Smith Barney LLC. Member SIPC.

TOTAL VALUE LAST PERIOD (as of 5/31/13)	\$204,451.70
NET CREDITS/DEBITS/TRANSFERS	(339.73)
CHANGE IN VALUE	1,181.01
<b>TOTAL VALUE OF YOUR ACCOUNT (as of 6/30/13)</b> <small>(Total Values include accrued interest)</small>	<b>\$205,292.98</b>

## EXHIBIT O

**Your Financial Advisor**  
**Stephen Bernstein**  
First Vice President  
Stephen.Bernstein@morganstanley.com  
973 425-2305

**RECEIVED**

JUL 10 2013

**CITY OF TAFT**



CLIENT STATEMENT | For the Period June 1-30, 2013

## Account Summary

Active Assets Account  
615-115505-245  
CITY OF TAFT  
C/O TERESA BINKLEY

### BALANCE SHEET (^ includes accrued interest)

	Last Period (as of 5/31/13)	This Period (as of 6/30/13)
Certificates of Deposit ^	\$204,451.70	\$205,292.98
<b>Total Assets</b>	<b>\$204,451.70</b>	<b>\$205,292.98</b>
<i>There are no liabilities for this account.</i>		
<b>Total Liabilities (outstanding balance)</b>		
<b>TOTAL VALUE</b>	<b>\$204,451.70</b>	<b>\$205,292.98</b>

### CASH FLOW

	This Period (6/1/13-6/30/13)	This Year (1/1/13-6/30/13)
<b>OPENING CASH, DEPOSITS, MMFs</b>		
Income	339.73	1,994.54
<b>Total Investment Related Activity</b>	<b>\$339.73</b>	<b>\$1,994.54</b>
Electronic Transfers-Debits	(339.73)	(1,994.54)
<b>Total Cash Related Activity</b>	<b>\$(339.73)</b>	<b>\$(1,994.54)</b>
Debit Card	—	—
ATM/Cash Advances	—	—
Checks Written	—	—
Automated Payments	—	—
<b>Total Card/Check Activity</b>	<b>—</b>	<b>—</b>
<b>CLOSING CASH, DEPOSITS, MMFs</b>	<b>—</b>	<b>—</b>

### INCOME SUMMARY

	This Period (6/1/13-6/30/13)	This Year (1/1/13-6/30/13)
Qualified Dividends	—	—
Other Dividends	—	—
Long Term Capital Gains Distributions	—	—
Interest	339.73	1,994.54
Other Income	—	—
<b>Total Taxable Income</b>	<b>\$339.73</b>	<b>\$1,994.54</b>
Dividends	—	—
Interest	—	—
Other Income	—	—
<b>Total Tax-Exempt Income</b>	<b>—</b>	<b>—</b>
<b>TOTAL INCOME</b>	<b>\$339.73</b>	<b>\$1,994.54</b>

Taxable and tax exempt income classifications are based on the characteristics of the underlying securities and not the taxable status of the account.

### GAIN/(LOSS) SUMMARY

	Realized This Period (6/1/13-6/30/13)	Realized This Year (1/1/13-6/30/13)	Unrealized Inception to Date (as of 6/30/13)
Long-Term Gain	—	—	\$4,982.00

Gain/(Loss) Summary information is provided for informational purposes only and should not be used for tax preparation. This information may change due to basis adjustments.  
Refer to the Gain/(Loss) Information in the Expanded Disclosures for additional information.

PERSONAL ACCOUNTS	RETIREMENT ACCOUNTS	EDUCATION ACCOUNTS	TRUST ACCOUNTS	<b>BUSINESS ACCOUNTS</b>
-------------------	---------------------	--------------------	----------------	--------------------------



Active Assets Account: CITY OF TAFT  
615-115505-245 C/O TERESA BINKLEY

## Account Detail

Percentage of Assets %	Total Cost	Market Value	Unrealized Gain/(Loss)	Annual Income	Yield %
100.0%	\$200,000.00	\$204,982.00	\$4,982.00 LT	\$4,000.00	1.95%
				\$310.98	

TOTAL MARKET VALUE

TOTAL VALUE (includes accrued interest)

Unrealized Gain/(Loss) totals only reflect positions that have cost basis and/or market value information available. Cash, MMF, Deposits and positions stating 'Please Provide' are not included.

