

**TAFT CITY COUNCIL/SUCCESSOR AGENCY  
JOINT REGULAR MEETING AGENDA  
TUESDAY, OCTOBER 4, 2016  
CITY HALL COUNCIL CHAMBERS  
209 E. KERN STREET, TAFT, CA 93268**

*AS A COURTESY TO ALL - PLEASE TURN OFF CELL PHONES*

**Any writings or documents provided to a majority of the City Council regarding any item on this agenda are made available for public inspection in the lobby at Taft City Hall, 209 E. Kern Street, Taft, CA during normal business hours (SB 343).**

**REGULAR MEETING**

**6:00 P.M.**

Pledge of Allegiance

Invocation

Roll Call: Mayor Miller  
Mayor Pro Tem Noerr  
Councilmember Krier  
Councilmember Bryant  
Councilmember Hill

**1. CITIZEN REQUESTS/PUBLIC COMMENTS**

THIS IS THE TIME AND PLACE FOR THE GENERAL PUBLIC TO ADDRESS THE CITY COUNCIL ON MATTERS WITHIN ITS JURISDICTION. STATE LAW PROHIBITS THE COUNCIL FROM ADDRESSING ANY ISSUE NOT PREVIOUSLY INCLUDED ON THE AGENDA. COUNCIL MAY RECEIVE COMMENT AND SET THE MATTER FOR A SUBSEQUENT MEETING. PLEASE LIMIT COMMENTS TO FIVE MINUTES.

**2. COUNCIL STATEMENTS (NON ACTION)**

**3. PLANNING COMMISSION REPORT**

**4. DEPARTMENT REPORTS**

**5. CITY MANAGER STATEMENTS**

**6. CITY ATTORNEY STATEMENTS**

**7. FUTURE AGENDA REQUESTS**

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**CONSENT CALENDAR ITEMS 8 - 12**

All items listed on the Consent Calendar shall be considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless a member of the City Council requests specific items to be removed from the Consent Calendar for separate action. Any item removed from the Consent Calendar will be considered after the regular business items. Are there any items on the consent calendar that any member of the public would like to comment on?

**8. MINUTES**

September 20, 2016 Regular

**Recommendation** – Approve as submitted.

**9. PAYMENT OF BILLS**

Warrant#091416	Check No. 83485	\$ 65.00
Warrant#092316	Check No. 83486-83591	\$432,586.65
Warrant#092316	Check No. 83592-83593	\$ 40,757.54

**Recommendation** – Approve payment of the bills.

**10. TRIENNIAL PERFORMANCE AUDIT OF CITY OF TAFT TRANSIT SERVICES**

**Recommendation** – Motion to receive and file the Triennial Performance Audit of City of Taft Transit Services for FY 2013 – FY 2015.

**11. ACCEPTANCE OF RAILS TO TRAILS PHASE IV PROJECT**

**Recommendation** – Motion to accept the completed work by R.C. Becker and Son, Inc. for the Rails to Trails Phase IV – RPSTPLE – 5193 (036) and authorize the City Clerk to file the Notice of Completion with the Kern County Recorder. Staff further recommends the release of the 5% retention to the Contractor after 30 days pending claims or liens filed during this period.

**12. FINAL PHASE OF PROFESSIONAL SERVICES AGREEMENT WITH RADIAN DESIGN GROUP, INC. FOR TAFT TRANSIT CENTER**

**Recommendation** – Motion to approve a Professional Services Agreement for the final phase and additional compensation with Radian Design Group, Inc. for Construction Administration Services, additional staff time and overtime due to an expedited project schedule for the Taft Transit Center in an amount not to exceed \$68,805.00.

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**13. RESOLUTION OPPOSING PROPOSITION 53**

**Recommendation** –

1. Discussion of Proposition.
2. Motion to adopt a resolution entitled **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT DECLARING OPPOSITION TO PROPOSITION 53 – REVENUE BONDS; STATEWIDE VOTER APPROVAL**

**14. RESOLUTION IN SUPPORT OF PROPOSITION 54**

**Recommendation** –

1. Discussion of Proposition.
2. Motion to adopt a resolution entitled **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT IN SUPPORT OF PROPOSITION 54 – THE CALIFORNIA LEGISLATURE TRANSPARENCY ACT OF 2016**

**CLOSED SESSION**

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR, CRAIG JONES- CITY MANAGER  
Government Code Section 54956.8 – 201 Supply Row.
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Government Code Section 54956.9(b) – one (2) potential cases
- C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9 (a) – Taft Union High School vs. City of Taft.

**ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT  
(Government Code Section 54943.2)**

The City of Taft City Council Chamber is accessible to persons with disabilities. Disabled individuals who need special assistance (including transportation) to attend or participate in a meeting of the Taft City Council may request assistance at the Office of the City Clerk, City of Taft, 209 E. Kern Street, Taft, California or by calling (661) 763-1222. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

**AFFIDAVIT OF POSTING**

I, Yvette Mayfield, declare as follows:

That I am the City Clerk for the City of Taft; that an agenda was posted on a public information bulletin board located near the door of the Civic Center Council Chamber on September 29, 2016, pursuant to 1987 Brown Act Requirements.

I declare under penalty of perjury that the foregoing is true and correct.  
Executed September 29, 2016, at Taft, California.

Date/Time \_\_\_\_\_ Signature \_\_\_\_\_

**TAFT CITY COUNCIL/SUCCESSOR AGENCY  
MINUTES  
SEPTEMBER 20, 2016**

**REGULAR MEETING**

**6:00 P.M.**

The September 20, 2016, regular joint meeting of the Taft City Council/Taft Successor Agency, held in the Council Chamber at Taft City Hall, 209 East Kern Street, Taft, CA 93268, was opened by Mayor Pro Tem Dave Noerr at [5:58:40 PM](#). The Pledge of Allegiance was led by Mayor Pro Tem Noerr, followed by an invocation given by Pastor Greg Haslow of Calvary Temple Assembly of God Church.

PRESENT: Mayor Pro Tem Dave Noerr  
Council Members Orchel Krier, Josh Bryant and Renee Hill  
City Manager Craig Jones and City Attorney Jason Epperson  
City Clerk Yvette Mayfield

ABSENT: Mayor Randy Miller

**1. PROCLAMATION - HONORING WOMEN IN EDUCATION**

Council Member Hill presented the proclamation.

**2. PROCLAMATION - PEDESTRIAN SAFETY AWARENESS MONTH**

Council Member Bryant presented the proclamation.

**3. STUDY SESSION - SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT**

Tom Jordan, Senior Policy Advisor from San Joaquin Valley Air gave a presentation.

**4. CITIZEN REQUESTS/PUBLIC COMMENTS**

Paul Linder, Executive Director of the Oildorado Executive Board spoke on agenda item number 19.

Dr. Kathy Orrin, Executive Director of the Taft Chamber of Commerce, informed everyone on upcoming events in Taft and thanked those that participated in the Chamber Gala.

**5. COUNCIL STATEMENTS (NON ACTION)**

Council Member Hill thanked the Chamber of Commerce for the return of the Gala and shared that it was a fun event with good music and a great time was had by all.

Council Member Bryant spoke on how current regulations are driving business out of the state and how restrictions on laws for enforcement tie the hands of local code enforcement.

Council Member Krier talked about pedestrian and situational awareness, encouraged reporting suspicious activity and shared about his attendance at the Chamber Gala.

Mayor Pro Tem Noerr spoke in agreement with Krier on need for situational awareness in light of recent happenings around America.

**6. DEPARTMENT REPORTS**

There were none.

**7. CITY MANAGER STATEMENTS**

City Manager Jones shared that he is glad the Gala is back and praised the Chamber for the great job done planning the event.

**8. CITY ATTORNEY STATEMENTS**

There were none.

**9. FUTURE AGENDA REQUESTS**

Krier requested Council have a letter prepared in support of keeping the Taft Federal Correctional Institution open. Noerr concurred.

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**CONSENT CALENDAR ITEMS 10- 22**

**Motion:** Moved by Krier, seconded by Hill to approve consent calendar items 10 -22.

**AYES:** Noerr, Krier, Bryant, Hill,  
**PASSED:** 4-0

**10. MINUTES**

September 6, 2016 Regular

**Recommendation** – Approve as submitted.

**11. PAYMENT OF BILLS**

Warrant# 080916                      Check No. 83404-83484                      \$1,083,161.28

**Recommendation** – Approve payment of the bills.

**12. ZONING ORDINANCE AMENDMENT 2016-19: RESIDENTIAL DENSITIES**

**Recommendation** – Motion to approve and amend the City of Taft Municipal Code entitled **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TAFT APPROVING ZONING ORDINANCE AMENDMENT NO. 2016-19, AN AMENDMENT OF CHAPTERS 4 AND 5 OF TITLE 6 OF THE TAFT MUNICIPAL CODE REGARDING RESIDENTIAL DENSITIES.** (*Ordinance No. 822-16*)

**13. ZONING ORDINANCE AMENDMENT 2016-20: REASONABLE ACCOMMODATION**

**Recommendation** – Motion to approve and amend the City of Taft Municipal Code entitled **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TAFT APPROVING ZONING ORDINANCE AMENDMENT NO. 2016-20, AN AMENDMENT TO TITLE 6 OF THE TAFT MUNICIPAL CODE ADDING A SECTION TO CHAPTER 11 REGARDING REASONABLE ACCOMMODATION STANDARDS CONSISTENT WITH FAIR HOUSING LAWS.** (*Ordinance No. 823-16*)

**14. AGREEMENT WITH WESTSIDE HEALTH CARE DISTRICT FOR HEALTH CARE SERVICES FOR THE TAFT MODIFIED COMMUNITY CORRECTIONAL FACILITY**

**Recommendation** – Motion to approve agreement with the Westside Health Care District for health care services for the Taft Modified Community Correctional Facility (MCCF) and authorize the Mayor to sign.

**15. STREET CLOSURES FOR THE 2016 CHAMBER OF COMMERCE CAR SHOW**

**Recommendation** – Motion to adopt a resolution entitled **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT AUTHORIZING THE STREET CLOSURES FOR THE 2016 CHAMBER OF COMMERCE CAR SHOW.** (*Resolution No. 3784-16*)

**16. RESOLUTION TO DESIGNATE CONFLICT OF INTEREST STATEMENT FILERS AND ASSIGNMENT OF DISCLOSURE CATEGORIES PURSUANT TO THE POLITICAL REFORM ACT OF 1974**

**Recommendation** – Motion to accept and file the 2016 Local Agency Biennial Notice and adopt a resolution entitled **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT DESIGNATING POSITIONS REQUIRED TO FILE CONFLICT OF INTEREST STATEMENTS PURSUANT TO THE POLITICAL REFORM ACT OF 1974, ASSIGNING DISCLOSURE CATEGORIES AND REPEALING AND REPLACING RESOLUTION NO. 3634-14.** (*Resolution No. 3785-16*)

**17. ENGINEERING CONTRACT AMENDMENT FOR STATE AND FEDERALLY FUNDED PROJECTS**

**Recommendation** – Motion to amend the contract with Helt Engineering for state and federal aid transportation projects for an additional two years.

**18. POLICY FOR STAFF NOTARIES**

**Recommendation** – Motion to adopt a resolution entitled **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT APPROVING THE NOTARY PUBLIC POLICY FOR STAFF NOTARIES AS SECTION 128 OF THE ADMINISTRATIVE POLICIES AND PROCEDURES MANUAL.** (*Resolution 3786-16*)

**19. ACCEPTING A DONATION OF 10 EACH – 6 FOOT, PARK STYLE BENCHES FROM THE EXECUTIVE BOARD OF OILDORADO, INC.**

**Recommendation** – Motion to adopt **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT ACCEPTING A DONATION OF 10 EACH - SIX FOOT, PARK STYLE BENCHES FROM THE EXECUTIVE BOARD OF OILDORADO, INC. (APPROXIMATE VALUE \$12,000) FOR USE ALONG RAILS TO TRAILS IN THE CITY OF TAFT.** (*Resolution No. 3787-16*)

**20. AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN**

**Recommendation** – Motion to establish and accept the ADA Transition Plan dated September 2016.

**21. PROFESSIONAL SERVICES AGREEMENT WITH GRAPHIC SOLUTIONS FOR CITYWIDE SIGN PROGRAM AND WAYFINDING**

**Recommendation** –

1. Motion to enter into a Professional Services Agreement with Graphic Solutions to finalize the Taft Citywide Sign Program and Wayfinding Project
2. Motion to approve a contract amount not to exceed \$20,000 from the General Fund.

**22. AGREEMENT WITH GOVINVEST**

**Recommendation** – Motion to approve the Mayor to execute the professional services agreement with GovInvest.

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**23. RESOLUTION IN OPPOSITION TO PROPOSITION 57**

Motion: Moved by Hill, seconded by Bryant to adopt a resolution entitled **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT DECLARING OPPOSITION TO PROPOSITION 57 - THE PUBLIC SAFETY AND REHABILITATION ACT.**  
*(Resolution No. 3788-16)*

AYES: Noerr, Krier, Bryant, Hill,  
PASSED: 4-0

**ADJOURNMENT** - With no further business to conduct the meeting was adjourned at [7:31:17 PM](#).

\_\_\_\_\_  
Yvette Mayfield  
City Clerk

\_\_\_\_\_  
Dave Noerr  
Mayor Pro Tem

## ACCOUNTS PAYABLE CASH DISBURSEMENTS DISTRIBUTION BY FUND

ALLOWED BY CITY COUNCIL ON \_\_\_\_\_

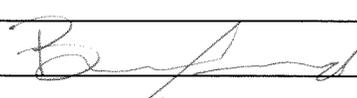
\$65.00 OUT OF FUNDS AS NOTED BELOW

10 GENERAL	\$65.00
35 04-HOME-0759	\$0.00
36 ASSET FORFEITURES	\$0.00
38 LANDSCAPE ASSESSMENT DIST	\$0.00
40 CDBG/ HOUSING RLF	\$0.00
41 TARP/RLF	\$0.00
43 CALHOMES	\$0.00
48 HOME RLF/HOUSING	\$0.00
50 CRIME PREVENTION	\$0.00
51 CCF FACILITY	\$0.00
53 CCF/INMATE WELFARE FUND	\$0.00
54 INMATE TRUST ACCOUNT	\$0.00
58 FEDERAL PRISON-WWTP	\$0.00
59 CENTRAL GARAGE	\$0.00
60 SEWER	\$0.00
61 REFUSE	\$0.00
62 TRANSIT	\$0.00
65 TCDA	\$0.00
67 TCDA / DEBT SRV FND	\$0.00
70 WWTP	\$0.00
71 WWTP/REPLACMNT RESERV	\$0.00
78 TRUST & AGENCY	\$0.00
81 CAPITAL PROJECTS	\$0.00
82 GRANT PROJECTS	\$0.00

TOTAL \$65.00

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

  
\_\_\_\_\_  
ACCOUNT CLERK I

CHRISTINE BAMFORD

WARRANT NO. 091416                      DATE: 09/14/16  
CHECK NUMBER 83485

CITY COUNCIL

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CITY OF TAFT, CA  
ACCOUNTS PAYABLE CHECK REGISTER

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
83485	/2016 12:00:0	PRINTED	2846	KERN COUNCIL OF GOVERNMENTS	65.00
			<b>1 Checks</b>	<b>Cash Account Total:</b>	<b>65.00</b>

1:30 pm  
Wednesday, 14 Septembe

CITY OF TAFT, CA  
ACCOUNTS PAYABLE WARRANT REPORT  
PAID INVOICE LIST

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
2846 - KERN COUNCIL OF GOVERNMENTS		904	INV	6 12:00:00AM	\$65.00	83485	ST-CTC TRAIN TRP 09/15/16-LOWE	10433 02000

**\$65.00**

**ACCOUNTS PAYABLE CASH DISBURSEMENTS  
DISTRIBUTION BY FUND**

ALLOWED BY CITY COUNCIL ON \_\_\_\_\_

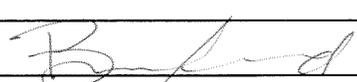
\$432,586.65 OUT OF FUNDS AS NOTED BELOW

10 GENERAL	\$157,501.64
35 04-HOME-0759	\$0.00
36 ASSET FORFEITURES	\$208.00
38 LANDSCAPE ASSESSMENT DIST	\$203.63
40 CDBG/ HOUSING RLF	\$141.70
41 TARP/RLF	\$0.00
43 CALHOMES	\$0.00
48 HOME RLF/HOUSING	\$0.00
50 CRIME PREVENTION	\$758.68
51 CCF FACILITY	\$125,937.54
53 CCF/INMATE WELFARE FUND	\$259.28
54 INMATE TRUST ACCOUNT	\$0.00
58 FEDERAL PRISON-WWTP	\$4,075.45
59 CENTRAL GARAGE	\$2,497.36
60 SEWER	\$2,998.59
61 REFUSE	\$37,877.51
62 TRANSIT	\$6,898.34
65 TCDA	\$0.00
67 TCDA / DEBT SRV FND	\$1.83
70 WWTP	\$43,997.30
71 WWTP/REPLACMNT RESERV	\$0.00
78 TRUST & AGENCY	\$1,172.00
81 CAPITAL PROJECTS	\$47,517.80
82 GRANT PROJECTS	\$540.00

TOTAL \$432,586.65

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

  
ACCOUNT CLERK I

CHRISTINE BAMFORD

WARRANT NO. 092316 DATE: 09/23/16  
CHECK NUMBER 83486- 83591

CITY COUNCIL

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CITY OF TAFT, CA  
ACCOUNTS PAYABLE CHECK REGISTER

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
83486	/2016 12:00:0	PRINTED	26	ABATE-A-WEED	20.20
83487	/2016 12:00:0	PRINTED	151	AIRGAS USA, LLC	143.10
83488	/2016 12:00:0	PRINTED	185	AMERICAN EXPRESS	686.93
83489	/2016 12:00:0	PRINTED	300	ARAMARK CORRECTIONAL SERVICES, LL	39,003.75
83490	/2016 12:00:0	PRINTED	298	ARGO CHEMICAL INC.	2,382.15
83491	/2016 12:00:0	PRINTED	313	ARTZ WEST SIDE CHEVRON	72.00
83492	/2016 12:00:0	PRINTED	313	ARTZ WEST SIDE CHEVRON	760.00
83493	/2016 12:00:0	PRINTED	370	AUSTINS PEST CONTROL	195.00
83494	/2016 12:00:0	PRINTED	437	BC LABORATORIES, INC	520.00
83495	/2016 12:00:0	PRINTED	649	SHARA BISHOP	969.00
83496	/2016 12:00:0	PRINTED	669	BOB BARKER COMPANY, INC.	178.46
83497	/2016 12:00:0	PRINTED	715	BRIGHT HOUSE NETWORKS	618.14
83498	/2016 12:00:0	PRINTED	738	BROWN & REICH PETROLEUM INC.	9,757.84
83499	/2016 12:00:0	PRINTED	1079	CONSTAR CONSTRUCTION SUPPLY	440.19
83500	/2016 12:00:0	PRINTED	1035	COOPER'S TRUE VALUE HOME CENTER	707.25
83501	/2016 12:00:0	PRINTED	1113	COTA COLE LLP	1,127.68
83502	/2016 12:00:0	PRINTED	1225	DAILY MIDWAY DRILLER	1,168.50
83503	/2016 12:00:0	PRINTED	1363	DEPARTMENT OF JUSTICE	1,466.00
83504	/2016 12:00:0	PRINTED	1403	PATRICIA DICKEY	19.46
83505	/2016 12:00:0	PRINTED	1460	DOOLEY ENTERPRISES, INC.	10,443.60
83506	/2016 12:00:0	PRINTED	1830	FASTENAL	181.19
83507	/2016 12:00:0	PRINTED	1984	FERGUSON ENTERPRISES, INC.	20.79
83508	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	97.54
83509	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	48.76
83510	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	63.40
83511	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	471.53
83512	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	540.47
83513	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	662.23
83514	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	825.26
83515	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	934.98
83516	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	1,348.30

CITY OF TAFT, CA  
 ACCOUNTS PAYABLE CHECK REGISTER

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
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83518	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	1,454.10
83519	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	1,748.47
83520	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	1,895.25
83521	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	6,574.43
83522	/2016 12:00:0	PRINTED	1898	FIRST CHOICE SERVICE	632.04
83523	/2016 12:00:0	PRINTED	10052	FLASHBAY, INC.	557.28
83524	/2016 12:00:0	PRINTED	10027	FRONTIER COMMUNICATIONS	517.69
83525	/2016 12:00:0	PRINTED	2040	DWARD, INC.	327.06
83526	/2016 12:00:0	PRINTED	2042	GENERAL PRODUCTION SERVICE, INC.	21,123.20
83527	/2016 12:00:0	PRINTED	2061	GOLDEN EMPIRE CONCRETE	1,208.08
83528	/2016 12:00:0	PRINTED	2061	GOLDEN EMPIRE CONCRETE	268.76
83529	/2016 12:00:0	PRINTED	2080	GOVERNMENT FINANCE OFFICERS ASSO	170.00
83530	/2016 12:00:0	PRINTED	2095	GRAINGER, INC.	147.88
83531	/2016 12:00:0	PRINTED	2178	GRIFFITH, VINCENT	300.00
83532	/2016 12:00:0	PRINTED	2225	HACH COMPANY	193.66
83533	/2016 12:00:0	PRINTED	2309	HIGH DESERT WIRELESSS BROADBAND C	16,332.88
83534	/2016 12:00:0	PRINTED	2284	HEALTH FIRST	341.45
83535	/2016 12:00:0	PRINTED	2267	HELT ENGINEERING, INC.	20,187.68
83536	/2016 12:00:0	PRINTED	2503	INTERNAL REVENUE SERVICE	4,540.96
83537	/2016 12:00:0	PRINTED	12825	JASON ADDISON SMITH CONSULTING SEI	2,811.80
83538	/2016 12:00:0	PRINTED	2678	JOHNSTONE SUPPLY	291.92
83539	/2016 12:00:0	PRINTED	2813	KAISER FOUNDATION HEALTH PLAN INC.	53,245.89
83540	/2016 12:00:0	PRINTED	2855	COUNTY OF KERN	162.50
83541	/2016 12:00:0	PRINTED	2921	PUBLIC WORKS-COUNTY OF KERN	7,737.43
83542	/2016 12:00:0	PRINTED	2900	KERN ECONOMIC DEVELOPMENT CORP.	5,000.00
83543	/2016 12:00:0	PRINTED	2927	KERN TURF SUPPLY INC.	192.82
83544	/2016 12:00:0	PRINTED	2952	MIDWEST MOTOR SUPPLY CO., INC.	20.43
83545	/2016 12:00:0	PRINTED	2946	KIWANIS CLUB OF TAFT	126.00
83546	/2016 12:00:0	PRINTED	2957	KNIGHT'S PUMPING & PORTABLE	663.50
83547	/2016 12:00:0	PRINTED	12655	KRIER, ORCHEL	176.00