## ACTIVITY

### CASH FLOW ACTIVITY BY DATE

Transaction Date	Settlement Date	Activity Type	Description	Comments	Quantity	Price	Credits/(Debits)
6/2	6/2	Interest Income	WORLD JUMBO CD 2000 16SP07	CUSIP: 981999S71			\$339.73
6/3	6/3	Funds Transferred	MONTHLY INCOME CHECK	INCOME FOR JUNE 2013			(339.73)
<b>NET CREDITS/(DEBITS)</b>							<b>\$0.00</b>



Expanded Disclosures (CONTINUED)

their investment
Listed Options
Information with respect to commissions and other charges related to
the execution of options transactions has been included in
confirmations of such transactions previously furnished to you and such
information will be made available to you promptly at your request.
Promptly advise us of any material change in your investment
objectives or financial situation.

Margin Privileges (not available for certain accounts such as IRAs or
retirement accounts)
If you have margin privileges, you may borrow money from us in
exchange for pledging assets in your accounts as collateral for any
outstanding margin loan. The amount you may borrow is based on the
value of the eligible securities in your margin accounts. If a security has
eligible shares the number of shares pledged as collateral will be
indicated below the position.

Important Information if you are a Margin Customer
If you have a margin account with us, as permitted by law we may use
certain securities in your account for, among other things, settling short
sales or lending the securities for short sales, and as a result may
receive compensation in connection therewith.

Margin Interest Charges
We calculate interest charges on margin loans as follows:
(1) Multiply the applicable margin interest rate by the daily close of
business net settled debit balance, and
(2) Divide by 360 (days). Margin interest accrues daily throughout the
month and is added to your debit balance at month-end. The
month-end interest charge is the sum of the daily accrued interest
calculations for the month. We add the accrued interest to your debit
balance and start a new calculation each time the applicable interest
rate changes and at the close of every statement month. For current
margin loan interest rates, go to
https://www.morganstanleyclientserv.com/Secure/AccountServicing/MI
Rates.aspx

Information regarding Special Memorandum Account
If you have a Margin Account, this is a combined statement of your
Margin Account and Special Memorandum Account maintained for you
under Section 220.6 of Regulation T issued by the Board of Governors
of the Federal Reserve System. The permanent record of the Special
Memorandum Account as required by Regulation T is available for your
inspection at your request.

Money Market Pricing
An investment in a money market fund is neither insured nor
guaranteed by the FDIC or any other government agency. Although
money market funds seek to preserve the value of your investment at

\$1.00 per share, there can be no assurance that will occur and it is
possible to lose money should the fund value per share fall. Moreover,
in some circumstances money market funds may be forced to cease
operations when the value of a fund drops below \$1.00 per share. In
that event, the fund's holdings would be liquidated and distributed to
the fund's shareholders. This liquidation process could take up to one
month or more. During that time, these funds would not be available to
you to support purchases, withdrawals, and if applicable, check writing
or ATM debits from your account.

Notice Regarding Investment Advisor Research
Morgan Stanley's Consulting Group Investment Advisor Research
department conducts research on various mutual funds and
exchange-traded funds for clients holding those funds in certain
investment advisory programs. If you have instead invested in any of
these funds in another type of account, such as a brokerage account,
you will not receive the same research materials and status updates on
the funds as we provide to investment advisory clients (including
instructions on selling fund shares).

Pricing of Securities
The prices of securities displayed on this statement are derived from
various sources, and do not necessarily represent the prices at which
those securities could have been bought or sold. Although we attempt
to use reliable sources of information, we can offer no assurance as to
their accuracy. For exchange traded securities, or those trading
continually in an active marketplace, the price reflects the closing price
as of the last business day of your statement period; and generally bid
prices for securities that are neither exchange traded nor trading
continually in an active marketplace. The prices of securities not
actively traded may not be available, and are indicated by N/A (not
available). The markets for some fixed income and preferred securities
may not be liquid, and prices may be approximations or estimates. For
these and for securities that trade less frequently, we rely on outside
pricing services and / or computerized pricing models, which cannot
always give us actual market values. Prices may be based on: recent
transactions or bids, if available; independent quotation services that
use computerized valuation formulae to calculate prices based on
institutional quantities; or estimates. As a result, yields to call and/or
maturity may be estimates as well. Prices for non-institutional
quantities of some fixed income securities are likely to be different than
institutional prices. Some annuity values provided by outside sponsors
are estimates. The amounts on this statement for limited partnerships
are typically obtained from a third party or from the general partners
unless we have obtained other information such as an independent
appraisal. Since many partnership valuations are provided only
annually, they do not always represent current values. Furthermore

some securities, such as limited partnerships and non-traded REITs are
illiquid and have no public markets, so the amounts shown on this
statement may not equal the amounts you would receive if you sold or
tendered your investment. The value of mutual fund shares is
determined by multiplying the net asset value (NAV) by the number of
shares or units held, as reported to us by the correspondent custodian.
If we cannot obtain a price or estimate, N/A appears. Speak to your
Financial Advisor to obtain current information concerning the prices of
positions on your statements.

Important Information About Auction Rate Securities
The following information applies only to holders of Auction Rate
Securities. Depending on your current holdings, this message may/may
not be applicable to you. Due to market conditions, certain Auction
Rate Securities are experiencing no or limited liquidity. Therefore, the
price(s) for any Auction Rate Securities shown on this statement may
not reflect the price(s) you would receive upon a sale at auction or in a
secondary market transaction, and are not an indication of any offer to
purchase at such price. There can be no assurance that a successful
auction will occur or that a secondary market exists or will develop for
a particular security. The prices of any Auction Rate Securities on your
statement in most cases reflect par value, but may be derived from
various sources. These prices may differ from: prices provided to us or
our affiliates by outside pricing services; our affiliates' own internal
bookkeeping valuations; prices of transactions executed any secondary
market that exists or may develop; and/or the prices at which issuer
repurchases or redemptions may occur.

Special Considerations Regarding Structured Products
Structured Products are complex products and may be subject to
special risks, which may include, but are not limited to: loss of initial
investment; issuer credit risk and price volatility resulting from any
actual or anticipated changes to issuer's and/or guarantor's credit
ratings or credit spreads; limited or no appreciation and limits on
participation in any appreciation of underlying asset(s); risks associated
with the underlying reference asset(s); no periodic payments; call prior
to maturity; early redemption fees for market linked deposits; lower
interest rates and/or yield compared to conventional debt with
comparable maturity; unique tax implications; limited or no secondary
market; and conflicts of interest due to affiliation, compensation or
other factors which could adversely affect market value or payout to
investors. Investors also should consider the concentration risk of
owning the related security and their total exposure to any underlying
asset. Structured Products may not perform in a manner consistent
with the statement product category where they appear and therefore
may not satisfy portfolio asset allocation needs for that category.
Accrued interest, estimated annual income and estimated yield for

# EXHIBIT P

CITY OF TAFT  
 INVESTMENT IN MUTUAL SECURITIES  
 BALANCES AS OF 6/30/13

INVESTMENT DESCRIPTION	COST AT PAR	ACCRUED INTEREST	TOTAL COSTS COST @ PAR+ ACCRUED INT.	MARKET VALUE	RATE OF RETURNS	ANNUAL INCOME	INTEREST PAYMENT DATES
STATE BK INDIA NEW YORK NY CD PURCHASED: 4/27/12 DUE: 4/27/17 FIRST COUPON: 10/27/12/ CALL: 4/27/17	\$ 250,000.00	\$ -	\$ 250,000.00	\$ 254,162.50	2.000%	\$5,000.00	April, 27 October, 27
MONEY MARKET	\$ 0.01	\$ -	\$ 0.01	\$ 0.01			
ACCRUED INTEREST BALANCE	\$ -	\$ -	\$ -	\$ -			
<b>TOTAL INVESTMENTS</b>	<b>\$ 250,000.01</b>	<b>\$ -</b>	<b>\$ 250,000.01</b>	<b>\$ 254,162.51</b>	<b>2.000%</b>	<b>\$5,000.00</b>	

TOTAL ANNUAL INTEREST INCOME FROM THESE INVESTMENTS:

\$5,000.00

ENV# CEBBDWDJBBBZPKF\_BBBBB  
MUTUAL SECURITIES, INC.  
P.O. BOX 2864  
CAMARILLO, CA 93011

08007348

CITY OF TAFT CA  
TERESA BINKLEY  
209 E KERN ST  
TAFT CA 93268



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JUL 10 2013

CITY OF TAFT

STATEMENT FOR THE PERIOD JUNE 1, 2013 TO JUNE 30, 2013

CITY OF TAFT CA - Unincorporated Assn  
Account Number: OFN-145564

YOUR FINANCIAL ADVISOR IS

MICHAEL HINES

RR#: 467

For questions about your accounts:

Local: 949-715-5774

TOTAL VALUE OF YOUR PORTFOLIO

\$254,162.51

CHANGE IN VALUE OF YOUR PORTFOLIO

\$ thousands

300.000

225.000

150.000

75.000

0.000

06/12

09/12

12/12

03/13

06/13

Change In Value Of Your Portfolio information can be found in Miscellaneous Footnotes at the end of this statement.