CITY OF TAFT, CA  
ACCOUNTS PAYABLE CHECK REGISTER

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
83548	/2016 12:00:0	PRINTED	3154	LEXISNEXIS	177.00
83549	/2016 12:00:0	PRINTED	3180	LOWE'S HOME CENTERS INC	92.73
83550	/2016 12:00:0	PRINTED	3220	INTERLINE BRANDS, INC.	278.13
83551	/2016 12:00:0	PRINTED	12653	MARTINEZ, MOISES	208.00
83552	/2016 12:00:0	PRINTED	3398	MISSION LINEN SUPPLY	678.50
83553	/2016 12:00:0	PRINTED	3461	MOSS, LEVY & HARTZHEIM LLP	10,136.00
83554	/2016 12:00:0	PRINTED	3790	OFFICE DEPOT	723.22
83555	/2016 12:00:0	PRINTED	3796	OILDALE TIRE CO., INC.	65.62
83556	/2016 12:00:0	PRINTED	4125	PACIFIC GAS & ELECTRIC	564.80
83557	/2016 12:00:0	PRINTED	4117	PACIFIC TELEMAGEMENT SERVICES	80.93
83558	/2016 12:00:0	PRINTED	4167	PATRIOT DIAMOND, INC.	235.00
83559	/2016 12:00:0	PRINTED	4349	PLACER TITLE COMPANY	540.00
83560	/2016 12:00:0	PRINTED	4430	PREMIER ACCESS INSURANCE COMPANY	4,679.34
83561	/2016 12:00:0	PRINTED	4462	PRO FORCE LAW ENFORCEMENT	10,382.32
83562	/2016 12:00:0	PRINTED	4454	PUBLIC EMPLOYEES' RETIREMENT SYSTE	38,502.18
83563	/2016 12:00:0	PRINTED	10031	RADIAN DESIGN GROUP, INC.	36,280.12
83564	/2016 12:00:0	PRINTED	12685	RAY MORGAN COMPANY	476.02
83565	/2016 12:00:0	PRINTED	4918	SMS HOLDING COMPANY	3,000.00
83566	/2016 12:00:0	PRINTED	5105	S.B.R.P.S.T.C. - SOUTH BAY REGIONAL	395.00
83567	/2016 12:00:0	PRINTED	5096	SOUTHERN CALIFORNIA GAS CO.	3,740.39
83568	/2016 12:00:0	PRINTED	5142	DS SERVICES OF AMERICA, INC	99.54
83569	/2016 12:00:0	PRINTED	4970	GABRIEL ST. MICHAEL	25.55
83570	/2016 12:00:0	PRINTED	5247	STEWART TITLE	75.00
83571	/2016 12:00:0	PRINTED	5250	STINSON'S STATIONER'S INC.	427.71
83572	/2016 12:00:0	PRINTED	5280	SUPPLYWORKS	1,442.79
83573	/2016 12:00:0	PRINTED	5257	DOUGLAS SWANSON	208.00
83574	/2016 12:00:0	PRINTED	13012	SYMBOLARTS	5,870.00
83575	/2016 12:00:0	PRINTED	5372	TAFT C.C.F. ITA	8,308.31
83576	/2016 12:00:0	PRINTED	5315	TAFT DISTRICT CHAMBER OF COMMERCE	120.00
83577	/2016 12:00:0	PRINTED	3179	THE TAFT INDEPENDENT	83.70
83578	/2016 12:00:0	PRINTED	5560	GEORGE G. ROSS	25.00

CITY OF TAFT, CA  
ACCOUNTS PAYABLE CHECK REGISTER

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
83579	/2016 12:00:0	PRINTED	1008	CITY OF TAFT	21,320.01
83580	/2016 12:00:0	PRINTED	5576	TAG/AMS, INC.	73.50
83581	/2016 12:00:0	PRINTED	5609	TELEPACIFIC COMMUNICATIONS	201.56
83582	/2016 12:00:0	PRINTED	5609	TELEPACIFIC COMMUNICATIONS	278.53
83583	/2016 12:00:0	PRINTED	5609	TELEPACIFIC COMMUNICATIONS	420.69
83584	/2016 12:00:0	PRINTED	12824	TERM PRO TERMITE & PEST CONTROL	100.00
83585	/2016 12:00:0	PRINTED	5619	THIRD DEGREE COMMUNICATIONS, INC.	850.00
83586	/2016 12:00:0	PRINTED	5935	VULCAN	1,362.24
83587	/2016 12:00:0	PRINTED	6226	WALLACE GROUP	22,995.43
83588	/2016 12:00:0	PRINTED	6350	WEST KERN WATER DISTRICT	2,789.67
83589	/2016 12:00:0	PRINTED	6399	WESTSIDE WASTE	27,883.00
83590	/2016 12:00:0	PRINTED	6593	PROFESSIONAL ECONOMICS BUREAU OF	40.00
83591	/2016 12:00:0	PRINTED	6770	Z.A.P.	105.96
			<b>106 Checks</b>	<b>Cash Account Total:</b>	<b>432,586.65</b>

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
26 -	ABATE-A-WEED	713574	INV	6 12:00:00AM	\$20.20	83486	CVC-HARNES KIT, PB-770	10416 06201
151 -	AIRGAS USA, LLC	9054154306	INV	6 12:00:00AM	\$143.10	83487	MCCF-GLV DRVR LG CN HEM SHRRD/ERPG TSI	51451 05000
185 -	AMERICAN EXPRESS	211007-0916	INV	6 12:00:00AM	\$9.79	83488	FIN,WWTP,ADM,FEDWWTP-SFTWRE/KRN DAT/	10419 06000
185 -	AMERICAN EXPRESS	211007-0916	INV	6 12:00:00AM	\$40.00	83488	FIN,WWTP,ADM,FEDWWTP-SFTWRE/KRN DAT/	10415 04150
185 -	AMERICAN EXPRESS	211007-0916	INV	6 12:00:00AM	\$40.00	83488	FIN,WWTP,ADM,FEDWWTP-SFTWRE/KRN DAT/	10425 04150
185 -	AMERICAN EXPRESS	211007-0916	INV	6 12:00:00AM	\$40.00	83488	FIN,WWTP,ADM,FEDWWTP-SFTWRE/KRN DAT/	40440 04150
185 -	AMERICAN EXPRESS	211007-0916	INV	6 12:00:00AM	\$89.99	83488	FIN,WWTP,ADM,FEDWWTP-SFTWRE/KRN DAT/	58458 04150
185 -	AMERICAN EXPRESS	211007-0916	INV	6 12:00:00AM	\$90.00	83488	FIN,WWTP,ADM,FEDWWTP-SFTWRE/KRN DAT/	70470 04150
185 -	AMERICAN EXPRESS	211007-0916	INV	6 12:00:00AM	\$107.63	83488	FIN,WWTP,ADM,FEDWWTP-SFTWRE/KRN DAT/	10413 06000
185 -	AMERICAN EXPRESS	211007-0916	INV	6 12:00:00AM	\$269.52	83488	FIN,WWTP,ADM,FEDWWTP-SFTWRE/KRN DAT/	10413 08601
300 -	ARAMARK CORRECTIONAL SERVICES, LLC	2003838-157	INV	6 12:00:00AM	\$116.90	83489	PD-09/07/16 IM MEALSx34	10421 09000
300 -	ARAMARK CORRECTIONAL SERVICES, LLC	2003838-160	INV	6 12:00:00AM	\$19,301.52	83489	MCCF-INMT MLS 9/8-9/14/16	51451 03020
300 -	ARAMARK CORRECTIONAL SERVICES, LLC	2003838-158	INV	6 12:00:00AM	\$19,585.33	83489	MCCF-INMT MLS 9/1-9/7/16	51451 03020
298 -	ARGO CHEMICAL INC.	1608180	INV	6 12:00:00AM	\$2,382.15	83490	FEDWWTP-HYPOCHLORITE SOLUTION/SODIUM	58458 06250
313 -	ARTZ WEST SIDE CHEVRON	090316A	INV	6 12:00:00AM	\$72.00	83491	CVC-CAR WASHESx9	10413 04200
313 -	ARTZ WEST SIDE CHEVRON	090316	INV	6 12:00:00AM	\$760.00	83492	PD-CAR WASHESx95	10421 04200
370 -	AUSTINS PEST CONTROL	091316	INV	6 12:00:00AM	\$13.33	83493	TRN,GAR,ST-MNTHLY PEST CONTROL	10433 05000
370 -	AUSTINS PEST CONTROL	091316	INV	6 12:00:00AM	\$13.33	83493	TRN,GAR,ST-MNTHLY PEST CONTROL	59459 05000
370 -	AUSTINS PEST CONTROL	091316	INV	6 12:00:00AM	\$13.34	83493	TRN,GAR,ST-MNTHLY PEST CONTROL	62462 05000
370 -	AUSTINS PEST CONTROL	091316CH	INV	6 12:00:00AM	\$30.00	83493	CVC/MONMNT-MNTHLY PEST CNTRL SRVC	10416 05000
370 -	AUSTINS PEST CONTROL	091316CH	INV	6 12:00:00AM	\$35.00	83493	CVC/MONMNT-MNTHLY PEST CNTRL SRVC	10416 06202
370 -	AUSTINS PEST CONTROL	091416CCF	INV	6 12:00:00AM	\$90.00	83493	MCCF- 9/14/16 BIWKLY PST CNTRL	51451 05000
437 -	BC LABORATORIES, INC	B245076	INV	6 12:00:00AM	\$40.00	83494	FEDWWTP-TOTAL COLIFORM	58458 03001

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
437 - BC LABORATORIES, INC		B245689	INV	6 12:00:00AM	\$55.00	83494	WWTP-EC/TOTAL SUSP SOLIDS/BOD	70470 03001
437 - BC LABORATORIES, INC		B245056	INV	6 12:00:00AM	\$95.00	83494	FEDWWTP-EC/BOD/TOTAL SUSP SOLIDS	58458 03001
437 - BC LABORATORIES, INC		B245608	INV	6 12:00:00AM	\$95.00	83494	FEDWWTP-EC/BOD/TOTAL SUSP SOLIDS	58458 03001
437 - BC LABORATORIES, INC		B245135	INV	6 12:00:00AM	\$95.00	83494	WWTP-EC/BOD/TOTAL SUSP SOLIDS	70470 03001
437 - BC LABORATORIES, INC		B245595	INV	6 12:00:00AM	\$140.00	83494	FEDWWTP-TOTAL COLIFORM/TOAL AND FECA	58458 03001
649 - SHARA BISHOP		091216	INV	6 12:00:00AM	\$969.00	83495	PD-PER DIEM/SAN JOSE 10/16-10/21/16-DISPATC	10421 02000
669 - BOB BARKER COMPANY, INC.		UT1000393989	INV	6 12:00:00AM	\$178.46	83496	MCCF-GLVS, MDKNGHT BLCK	51451 06600
715 - BRIGHT HOUSE NETWORKS		063467500916	INV	6 12:00:00AM	\$73.78	83497	GAR,ST,TRN-09/07-10/06/16 INTERNT SRVC	59459 02200
715 - BRIGHT HOUSE NETWORKS		063467500916	INV	6 12:00:00AM	\$73.79	83497	GAR,ST,TRN-09/07-10/06/16 INTERNT SRVC	10433 02200
715 - BRIGHT HOUSE NETWORKS		063467500916	INV	6 12:00:00AM	\$73.79	83497	GAR,ST,TRN-09/07-10/06/16 INTERNT SRVC	62462 02200
715 - BRIGHT HOUSE NETWORKS		063783200916	INV	6 12:00:00AM	\$187.48	83497	WWTP-09/20-10/19/16 INTERNET SERVICE	70470 02200
715 - BRIGHT HOUSE NETWORKS		064050400916	INV	6 12:00:00AM	\$209.30	83497	PD-09/13-10/12/16 INTRNT SRVC	10421 02200
738 - BROWN & REICH PETROLEUM INC.		30347	INV	6 12:00:00AM	\$36.33	83498	BLD-09/13/16 FUEL USAGE	10424 04250
738 - BROWN & REICH PETROLEUM INC.		29977	INV	6 12:00:00AM	\$60.02	83498	CVC,ST,TRN,REF-08/15-08/31/16 FUEL USAGE	61461 04250
738 - BROWN & REICH PETROLEUM INC.		30349	INV	6 12:00:00AM	\$68.64	83498	CCF-09/07/16 FUEL USAGE	51451 04250
738 - BROWN & REICH PETROLEUM INC.		30348	INV	6 12:00:00AM	\$86.37	83498	TRN,CVC,ST,REF-09/01-09/15/16 FUEL USAGE	61461 04250
738 - BROWN & REICH PETROLEUM INC.		30350	INV	6 12:00:00AM	\$118.76	83498	PD,AC-09/01-09/15/16 FUEL USAGE	10431 04250
738 - BROWN & REICH PETROLEUM INC.		30348	INV	6 12:00:00AM	\$289.31	83498	TRN,CVC,ST,REF-09/01-09/15/16 FUEL USAGE	10416 04250
738 - BROWN & REICH PETROLEUM INC.		29977	INV	6 12:00:00AM	\$402.68	83498	CVC,ST,TRN,REF-08/15-08/31/16 FUEL USAGE	10416 04250
738 - BROWN & REICH PETROLEUM INC.		30348	INV	6 12:00:00AM	\$469.09	83498	TRN,CVC,ST,REF-09/01-09/15/16 FUEL USAGE	10433 04250
738 - BROWN & REICH PETROLEUM INC.		29977	INV	6 12:00:00AM	\$515.77	83498	CVC,ST,TRN,REF-08/15-08/31/16 FUEL USAGE	10433 04250
738 - BROWN & REICH PETROLEUM INC.		30350	INV	6 12:00:00AM	\$1,323.02	83498	PD,AC-09/01-09/15/16 FUEL USAGE	10421 04250
738 - BROWN & REICH PETROLEUM INC.		30348	INV	6 12:00:00AM	\$1,586.63	83498	TRN,CVC,ST,REF-09/01-09/15/16 FUEL USAGE	62462 04250

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
738 - BROWN & REICH PETROLEUM INC.		29977	INV	6 12:00:00AM	\$1,961.02	83498	CVC,ST,TRN,REF-08/15-08/31/16 FUEL USAGE	62462 04250
738 - BROWN & REICH PETROLEUM INC.		9176414	INV	6 12:00:00AM	\$2,840.20	83498	GAR-CLR BLK DSLx1086 GALLONS	10433 04250
1079 - CONSTAR CONSTRUCTION SUPPLY		525942	INV	6 12:00:00AM	\$134.69	83499	ST-CHRCH-DUPLEX NAILS/SPLIT HEAD HAMMI	10433 06200
1079 - CONSTAR CONSTRUCTION SUPPLY		524871	INV	6 12:00:00AM	\$305.50	83499	ST-CHRCH-MRKNP PNT/TAPE/WLK EDGR/SPNC	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		357393	INV	6 12:00:00AM	\$2.80	83500	ST-NUTS & BOLTS	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		356519	INV	6 12:00:00AM	\$2.98	83500	ST-COUPPING/ADAP REDUCING/FIPxFIP COUPL	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		357475	INV	6 12:00:00AM	\$3.19	83500	ST-SEAL TAPE	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		356270	INV	6 12:00:00AM	\$6.98	83500	ST-FLU MASONRY/NUTS & BOLTS	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		357090	INV	6 12:00:00AM	\$6.98	83500	ST-SUN YEL GLS PAIN/NUTS & BOLTS	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		355175	INV	6 12:00:00AM	\$9.66	83500	ST-BLK STRAIG PLUG	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		355281	INV	6 12:00:00AM	\$11.80	83500	ST-POP UP HEAD	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		357824	INV	6 12:00:00AM	\$12.88	83500	ST-FEM CONENCTOR/SGL POLE TOG SWTCH	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		356266	INV	6 12:00:00AM	\$13.20	83500	ST-EMERY CLOTH/LIME AWAY CLEANER	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		357886	INV	6 12:00:00AM	\$17.19	83500	ST-SG HG 4 STBR	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		357600	INV	6 12:00:00AM	\$17.71	83500	WWTP-SQ PAIL CHAIN	70470 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		357418	INV	6 12:00:00AM	\$19.22	83500	ST-NUTS & BOLTS/CRN BRACE	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		358087	INV	6 12:00:00AM	\$23.64	83500	ST-FLOW BRSH	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		357799	INV	6 12:00:00AM	\$25.78	83500	ST-REBAR	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		357676	INV	6 12:00:00AM	\$29.40	83500	M-41 SCRIB BRSH/RNG RMVR/SCRIB SPNGE/DSI	10416 05000
1035 - COOPER'S TRUE VALUE HOME CENTER		357401	INV	6 12:00:00AM	\$31.14	83500	ST-BLK OX DRILLBITx2/COB DRILL BIT	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		358096	INV	6 12:00:00AM	\$33.62	83500	MCCF-CDX PLYWD	51451 05000
1035 - COOPER'S TRUE VALUE HOME CENTER		358132	INV	6 12:00:00AM	\$42.71	83500	M-38 COVER/FLT PAST BASE	10433 06201
1035 - COOPER'S TRUE VALUE HOME CENTER		356584	INV	6 12:00:00AM	\$43.55	83500	ST-NUTDRIVER/GATORADE/PLYWOOD/NUTS &	10433 06200

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
1035 - COOPER'S TRUE VALUE HOME CENTER		357681	INV	6 12:00:00AM	\$45.98	83500	CVC-ELECBALLAST/EMPTY SPRAYER	10416 05000
1035 - COOPER'S TRUE VALUE HOME CENTER		358004	INV	6 12:00:00AM	\$47.56	83500	MCCF-UNV PN PDLCK/BRSS CPLNG/STRGHT BI	51451 06730
1035 - COOPER'S TRUE VALUE HOME CENTER		355792	INV	6 12:00:00AM	\$55.59	83500	PD-PAINT/DUCT TAPE/SWFTR/COVER	10421 06000
1035 - COOPER'S TRUE VALUE HOME CENTER		357697	INV	6 12:00:00AM	\$62.33	83500	CVC-INTEL BALLAST F17-32	10416 05000
1035 - COOPER'S TRUE VALUE HOME CENTER		358007	INV	6 12:00:00AM	\$84.67	83500	PD-BRACE/PLYWOOD/PEGBOARD/LUMBR/FIR	10421 05000
1035 - COOPER'S TRUE VALUE HOME CENTER		356986	INV	6 12:00:00AM	\$111.27	83500	ST-DOUG FIR/PLYWOOD/GATORADE	10433 06200
1035 - COOPER'S TRUE VALUE HOME CENTER		357695	CRM	6 12:00:00AM	-\$40.83	83500	CVC-ELECTBALLAST	10416 05000
1035 - COOPER'S TRUE VALUE HOME CENTER		357905	CRM	6 12:00:00AM	-\$13.75	83500	ST-SG HG 4 STBR	10433 06200
1113 - COTA COLE LLP		22904	INV	6 12:00:00AM	\$1,127.68	83501	CTY ATT-MCL WLLMS-CLLCTN OF DEED TRST	10414 10002
1225 - DAILY MIDWAY DRILLER		124138-0816	INV	6 12:00:00AM	\$1,168.50	83502	ADM-CHAMBER DIRECTORY	10413 08600
1363 - DEPARTMENT OF JUSTICE		184197	INV	6 12:00:00AM	\$96.00	83503	PSNL,CCFFNGRPRNTS/CHLD ABUSE/PO/CCW IF	10420 02500
1363 - DEPARTMENT OF JUSTICE		184197	INV	6 12:00:00AM	\$198.00	83503	PSNL,CCFFNGRPRNTS/CHLD ABUSE/PO/CCW IF	51451 03070
1363 - DEPARTMENT OF JUSTICE		184197	INV	6 12:00:00AM	\$1,172.00	83503	PSNL,CCFFNGRPRNTS/CHLD ABUSE/PO/CCW IF	78000 00330
1403 - PATRICIA DICKEY		091316	INV	6 12:00:00AM	\$19.46	83504	MCCF- 9/13-9/14/16 TNG MLS	51451 02000
1460 - DOOLEY ENTERPRISES, INC.		53030	INV	6 12:00:00AM	\$10,443.60	83505	PD-USA9MM/180G/230G/5.56MM ROUNDS	10421 02000
1830 - FASTENAL		CATAF33935	INV	6 12:00:00AM	\$22.58	83506	ST-PWD GLOVES	10433 06200
1830 - FASTENAL		CATAF33843	INV	6 12:00:00AM	\$29.19	83506	ST-STEEL BANDED EARMUFFS	10433 06200
1830 - FASTENAL		CATAF33938	INV	6 12:00:00AM	\$63.37	83506	ST-RIPTIDE RUSH	10433 06200
1830 - FASTENAL		CATAF33955	INV	6 12:00:00AM	\$66.05	83506	ST-SER 3.0 BLK XL	10433 06200
1984 - FERGUSON ENTERPRISES,INC.		1208021-1	INV	6 12:00:00AM	\$20.79	83507	ST-ADJ HYD WRCH	10433 06200
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		1816-0816	INV	6 12:00:00AM	\$97.54	83508	1816-LOWE-GENERATOR COVERSx2	10433 04200
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		0534-SEP16	INV	6 12:00:00AM	\$48.76	83509	0534-ARANDA-FUEL	10421 02000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		1306-SEP16	INV	6 12:00:00AM	\$63.40	83510	1306-BNKLY-FACIAL TISSUE	10413 06000

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		2926-SEP16	INV	6 12:00:00AM	\$76.36	83511	2926-MYFLD-FOOD/DSKTOP ORGN/LTR TRY/ST	10412 06000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		2926-SEP16	INV	6 12:00:00AM	\$395.17	83511	2926-MYFLD-FOOD/DSKTOP ORGN/LTR TRY/ST	10411 09500
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		3135-SEP16	INV	6 12:00:00AM	\$107.49	83512	3135-CITY-LODGING/DOUG FIR/EXPNSION JOIN	10433 06200
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		3135-SEP16	INV	6 12:00:00AM	\$432.98	83512	3135-CITY-LODGING/DOUG FIR/EXPNSION JOIN	10421 02000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		1769-0816	INV	6 12:00:00AM	\$29.19	83513	1769-CRPNTR-CRK BRD/GLVS/PSTG/BUISNSS C	10421 05000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		1769-0816	INV	6 12:00:00AM	\$41.80	83513	1769-CRPNTR-CRK BRD/GLVS/PSTG/BUISNSS C	10425 06500
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		1769-0816	INV	6 12:00:00AM	\$65.01	83513	1769-CRPNTR-CRK BRD/GLVS/PSTG/BUISNSS C	10431 06200
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		1769-0816	INV	6 12:00:00AM	\$526.23	83513	1769-CRPNTR-CRK BRD/GLVS/PSTG/BUISNSS C	10421 06000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		7404-SEP16	INV	6 12:00:00AM	\$75.00	83514	7404-GLLHR-FA,CPR,AED INSCTR CRSE/CPR TR	51451 02000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		7404-SEP16	INV	6 12:00:00AM	\$225.26	83514	7404-GLLHR-FA,CPR,AED INSCTR CRSE/CPR TR	51451 02000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		7404-SEP16	INV	6 12:00:00AM	\$300.00	83514	7404-GLLHR-FA,CPR,AED INSCTR CRSE/CPR TR	51451 02000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		6509-0816	INV	6 12:00:00AM	\$30.00	83515	6509-BOYR-FOOD/ID CARDS/PRM STRTR PLAN,	10420 02100
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		6509-0816	INV	6 12:00:00AM	\$105.00	83515	6509-BOYR-FOOD/ID CARDS/PRM STRTR PLAN,	10420 09500
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		6509-0816	INV	6 12:00:00AM	\$247.01	83515	6509-BOYR-FOOD/ID CARDS/PRM STRTR PLAN,	10420 06000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		6509-0816	INV	6 12:00:00AM	\$552.97	83515	6509-BOYR-FOOD/ID CARDS/PRM STRTR PLAN,	10420 08600
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5036-0816	INV	6 12:00:00AM	\$1,348.30	83516	5036-STPLS-LODGING/REGISTRATION ICSC	10415 02000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		9525-SEP16	INV	6 12:00:00AM	\$1,422.30	83517	9525-COLE-ICSCNY/FUEL/LODGING	10413 08601
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		7117-SEP16	INV	6 12:00:00AM	-\$258.49	83518	7117-JONES-ICSYC/LODGING/FUEL	10433 04250
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		7117-SEP16	INV	6 12:00:00AM	\$1,712.59	83518	7117-JONES-ICSYC/LODGING/FUEL	10413 08601
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5175-SEP16	INV	6 12:00:00AM	\$5.50	83519	5175-HOLT-CPR CHLD PK/MCROWVE/CPR DFBI	51451 02000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5175-SEP16	INV	6 12:00:00AM	\$11.50	83519	5175-HOLT-CPR CHLD PK/MCROWVE/CPR DFBI	51451 02000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5175-SEP16	INV	6 12:00:00AM	\$65.00	83519	5175-HOLT-CPR CHLD PK/MCROWVE/CPR DFBI	51451 06731
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5175-SEP16	INV	6 12:00:00AM	\$79.44	83519	5175-HOLT-CPR CHLD PK/MCROWVE/CPR DFBI	51451 02000