Account carried with National Financial Services LLC, Member  
NYSE, SIPC

Mutual Securities, Inc.

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Statement for the Period June 1, 2013 to June 30, 2013

CITY OF TAFT CA - Unincorporated Assn  
 Account Number: OFN-145564



# Holdings

## CASH AND CASH EQUIVALENTS - 0.00% of Total Account Value

Description	Symbol/Cusip Account Type	Quantity	Price on 06/30/13	Current Market Value	Estimated Annual Income
<b>Money Markets</b>					
PRIME FUND CAPITAL RESERVES CLASS	FPRXX	0.01	\$1.00	\$0.01	
7 DAY YIELD .01%	CASH				
<b>Total Cash and Cash Equivalents</b>				<b>\$0.01</b>	

## HOLDINGS > FIXED INCOME - 100.00% of Total Account Value

For an explanation of fixed income pricing, please see the last page. Redemption schedule(s), bond rating(s), and other information are provided where available. If information does not appear regarding a particular investment, it is not available. The ratings on this statement are provided by Standard & Poor's and/or Moody's to rate the quality based on the respective rating agency's assessment.

**Accrued Interest** - Represents interest accumulated since the last coupon date on certain fixed income securities which may not yet have been paid by the issuer or received by NFS. There is no guarantee that the accrued interest will be paid by the issuer.

Description	Symbol/Cusip Account Type	Quantity	Estimated Price on 06/30/13	Estimated Current Market Value	Estimated Annual Income
<b>CDs</b>					

Certificates of Deposit (CDs), including Market Indexed CDs and Market Linked CDs (collectively, MCDs) are generally shown at estimated market prices based upon a matrix or model pricing method that may not represent the actual price if sold prior to maturity. However, CDs and MCDs may be shown at face value for up to seven calendar days from date of issue if estimated market prices have not been received from a third party pricing vendor. The actual value of CDs and MCDs may be different from their purchase price. CDs and MCDs are subject to interest rate risk. The estimated market price reflected for MCDs may not be based on the actual closing value of the linked market index on the final maturity date and the market value of MCDs may not correspond directly to increases or decreases in the underlying linked market index. You may sell CDs or MCDs in the secondary market subject to market conditions. The secondary market for CDs and MCDs is generally illiquid. If sold prior to maturity, the value of MCDs may be less than the purchase amount or face value. The sale or redemption of any fixed income security prior to maturity may result in a substantial gain or loss, and an early withdrawal penalty may apply. Certain MCDs may only be redeemed on pre-specified liquidation dates and may have call features that allow the issuer to call the MCD prior to maturity. Certain Step Rate CDs are also subject to reinvestment risk if call provisions are exercised by the issuer and if a CD with a comparable rate is not available.

See sales materials or contact your broker/dealer for additional information.

Statement for the Period June 1, 2013 to June 30, 2013

CITY OF TAFT CA - Unincorporated Assn  
 Account Number: 0FN-145564



ACTIVITY > ADDITIONS AND WITHDRAWALS > CHECKING ACTIVITY

Date	Check Number	Payee Detail	Expense Code	Amount
06/06/13		CHECK PAID	62586842	(\$5,000.37)
<b>Total Checking Activity</b>				<b>(\$5,000.37)</b>
<b>TOTAL ADDITIONS AND WITHDRAWALS</b>				<b>(\$5,000.37)</b>

ACTIVITY > INCOME > TAXABLE INCOME

Settlement Date	Account Type	Transaction	Description	Quantity	Amount
06/28/13	CASH	DIVIDEND RECEIVED	PRIME FUND CAPITAL RESERVES CLASS DIVIDEND RECEIVED		\$0.01
<b>Total Taxable Dividends</b>					<b>\$0.01</b>
<b>Total Taxable Income</b>					<b>\$0.01</b>
<b>TOTAL INCOME</b>					<b>\$0.01</b>

Miscellaneous Footnotes

CHANGE IN VALUE OF YOUR PORTFOLIO is the change in market value of your portfolio assets over the time period shown. The portfolio assets include the market value of all the securities in the account, plus insurance and annuity assets if applicable. The time frame of the graph is from account opening or September 2011, whichever is later, to the current period. Please note that large increases and/or declines in the change in the value of the portfolio can be due to additions, distribution and/or performance.

CHANGE IN INVESTMENT VALUE is the difference between the prior period and current period values which includes the difference between securities that were bought, sold and redeemed during this time period as well as any activity that occurred such as additions and withdrawals, securities transferred, income, expenses, and other activity. This does not reflect activity related to assets in which National Financial is not the custodian (e.g. Insurance and Annuities, Assets Held Away and Other Assets Held Away)

Mutual Securities, Inc.

Account carried with National Financial Services LLC, Member NYSE, SIPC

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**GLOSSARY Short Account Balances** - If you have sold securities under the short sale rule, we have, in accordance with regulations, segregated the proceeds from such transactions in your Short Account. Any market increases or decreases from the original sale price will be marked to the market and will be transferred to your Margin Account on a weekly basis. **Market Value** - The Total Market Value has been calculated out to 9 decimal places; however, the individual unit price is displayed in 5 decimal places. The Total Market Value represents prices obtained from various sources, may be impacted by the frequency in which such prices are reported and such prices are not guaranteed. Prices received from pricing vendors are generally based on current market quotes, but when such quotes are not available the pricing vendors use a variety of techniques to estimate value. These estimates, particularly for fixed income securities, may be based on certain minimum principal amounts (e.g. \$1 million) and may not reflect all of the factors that affect the value of the security, including liquidity risk. The prices provided are not firm bids or offers. Certain securities may reflect "N/A" or "unavailable" where the price for such security is generally not available from a pricing source. The **Market Value of a security**, including those priced at par value, may differ from its purchase price and may not

**CUSTOMER SERVICE:** Please review your statement and report any discrepancies immediately. Inquiries or concerns regarding your brokerage account or the activity therein should be directed to your broker-dealer at the telephone number and address reflected on the front of this statement and National Financial Services LLC ("NFS") who carries your brokerage account and acts as your custodian for funds and securities that are deposited with NFS by you or your broker-dealer, or as a result of transactions NFS processes for your account, may also be contacted for statement discrepancies. NFS may be called at (800) 801-9942. Any oral communications regarding inaccuracies or discrepancies should be reconfirmed in writing to protect your rights, including those under the Securities Investor Protection Act ("SIPA"). When contacting either NFS or your broker-dealer, remember to include your entire brokerage account number to ensure a prompt reply. Please notify the service center or your broker-dealer promptly in writing of any change of address.

**ADDITIONAL INFORMATION** Customer free credit balances are not segregated and may be used in NFS business, subject to the limitations of 17CFR Section 240.15c3-2 under the Securities and Exchange Act of 1934. You have the right to receive from NFS in the course of normal business operations, subject to open commitments in any of your brokerage accounts, any free credit balances to which you are entitled or any fully paid securities to which you are entitled and any securities purchased on margin upon full payment of any indebtedness to NFS. Interest on free credit balances awaiting reinvestment may be paid out at rates that may vary with current short-term money market rates and/or your brokerage account balances, set at the discretion of your broker-dealer and/or NFS.

**Credit Adjustment Program.** Accountholders receiving payments in lieu of qualified dividends may not be eligible to receive credit adjustments intended to help cover additional associated federal tax burdens. NFS reserves the right to deny the adjustment to any accountholder and to amend or terminate the credit adjustment program.

**Options Customers.** Each transaction confirmation previously delivered to you contains full information about commissions and other charges. If you require further information, please contact your broker-dealer. Assignments of American and European-style options are allocated among customer short positions pursuant to a random allocation procedure, a description of which is available upon request. Short positions in American-style options are liable for assignment at any time. The writer of a European-style option is subject to exercise assignment only during the exercise period. You should advise your broker-dealer promptly of any material change in your investment objectives or financial situation. **Splits, Dividends, and Interest.** Expected stock split, next dividend payable, and next interest payable information has been provided by third parties and may be subject to change. Information for certain securities may be missing if not received from third parties in time for printing. NFS is not responsible for inaccurate, incomplete, or missing information. Please consult your broker-dealer for more information about expected stock split, next dividend payable, and next interest payable for certain securities.