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5175-SEP16	INV	6 12:00:00AM	\$96.72	83519	5175-HOLT-CPR CHLD PK/MCROWVE/CPR DFBI	51451 06000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5175-SEP16	INV	6 12:00:00AM	\$129.47	83519	5175-HOLT-CPR CHLD PK/MCROWVE/CPR DFBI	51451 06950
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5175-SEP16	INV	6 12:00:00AM	\$180.46	83519	5175-HOLT-CPR CHLD PK/MCROWVE/CPR DFBI	51451 02000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5175-SEP16	INV	6 12:00:00AM	\$228.16	83519	5175-HOLT-CPR CHLD PK/MCROWVE/CPR DFBI	51451 06000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5175-SEP16	INV	6 12:00:00AM	\$249.95	83519	5175-HOLT-CPR CHLD PK/MCROWVE/CPR DFBI	51451 02000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5175-SEP16	INV	6 12:00:00AM	\$272.27	83519	5175-HOLT-CPR CHLD PK/MCROWVE/CPR DFBI	51451 06731
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5175-SEP16	INV	6 12:00:00AM	\$430.00	83519	5175-HOLT-CPR CHLD PK/MCROWVE/CPR DFBI	51451 02000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		1611-SEP16	INV	6 12:00:00AM	\$50.00	83520	1611-CC-ICSNY/FLWRS/SIGNS/CHRS/RTRCT BA	10415 02000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		1611-SEP16	INV	6 12:00:00AM	\$100.00	83520	1611-CC-ICSNY/FLWRS/SIGNS/CHRS/RTRCT BA	10411 09500
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		1611-SEP16	INV	6 12:00:00AM	\$313.05	83520	1611-CC-ICSNY/FLWRS/SIGNS/CHRS/RTRCT BA	10421 09500
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		1611-SEP16	INV	6 12:00:00AM	\$1,432.20	83520	1611-CC-ICSNY/FLWRS/SIGNS/CHRS/RTRCT BA	10413 08601
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5451-0816	INV	6 12:00:00AM	\$42.99	83521	5451-WHTNG-AIMING LASER/BIPODS/FOOD/EZ	10421 02000
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5451-0816	INV	6 12:00:00AM	\$62.14	83521	5451-WHTNG-AIMING LASER/BIPODS/FOOD/EZ	10421 09500
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		5451-0816	INV	6 12:00:00AM	\$6,469.30	83521	5451-WHTNG-AIMING LASER/BIPODS/FOOD/EZ	10421 06000
1898 - FIRST CHOICE SERVICE		064479	INV	6 12:00:00AM	\$10.03	83522	CITY HALL-09/09/16 CFFEE SRVC	10416 06000
1898 - FIRST CHOICE SERVICE		064479	INV	6 12:00:00AM	\$10.03	83522	CITY HALL-09/09/16 CFFEE SRVC	10419 06000
1898 - FIRST CHOICE SERVICE		064479	INV	6 12:00:00AM	\$19.99	83522	CITY HALL-09/09/16 CFFEE SRVC	10413 06000
1898 - FIRST CHOICE SERVICE		064479	INV	6 12:00:00AM	\$19.99	83522	CITY HALL-09/09/16 CFFEE SRVC	10415 06000
1898 - FIRST CHOICE SERVICE		064475	INV	6 12:00:00AM	\$35.29	83522	TRN,GAR,ST-09/09/16 CFFEE SRVC	59459 06000
1898 - FIRST CHOICE SERVICE		064475	INV	6 12:00:00AM	\$35.29	83522	TRN,GAR,ST-09/09/16 CFFEE SRVC	62462 06000
1898 - FIRST CHOICE SERVICE		064475	INV	6 12:00:00AM	\$35.30	83522	TRN,GAR,ST-09/09/16 CFFEE SRVC	10433 06000
1898 - FIRST CHOICE SERVICE		056661	INV	6 12:00:00AM	\$188.42	83522	PD-08/11/16 CFFEE SRVC	10421 06000
1898 - FIRST CHOICE SERVICE		064472	INV	6 12:00:00AM	\$277.70	83522	MCCF- 9/9/16 CFFEE SRVCS	51451 06000

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
10052 - FLASHBAY, INC.		IN634720	INV	6 12:00:00AM	\$557.28	83523	ADM-FLSHDRIVES/ICSC	10413 08601
10027 - FRONTIER COMMUNICATIONS		OCT-2016-PD	INV	6 12:00:00AM	\$517.69	83524	PD-09/04-10/03/16 SRVCS	10421 02200
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.12	83525	TRN,CH-COLOR COPIES	62462 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.22	83525	TRN,CH-COLOR COPIES	10420 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.24	83525	TRN,CH-COLOR COPIES	10432 06200
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.25	83525	TRN,CH-COLOR COPIES	62462 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.35	83525	TRN,CH-COLOR COPIES	70470 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.36	83525	TRN,CH-COLOR COPIES	58458 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.36	83525	TRN,CH-COLOR COPIES	60460 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.48	83525	TRN,CH-COLOR COPIES	10432 06200
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.48	83525	TRN,CH-COLOR COPIES	61461 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.50	83525	TRN,CH-COLOR COPIES	10433 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.52	83525	TRN,CH-COLOR COPIES	10419 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.65	83525	TRN,CH-COLOR COPIES	10433 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.75	83525	TRN,CH-COLOR COPIES	58458 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.75	83525	TRN,CH-COLOR COPIES	60460 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.75	83525	TRN,CH-COLOR COPIES	70470 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$0.99	83525	TRN,CH-COLOR COPIES	61461 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$1.23	83525	TRN,CH-COLOR COPIES	67467 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$1.97	83525	TRN,CH-COLOR COPIES	10424 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$6.47	83525	TRN,CH-COLOR COPIES	10413 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$7.92	83525	TRN,CH-COLOR COPIES	10412 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$9.24	83525	TRN,CH-COLOR COPIES	10420 06000

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$14.36	83525	TRN,CH-COLOR COPIES	62462 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$17.65	83525	TRN,CH-COLOR COPIES	10419 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$20.40	83525	TRN,CH-COLOR COPIES	10415 06000
2040 - DWARD, INC.		10753	INV	6 12:00:00AM	\$47.80	83525	TRN,CH-COLOR COPIES	10413 06000
2040 - DWARD, INC.		10754	INV	6 12:00:00AM	\$192.25	83525	MCCF-7/5-8/30/16 COLR CPIES BLLD	51451 06000
2042 - GENERAL PRODUCTION SERVICE, INC.		0058793-IN	INV	6 12:00:00AM	\$170.00	83526	FEDWWTP-HYDRO CRANE W/ OPR 8/17/16	58458 06200
2042 - GENERAL PRODUCTION SERVICE, INC.		0058792-IN	INV	6 12:00:00AM	\$6,984.40	83526	WWTP-LOADER 08/15-08/19/16 RENTAL	70470 10003
2042 - GENERAL PRODUCTION SERVICE, INC.		0058794-IN	INV	6 12:00:00AM	\$6,984.40	83526	WWTP-LOADER 08/22-08/26/16 RENTAL	70470 10003
2042 - GENERAL PRODUCTION SERVICE, INC.		0058822-IN	INV	6 12:00:00AM	\$6,984.40	83526	WWTP-LOADER 08/29-09/02/16 RENTAL	70470 10003
2061 - GOLDEN EMPIRE CONCRETE		117697	INV	6 12:00:00AM	\$563.71	83527	ST-CHRCH & LSSN-CEMENT	10433 06200
2061 - GOLDEN EMPIRE CONCRETE		117696	INV	6 12:00:00AM	\$644.37	83527	ST-CHRCH & SUNSET-CEMENT	10433 06200
2061 - GOLDEN EMPIRE CONCRETE		118268	INV	6 12:00:00AM	\$268.76	83528	ST-CHRCH & LSSN-CONCRETE	10433 06200
2080 - GOVERNMENT FINANCE OFFICERS ASSOC.		0123001-2016	INV	6 12:00:00AM	\$170.00	83529	FIN-MMBRHSP DUES 11/01/16-10/31/17/BNKLY	10419 02100
2095 - GRAINGER, INC.		9102108991	INV	6 12:00:00AM	\$61.42	83530	ST-BRONZE BALL VALVE INLINE/BRNZ BALL V	10433 04200
2095 - GRAINGER, INC.		9207858052	INV	6 12:00:00AM	\$88.79	83530	ST-SAFETY GLASSES	10433 06200
2095 - GRAINGER, INC.		9208260613	INV	6 12:00:00AM	\$113.62	83530	CVC-801 CNTR FRHS-PRESSR SWTCH	10416 04999
2095 - GRAINGER, INC.		9101576941	CRM	6 12:00:00AM	-\$115.95	83530	ST-BRASS BALL VALVE 3-WAY	10433 04200
2178 - GRIFFITH, VINCENT		227	INV	6 12:00:00AM	\$300.00	83531	CC-09/06/16 CC MTNG FLMNG	10411 03001
2225 - HACH COMPANY		10084183	INV	6 12:00:00AM	\$193.66	83532	FEDWWTP-FLTR VERSAPOR/PIPET TIP/DPD TO	58458 06250
2309 - HIGH DESERT WIRELESSS BROADBAND COMMUNICATIONS		40404	INV	6 12:00:00AM	\$1,598.75	83533	CCF,FIN,PD-08/2016 MNTHLY CNTRCT BILL	10421 04150
2309 - HIGH DESERT WIRELESSS BROADBAND COMMUNICATIONS		40404	INV	6 12:00:00AM	\$1,702.50	83533	CCF,FIN,PD-08/2016 MNTHLY CNTRCT BILL	51451 04150
2309 - HIGH DESERT WIRELESSS BROADBAND COMMUNICATIONS		40404	INV	6 12:00:00AM	\$3,360.00	83533	CCF,FIN,PD-08/2016 MNTHLY CNTRCT BILL	10419 04150
2309 - HIGH DESERT WIRELESSS BROADBAND COMMUNICATIONS		40388	INV	6 12:00:00AM	\$9,671.63	83533	CCF-RELOCATE 2 INSTALLED CAMERAS/MATR	51451 06950

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
2284 - HEALTH FIRST		INV0907616	INV	6 12:00:00AM	\$341.45	83534	MCCF-DNTL RFLS NTRGLYCRN TBS/EPI INJC1	51451 07265
2267 - HELT ENGINEERING, INC.		016-387	INV	6 12:00:00AM	\$470.00	83535	ENG-RULE 20A UNDERGROUD DSTRCT 08/01-0:	10432 03000
2267 - HELT ENGINEERING, INC.		016-383	INV	6 12:00:00AM	\$590.00	83535	SUPPLY ROW-PARK & RIDE 8/1-8/15/16	81884 00005
2267 - HELT ENGINEERING, INC.		016-385	INV	6 12:00:00AM	\$1,985.18	83535	ENG-PLAN CHECK-TRNST STATION 08/01-08/18.	81883 00005
2267 - HELT ENGINEERING, INC.		016-386	INV	6 12:00:00AM	\$8,480.00	83535	ENG-HSIP CYCLE 8 08/01-08/15/16	10432 03000
2267 - HELT ENGINEERING, INC.		016-384	INV	6 12:00:00AM	\$8,662.50	83535	RAILS TO TRAILS PHASE IV 08/01-08/18/16	81783 00007
2503 - INTERNAL REVENUE SERVICE		FORM 2504	INV	6 12:00:00AM	\$4,540.96	83536	FIN-PAYROLL TAX FRNG ADJSMNT/1099 MISC	10419 09500
12825 - JASON ADDISON SMITH CONSULTING SERVICES INC		PC 4652	INV	6 12:00:00AM	\$2,811.80	83537	BLD-2701 CADE ROAD PLAN CHECK FEE/PRMT	10424 03000
2678 - JOHNSTONE SUPPLY		S1460065.001	INV	6 12:00:00AM	\$291.92	83538	MCCF-11PR THRMOSTAT/LGHTD 14 TL BG/75V.	51451 05000
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$86.80	83539	10/16 HEALTH INSURANCE PREMIUMS	10432 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$193.04	83539	10/16 HEALTH INSURANCE PREMIUMS	53453 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$238.71	83539	10/16 HEALTH INSURANCE PREMIUMS	58458 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$238.71	83539	10/16 HEALTH INSURANCE PREMIUMS	70470 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$303.81	83539	10/16 HEALTH INSURANCE PREMIUMS	60460 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$434.01	83539	10/16 HEALTH INSURANCE PREMIUMS	10424 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$434.01	83539	10/16 HEALTH INSURANCE PREMIUMS	10431 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$520.81	83539	10/16 HEALTH INSURANCE PREMIUMS	10419 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$719.08	83539	10/16 HEALTH INSURANCE PREMIUMS	10413 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$758.68	83539	10/16 HEALTH INSURANCE PREMIUMS	50450 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$1,286.95	83539	10/16 HEALTH INSURANCE PREMIUMS	10412 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$1,286.95	83539	10/16 HEALTH INSURANCE PREMIUMS	59459 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$1,290.72	83539	10/16 HEALTH INSURANCE PREMIUMS	61461 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$1,525.96	83539	10/16 HEALTH INSURANCE PREMIUMS	10420 01445

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$1,720.96	83539	10/16 HEALTH INSURANCE PREMIUMS	10415 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$2,285.17	83539	10/16 HEALTH INSURANCE PREMIUMS	62462 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$2,542.41	83539	10/16 HEALTH INSURANCE PREMIUMS	10000 00227
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$3,438.57	83539	10/16 HEALTH INSURANCE PREMIUMS	10421 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$3,962.23	83539	10/16 HEALTH INSURANCE PREMIUMS	10433 01445
2813 - KAISER FOUNDATION HEALTH PLAN INC.		OCT-2016	INV	6 12:00:00AM	\$29,978.31	83539	10/16 HEALTH INSURANCE PREMIUMS	51451 01445
2855 - COUNTY OF KERN		IN0387878	INV	6 12:00:00AM	\$162.50	83540	FEDWWTP-BUS PLAN SMALL LOW RISK/STT CI	58458 07250
2921 - PUBLIC WORKS-COUNTY OF KERN		AUG-2016	INV	6 12:00:00AM	\$18.90	83541	AC,REF-08/16 GATE FEES	10431 09910
2921 - PUBLIC WORKS-COUNTY OF KERN		AUG-2016	INV	6 12:00:00AM	\$7,718.53	83541	AC,REF-08/16 GATE FEES	61461 09930
2900 - KERN ECONOMIC DEVELOPMENT CORP.		6867	INV	6 12:00:00AM	\$5,000.00	83542	ADM-PUBLI ANNUAL INVESTMENT JUL 2016-JU	10413 02100
2927 - KERN TURF SUPPLY INC.		374895	INV	6 12:00:00AM	\$192.82	83543	CVC-R2T-2-CYCL OIL/SOLENOID PLASTIC ADAI	10416 06201
2952 - MIDWEST MOTOR SUPPLY CO., INC.		4972815	INV	6 12:00:00AM	\$20.43	83544	GAR-FEND WSHR	59459 06200
2946 - KIWANIS CLUB OF TAFT		16531	INV	6 12:00:00AM	\$42.00	83545	CTY CLK-MYFLD-AUG 2016 LNCHS	10412 02100
2946 - KIWANIS CLUB OF TAFT		16511	INV	6 12:00:00AM	\$42.00	83545	PSNL-BYR-AUG 2016 LNCHS	10420 02100
2946 - KIWANIS CLUB OF TAFT		16552	INV	6 12:00:00AM	\$42.00	83545	PD-WHTNG-AUG 2016 MEALS	10421 02100
2957 - KNIGHT'S PUMPING & PORTABLE		34655B	INV	6 12:00:00AM	\$52.25	83546	CDEN-FENCE PANEL/MNTHLY RENTAL	10425 03001
2957 - KNIGHT'S PUMPING & PORTABLE		35676	INV	6 12:00:00AM	\$611.25	83546	CDEN-FENCE PANELS	10425 03001
12655 - KRIER, ORCHEL		091916	INV	6 12:00:00AM	\$176.00	83547	CC-ICSC ANN CONFRNC/SAN JOSE 10/5-10/7/16	10411 02000
3154 - LEXISNEXIS		1608432143	INV	6 12:00:00AM	\$177.00	83548	CCF-LEXINEXIS/RELATED CHARGES	51451 02100
3180 - LOWE'S HOME CENTERS INC		7159910-0816	INV	6 12:00:00AM	\$21.44	83549	ST,CCF-SPRY TIP/GRACO/GRACO PUMP ARMOI	10433 06200
3180 - LOWE'S HOME CENTERS INC		7159910-0816	INV	6 12:00:00AM	\$71.29	83549	ST,CCF-SPRY TIP/GRACO/GRACO PUMP ARMOI	51451 05000
3220 - INTERLINE BRANDS, INC.		14520890	INV	6 12:00:00AM	\$278.13	83550	MCCF- FLTR FBRGLSS/GNRL UTILITY W/KVLAR	51451 05000
12653 - MARTINEZ, MOISES		090816	INV	6 12:00:00AM	\$208.00	83551	PD-PER DIEM SANTA CRUZ 10/10-10/13/16	36421 02000

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
3398 - MISSION LINEN SUPPLY		503266443	INV	6 12:00:00AM	\$32.67	83552	PD-MATS/BATT BLK	10421 06000
3398 - MISSION LINEN SUPPLY		503309600	INV	6 12:00:00AM	\$84.52	83552	CVC-TWLS/MATS	10416 06400
3398 - MISSION LINEN SUPPLY		503359607	INV	6 12:00:00AM	\$84.52	83552	CVC-TWLS/MATS	10416 06400
3398 - MISSION LINEN SUPPLY		503309598	INV	6 12:00:00AM	\$91.79	83552	PD-MATS/BATT BLK	10421 06000
3398 - MISSION LINEN SUPPLY		503359608	INV	6 12:00:00AM	\$94.93	83552	CVC-TWLS/DUST MOP.MATS	10416 06400
3398 - MISSION LINEN SUPPLY		503309601	INV	6 12:00:00AM	\$94.93	83552	CVC-TWLS/DUST MOP/MATS	10416 06400
3398 - MISSION LINEN SUPPLY		503359609	INV	6 12:00:00AM	\$97.57	83552	CVC-TWLS/DUST MOP/MATS/CAN LINERS	10416 06400
3398 - MISSION LINEN SUPPLY		503309602	INV	6 12:00:00AM	\$97.57	83552	CVC-TWLS/DUST MOP/MATS/CANLINERS	10416 06400
3461 - MOSS, LEVY & HARTZHEIM LLP		6987	INV	6 12:00:00AM	\$10,136.00	83553	FIN-PRELIMINARY AUDIT FLDWRK FSCL YR EN	10419 03000
3790 - OFFICE DEPOT		860156463001	INV	6 12:00:00AM	\$78.71	83554	PD-WIPES/OD BLUE TOP/CLOROX WIPES	10421 06000
3790 - OFFICE DEPOT		861683701001	INV	6 12:00:00AM	\$105.82	83554	PD-DPT TO HDMI CONVRT	10421 06200
3790 - OFFICE DEPOT		859964032001	INV	6 12:00:00AM	\$121.21	83554	MCCF-PLNNR,SLF,WJ/PPR,CPY/FLDR,LTR	51451 06000
3790 - OFFICE DEPOT		862751000001	INV	6 12:00:00AM	\$126.63	83554	PS-CLNR/LYSOL/CAN LINERS	10421 06200
3790 - OFFICE DEPOT		861180403001	INV	6 12:00:00AM	\$290.85	83554	PD-TAGS/TRSH BAGS/TWLS/CUTLERY/OD BLU	10421 06000
3796 - OILDALE TIRE CO., INC.		092016	INV	6 12:00:00AM	\$65.62	83555	FIN-REFUND S&R DEPOSIT/BUS CLOSED 7/29/1:	61000 00209
4125 - PACIFIC GAS & ELECTRIC		4897-0916	INV	6 12:00:00AM	\$25.74	83556	FEDWWTP,WWTP-08/02-08/31/16 ENERGY USUS	58458 08100
4125 - PACIFIC GAS & ELECTRIC		8565-0916	INV	6 12:00:00AM	\$40.58	83556	CVC-08/05-09/05/16 ENERGY USAGE	10416 08101
4125 - PACIFIC GAS & ELECTRIC		4897-0916	INV	6 12:00:00AM	\$498.48	83556	FEDWWTP,WWTP-08/02-08/31/16 ENERGY USUS	70470 08100
4117 - PACIFIC TELEMAGEMENT SERVICES		866490	INV	6 12:00:00AM	\$80.93	83557	TRN-10/16 PAYPHONE @ TRN STATION	62462 02200
4167 - PATRIOT DIAMOND, INC.		A06394	INV	6 12:00:00AM	\$235.00	83558	ST-SUPER PRO COMBO BLADE	10433 06200
4349 - PLACER TITLE COMPANY		50497	INV	6 12:00:00AM	\$540.00	83559	REHAB-158 CENTER ST/S REID	82640 09633
4430 - PREMIER ACCESS INSURANCE COMPANY		OCT-2016	INV	6 12:00:00AM	\$4,679.34	83560	10/16 DENTAL INSURANCE PREMIUMS	10000 00228
4462 - PRO FORCE LAW ENFORCEMENT		284020	INV	6 12:00:00AM	\$10,382.32	83561	PD-PWR MAGS/HLSTRS/TASERS	10421 06000