**Equity Dividend Reinvestment Customers.** Shares credited to your brokerage account resulted from transactions effected as agent by either: 1) Your broker-dealer for your investment account, or 2) through the Depository Trust Company (DTC) dividend reinvestment program. For broker-dealer effected transactions, the time of the transactions, the exchange upon which these transactions occurred and the name of the person from whom the security was purchased will be furnished upon written request. NFS may have acted as market maker in effecting trades in "over-the-counter" securities.

**Retirement Contributions/Distributions.** A summary of retirement contributions/distributions is displayed for you in the activity summary section of your statement **Income Reporting.** NFS reports earnings from investments in Traditional IRAs, Rollover IRAs, SEP-IRAs and Keoghs as tax-deferred income. Earnings from Roth IRAs are reported as tax-free income, since distributions may be tax-free after meeting the 5 year aging requirement and certain other conditions. A **financial statement** of NFS is available for your personal inspection at its office or a copy of it will be mailed to you upon your written request.

**Statement Mailing.** NFS will deliver statements by mail or, if applicable, notify you by e-mail of your statement's availability, if you had transactions that affected your cash balances or security positions held in your account(s) during the last monthly reporting period. At a minimum, all brokerage customers will receive quarterly statements (at least four times per calendar year) as long as their accounts contain a cash or securities balance.

**Loads and Fees.** In connection with access to, purchase of, and/or maintenance of positions in mutual funds and other investment products ("funds"), your introducing broker dealer and/or NFS may receive the sales

closely reflect the value at which the security may be sold or purchased based on various market factors. Investment decisions should be made only after consulting your broker-dealer. **Estimated Yield ("EY")** and **Estimated Annual Income ("EAI")** - When available, the coupon rate of some fixed income securities is divided by the current market value of the fixed income security to create the EY figure and/or the current interest rate or most recently declared dividends for certain securities are annualized to create the EAI figure. EAI and EY are estimates, and the income and yield might be lower or higher. Estimates may include return of principal or capital gains, which would tender them overcosted. In addition, EAI is calculated for positions or accounts where dividends are reinvested and not paid as income. EY reflects only the income generated by an investment; not changes in prices which fluctuate. These figures are based on mathematical calculations of available data, and have been obtained from information providers believed to be reliable, but no assurance can be made as to accuracy. Since the interest and dividend rates are subject to change at any time, and may be affected by current and future economic, political and business conditions, they should not be relied on for making investment, trading decisions, or tax decisions.

**loads and 12b-1 fees** described in the prospectus as well as additional compensation, paid by the funds, their investment advisors or affiliates. Additional information about the source(s) and amount(s) of compensation as well as other remuneration received by your introducing broker dealer and/or NFS will be furnished to you upon written request. At time of purchase fund shares may be assigned a load, transaction fee or no transaction fee status. At time of sale, any fees applicable to your transaction will be assessed based on the status assigned to the shares at time of purchase.

**Margin.** If you have applied for margin privileges and been approved, you may borrow money from NFS in exchange for pledging the assets in your account as collateral for any outstanding margin loan. The amount you may borrow is based on the value of securities in your margin account, which is identified on your statement. If you have a margin account, this is a combined statement of your margin account and your memorandum account other than your non-purpose margin accounts maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve Board. The permanent record of the separate account, as required by Regulation T, is available for your inspection upon request.

**NYSE and FINRA.** All transactions are subject to the constitution, rules, regulations, customs, usages, rulings and interpretations of the exchange market and its clearing house, if any, where the transactions are executed and of the New York Stock Exchange (NYSE) and of the Financial Industry Regulatory Authority ("FINRA"). The FINRA requires that we notify you in writing of the availability of an investor brochure that includes information describing FINRA Regulation's BrokerCheck Program ("Program"). To obtain a brochure or more information about the Program or FINRA Regulation, contact the FINRA Regulation BrokerCheck Program Hotline at (800) 289-9999 or access the FINRA's web site at [www.finra.org](http://www.finra.org).

**FINRA Rule 4311** requires that your broker-dealer and NFS allocate between them certain functions regarding the administration of your brokerage account. The following is a summary of the allocation services performed by your broker-dealer and NFS. A more complete description is available upon request.

Your broker-dealer is responsible for: (1) obtaining and verifying brokerage account information and documentation, (2) opening, approving and monitoring your brokerage account, (3) transmitting timely and accurate orders and other instructions to NFS with respect to your brokerage account, (4) determining the suitability of investment recommendations and advice, (5) operating, and supervising your brokerage account and its own activities in compliance with applicable laws and regulations including compliance with margin rules pertaining to your margin account, if applicable, and (6) maintaining required books and records for the services that it performs.

NFS shall, at the direction of your broker-dealer (1) execute, clear and settle transactions processed through NFS by your broker-dealer, (2) prepare and send transaction confirmations and periodic statements of your brokerage account (unless your broker-dealer has undertaken to do so). Certain securities pricing and descriptive information may be provided by your broker-dealer or obtained from third parties deemed to be reliable, however, this information has not been verified by NFS. (3) act as custodian for funds and securities received by NFS on your behalf, (4) follow the instructions of your broker-dealer with respect to transactions and the receipt and delivery of funds and securities for your brokerage account, and (5) extend margin credit for purchasing or carrying securities on margin. Your broker-dealer is responsible for ensuring that your brokerage account is in compliance with federal, industry and NFS margin rules, and for advising you of margin requirements. NFS shall maintain the required books and records for the services it performs.

**Securities in accounts carried by NFS** are protected in accordance with the Securities Investor Protection Corporation ("SIPC") up to \$500,000. For claims filed on or after July 22, 2010, the \$500,000 total amount of SIPC protection is inclusive of up to \$250,000 protection for claims for cash, subject to periodic adjustments for inflation in accordance with terms of the SIPC statute and approval by SIPC's Board of Directors. NFS also has arranged for coverage above these limits. Neither coverage protects against a decline in the market value of securities, nor does either coverage extend to certain securities that are considered ineligible for coverage. For more details on SIPC, or to request a SIPC brochure, visit [www.sipc.org](http://www.sipc.org) or call 1-202-371-8300. Funds used to purchase or sweep to a bank deposit are SIPC protected until deposited to a Program Bank at which time funds may be eligible for FDIC insurance. Assets Held Away, commodities, unregistered investment contracts, futures accounts, loaned securities and other investments may not be covered. Mutual funds and/or other securities are not backed or guaranteed by any bank, nor are they insured by the FDIC and involve investment risk including possible loss of principal.

**End of Statement**

**Mutual Securities, Inc.**

MN\_CEBBDWDJBBBZPKF\_BBBB 20130628

Account earned with National Financial Services LLC, Member  
NYSE, SIPC

100924

# EXHIBIT R



ACCOUNT:

10300805

PAGE: 1  
06/28/2013 CD13

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JUL 03 2013

CITY OF TAFT

CITY OF TAFT  
209 E KERN STREET  
TAFT CA 93268

=====  
TAFT OFFICE  
523 CASCADE PLACE  
TAFT, CA 93268

TELEPHONE: 661-763-5151

=====  
Rate Increase CD CERTIFICATE 10300805  
=====

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			05/31/13	101,043.50
INTEREST		77.26	06/16/13	101,120.76
BALANCE THIS STATEMENT			06/28/13	101,120.76
INTEREST PAID 2013:	452.78			
INTEREST PAID 2012:	1,144.60			

EXHIBIT R



ACCOUNT:

10300895

PAGE: CD2<sup>1</sup>  
06/28/2013

RECEIVED  
JUL 03 2013  
CITY OF TAFT

CITY OF TAFT  
209 E KERN STREET  
TAFT CA 93268

TAFT OFFICE  
523 CASCADE PLACE  
TAFT, CA 93268

TELEPHONE: 661-763-5151

Rate Increase CD CERTIFICATE 10300895

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			05/31/13	101,295.36
INTEREST		70.57	06/06/13	101,365.93
BALANCE THIS STATEMENT			06/28/13	101,365.93
INTEREST PAID 2013:	480.47			
INTEREST PAID 2012:	1,216.64			

EXHIBIT R

ACCOUNT:

10300931



RECEIVED

JUL 03 2013

CITY OF TAFT

CITY OF TAFT  
209 E KERN STREET  
TAFT CA 93268

TAFT OFFICE  
523 CASCADE PLACE  
TAFT, CA 93268

TELEPHONE: 661-763-5151

Rate Increase CD CERTIFICATE 10300931

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			05/31/13	51,114.97
INTEREST		49.95	06/08/13	51,164.92
BALANCE THIS STATEMENT			06/28/13	51,164.92
INTEREST PAID 2013:	292.55			
INTEREST PAID 2012:	583.26			