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
4454 - PUBLIC EMPLOYEES' RETIREMENT SYSTEM		9-2016-4	INV	6 12:00:00AM	\$38,502.18	83562	PERS FOR P/R 08/29-09/11/2016	10000 00212
10031 - RADIAN DESIGN GROUP, INC.		12.15024.3-6	INV	6 12:00:00AM	\$6,693.75	83563	PLG-CONSTRUCT DOCS/AGNCY REVIEW SRVCS	81883 03000
10031 - RADIAN DESIGN GROUP, INC.		12.15024.3-5	INV	6 12:00:00AM	\$29,586.37	83563	PLG-CONSTRUCTION DOC/SRVC THRU 07/31/16	81883 03000
12685 - RAY MORGAN COMPANY		1345465	INV	6 12:00:00AM	\$112.35	83564	PD-USAGE PERIOD 08/10-09/09/16--CNTRCT 10/1	10421 04100
12685 - RAY MORGAN COMPANY		1340016	INV	6 12:00:00AM	\$363.67	83564	PD-08/01-08/31/16 USAGE PERIOD	10421 04150
4918 - SMS HOLDING COMPANY		OCT-2016	INV	6 12:00:00AM	\$450.00	83565	TRN,GAR,ST,PD-10/16 LEASE PYMNT	10421 09400
4918 - SMS HOLDING COMPANY		OCT-2016	INV	6 12:00:00AM	\$550.00	83565	TRN,GAR,ST,PD-10/16 LEASE PYMNT	62462 09400
4918 - SMS HOLDING COMPANY		OCT-2016	INV	6 12:00:00AM	\$1,000.00	83565	TRN,GAR,ST,PD-10/16 LEASE PYMNT	10433 09400
4918 - SMS HOLDING COMPANY		OCT-2016	INV	6 12:00:00AM	\$1,000.00	83565	TRN,GAR,ST,PD-10/16 LEASE PYMNT	59459 09400
5105 - S.B.R.P.S.T.C. - SOUTH BAY REGIONAL		100166	INV	6 12:00:00AM	\$395.00	83566	PD-PUBLIC SAFETY-POST BASIC DISPATCH SCI	10421 02000
5096 - SOUTHERN CALIFORNIA GAS CO.		1558505-0916	INV	6 12:00:00AM	\$19.08	83567	WWTP-08/15-09/14/16 GAS USASGE	70470 08100
5096 - SOUTHERN CALIFORNIA GAS CO.		1559001-0916	INV	6 12:00:00AM	\$24.43	83567	PD-08/15-09/14/16 GAS USAGE	10421 08100
5096 - SOUTHERN CALIFORNIA GAS CO.		1559007-0916	INV	6 12:00:00AM	\$3,696.88	83567	CCF-08/15-09/14/16 GAS USAGE	51451 08100
5142 - DS SERVICES OF AMERICA, INC		090716MCCF	INV	6 12:00:00AM	\$35.04	83568	MCCF- BTTLD WTR & RNTL	51451 06000
5142 - DS SERVICES OF AMERICA, INC		090716	INV	6 12:00:00AM	\$64.50	83568	CVC-WTR RNTL/BTTL WTR	10416 05000
4970 - GABRIEL ST. MICHAEL		091316	INV	6 12:00:00AM	\$25.55	83569	MCCF-9/13-9/14/16 TRNG MLS	51451 02000
5247 - STEWART TITLE		789918	INV	6 12:00:00AM	\$75.00	83570	CDEN-LOT BOOK GUARANTEE	10425 03001
5250 - STINSON'S STATIONER'S INC.		687653-0	INV	6 12:00:00AM	\$213.85	83571	MCCF-PPR,FORE,LGL/CPY LSR PPR	51451 06950
5250 - STINSON'S STATIONER'S INC.		687653-0	INV	6 12:00:00AM	\$213.86	83571	MCCF-PPR,FORE,LGL/CPY LSR PPR	51451 06000
5280 - SUPPLYWORKS		377034327	INV	6 12:00:00AM	\$24.19	83572	MCCF-BLU CNTR TRGGR SPRYR	51451 06600
5280 - SUPPLYWORKS		377312111	INV	6 12:00:00AM	\$24.19	83572	MCCF-BLU CNTR TRGGR SPRYR	51451 06600
5280 - SUPPLYWORKS		377312103	INV	6 12:00:00AM	\$630.61	83572	MCCF-OPTMA TSSUE/LOD LNR/RNWN PPR TWI	51451 06600
5280 - SUPPLYWORKS		376763371	INV	6 12:00:00AM	\$763.80	83572	MCCF-OPTMA TSSUE/LOD LNR/RNWN GLVS	51451 06600

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
5257 - DOUGLAS SWANSON		090716	INV	6 12:00:00AM	\$208.00	83573	CCF-PER DIEM SANTA CRUZ 10/10-10/13/16	51451 02000
13012 - SYMBOLARTS		0264421-IN	INV	6 12:00:00AM	\$5,870.00	83574	MCCF-BDGE,B70 BV ST SEAL	51451 06301
5372 - TAFT C.C.F. ITA		090916	INV	6 12:00:00AM	\$66.24	83575	MCCF-8/2016 IM PAY	53453 09020
5372 - TAFT C.C.F. ITA		090916	INV	6 12:00:00AM	\$8,242.07	83575	MCCF-8/2016 IM PAY	51451 09020
5315 - TAFT DISTRICT CHAMBER OF COMMERCE		4551	INV	6 12:00:00AM	\$120.00	83576	ADM-2 TCKTS TO CHMBR GALA-COLE/JONES	10413 09500
3179 - THE TAFT INDEPENDENT		169	INV	6 12:00:00AM	\$83.70	83577	CC-CCT MEETING NOTICE 9/20/16	10411 09200
5560 - GEORGE G. ROSS		171426	INV	6 12:00:00AM	\$25.00	83578	AC-PTTS/CASTRATION FEE	10431 09001
1008 - CITY OF TAFT		710110c-1016	INV	6 12:00:00AM	\$67.57	83579	TRN,GAR,ST-09/01-10/31/16 S&R	62462 08100
1008 - CITY OF TAFT		710110c-1016	INV	6 12:00:00AM	\$67.58	83579	TRN,GAR,ST-09/01-10/31/16 S&R	10433 08100
1008 - CITY OF TAFT		710110c-1016	INV	6 12:00:00AM	\$67.58	83579	TRN,GAR,ST-09/01-10/31/16 S&R	59459 08100
1008 - CITY OF TAFT		7101120-1016	INV	6 12:00:00AM	\$945.53	83579	WWTP-09/01-10/31/16 S&R	70470 08100
1008 - CITY OF TAFT		710115A-1016	INV	6 12:00:00AM	\$20,171.75	83579	MCCF-09/01-10/31/16 S&R	51451 08100
5576 - TAG/AMS, INC.		2708933	INV	6 12:00:00AM	\$24.50	83580	TRN-ERICKSON/RND	62462 02500
5576 - TAG/AMS, INC.		2707914	INV	6 12:00:00AM	\$49.00	83580	PSNL-MCAFEE/MLLR RND COLLECTIONS	10420 02500
5609 - TELEPACIFIC COMMUNICATIONS		81998054-0	INV	6 12:00:00AM	\$201.56	83581	TRN-09/16 LONG DISTANCE SRVC	62462 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$0.60	83582	CITY HALL-09/16 LONG DISTANCE SRVC	67467 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$0.99	83582	CITY HALL-09/16 LONG DISTANCE SRVC	58458 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$1.59	83582	CITY HALL-09/16 LONG DISTANCE SRVC	70470 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$1.70	83582	CITY HALL-09/16 LONG DISTANCE SRVC	40540 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$1.99	83582	CITY HALL-09/16 LONG DISTANCE SRVC	10432 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$1.99	83582	CITY HALL-09/16 LONG DISTANCE SRVC	10433 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$3.48	83582	CITY HALL-09/16 LONG DISTANCE SRVC	60460 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$3.48	83582	CITY HALL-09/16 LONG DISTANCE SRVC	61461 02200

**CITY OF TAFT, CA  
 ACCOUNTS PAYABLE WARRANT REPORT  
 PAID INVOICE LIST**

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$3.81	83582	CITY HALL-09/16 LONG DISTANCE SRVC	62462 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$5.71	83582	CITY HALL-09/16 LONG DISTANCE SRVC	10424 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$8.20	83582	CITY HALL-09/16 LONG DISTANCE SRVC	10412 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$9.94	83582	CITY HALL-09/16 LONG DISTANCE SRVC	51451 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$17.79	83582	CITY HALL-09/16 LONG DISTANCE SRVC	10419 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$38.12	83582	CITY HALL-09/16 LONG DISTANCE SRVC	10415 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$77.29	83582	CITY HALL-09/16 LONG DISTANCE SRVC	10420 02200
5609 - TELEPACIFIC COMMUNICATIONS		81986685-0	INV	6 12:00:00AM	\$101.85	83582	CITY HALL-09/16 LONG DISTANCE SRVC	10413 02200
5609 - TELEPACIFIC COMMUNICATIONS		81989647-0	INV	6 12:00:00AM	\$420.69	83583	PD-09/16 DISASTER LINE	10421 02200
12824 - TERM PRO TERMITE & PEST CONTROL		10021-1	INV	6 12:00:00AM	\$100.00	83584	CDBG-158 CENTER ST-TERMITE INSPECTION FI	40540 09625
5619 - THIRD DEGREE COMMUNICATIONS, INC.		4952	INV	6 12:00:00AM	\$425.00	83585	PD,MCCF-INTERNAL AFFAIRS INVEST SCHOOL	10421 02000
5619 - THIRD DEGREE COMMUNICATIONS, INC.		4952	INV	6 12:00:00AM	\$425.00	83585	PD,MCCF-INTERNAL AFFAIRS INVEST SCHOOL	51451 02000
5935 - VULCAN		71230281	INV	6 12:00:00AM	\$1,362.24	83586	ST-CEMENT	10733 00006
6226 - WALLACE GROUP		42243	INV	6 12:00:00AM	\$205.50	83587	SWR-WWTP SCADA PRJ SRVC THRU 08/31/16	60460 03011
6226 - WALLACE GROUP		42244	INV	6 12:00:00AM	\$902.50	83587	SWR-SLUDGE REMOVAL-SRVC THRU 08/31/16	60460 03011
6226 - WALLACE GROUP		42242	INV	6 12:00:00AM	\$1,408.00	83587	WWTP-USDA LOAN ADMIN-SRVC THRU 08/31/1	70670 10005
6226 - WALLACE GROUP		42241	INV	6 12:00:00AM	\$1,582.19	83587	SWR-SYST NOV RESP ASST-SRVC THRU 08/31/1	60460 03011
6226 - WALLACE GROUP		42240	INV	6 12:00:00AM	\$18,897.24	83587	WWTP-IMPRVMT PRJCT-SRVC THRU 08/31/16	70670 10005
6350 - WEST KERN WATER DISTRICT		5603050-0916	INV	6 12:00:00AM	\$132.08	83588	CORP YRD-08/16-09/15/16 WATER USAGE	70470 08100
6350 - WEST KERN WATER DISTRICT		4202590-0916	INV	6 12:00:00AM	\$203.63	83588	201 TRRC DR-07/11-09/08/16 WATER USAGE	38438 08100
6350 - WEST KERN WATER DISTRICT		7102700-0916	INV	6 12:00:00AM	\$440.60	83588	FEDWWTP-WATER USAGE	58458 08100
6350 - WEST KERN WATER DISTRICT		5603003-0916	INV	6 12:00:00AM	\$457.10	83588	SEC 17-32-24 08/15-09/15/16 WATER USAGE	70470 08100
6350 - WEST KERN WATER DISTRICT		7110200-0916	INV	6 12:00:00AM	\$768.30	83588	REF-WATER USAGE	61461 08850

CITY OF TAFT, CA  
ACCOUNTS PAYABLE WARRANT REPORT  
PAID INVOICE LIST

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
6350 - WEST KERN WATER DISTRICT		4202070-0916	INV	6 12:00:00AM	\$787.96	83588	HLLRD LNDSCP-07/11-09/08/16 WATER USAGE	10416 08102
6399 - WESTSIDE WASTE		SEP 2016	INV	6 12:00:00AM	\$27,883.00	83589	09/16 WASTE DISPOSAL FEES	61461 09999
6593 - PROFESSIONAL ECONOMICS BUREAU OF AMERICA INC		0525889-IN	INV	6 12:00:00AM	\$40.00	83590	CCF-IMAGEXL SFTWR MNTNC CNTRCT	51451 02100
6770 - Z.A.P.		45409	INV	6 12:00:00AM	\$105.96	83591	ST-CUSTOM H.I.P. SIGN	10433 06200

**\$432,361.65**

09/21/2016 12:54  
azepeda

CITY OF TAFT, CA  
INVOICE ENTRY PROOF LIST

P 2  
lapinvent

CLERK: azepeda BATCH: 4987

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
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<del>1403</del>	<del>0000</del>	<del>PATRICIA DICKEY</del>	<del>49826</del> <del>091316</del>		092316	<del>19.46</del>	<del>.00</del>	<del>.00</del>		
CASH 09000	2017/03	INV 09/13/2016	SEP-CHK: N	DISC: .00		51451 02000		19.46	1099:	
ACCT 00100	DEPT	DUE 09/23/2016	DESC:MCCF-	9/13-9/14/16	TNG MLS					
10201	BRIDGELAND COURT	BAKERSFIELD CA	93312							

<del>1821</del>	<del>00001</del>	<del>BUSINESS CARD</del>	<del>49828</del> <del>5175-091016</del>	???	092316	<del>1,748.47</del>	<del>.00</del>	<del>.00</del>		
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CASH 09000	2017/03	INV 09/10/2016	SEP-CHK: Y	DISC: .00		51451 02000		<del>180.46</del>	1099:	
ACCT 00100	DEPT	DUE 09/23/2016	DESC:MCCF-	HOLT CPR CHLD PK/MCROWVE/CPR	DFBRL	51451 02000		79.44	1099:	
P.O. BOX 15796	WILMINGTON DE	19886-5710				51451 06950		<del>129.47</del>	<del>1099:</del>	
						51451 02000		249.95	1099:	
						51451 02000		11.50	1099:	
						51451 02000		5.50	1099:	
						51451 02000		430.00	1099:	
						51451 06000		228.16	1099:	
						51451 06731		272.27	1099:	
						51451 06731		65.00	1099:	
						51451 06000		96.72	1099:	

1821	00001	BUSINESS CARD	49830 <del>7404-091016</del>		092316	825.26	.00	.00		
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CASH 09000	2017/03	INV 09/10/2016	SEP-CHK: Y	DISC: .00		51451 02000		175.00	1099:	
ACCT 00100	DEPT	DUE 09/23/2016	DESC:MCCF-	GLLHR FA,CPR,AED INSCTR CRSE/CPR TR		51451 02000		75.00	1099:	
19886-5710						51451 02000		75.00	1099:	
						51451 02000		75.00	1099:	
						51451 02000		75.00	1099:	
						51451 02000		225.26	1099:	
						51451 02000		300.00	1099:	

09/10/2016 SEP-CHK: Y DISC: .00  
09/23/2016 DESC:MCCF-GLLHR FA,CPR,AED INSCTR CRSE/CPR TR  
19886-5710

49835  
064472

092316

277.70

.00

.00

75.00\*+

09/09/2016 SEP-CHK: N DISC: .00  
09/23/2016 DESC:MCCF- 9/9/16 CFFEE SRVCS  
RAMENTO CA 95838

225.26 +

300.00 +

600.26 \*

49836  
10754

092316

192.25

.00

.00

09/01/2016 SEP-CHK: N DISC: .00  
09/23/2016 DESC:MCCF-7/5-8/30/16 COLR CPIES BLLD  
LD CA 93308

51451 06000

192.25 1099:

600.26\*+

825.26 -

225.00 \*

$\$75.00 \times 3 = 225.00$

Crystal reports sees the same amount to  
the same account as a duplicate &  
drops the duplicates.

51451 02000 = 825.26

Handwritten notes: "5175", "7404", "7409", "Aug 16", "Sep", "Sep 16" with arrows pointing to document numbers.



CITY OF TAFT, CA  
ACCOUNTS PAYABLE CHECK REGISTER

Check Number	Check Date	Type	Vendor Number	Vendor Name	Check Amount
83592	/2016 12:00:0	PRINTED	300	ARAMARK CORRECTIONAL SERVICES, LLC	39,003.44
83593	/2016 12:00:0	PRINTED	1821	FIA CARD SERVICES, NATIONAL ASSOCIA	1,754.10
			<b>2 Checks</b>	<b>Cash Account Total:</b>	<b>40,757.54</b>

CITY OF TAFT, CA  
ACCOUNTS PAYABLE WARRANT REPORT  
PAID INVOICE LIST

Vendor Number	Vendor Name	Invoice Number	Type	Warrant Date	Invoice Amount	Check Number	Expenditure Description	Account Number
300 - ARAMARK CORRECTIONAL SERVICES, LLC		2003838-157	INV	6 12:00:00AM	\$116.59	83592	PD-09/07/16 IM MEALSx34	10421 09000
300 - ARAMARK CORRECTIONAL SERVICES, LLC		2003838-160	INV	6 12:00:00AM	\$19,301.52	83592	MCCF-INMT MLS 9/8-9/14/16	51451 03020
300 - ARAMARK CORRECTIONAL SERVICES, LLC		2003838-158	INV	6 12:00:00AM	\$19,585.33	83592	MCCF-INMT MLS 9/1-9/7/16	51451 03020
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		7117-SEP16	INV	6 12:00:00AM	\$41.51	83593	7117-JONES-ICSYC/LODGING/FUEL	10433 04250
1821 - FIA CARD SERVICES, NATIONAL ASSOCIATION		7117-SEP16	INV	6 12:00:00AM	\$1,712.59	83593	7117-JONES-ICSYC/LODGING/FUEL	10413 08601

**\$40,757.54**



# City of Taft Agenda Report

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**DATE:** OCTOBER 4, 2016  
**TO:** MAYOR MILLER AND COUNCIL MEMBERS

**AGENDA MATTER:**

**TRIENNIAL PERFORMANCE AUDIT OF CITY OF TAFT TRANSIT SERVICES**

**SUMMARY STATEMENT:**

Attached for Council information and review is the Triennial Performance Audit of City of Taft Transit Services.

This audit is conducted by and submitted to Kern Council of Governments.

**RECOMMENDED ACTION:**

Motion to receive and file the Triennial Performance Audit of City of Taft Transit Services for FY 2013 – FY 2015.

**IMPACT ON BUDGET (Y/N):** No

**ATTACHMENT (Y/N):** Yes, Audit

**PREPARED BY:** Teresa Binkley, Finance Director

**REVIEWED BY:**

CITY CLERK	FINANCE DIRECTOR <i>Teresa Binkley</i>	CITY MANAGER
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Final Audit Report  
June 2016

# Kern Council of Governments

Triennial Performance Audit, FY 2013 - FY 2015

## City of Taft





## Table of Contents

<b>Chapter 1: Executive Summary .....</b>	<b>01</b>
<b>Chapter 2: Review Scope and Methodology .....</b>	<b>05</b>
<b>Chapter 3: Program Compliance .....</b>	<b>09</b>
<b>Chapter 4: Prior Recommendations .....</b>	<b>13</b>
<b>Chapter 5: Data Reporting Analysis .....</b>	<b>15</b>
<b>Chapter 6: Performance Analysis .....</b>	<b>17</b>
<b>Chapter 7: Functional Review .....</b>	<b>33</b>
<b>Chapter 8: Findings and Recommendations .....</b>	<b>39</b>

**City of Taft**

Triennial Performance Audit, FY 2013-2015

Final Report

---

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## Chapter 1

# Executive Summary

The Triennial Performance Audit (TPA) of the City of Taft's public transit program covers the three-year period ending June 30, 2015. The California Public Utilities Code requires all recipients of Transit Development Act (TDA) funding to complete an independent audit on a three-year cycle in order to maintain funding eligibility.

The City of Taft, located in the western portion of Kern County, operates Taft Area Transit (TAT), which operates within city limits and the communities of Ford City, South Taft, and Taft Heights. Beginning in March 2016, the City consolidated two fixed routes into one Monday through Thursday and began offering general public Dial-A-Ride Friday through Sunday. Dial-A-Ride services are for seniors and persons with disabilities Monday through Thursday. The City also offers limited (three trips per day) fixed-route service to the neighboring city of Maricopa, Monday through Friday.

In October 2015, the Kern Council of Governments selected Moore & Associates, Inc. to prepare Triennial Performance Audits of itself as the RTPA as well as the 12 transit operators to which it allocates TDA funding. Moore & Associates is a consulting firm specializing in public transportation. Selection of the consultant followed a competitive procurement process.

This chapter summarizes key findings and recommendations developed during the Triennial Performance Audit (TPA) of the City of Taft's public transit program for the period:

- Fiscal Year 2012/13,
- Fiscal Year 2013/14, and
- Fiscal Year 2014/15.

This performance audit was conducted in accordance with generally accepted government auditing standards. Those standards require that the audit team plans and performs the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for its findings and conclusions based on the audit objectives. Moore & Associates believes the evidence obtained provides a reasonable basis for our findings and conclusions.

This audit was also conducted in accordance with the processes established by the California Department of Transportation (Caltrans), as outlined in the *Performance Audit Guidebook for Transit Operators and Regional Transportation Planning Entities*.

The Triennial Performance Audit includes five elements:

- Compliance requirements,
- Follow-up of prior report recommendations,
- Analysis of program data reporting,
- Performance Audit, and
- Functional review.

# City of Taft

## Triennial Performance Audit, FY 2013-2015

### Final Report

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#### Test of Compliance

With three exceptions, we conclude the City of Taft complies with the Transportation Development Act (TDA) regulations in an efficient and effective manner. Material findings specific to the compliance element are:

1. The City submitted its FY 2012/13 State Controller Report after the stipulated deadline.
2. The City did not use the proper methodology in calculating the Full-Time Equivalent (FTE) metric.
3. The City's farebox recovery did not meet the 10-percent TDA threshold for any year of the audit period.

#### Status of Prior Recommendations

The prior audit – completed in 2013 by PMC for the three fiscal years ending June 30, 2012 – included two compliance recommendations and one functional recommendation:

1. [Prepare and submit separate annual State Controller Reports for fixed-route and specialized demand-response service.](#)  
**Status:** No longer relevant.
2. [Closely monitor farebox recovery from new services.](#)  
**Status:** Implemented.

#### Findings and Recommendations

Based on discussions with City staff, analysis of program performance, and a review of program compliance and function, the audit team submits three compliance findings for the City of Taft:

1. The City submitted its FY 2012/13 State Controller Report outside the established timeframe.
2. The City did not use the proper methodology in calculating the Full-Time Equivalent (FTE) metric.
3. The City's farebox recovery did not meet the 10-percent TDA threshold for any year of the audit period.

The audit team has identified one functional finding. While this finding is not a compliance finding, we feel it is significant enough to be addressed within this audit:

1. The City has a considerable "unclaimed" TDA fund balance available through Kern COG.

In completing this Triennial Performance Audit, we submit the following recommendations for the City of Taft's public transit program. They have been divided into two categories: TDA Program compliance recommendations and functional recommendations. TDA program compliance recommendations are intended to assist in bringing the operator into compliance with the requirements and standards of the TDA, while Functional Recommendations address issues identified during the TPA that are not specific to TDA compliance.

# City of Taft

Triennial Performance Audit, FY 2013-2015

Final Report

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## Exhibit 1.1 Summary of Audit Recommendations

TDA Compliance Recommendations		Importance	Timeline
1	The City should continue to submit its State Controller Reports within the TDA-mandated timeframe.	High	FY 2016/17
2	The City should follow the TDA definition of Full-Time Equivalent (FTE) employee when preparing its State Controller Reporting.	High	FY 2016/17
3	The City should undertake additional steps to increase its farebox recovery ratio so that it is in compliance with the TDA-mandated 10 percent minimum.	High	FY 2016/17
Functional Recommendations		Importance	Timeline
1	The City should work with Kern COG to ensure claims for all available TDA funds have been prepared and submitted.	Medium	FY 2016/17

# City of Taft

Triennial Performance Audit, FY 2013-2015

Final Report

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## Chapter 2

# Review Scope and Methodology

The Triennial Performance Audit (TPA) of the City of Taft's public transit program covers the three-year period ending June 30, 2015. The California Public Utilities Code requires all recipients of Transit Development Act (TDA) funding to complete an independent review on a three-year cycle in order to maintain funding eligibility.

In October 2015, the Kern Council of Governments (Kern COG) selected Moore & Associates, Inc., a consulting firm specializing in public transportation, to prepare Triennial Performance Audits of itself as the RTPA as well as the 12 transit operators to which it allocates funding. Selection of the consultant followed a competitive procurement process.

The Triennial Performance Audit is designed to be an independent and objective evaluation of the City of Taft as a public transit operator. Direct benefits of a triennial Performance Audit include providing operator management with information on the economy, efficiency, and effectiveness of its programs across the prior three years; helpful insight for use in future planning; and assuring legislative and governing bodies (as well as the public) that resources are being economically and efficiently utilized. Finally, the Triennial Performance Audit fulfills the requirement of PUC Section 99246(a) that the RTPA designate an entity other than itself to conduct a performance audit of the activities of each operator to whom it allocates funds.

This performance audit was conducted in accordance with generally accepted government auditing standards. Those standards require that the audit team plans and performs the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for its findings and conclusions based on the audit objectives. Moore & Associates believes the evidence obtained provides a reasonable basis for our findings and conclusions.

The audit was also conducted in accordance with the processes established by the California Department of Transportation (Caltrans), as outlined in the *Performance Audit Guidebook for Transit Operators and Regional Transportation Planning Entities*, as well as *Government Audit Standards* published by the U.S. Comptroller General.

### Objectives

A Triennial Performance Audit has four primary objectives:

1. Assess compliance with TDA regulations;
2. Review improvements subsequently implemented as well as progress toward adopted goals;
3. Evaluate the efficiency and effectiveness of the transit operator; and
4. Provide sound, constructive recommendations for improving the efficiency and functionality of the transit operator.

# City of Taft

## Triennial Performance Audit, FY 2013-2015

### Final Report

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#### Scope

The Triennial Performance Audit is a systematic review of performance evaluating the efficiency, economy, and effectiveness of the transit operator. The audit of the City of Taft included six tasks:

1. A review of compliance with TDA requirements and regulations.
2. An assessment of the implementation of recommendations contained in prior performance audits.
3. A verification of the methodology for calculating performance indicators including the following activities:
  - Assessment of internal controls,
  - Test of data collection methods,
  - Calculation of performance indicators, and
  - Evaluation of performance.
4. Comparison of data reporting practices:
  - National Transit Database and
  - State Controller Reports.
5. Examination of the following functions:
  - General management and organization;
  - Service planning;
  - Scheduling, dispatching, and operations;
  - Personnel management and training;
  - Administration;
  - Marketing and public information; and
  - Fleet maintenance.
6. Conclusions and recommendations to address opportunities for improvement based upon analysis of the information collected and the audit of the transit operator's major functions.

#### Methodology

The methodology for the Triennial Performance Audit of the City of Taft included thorough review of documents relevant to the scope of the audit, as well as information contained on the City's website.

The documents reviewed included the following (spanning the full three-year period):

- Triennial Performance Audit report for the prior audit period;
- Monthly performance reports;
- State Controller Reports;
- Annual budgets;
- TDA fiscal audits;
- Transit marketing collateral;
- Fleet inventory;
- Preventive maintenance schedules and forms;
- California Highway Patrol Terminal Inspection reports;
- National Transit Database reports;
- Accident/road call logs;
- Customer complaint logs;
- Transit Development Plan; and

# City of Taft

## Triennial Performance Audit, FY 2013-2015

### Final Report

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- Organizational chart.

The methodology for this review included a site visit to Taft city hall ( 209 E. Kern St.) and the Public Works/Maintenance and Operations Facility (333 Commerce Way) on May 20, 2016. The audit team met with Tom Azbill (Transit Coordinator), Craig Jones (City Manager), Teresa Binkley (Finance Director), and Christy Lowe (Administrative and Operations Coordinator, Public Works); reviewed materials germane to the audit, and toured the City's transit maintenance and operations facility.

The draft report was provided to the City on June 17, 2016, at which time the operator was given the opportunity to address and comment on any issues. Discussions and/or details from those responses were subsequently incorporated into this report, up to and including the elimination or revision of some recommendations based upon this discussion. Management responses to initial findings and recommendations are included in Section 8 of this report.

This report is comprised of eight chapters divided into three sections:

1. Executive Summary: A summary of the key findings and recommendations developed during the Triennial Performance Audit process.
2. TPA Scope and Methodology: Methodology of the review and pertinent background information.
3. TPA Results: In-depth discussion of findings surrounding each of the subsequent elements of the audit:
  - Compliance with statutory and regulatory requirements,
  - Progress in implementing prior recommendations,
  - Consistency between data reported to different agencies,
  - Performance measures and trends,
  - Functional audit, and
  - Findings and recommendations.

**City of Taft**

Triennial Performance Audit, FY 2013-2015

Final Report

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## Chapter 3

# Program Compliance

This section examines the City of Taft's compliance with the Transportation Development Act as well as relevant sections of the California Code of Regulations. An annual certified fiscal audit confirms TDA funds were apportioned in conformance with applicable laws, rules, and regulations. The Kern Council of Governments considers full use of funds under California Code of Regulations (CCR) 6754(a) as referring to operating funds but not capital funds. The Triennial Performance Audit findings and related comments are delineated in Exhibit 3.1.

Compliance was determined through discussions with City staff as well as a physical inspection of relevant documents including the fiscal audits for each year of the triennium, TDA claim forms, State Controller annual filings, California Highway Patrol terminal inspections, year-end performance reports, and other compliance-related documentation.

With three exceptions, the City of Taft met the test of compliance with respect to Transportation Development Act (TDA) regulations:

1. The City submitted its FY 2012/13 State Controller Report after the stipulated deadline.
2. The City did not use the proper methodology in calculating the Full-Time Equivalent (FTE) metric.
3. The City's farebox recovery did not meet the 10-percent TDA threshold for any year of the audit period.

# City of Taft

## Triennial Performance Audit, FY 2013-2015

### Final Report

#### Exhibit 3.1 Transit Development Act Compliance Requirements

REQUIREMENT	REFERENCE	COMPLIANCE	COMMENTS
The transit operator submits annual reports to the RTPA based upon the Uniform System of Accounts and records established by the State Controller.	PUC 99243	Finding	FY 2012/13: November 17, 2013 FY 2013/14: October 20, 2014 FY 2014/15: October 19, 2015
The operator has submitted annual fiscal and compliance audits to its RTPA and to the State Controller within 180 days following the end of the fiscal year, or has received the appropriate 90-day extension allowed by law.	PUC 99245	Not applicable <sup>1</sup>	FY 2012/13: Not provided FY 2013/14: Not provided FY 2014/15: Not provided
The CHP has, within the 13 months prior to each TDA claim submitted by an operator, certified the operator's compliance with Vehicle Code §1808.1 following a CHP inspection of the operator's terminal.	PUC 99251 B	In compliance	CHP reports with a satisfactory rating dated: January 23, 2013 January 31, 2014 February 26, 2015
The operator's claim for TDA funds is submitted in compliance with rules and regulations adopted by the RTPA for such claims.	PUC 99261	In compliance	
The operator's operating budget has not increased by more than 15% over the preceding year, nor is there a substantial increase or decrease in the scope of operations or capital budget provisions for major new fixed facilities unless the operator has reasonably supported and substantiated the change(s).	PUC 99266	In compliance	FY 2012/13: 1.9 percent FY 2013/14: 2.7 percent FY 2014/15: -18.3 percent  The decrease in FY 2014/15 was due to vacant staff positions.

<sup>1</sup> Kern Council of Governments is responsible for the preparation of the City's annual TDA fund fiscal audit through a contract with the certified public accounting firm Brown Armstrong. As such, the City has no control as to when the audits are ready for submittal to the State Controller. By default, the RTPA grants all operators for which it prepares these audits a 90-day extension. A finding and recommendation regarding this compliance item has been included in the TPA of the Kern Council of Governments.

# City of Taft

## Triennial Performance Audit, FY 2013-2015

### Final Report

REQUIREMENT	REFERENCE	COMPLIANCE	COMMENTS
The operator's definitions of performance measures are consistent with the Public Utilities Code Section 99247, including (a) operating cost, (b) operating cost per passenger, (c) operating cost per vehicle service hour, (d) passengers per vehicle service hour, (e) passengers per vehicle service miles, (f) total passengers, (g) transit vehicle, (h) vehicle service hours, (i) vehicle service miles, and (j) vehicle service hours per employee.	PUC 99247	Finding	The City calculates FTE using Vehicle Service Hours divided by 2,000, rather than actual hours worked divided by 2,000. This is not consistent with the definition in PUC 99247.
If the operator serves an urbanized area, it has maintained a ratio of fare revenues to operating cost at least equal to one-fifth (20 percent).	PUC 99268.2, 99268.4, 99268.5	Not applicable	
If the operator serves a rural area, it has maintained a ratio of fare revenues to operating cost at least equal to one-tenth (10 percent).	PUC 99268.2, 99268.4, 99268.5	Finding	FY 2012/13: 5.0 percent FY 2013/14: 4.7 percent FY 2014/15: 5.6 percent  <i>Source: State Controller Reports<sup>2</sup></i>
The current cost of the operator's retirement system is fully funded with respect to the officers and employees of its public transportation system, or the operator is implementing a plan approved by the RTPA, which will fully fund the retirement system for 40 years.	PUC 99271	In compliance	City staff's retirement is funded through the California Public Employees Retirements System (CalPERS).
If the operator receives State Transit Assistance funds, the operator makes full use of funds available to it under the Urban Mass Transportation Act of 1964 before TDA claims are granted.	CCR 6754 (a) (3)	In compliance	

<sup>2</sup> Due to variances between the operating cost and fare revenue data reported to the State Controller and that available via the City's annual performance reports, these figures may differ from Farebox Recovery Ratios cited elsewhere in this report (which utilize data from the City's annual performance reports). Regardless of the data used, none of the calculated Farebox Recovery Ratios meet the 10 percent threshold.

**City of Taft**

Triennial Performance Audit, FY 2013-2015

Final Report

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## Chapter 4

# Prior Recommendations

This section reviews and evaluates the implementation of prior Triennial Performance Audit recommendations. This objective assessment provides assurance the City of Taft has made quantifiable progress toward improving both the efficiency and effectiveness of its public transit program.

The prior audit – completed in 2013 by PMC for the three fiscal years ending June 30, 2012 – included two recommendations.

1. [Prepare and submit separate annual State Controller Reports for fixed-route and specialized demand-response service.](#)

**Discussion:** During the FY 2009/10-FY 2011/12 audit period, the City introduced expanded fixed-route service in addition to maintaining Dial-A-Ride service. As part of the addition of fixed-route service, the Dial-A-Ride was transitioned from a general public service to an ADA- and senior-only service. The instructions for the State Controller Transit Operator Financial Transactions Reports require that separate reports be prepared for general public service and specialized fixed-route service. Auditors recommended the City provide separate reports during the reporting period following release of the audit report.

**Progress:** Given the City’s Dial-A-Ride service is open to the general public Friday through Sunday, we do not find that segregating the eligibility-based portion of the Dial-A-Ride service for reporting on the Specialized Services report is reasonable. However, we recommend the City confirm this with Kern COG and the State Controller’s Office.

**Status:** No longer relevant.

2. [Closely monitor farebox recovery from new services.](#)

**Discussion:** During the FY 2010 –FY 2012 audit period, the City introduced expanded fixed-route service in addition to maintaining Dial-A-Ride service. Per TDA regulations, the services are exempt from meeting the farebox recovery standards for two full years following the fiscal year when services was initiated. The exemption expired at the end of FY 2011/12. Given farebox recovery remained approximately the same as before new service implementations, auditors recommended the City monitor system performance and consider new strategies to increase farebox recovery.

**Progress:** The City monitors its farebox recovery on an ongoing basis. The City has tried various strategies to increase farebox recovery, including service changes, a fare increase, and introduction of a flat-rate monthly pass in March 2016.

**Status:** Implemented.

**City of Taft**

Triennial Performance Audit, FY 2013-2015

Final Report

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## Chapter 5

# Data Reporting Analysis

An important aspect of the Triennial Performance Audit process is to assess how effectively and consistently the transit operator reports performance statistics to local, state, and federal agencies. Often as a condition of receipt of funding, an operator must collect, manage, and report data to different entities. Ensuring such data are consistent can be challenging given the differing definitions employed by different agencies as well as the varying reporting timeframes. This chapter examines the consistency of performance data reported by the City of Taft to the State Controller and Federal Transit Administration specific to the audit period. Submissions to these entities were included within the Transit Operators Financial Transactions Report (TOR) and the City's annual performance reports, respectively. The City did not provide National Transit Database (NTD) reports.

Exhibit 5.1 provides a comparison between performance data reported within the TOR reports and annual reports for the prior audit period (beginning in FY 2009/10) through the current audit period (ending in FY 2014/15). Entries for FY 2009/10 through FY 2011/12 reflect data reported during the prior audit completed by PMC.

While reporting of some performance data (such as Vehicle Service Hours and Ridership) has been consistent internally and externally, other performance data has been reported inconsistently. While minor variances are often the result of differences in reporting deadlines, many of the issues during this audit period appear to be the omission of data or inaccuracies in reporting.

- **Operating Cost:** The costs reported in FY 2013/14 differed by approximately 21 percent. That reported the following year was more consistent, yet still exhibited minor variances.
- **Fare Revenue:** Fare revenue was least consistent in FY 2014/15, with a variance of 33 percent. Data was reported inconsistently in all three years of the audit period.
- **Vehicle Service Miles:** Passenger data was fairly consistently reported, but was not reported to the State Controller in FY 2014/15.
- **Employees:** The number of employees varied every year of the triennium. However, the calculation was based on Vehicle Service Hours rather than actual hours worked.

# City of Taft

## Triennial Performance Audit, FY 2013-2015

### Final Report

Exhibit 5.1 Data Reporting Consistency

Performance Measure	System-wide					
	FY 2009/10*	FY 2010/11*	FY 2011/12*	FY 2012/13	FY 2013/14	FY 2014/15
<b>Operating Cost (Actual \$)</b>						
State Controller Report				\$872,914	\$896,579	\$732,464
Monthly Performance Data	\$733,588	\$752,686	\$856,403	\$868,147	\$729,344	\$697,515
<b>Fare Revenue (Actual \$)</b>						
State Controller Report				\$43,774	\$42,309	\$41,618
Monthly Performance Data	\$38,878	\$37,613	\$46,833	\$32,869	\$34,049	\$29,821
<b>Vehicle Service Hours (VSH)</b>						
State Controller Report				12,027	11,756	11,525
Monthly Performance Data	10,438	13,050	12,226	11,655	11,386	11,152
<b>Vehicle Service Miles (VSM)</b>						
State Controller Report				143,125	142,762	Not reported
Monthly Performance Data	100,666	124,984	135,277	131,278	127,907	128,713
<b>Passengers</b>						
State Controller Report				47,240	44,217	45,011
Monthly Performance Data	36,332	36,332	48,652	44,957	41,480	42,360
<b>Employees</b>						
State Controller Report				8	8	8
Monthly Performance Data	5	7	6	6	6	6
<b>Peak Vehicles</b>						
State Controller Report				Not reported	Not reported	Not reported
Monthly Performance Data	N/A	N/A	N/A	Not reported	Not reported	Not reported

\* Data for FY 2009/10 through FY 2011/12 reflects that reported in the prior Triennial Performance Audit. It has not been attributed to a specific data source.

## Chapter 6

# Performance Analysis

Performance indicators are typically employed to quantify and assess the efficiency of a transit operator's activities. Such indicators provide insight into current operations as well as trend analysis of operator performance. Through a review of indicators, relative performance as well as possible inter-relationships between major functions is revealed.

The Transportation Development Act (TDA) requires recipients of TDA funding to track and report five performance indicators:

- Operating Cost/Passenger,
- Operating Cost/Vehicle Service Hour,
- Passengers/Vehicle Service Hour,
- Passengers/Vehicle Service Mile, and
- Vehicle Service Hours/Employee.

To assess the validity and use of performance indicators, the audit team performed the following activities:

- Assessed internal controls in place for the collection of performance-related information,
- Validated collection methods of key data,
- Calculated performance indicators, and
- Evaluated performance indicators.

The procedures used to calculate TDA-required performance measures for the current triennium were verified and compared with indicators included in similar reports to external entities (i.e., State Controller and Federal Transit Administration).

### Operating Cost

The Transportation Development Act requires an operator to track and report transit-related costs reflective of the Uniform System of Accounts and Records developed by the State Controller and the California Department of Transportation. The most common method for ensuring this occurs is through a compliance audit report prepared by an independent auditor in accordance with California Code of Regulations Section 6667<sup>3</sup>. The annual independent financial audit should confirm the use of the Uniform System of Accounts and Records. *Operating cost* – as defined by PUC Section 99247(a) – excludes the following:

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<sup>3</sup> CCR Section 6667 outlines the minimum tasks which must be performed by an independent auditor in conducting the annual fiscal and compliance audit of the transit operator.

## City of Taft

### Triennial Performance Audit, FY 2013-2015

#### Final Report

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- Cost in the depreciation and amortization expense object class adopted by the State Controller pursuant to PUC Section 99243,
- Subsidies for commuter rail services operated under the jurisdiction of the Interstate Commerce Commission,
- Direct costs of providing charter service, and
- Vehicle lease costs.

#### Vehicle Service Hours and Miles

*Vehicle Service Hours (VSH)* and *Vehicle Service Miles (VSM)* are defined as the time/distance during which a revenue vehicle is available to carry fare-paying passengers, and which includes only those times/miles between the time or scheduled time of the first passenger pickup and the time or scheduled time of the last passenger drop-off during a period of the vehicle's continuous availability.<sup>4</sup> For example, demand-response service hours include those hours when a vehicle has dropped off a passenger and is traveling to pick up another passenger, but not those hours when the vehicle is unavailable for service due to driver breaks or lunch. For both demand-response and fixed-route services, service hours will exclude hours of "deadhead" travel to the first scheduled pick-up, and will also exclude hours of "deadhead" travel from the last scheduled drop-off back to the terminal. For fixed-route service, a vehicle is in service from first scheduled stop to last scheduled stop, whether or not passengers board or exit at those points (i.e., subtracting driver lunch and breaks but including scheduled layovers).

#### Passenger Counts

According to the Transportation Development Act, *total passengers* is equal to the total number of unlinked trips (i.e., those trips that are made by a passenger that involve a single boarding and departure), whether revenue-producing or not.

#### Employees

*Employee hours* is defined as the total number of hours (regular or overtime) which all employees have worked, and for which they have been paid a wage or salary. The hours must include transportation system-related hours worked by persons employed in connection with the system (whether or not the person is employed directly by the operator). The Full-Time Equivalent (FTE) metric is calculated by dividing the number of person-hours by 2,000.

#### Fare Revenue

*Fare revenue* is defined by California Code of Regulations Section 6611.2 as revenue collected from the farebox plus sales of fare media.

#### TDA Required Indicators

To calculate the TDA indicators for the City of Taft, the following sources were employed:

- Operating Cost was not independently calculated as part of this audit. Operating Cost data were obtained via annual performance reports for each fiscal year covered by this audit. Operating Cost from the reports was compared against that reported to the State Controller

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<sup>4</sup> A vehicle is considered to be in revenue service despite a no-show or late cancellation if the vehicle remains available for passenger use.

and was determined to be consistent with TDA guidelines and accurately reflects the costs for the City's transit services. In accordance with PUC Section 99247(a), the reported costs excluded depreciation and other allowable expenses.

- Fare Revenue was not independently calculated as part of this audit. Fare Revenue data were obtained via annual performance reports for each fiscal year covered by this audit. Fare revenue from the reports is consistent with TDA guidelines.
- Vehicle Service Hours (VSH) data were obtained via annual performance reports for each fiscal year covered by this audit. Data from these reports were then compared with information reported to the State Controller's Office. The City calculates VSH using schedule hours reconciled with driver trip sheets. The City's calculation methodology is consistent with PUC guidelines.
- Vehicle Service Miles (VSM) data were obtained via annual performance reports for each fiscal year covered by this audit. Data from these reports were then compared with information reported to the State Controller's Office. The City calculates VSM by subtracting deadhead and out-of-service miles subtracted from total vehicle mileage (as noted on each vehicle's odometer). This methodology is consistent with PUC guidelines.
- Unlinked trip data were obtained via annual performance reports for each fiscal year covered by this audit. Data from these reports were then compared with information reported to the State Controller's Office. The City's calculation methodology is consistent with PUC guidelines.
- Full-Time Equivalent (FTE) data were obtained via annual performance reports for each fiscal year covered by this audit. This data is not consistent with PUC guidelines.

#### System Performance Trends

Performance trends for the City of Taft's public transit program were analyzed for the three years covered by this Triennial Performance Audit. Indicators were calculated using the methodologies described in the previous section.

Operating Cost decreased 20 percent in FY 2013/14, including a 16 percent decrease in FY 2013/14. Vehicle Service Hours and Vehicle Service Miles also decreased during this period but at lower rates, leading to decreases in Operating Cost/VSH and Operating Cost/VSM. Ridership decreased 5.3 percent across the triennium.

Farebox Recovery Ratio remained relatively stable, peaking in FY 2013/14 at 4.7 percent. However, this is still significantly below the mandated 10 percent threshold. While Operating Cost has decreased across the audit period, so has ridership and fare revenue.

# City of Taft

## Triennial Performance Audit, FY 2013-2015

### Final Report

#### Exhibit 6.1 System Performance Indicators

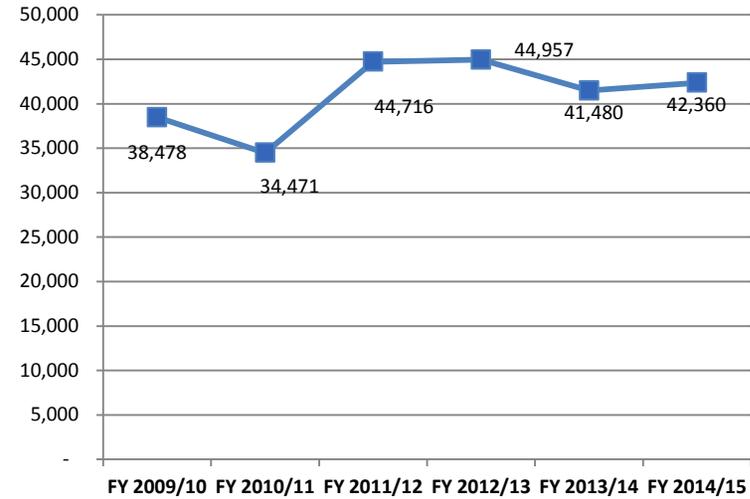
Performance Measure	System-Wide					
	FY 2009/10	FY 2010/11	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15
<b>Operating Cost (Actual \$)</b>	\$835,697	\$776,576	\$826,822	\$868,146	\$729,344	\$697,514
<i>Annual Change</i>		-7.1%	6.5%	5.0%	-16.0%	-4.4%
<b>Fare Revenue (Actual \$)</b>	\$36,071	\$31,500	\$36,787	\$32,869	\$34,049	\$29,821
<i>Annual Change</i>		-12.7%	16.8%	-10.6%	3.6%	-12.4%
<b>Vehicle Service Hours (VSH)</b>	10,437	13,050	12,226	11,655	11,386	11,152
<i>Annual Change</i>		25.0%	-6.3%	-4.7%	-2.3%	-2.1%
<b>Vehicle Service Miles (VSM)</b>	100,666	124,984	135,277	131,278	127,907	128,713
<i>Annual Change</i>		24.2%	8.2%	-3.0%	-2.6%	0.6%
<b>Passengers</b>	38,478	34,471	44,716	44,957	41,480	42,360
<i>Annual Change</i>		-10.4%	29.7%	0.5%	-7.7%	2.1%
<b>Employees</b>	5	7	6	6	6	6
<i>Annual Change</i>		40.0%	-14.3%	-2.8%	-2.4%	-1.9%
<b>Performance Indicators</b>						
<b>Operating Cost/VSH (Actual \$)</b>	\$80.07	\$59.51	\$67.63	\$74.49	\$64.06	\$62.55
<i>Annual Change</i>		-25.7%	13.6%	10.1%	-14.0%	-2.4%
<b>Operating Cost/Passenger (Actual \$)</b>	\$21.72	\$22.53	\$18.49	\$19.31	\$17.58	\$16.47
<i>Annual Change</i>		3.7%	-17.9%	4.4%	-8.9%	-6.4%
<b>Passengers/VSH</b>	3.69	2.64	3.66	3.86	3.64	3.80
<i>Annual Change</i>		-28.4%	38.5%	5.5%	-5.6%	4.3%
<b>Passengers/VSM</b>	0.38	0.28	0.33	0.34	0.32	0.33
<i>Annual Change</i>		-27.8%	19.9%	3.6%	-5.3%	1.5%
<b>Farebox Recovery</b>	4.3%	4.1%	4.4%	3.8%	4.7%	4.3%
<i>Annual Change</i>		-6.0%	9.7%	-14.9%	23.3%	-8.4%
<b>Hours/Employee</b>	2,087.4	1,864.3	2,037.7	1,999.1	2,001.1	1,998.6
<i>Annual Change</i>		-10.7%	9.3%	-1.9%	0.1%	-0.1%
<b>TDA Non-Required Indicators</b>						
<b>Operating Cost/VSM</b>	\$8.30	\$6.21	\$6.11	\$6.61	\$5.70	\$5.42
<i>Annual Change</i>		-25.2%	-1.6%	8.2%	-13.8%	-5.0%
<b>VSM/VSH</b>	9.65	9.58	11.06	11.26	11.23	11.54
<i>Annual Change</i>		-0.7%	15.5%	1.8%	-0.3%	2.7%
<b>Fare/Passenger</b>	\$0.94	\$0.91	\$0.82	\$0.73	\$0.82	\$0.70
<i>Annual Change</i>		-2.5%	-10.0%	-11.1%	12.3%	-14.2%

Source: Data from annual performance reports for FY 2013 – FY 2015. Statistics for FY 2010 - FY 2012 are taken from the prior Triennial Performance Audit, which drew upon multiple sources for these figures.

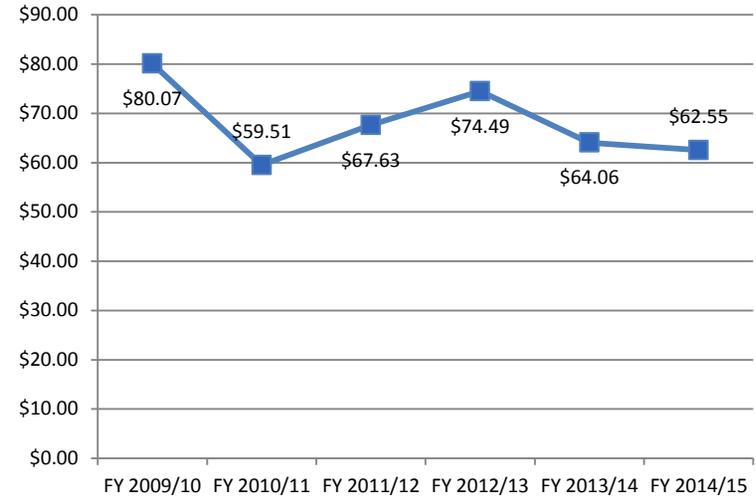
# City of Taft

## Triennial Performance Audit, FY 2013-2015 Final Report

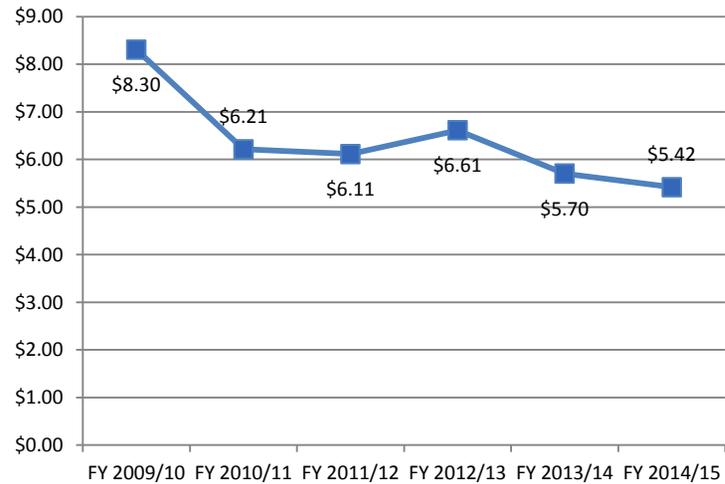
### Exhibit 6.2 Total Ridership



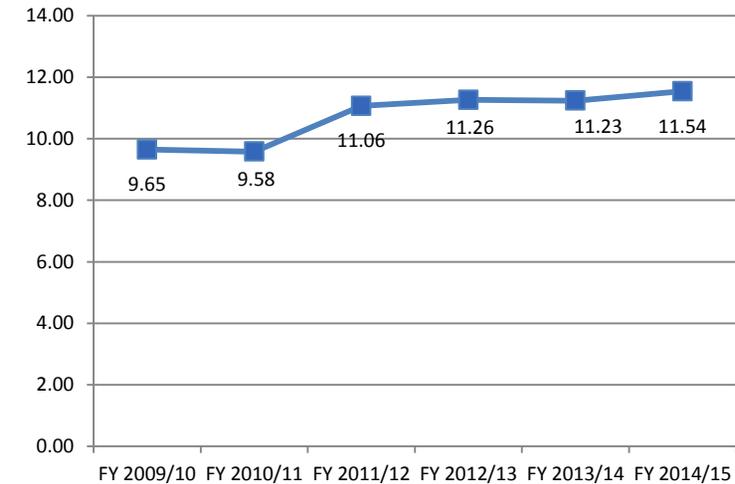
### Exhibit 6.3 System Operating Cost/VSH



### Exhibit 6.4 System Operating Cost/VSM



### Exhibit 6.5 System VSM/VSH



# City of Taft

## Triennial Performance Audit, FY 2013-2015

### Final Report

Exhibit 6.6 System Operating Cost/Passenger

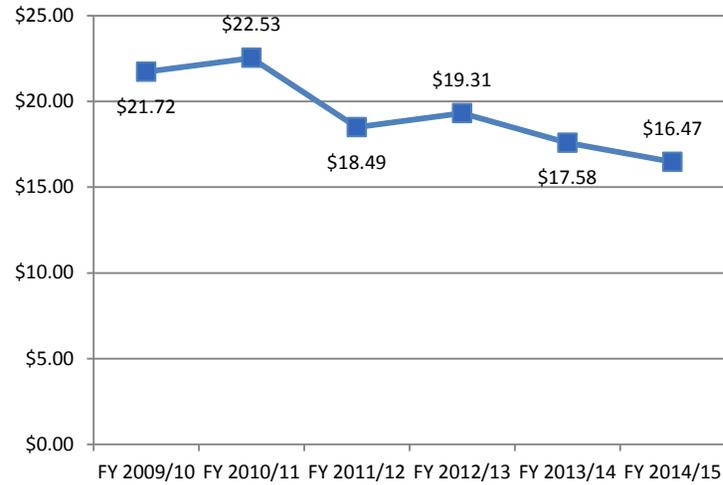


Exhibit 6.7 System Passengers/VSH

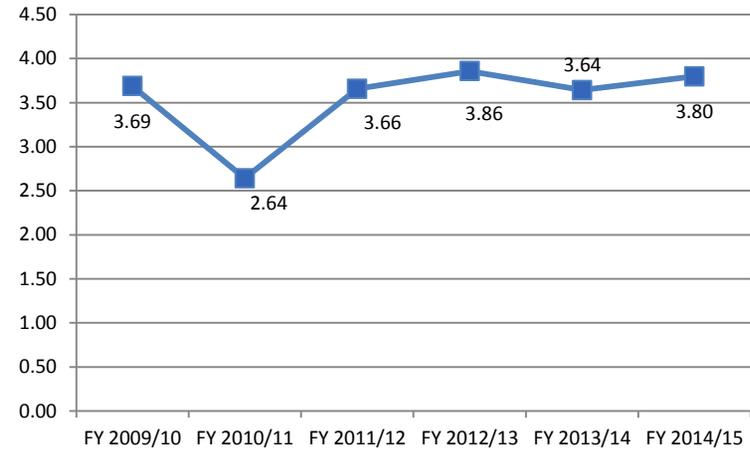


Exhibit 6.8 System Passengers/VSM

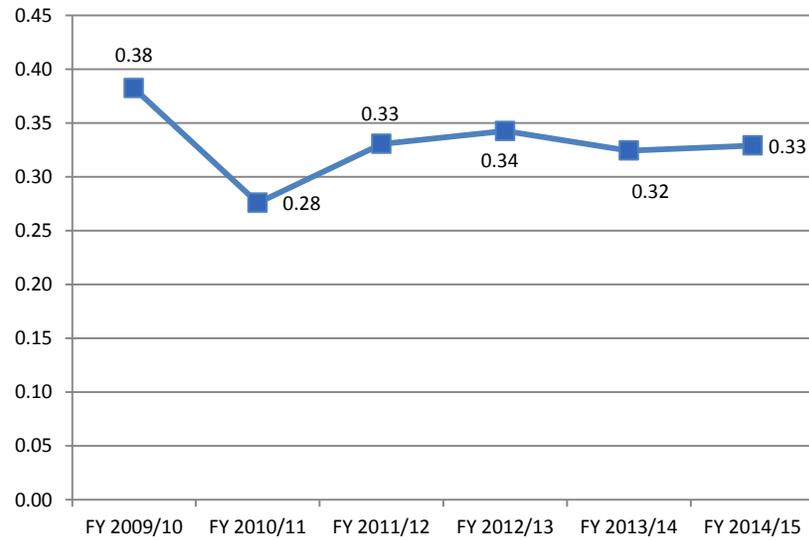
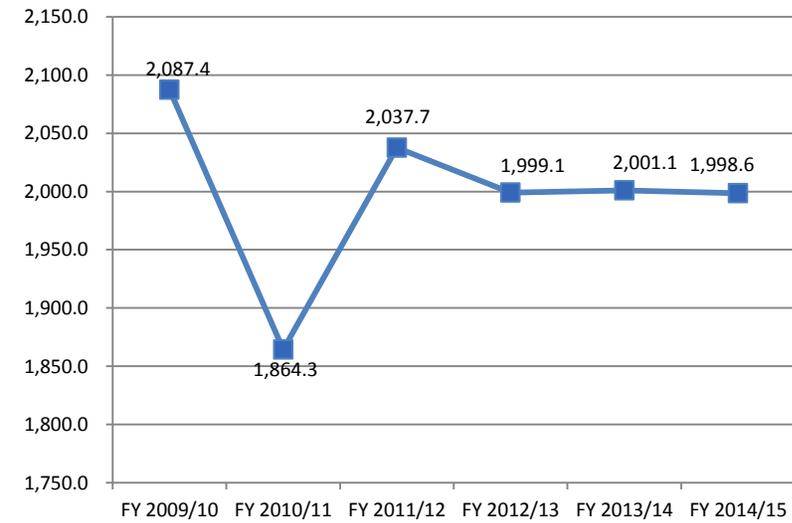


Exhibit 6.9 System FTE/VSH



# City of Taft

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Final Report

Exhibit 6.10 System Farebox Recovery

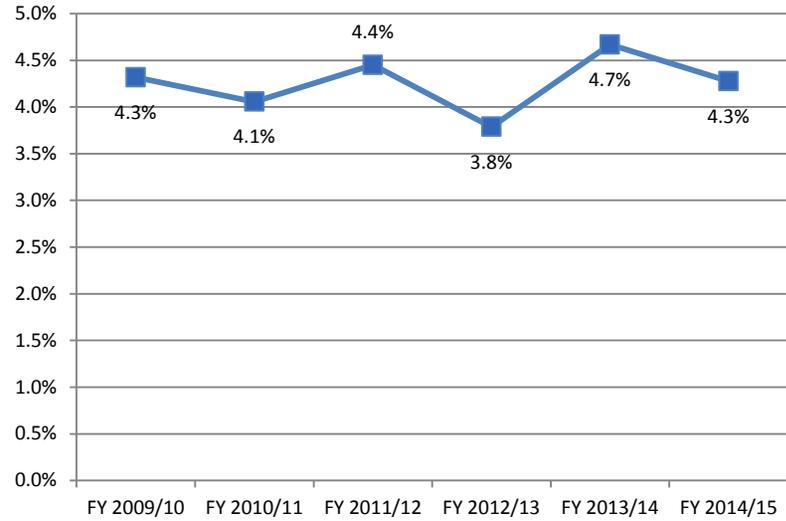
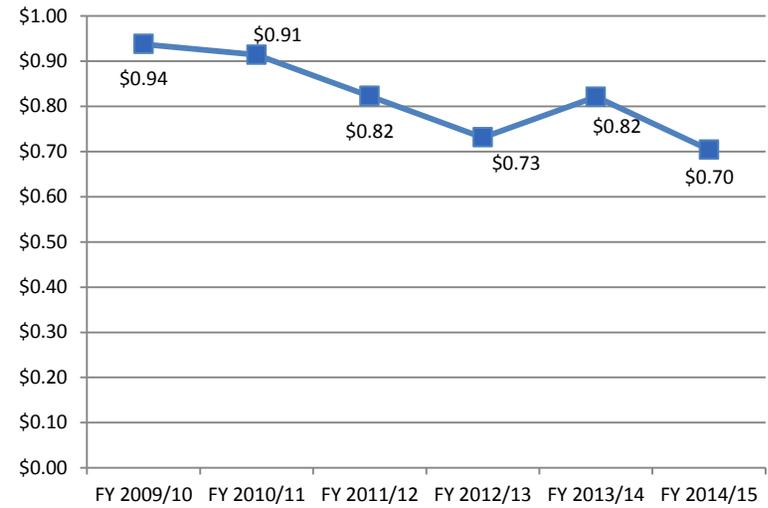


Exhibit 6.11 System Fare/Passenger



# City of Taft

## Triennial Performance Audit, FY 2013-2015

### Final Report

#### Fixed-Route Performance Trends

Fixed-route operating Cost decreased 30.1 percent across the audit period, including drops of 19.3 percent in FY 2012/13 and 10.8 percent in FY 2013/14. Fare revenue decreased nearly 35 percent. While Operating Cost/VSH and Operating Cost/VSM both declined, the City should identify steps to reverse the decline in fare revenue and farebox recovery.

Exhibit 6.12 Fixed-Route Performance Indicators

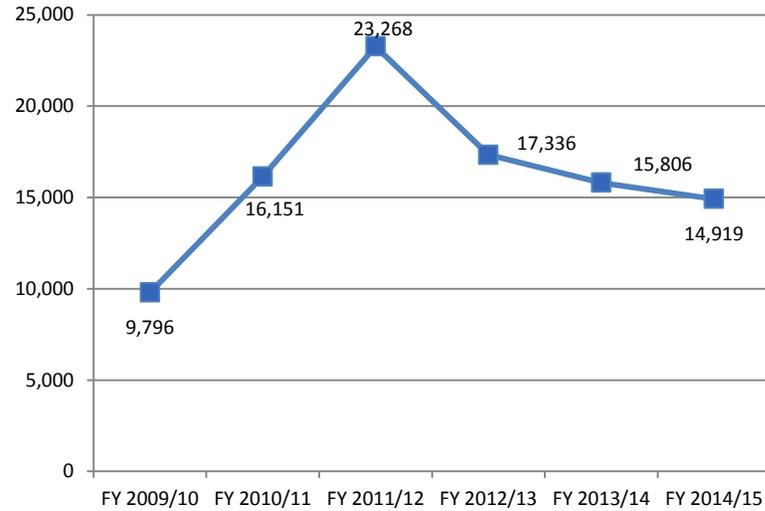
Performance Measure	Fixed-Route					
	FY 2009/10	FY 2010/11	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15
<b>Operating Cost (Actual \$)</b>	\$395,441	\$455,421	\$438,421	\$353,930	\$315,672	\$304,046
<i>Annual Change</i>		15.2%	-3.7%	-19.3%	-10.8%	-3.7%
<b>Fare Revenue (Actual \$)</b>	\$7,809	\$13,180	\$15,339	\$11,968	\$12,661	\$10,022
<i>Annual Change</i>		68.8%	16.4%	-22.0%	5.8%	-20.8%
<b>Vehicle Service Hours (VSH)</b>	4,703	7,600	6,391	4,784	4,920	4,858
<i>Annual Change</i>		61.6%	-15.9%	-25.1%	2.8%	-1.3%
<b>Vehicle Service Miles (VSM)</b>	49,454	72,257	74,728	61,389	63,808	64,208
<i>Annual Change</i>		46.1%	3.4%	-17.9%	3.9%	0.6%
<b>Passengers</b>	9,796	16,151	23,268	17,336	15,806	14,919
<i>Annual Change</i>		64.9%	44.1%	-25.5%	-8.8%	-5.6%
<b>Employees</b>	2.0	4.0	3.0	2.4	2.5	2.4
<i>Annual Change</i>		100.0%	-25.0%	-20.3%	2.9%	-1.2%
<b>Performance Indicators</b>						
<b>Operating Cost/VSH (Actual \$)</b>	\$84.08	\$59.92	\$68.60	\$73.98	\$64.16	\$62.59
<i>Annual Change</i>		-28.7%	14.5%	7.8%	-13.3%	-2.5%
<b>Operating Cost/Passenger (Actual \$)</b>	\$40.37	\$28.20	\$18.84	\$20.42	\$19.97	\$20.38
<i>Annual Change</i>		-30.1%	-33.2%	8.4%	-2.2%	2.0%
<b>Passengers/VSH</b>	2.08	2.13	3.64	3.62	3.21	3.07
<i>Annual Change</i>		2.0%	71.3%	-0.5%	-11.3%	-4.4%
<b>Passengers/VSM</b>	0.20	0.22	0.31	0.28	0.25	0.23
<i>Annual Change</i>		12.8%	39.3%	-9.3%	-12.3%	-6.2%
<b>Farebox Recovery</b>	2.0%	2.9%	3.5%	3.4%	4.0%	3.3%
<i>Annual Change</i>		46.6%	20.9%	-3.4%	18.6%	-17.8%
<b>Hours/Employee</b>	2351.5	1900.0	2130.3	2001.7	2000.0	1999.2
<i>Annual Change</i>		-19.2%	12.1%	-6.0%	-0.1%	0.0%
<b>TDA Non-Required Indicators</b>						
<b>Operating Cost/VSM</b>	\$8.00	\$6.30	\$5.87	\$5.77	\$4.95	\$4.74
<i>Annual Change</i>		-21.2%	-6.9%	-1.7%	-14.2%	-4.3%
<b>VSM/VSH</b>	10.52	9.51	11.69	12.83	12.97	13.22
<i>Annual Change</i>		-9.6%	23.0%	9.7%	1.1%	1.9%
<b>Fare/Passenger</b>	\$0.80	\$0.82	\$0.66	\$0.69	\$0.80	\$0.67
<i>Annual Change</i>		2.4%	-19.2%	4.7%	16.0%	-16.1%

Source: Data from audited annual reports for FY 2013 – FY 2015. Statistics for FY 2010 - FY 2012 are taken from the prior Triennial Performance Audit, which drew upon multiple sources for these figures.

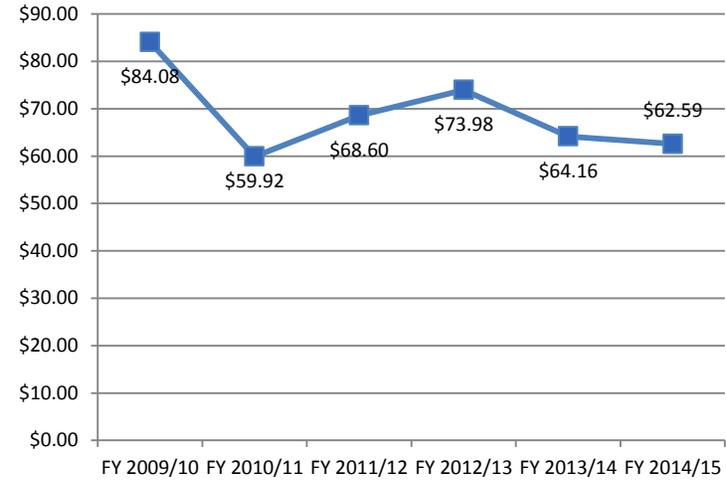
# City of Taft

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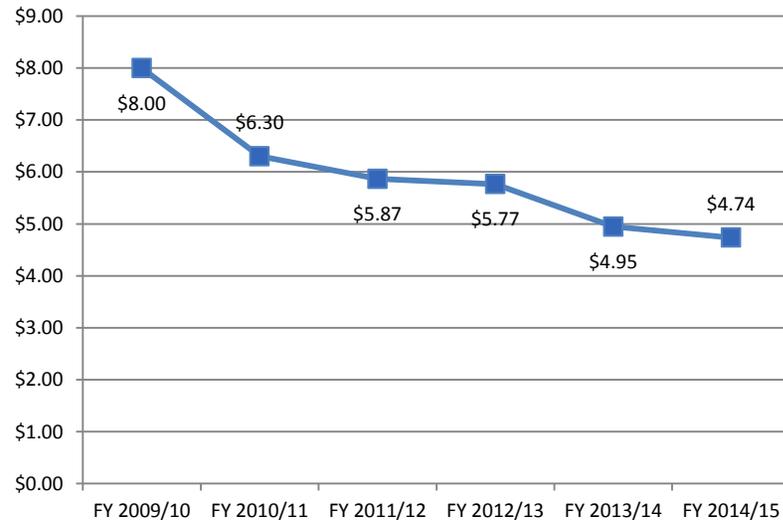
### Exhibit 6.13 Fixed-Route Ridership



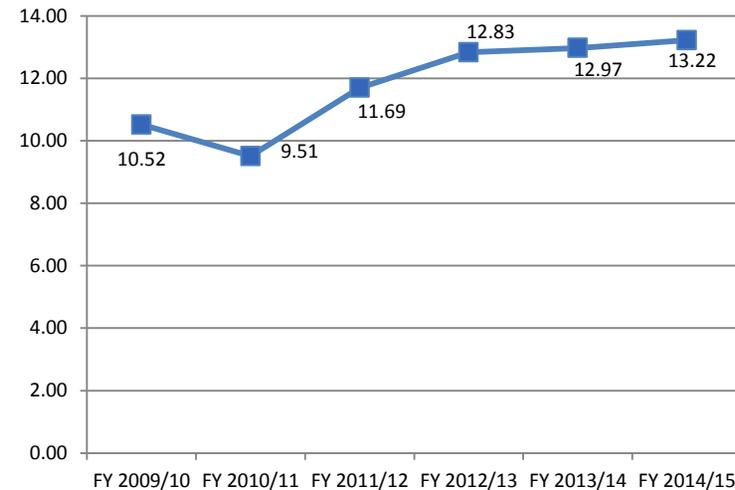
### Exhibit 6.14 Fixed-Route Operating Cost/VSH



### Exhibit 6.15 Fixed-Route Operating Cost/VSM



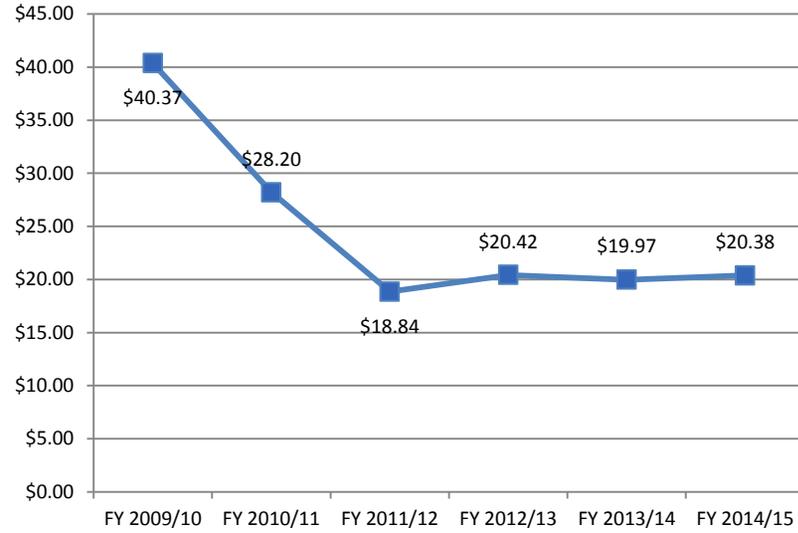
### Exhibit 6.16 Fixed-Route VSM/VSH



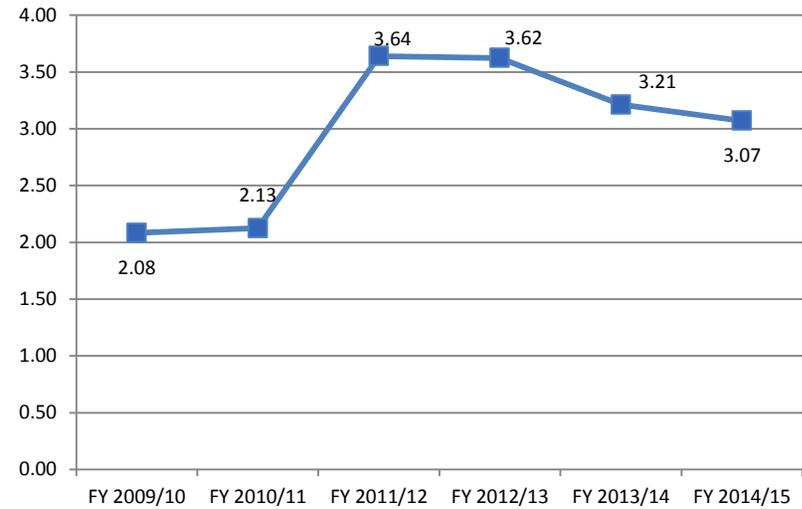
# City of Taft

## Triennial Performance Audit, FY 2013-2015 Final Report

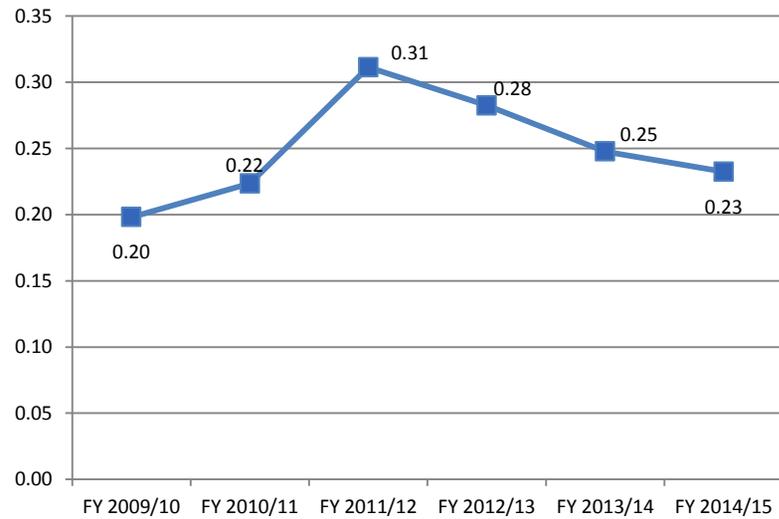
### Exhibit 6.17 Fixed-Route Operating Cost/Passenger



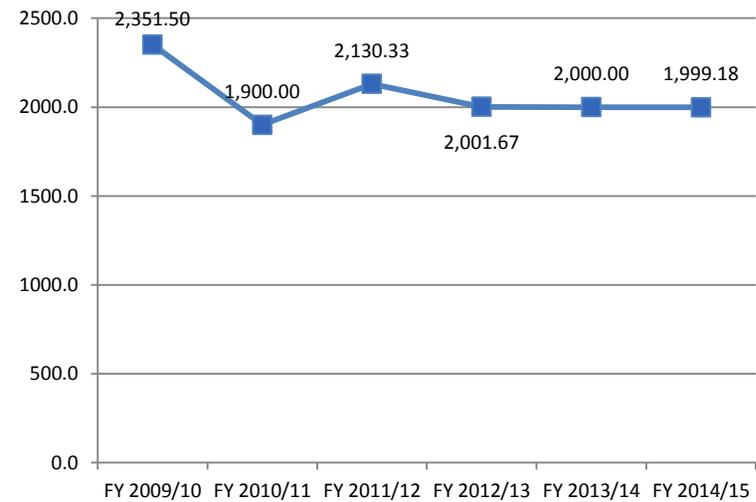
### Exhibit 6.18 Fixed-Route Passengers/VSH



### Exhibit 6.19 Fixed-Route Passengers/VSM



### Exhibit 6.20 Fixed-Route FTE/VSH



# City of Taft

Triennial Performance Audit, FY 2013-2015  
Final Report

Exhibit 6.21 Fixed-Route Farebox Recovery

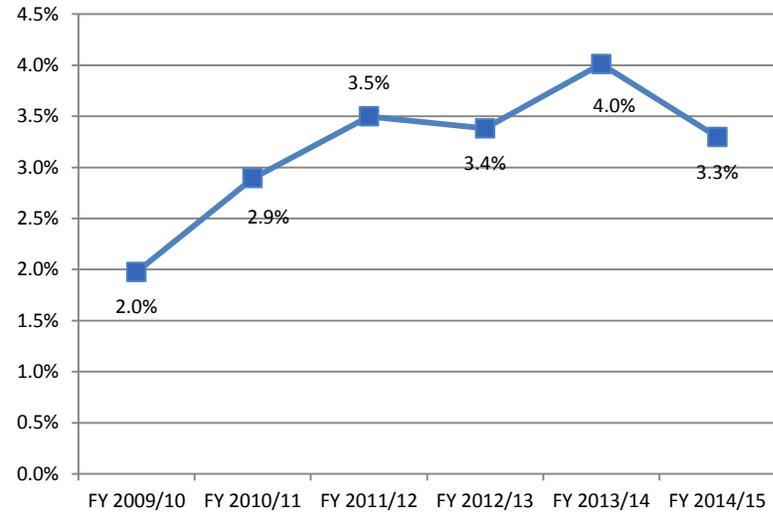
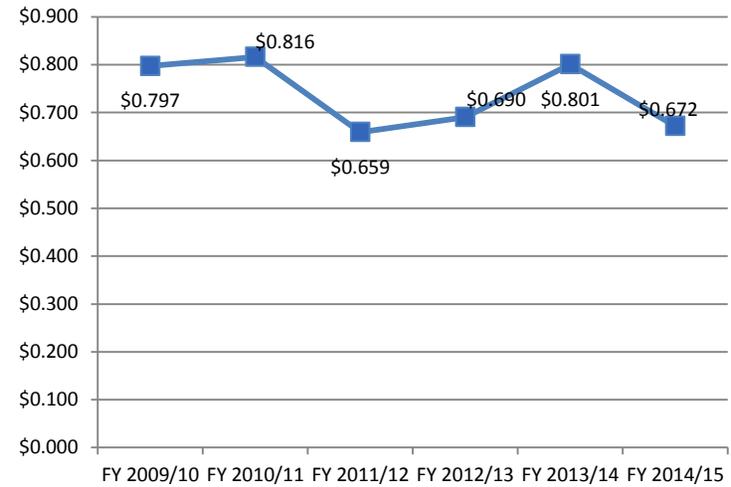


Exhibit 6.22 Fixed-Route Fare/Passenger



# City of Taft

## Triennial Performance Audit, FY 2013-2015

### Final Report

#### Demand-Response Performance Trends

The City's demand-response program currently out-performs its fixed-route service. Despite a 19.6 percent decrease in Operating Cost in FY 2013/14, the demand-response program ended the triennium approximately the same as FY 2011/12. However, fare revenue did decrease 7.7 percent, resulting in a 9.1 percent decrease in Farebox Recovery.

A net 28 percent increase in Ridership assisted in decreases in Operating Cost/VSH, Operating Cost/VSM, and Operating Cost/Passenger.

Exhibit 6.23 Demand-Response Performance Indicators

Performance Measure	Demand-Response					
	FY 2009/10	FY 2010/11	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15
<b>Operating Cost (Actual \$)</b>	\$440,256	\$321,155	\$388,401	\$514,217	\$413,673	\$393,468
<i>Annual Change</i>		-27.1%	20.9%	32.4%	-19.6%	-4.9%
<b>Fare Revenue (Actual \$)</b>	\$28,262	\$18,320	\$21,448	\$20,901	\$21,388	\$19,799
<i>Annual Change</i>		-35.2%	17.1%	-2.5%	2.3%	-7.4%
<b>Vehicle Service Hours (VSH)</b>	5,734	5,450	5,835	6,871	6,466	6,294
<i>Annual Change</i>		-5.0%	7.1%	17.8%	-5.9%	-2.7%
<b>Vehicle Service Miles (VSM)</b>	51,212	52,727	60,549	69,889	64,099	64,505
<i>Annual Change</i>		3.0%	14.8%	15.4%	-8.3%	0.6%
<b>Passengers</b>	28,682	18,320	21,448	27,621	25,674	27,441
<i>Annual Change</i>		-36.1%	17.1%	28.8%	-7.0%	6.9%
<b>Employees</b>	3	3	3	3.4	3.2	3
<i>Annual Change</i>		0.0%	0.0%	14.7%	-6.1%	-2.5%
<b>Performance Indicators</b>						
<b>Operating Cost/VSH (Actual \$)</b>	\$76.78	\$58.93	\$66.56	\$74.84	\$63.98	\$62.51
<i>Annual Change</i>		-23.3%	13.0%	12.4%	-14.5%	-2.3%
<b>Operating Cost/Passenger (Actual \$)</b>	\$15.35	\$17.53	\$18.11	\$18.62	\$16.11	\$14.34
<i>Annual Change</i>		14.2%	3.3%	2.8%	-13.5%	-11.0%
<b>Passengers/VSH</b>	5.00	3.36	3.68	4.02	3.97	4.36
<i>Annual Change</i>		-32.8%	9.3%	9.4%	-1.2%	9.8%
<b>Passengers/VSM</b>	0.56	0.35	0.35	0.40	0.40	0.43
<i>Annual Change</i>		-38.0%	2.0%	11.6%	1.3%	6.2%
<b>Farebox Recovery</b>	6.4%	5.7%	5.5%	4.1%	5.2%	5.0%
<i>Annual Change</i>		-11.1%	-3.2%	-26.4%	27.2%	-2.7%
<b>Hours/Employee</b>	1,911.3	1,816.7	1,945.0	1,997.4	2,001.9	1,998.1
<i>Annual Change</i>		-5.0%	7.1%	2.7%	0.2%	-0.2%
<b>TDA Non-Required Indicators</b>						
<b>Operating Cost/VSM</b>	\$8.60	\$6.09	\$6.41	\$7.36	\$6.45	\$6.10
<i>Annual Change</i>		-29.1%	5.3%	14.7%	-12.3%	-5.5%
<b>VSM/VSH</b>	8.93	9.67	10.38	10.17	9.91	10.25
<i>Annual Change</i>		8.3%	7.3%	-2.0%	-2.5%	3.4%
<b>Fare/Passenger</b>	\$0.99	\$1.00	\$1.00	\$0.76	\$0.83	\$0.72
<i>Annual Change</i>		1.5%	0.0%	-24.3%	10.1%	-13.4%

Source: Data from audited annual reports for FY 2013 – FY 2015. Statistics for FY 2010 - FY 2012 are taken from the prior Triennial Performance Audit, which drew upon multiple sources for these figures.

# City of Taft

## Triennial Performance Audit, FY 2013-2015

### Final Report

Exhibit 6.24 Demand-Response Ridership

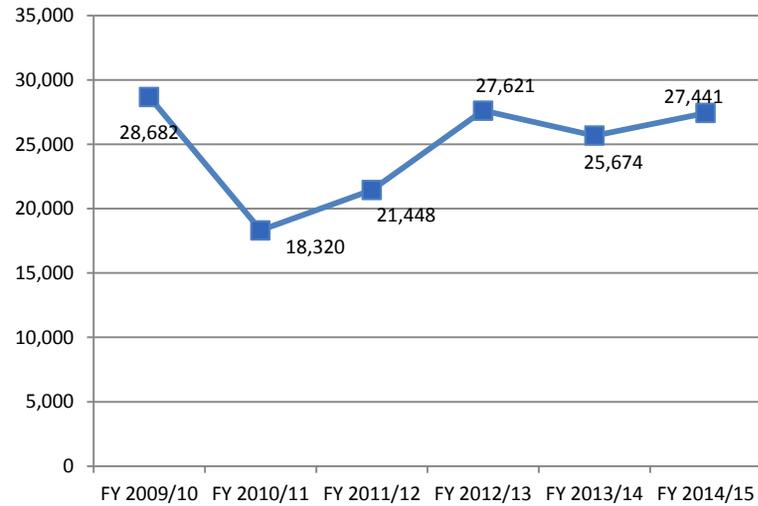


Exhibit 6.25 Demand-Response Operating Cost/VSH

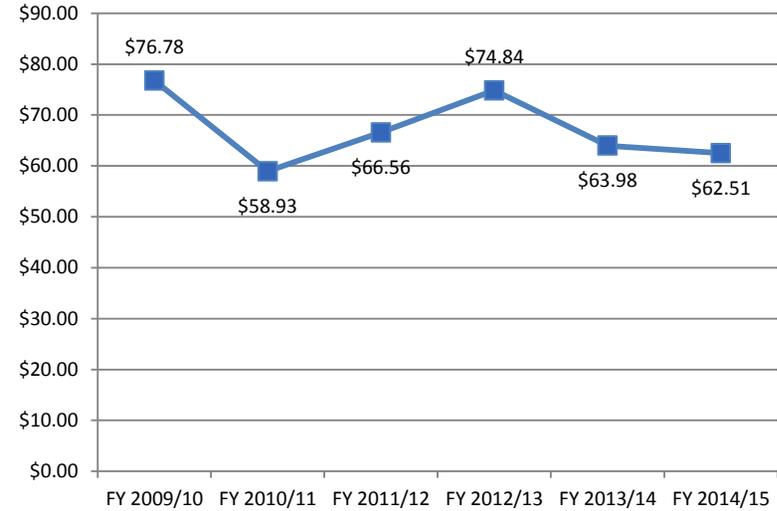


Exhibit 6.26 Demand-Response Operating Cost/VSM

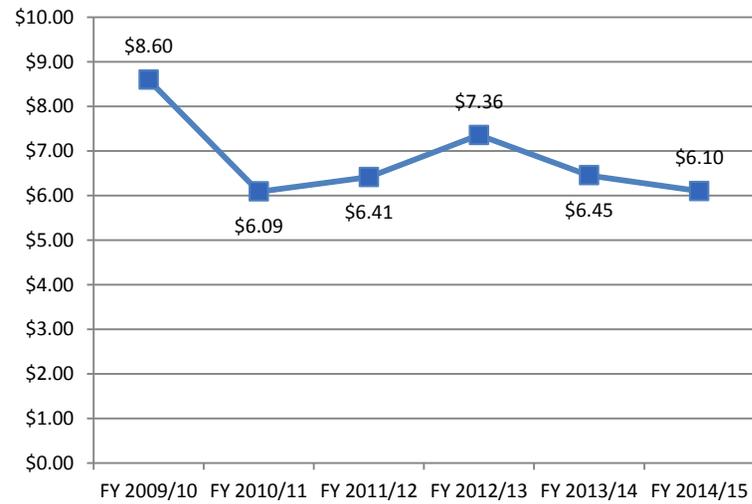
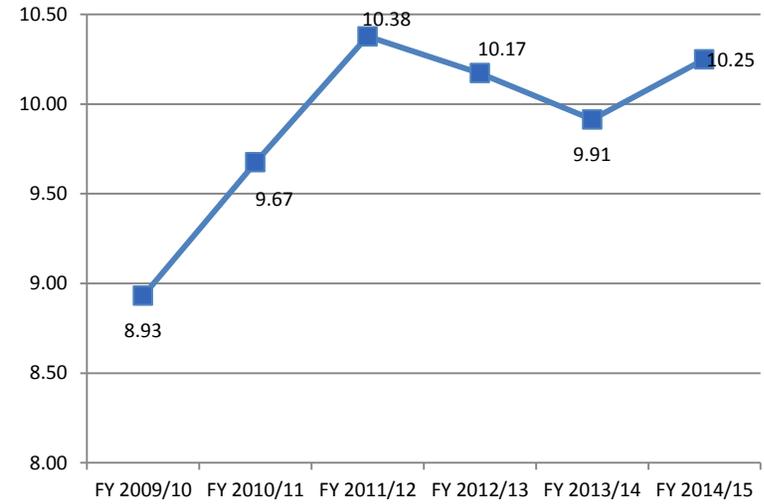


Exhibit 6.27 Demand-Response VSM/VSH



# City of Taft

## Triennial Performance Audit, FY 2013-2015

### Final Report

Exhibit 6.28 Demand-Response Operating Cost/Passenger

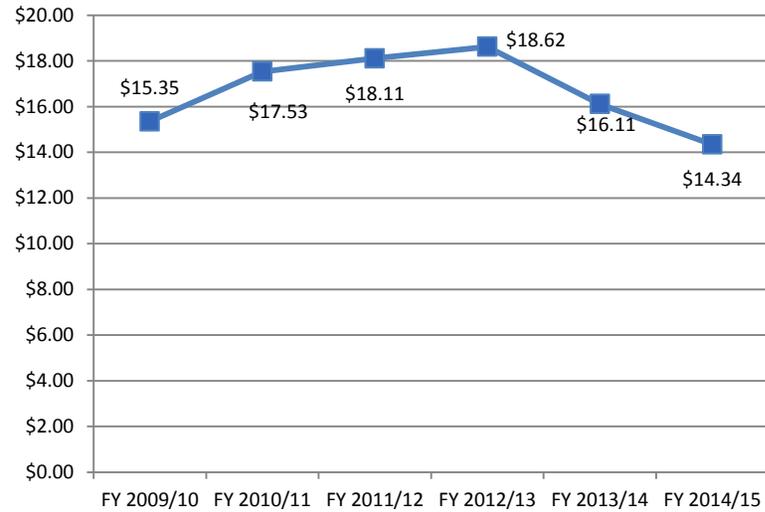


Exhibit 6.29 Demand-Response Passengers/VSH

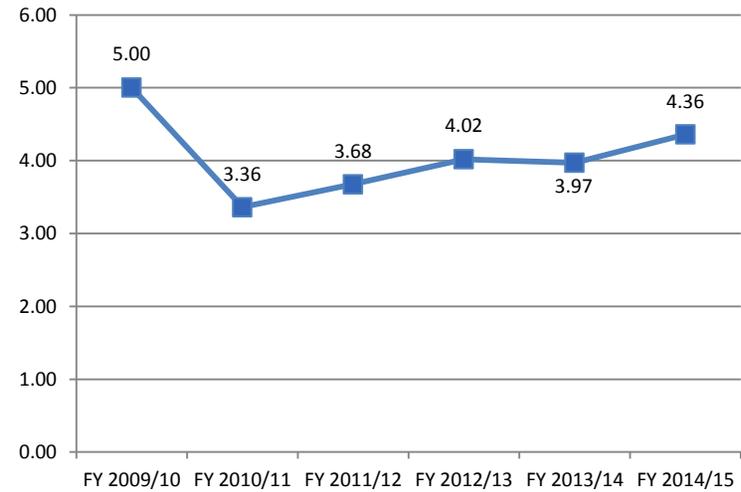


Exhibit 6.30 Demand-Response Passengers/VSM

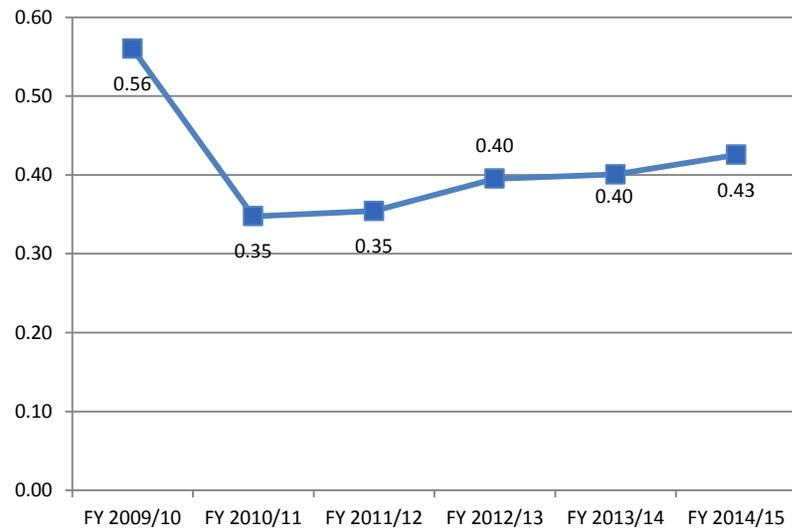
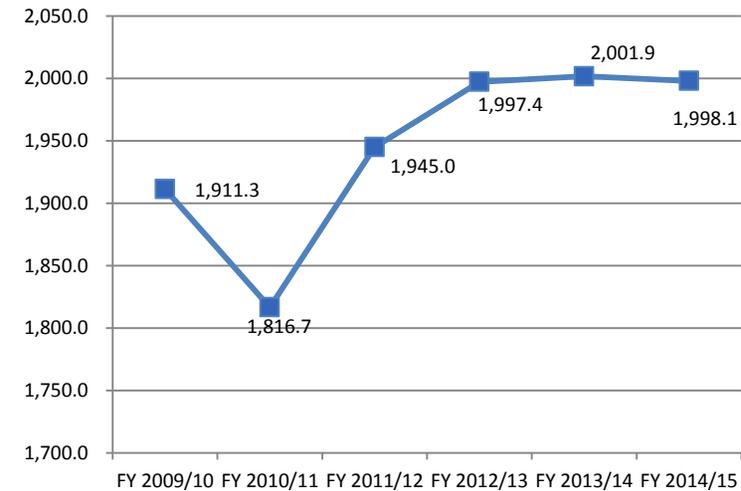


Exhibit 6.31 Demand-Response FTE/VSH



# City of Taft

Triennial Performance Audit, FY 2013-2015  
Final Report

Exhibit 6.32 Demand-Response Farebox Recovery

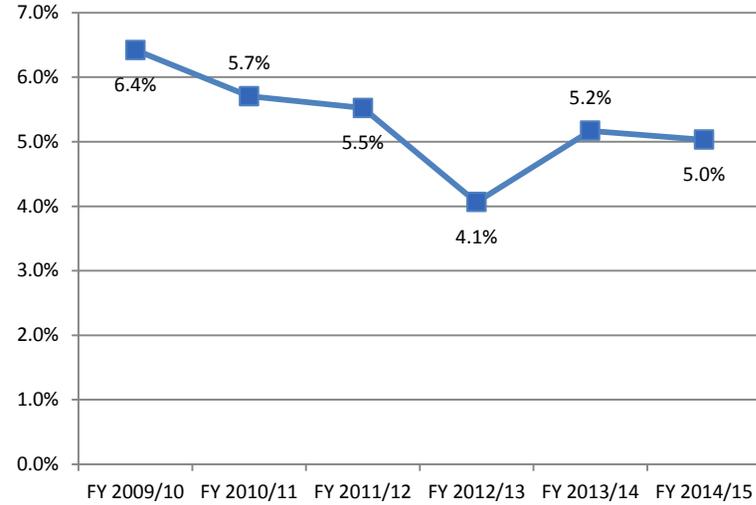


Exhibit 6.33 Demand-Response Fare/Passenger



**City of Taft**

Triennial Performance Audit, FY 2013-2015

Final Report

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## Chapter 7

# Functional Review

A functional review of the City of Taft’s public transit program is intended to assess the extent and efficiency of the operator. Following a general summary of the demand-response service, this chapter addresses seven functional areas. The list, taken from Section III of the *Performance Audit Guidebook* published by Caltrans, reflects those transit services provided by Taft through its transit program:

- General management and organization;
- Service planning;
- Scheduling, dispatch, and operations;
- Personnel management and training;
- Administration;
- Marketing and public information; and
- Fleet maintenance.

### Service Overview

The City of Taft, located in the western portion of Kern County, covers an area just over 15.1 square miles. The Taft Area Transit (TAT) service area includes the City of Taft and the unincorporated communities of Ford City, South Taft, and Taft Heights. The service provides two local fixed-route alignments and a combined general public/ADA complementary Dial-A-Ride service, as well as limited (three trips per day) fixed-route service in the neighboring city of Maricopa. In addition, inter-community bus service is provided by Kern Transit, connecting Taft with other areas of Kern County, including Bakersfield. The communities of Derby Acres, Fellows, and McKittrick are not presently served by TAT due chiefly to very modest demand and therefore a very high cost-benefit ratio.

Fixed-route service in Taft runs Monday through Thursday, from 7:15 a.m. to 5:45 p.m. The Maricopa-Taft route operates three trips per day, Monday through Friday, from 7:15 a.m. to 6:05 p.m. TAT does not operate on designated holidays.

Dial-A-Ride is a reservation-based, shared-ride service that mirrors the service area and hours of the fixed-route service, operating within three-quarters of a mile of each of the fixed-route alignments. The service is available to ADA-certified patrons and to seniors (60+ years). ADA requirements for the Taft-Maricopa route are addressed through the route’s deviation policy for persons with disabilities. As such, the Taft-Maricopa route will deviate from the established alignment up to three-quarters of a mile for persons with disabilities upon advanced request. The Dial-A-Ride service is open to the general public Friday through Sunday, as the fixed-route service does not operate on those days. Dial-A-Ride hours of operation are Monday through Friday, 7:15 a.m. to 5:30 p.m.; Saturday, 8:15 a.m. to 5:30 p.m.; and Sunday, 8:15 a.m. to 3:30 p.m.

Fares are paid in cash, or by purchase of monthly passes as well as 12-trip passes. Fare structure as of March 2016 is outlined in the tables below.

Exhibit 7.1 TAT Fixed-Route Fares

Type	Fare
General Public Cash Fare	\$1.50
Senior/ADA/Youth	\$1.00
Children under 5	Free (with paying adult)
ADA Attendant	Free (with paid registered ADA passenger)
General 12-Trip Pass	\$15.00
Senior/ADA/Youth 12-Trip Pass	\$10.00
General Monthly Pass	\$40.00
Senior/ADA/Youth Monthly Pass	\$25.00

Exhibit 7.2 TAT Dial-A-Ride Fares

Type	Fare
General	\$2.50
General 12-Trip Pass	\$25.00
Senior/ADA	\$1.75
Senior/ADA 12-Trip Pass	\$17.50
Children under 5	Free (with paying adult)
ADA Attendant	Free (with paid registered ADA passenger)

Exhibit 7.3 Maricopa-Taft Fixed-Route Fares

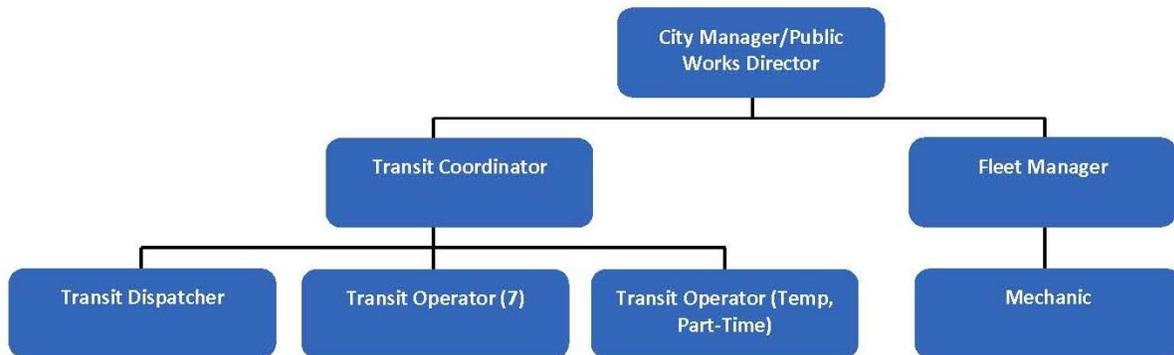
Type	Fare
General Public Cash Fare	\$2.00
Senior/ADA/Youth	\$2.00
Children under 5	Free (with paying adult)
ADA Attendant	Free (with paid registered ADA passenger)

### General Management and Organization

The City's public transit program is administered through the Office of the City Manager, who oversees the Transit Coordinator. The Transit Coordinator is charged with day-to-day program administration and management. The City's Human Resources Director assists with staff management.

The Dispatcher performs reconciliation daily and submits a report to the Finance Department. The Finance Department performs a second reconciliation with actual deposit receipts and submits a report to Kern Council of Governments monthly. The City's Finance Director is responsible for completing the City's TDA filings.

Exhibit 7.4 TAT Org Chart



Ridership is monitored on a daily basis. Performance data is also reviewed on a monthly basis and reported to the Taft city council annually. Areas of special concern to the city council are funding and farebox recovery; the City has implemented fare increases and introduced passes in an attempt to improve farebox recovery.

Public hearings were held before the March 2016 service changes and fare increases; conversations with stakeholders were also held. The City also reached out to local civic organizations including Kiwanis, Rotary Club, and Taft College. Surveys were conducted as part of the 2015 Transit Development Plan effort.

**Service Planning**

A 2015 City of Taft Transit Development Plan was generated based in part on responses from surveys and community outreach efforts. The survey found that the most common trip purpose among those indicating some transit usage were shopping trips (17.6 percent) and work (9.6 percent). Responses within the “Other” category included “car needed repair,” and a preference not to drive. The most frequently requested improvement specific to the fixed-route was expanded service hours (45.8 percent), followed by more frequent service (20.8 percent). In March 2016, new service hours and fares went into effect.

The development of a dedicated transit facility is currently underway, with completion targeted for FY 2018. The facility will have space for day-to-day operations including dispatch and (overnight) vehicle storage as well as supporting consolidated access to all public transit services (including Kern Transit). An adjacent Park and Ride is planned to facilitate the development of ride-sharing programs.

In June 2014, the City of Taft adopted a Caltrans-approved Title VI Program. This was the City’s first Title VI submittal reflecting the guidelines established in the FTA Circular 4702.1B revision (effective October 1, 2012). The Title VI Program was completed in collaboration with City staff, local stakeholders, and Caltrans.

## City of Taft

Triennial Performance Audit, FY 2013-2015

Final Report

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### Scheduling, Dispatch, and Operations

Day-to-day functions (including dispatching and customer service) are conducted from the TAT office located at 333 Commerce Way in Taft, adjacent to the vehicle storage and fueling facilities, which features an electrically controlled security gate.

The dispatcher and drivers are provided a listing of each available shift, and selections are made based on seniority, with drivers typically given two weeks to select one of the available shifts. Drivers work all modes (fixed-routes, Dial-A-Ride, deviated fixed-route) offered. Vehicles are assigned to routes by the Dispatcher the afternoon prior to revenue service after verifying the vehicles do not require PMI service or other maintenance.



Standing reservations make up 35 percent of trips. Dispatch is done by hand as they come in—first-come, first-served, rather than on a geographical basis.

### Personnel Management and Training

All TAT staff are either full or part-time City employees.

Open positions are advertised in the local newspaper and on the City website. The City has experienced difficulty recruiting experienced drivers but has had a positive experience training inexperienced drivers. The application process for drivers includes a review of DMV driving records, insurance, and 10-year prior employment history. Training provided upon hiring varies dependent on the new hire's skills and/or certifications. All drivers hold a General Public Paratransit Vehicle (GPPV) certification. A local trainer assists drivers with obtaining their commercial license if necessary, and Taft Area Transit specific training is provided by the Dispatcher. Drivers are cross-trained to operate both the City's fixed-route and Dial-A-Ride services, and the Dispatcher is a licensed commercial driver who can serve as backup as needed.

Employees are offered medical and dental benefits, as well as retirement benefits which are pro-rated based upon the scheduled number of hours per week. Vacations must be requested 14 days in advance, and seven days for doctor appointments.

All current drivers are full-time. One trainee is a backup driver in a temporary position who works nine months and then has a three-month separation before being eligible to be hired again as a temp.

The City reports minimal turnover in the prior five years. City employee appreciation efforts such as distribution of gift cards helps build rapport.

### Administration

Taft Area Transit is funded and operated by the City of Taft. Grants are administered by the Finance Director, who reports to the City Manager. The Finance Department also prepares the City's FTA Section

## City of Taft

Triennial Performance Audit, FY 2013-2015

Final Report

---

5311 application on an annual basis. In the past, TDA claims were not submitted regularly, as noted in compliance recommendations in prior Triennial Performance Audits.

The transit budget is based on past performance and available grant funding and is included as part of the City budget. Expenses and revenue are reviewed against budgets quarterly.

The Finance Director oversees grants. The City reports difficulty in applying for Low-Carbon Transit Operations Program (LCTOP) grants due to a complicated application process.

Fares are collected in fareboxes onboard vehicles and the vaults from the fareboxes are returned daily to the transit facility by drivers where the fares are stored in a locked cabinet overnight. Cash and coins are counted by the Transit Coordinator each morning, tabulated on a spreadsheet, and taken to the City's Finance Department at city hall before being deposited in a local bank. Passes are punched at the time of boarding and recorded on the driver trip sheets.

### Marketing and Public Information

The City markets Taft Area Transit through brochures in both English and Spanish that are service-specific (i.e., separate fixed-route, Dial-A-Ride, and Maricopa-Taft brochures). On-board notices are produced and displayed within vehicles for events such as public hearings, service updates, and community events. Schedule holders (info-posts) are installed at each fixed-route stop (except those within Caltrans right-of-way) displaying the most current fixed-route schedules and contact information.

The City's website (<http://www.cityoftaft.org/pview.aspx?id=5385&catid=563>) provides information on service hours, fares, and contact information. The site was updated in March. Links to downloadable versions of the current service brochures are also available. Application forms for ADA-eligibility are available in English and Spanish, as are Title VI information, processes, and forms.

One recent outreach effort was attendance at a car show, at which 1,000 bus tickets were distributed.

### Maintenance

The City maintains a fleet of 10 vehicles, ranging in model years from 2008 to 2011, including a number of new, smaller vehicles (e.g., 2010 Dodge Caravan) procured with State and Federal funding. In addition, the City possesses larger cut-away vehicles for its fixed-route service. All vehicles are ADA-compliant and are gasoline powered. A fleet summary is presented below.



Fleet maintenance, including all routine preventative maintenance and repairs, as well as major repairs such as transmission overhauls and air conditioning repair, is performed in-house by City of Taft employees. Maintenance staff use a preventative maintenance inspection (PMI) program based upon the CHP A-B-C inspection schedule.

Vehicles are inspected daily by the driver and any defects are noted on a vehicle checkout sheet. If any safety

## City of Taft

### Triennial Performance Audit, FY 2013-2015

#### Final Report

---

related defects are discovered, the vehicle is taken out of service until necessary repairs are completed. The dispatcher transmits repair requests to the maintenance staff through photocopies of driver inspection sheets, which also note upcoming PMI dates and/or mileages.

The fleet maintenance facility consists of dual maintenance bays for transit and other city vehicle use. Given the current level of required maintenance, both regularly scheduled and otherwise, the current facilities are adequate.

The new transit facility currently under construction will include bus staging space for up to three vehicles and a public restroom. Vehicle maintenance will also be conducted at the site, as well as bus washing.

Exhibit 7.4 Taft DAR Vehicle Fleet

Year	Make	Model	Number
2008	Chevy	El Dorado Aero Elite	1
2009	Chevy	El Dorado Aero Elite	1
2010	Dodge	Braun Entervan	5
2011	Chevy	El Dorado Aero Elite	3

## Chapter 8

# Findings and Recommendations

### Conclusions

With three exceptions, we find the City of Taft to be in compliance with the requirements of the Transportation Development Act. In addition, the entity generally functions in an efficient, effective, and economical manner. Recommendations intended to improve the effectiveness of the operator are detailed below.

### Preliminary Findings and Recommendations<sup>5</sup>

Based on discussions with City staff, analysis of program performance, and a review of program compliance and function, the audit team submits three compliance findings for the City of Taft:

1. The City submitted its FY 2012/13 State Controller Report after the stipulated deadline.
2. The City did not use the proper methodology in calculating the Full-Time Equivalent (FTE) metric.
3. The City's farebox recovery did not meet the 10-percent TDA threshold for any year of the audit period.

The audit team has identified one functional finding. While this finding is not a compliance finding, we feel it is significant enough to be addressed within this audit:

1. The City has a considerable "unclaimed" TDA fund balance available through Kern COG.

### Preliminary Recommendations

In completing this Triennial Performance Audit, we submitted the following preliminary recommendations for the City of Taft's public transit program. They were divided into two categories: TDA Program Compliance Recommendations and Functional Recommendations. TDA Program Compliance Recommendations are intended to assist in bringing the operator into compliance with the requirements and standards of the TDA, while Functional Recommendations address issues identified during the audit that are not specific to TDA compliance.

### Preliminary TDA Program Compliance Recommendations

**Recommendation 1:** The City should continue to submit its State Controller Reports within the TDA-mandated timeframe.

**Discussion:** In FY 2012/13, the City submitted its State Controller Report nearly a month late. Reports were submitted on time (i.e., within 110 days of the end of the fiscal year for reports filed electronically) in the two subsequent years.

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<sup>5</sup> Final Findings and Recommendations begin on page 41.

## City of Taft

Triennial Performance Audit, FY 2013-2015

Final Report

---

**Recommended Action(s):** The City should continue to monitor submittal of its State Controller Reports to ensure they are submitted within the established timeframe of 90 days following the end of the fiscal year (if submitting by mail) or 110 days (if submitting electronically).

**Timeline:** FY 2016/17, for the FY 2015/16 State Controller Report.

**Anticipated Cost:** Negligible.

**Management Response:** The City offered no response to this recommendation.

**Recommendation 2:** [The City should use the TDA definition of Full-Time Equivalent \(FTE\) employee for its State Controller Reporting.](#)

**Discussion:** The City has been calculating Full-Time Equivalent (FTE) employees using Vehicle Service Hours (VSH) divided by 2,000. This is not consistent with the TDA definition, which defines FTE as the total amount of time spent on transit activities divided by 2,000. These hours should include all work hours, regardless of department or title. This calculated figure should be reported in the State Controller Report under Employees.

**Recommended Action(s):** Use payroll records to document the total amount of time spent on transit, and use that figure (divided by 2,000) to calculate FTE for reporting to the State Controller.

**Timeline:** FY 2016/17, beginning with the FY 2015/16 State Controller Report.

**Anticipated Cost:** Negligible.

**Management Response:** The City offered no response to this recommendation.

**Recommendation 3:** [The City should undertake additional strategies to increase its farebox recovery ratio so that it is in compliance with the TDA-mandated 10-percent minimum.](#)

**Discussion:** Despite transitioning from a general public Dial-A-Ride to a more traditional two-tiered transit program during the last audit period, the City's farebox recovery ratio has remained around four to five percent. This is significantly below the TDA threshold of 10 percent for non-urbanized operators.

During this audit period and in the time since, the City underwent a Transit Development Plan update and has made several service changes in an effort to improve its farebox recovery. This includes utilizing only general public Dial-A-Ride service on Fridays and a fare increase. However, the impact of these actions on farebox recovery has yet to be determined.

**Recommended Action(s):** Continue to implement recommendations from the 2015 Transit Development Plan and closely monitor farebox recovery. Some of these recommendations include expansion of the marketing budget, consideration of transitioning to a private operations contractor, and providing fixed-route service during peak hours only. If fare revenue continues to fall short of the 10-percent threshold, the City should consider supplementing farebox with locally generated funds.

## City of Taft

Triennial Performance Audit, FY 2013-2015

Final Report

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**Timeline:** Ongoing.

**Anticipated Cost:** Varies.

**Management Response:** The City offered no response to this recommendation.

### Preliminary Functional Recommendations

**Functional Recommendation 1:** The City should work with Kern COG to ensure claims for all available TDA funds have been filed.

**Discussion:** Kern COG continues to hold unclaimed TDA funds on behalf of the City of Taft. The funds will be available to the City as soon as claim forms are prepared and submitted. Achieving disbursement of these funds is a functional finding for both Kern COG and the City of Taft.

**Recommended Action(s):** The City should complete any unfiled claims for TDA funds and submit to Kern COG.

**Timeline:** FY 2016/17.

**Anticipated Cost:** Negligible.

**Management Response:** The City provided evidence that it had filed its FY 2014/15 TDA claim, dated April 6, 2016. While the FY 2015/16 claim is still outstanding, the City cannot file its claim until it receives confirmation of the balance remaining. Once that balance information is received, the City will file the FY 2015/16 claim. However, given this action took place after the end of the audit period and has not yet been fully resolved, we are carrying this recommendation through to the final recommendations.

### Elements of Final Findings and Subsequent Recommendations

In completing this Triennial Performance Review, we submit the following findings and recommendations for the City of Taft. They have been divided into two categories: TDA Program Compliance Findings and Recommendations and Functional Findings and Recommendations. TDA Program Compliance Findings and Recommendations are intended to assist in bringing the agency into compliance with the requirements and standards of the TDA, while Functional Findings and Recommendations address issues identified during the TPA that are not specific to TDA compliance. Each finding is presented with the elements identified within the 2011 *Government Auditing Standards* as well as one or more recommendations.

### TDA Compliance Findings and Recommendations

**Compliance Finding 1:** The City submitted its FY 2012/13 State Controller Report after the stipulated deadline.

**Criteria:** Public Utilities Code Section 99243 requires transit operators in receipt of TDA Article 4 funds to submit annual reports to the State Controller within 90 days following the end of the fiscal year (110 days if filing electronically).

## City of Taft

Triennial Performance Audit, FY 2013-2015

Final Report

---

**Condition:** In FY 2012/13, the City submitted its State Controller Report nearly a month late. Reports were submitted on time in the two subsequent years.

**Cause:** The cause of the late submittals is unclear.

**Effect:** Late submittal of the State Controller Report placed the City out of compliance with the TDA.

**Recommendation:** The City should continue to submit its State Controller Reports within the TDA-mandated timeframe.

**Recommended Action(s):** The City should continue to monitor submittal of its State Controller Reports to ensure they are submitted within the established timeframe of 90 days following the end of the fiscal year (if submitting by mail) or 110 days (if submitting electronically).

**Timeline:** FY 2016/17, for the FY 2015/16 State Controller Report.

**Anticipated Cost:** Negligible.

**Compliance Finding 2:** The City did not use the proper methodology in calculating the Full-Time Equivalent (FTE) metric.

**Criteria:** The Transit Operators Financial Transaction Report Instructions published by the State Controller state the following with respect to the reporting of Total Employees – Public and Contract:

*Report the number of employee equivalents. Public Utilities Code section 99247(j) defines "Vehicle service hours per employee" as the vehicle service hours divided by the number of employees employed in connection with the public transportation system. Use the assumption that 2,000 person-hours of work in one year constitutes one employee. The number of employees shall also include those individuals employed by the operator which provide services to the agency of the operator responsible for the operation of the public transportation system even though not employed in that agency.<sup>6</sup>*

**Condition:** The City has been calculating Full-Time Equivalent (FTE) employees using Vehicle Service Hours (VSH) divided by 2,000. This is not consistent with the TDA definition, which defines FTE as the total amount of time spent on transit activities divided by 2,000. These hours should include all work hours, regardless of department or title. This calculated figure should be reported in the State Controller Report under Employees.

**Cause:** There may be a disconnect between the individual responsible for preparation of the State Controller Report and those who review the Triennial Performance Audit findings, or a lack of understanding of how the FTE metric is defined by the State Controller.

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<sup>6</sup> Transit Operators Financial Transactions Report Instructions, California State Controller's Office, page 22.

## City of Taft

Triennial Performance Audit, FY 2013-2015

Final Report

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**Effect:** Use of a definition other than the TDA definition puts the City out of compliance with the TDA.

**Recommendation:** The City should use the TDA definition of Full-Time Equivalent (FTE) employee for its State Controller Reporting.

**Recommended Action(s):** Use payroll records to document the total amount of time spent on transit, and use that figure (divided by 2,000) to calculate FTE for reporting to the State Controller.

**Timeline:** FY 2016/17, beginning with the FY 2015/16 State Controller Report.

**Anticipated Cost:** Negligible.

**Compliance Finding 3:** The City's farebox recovery did not meet the 10-percent TDA threshold for any year of the audit period.

**Criteria:** PUC Section 99268.4 establishes a 10 percent farebox recovery minimum for non-urbanized transit systems in order to remain compliant with TDA. While other locally generated funds may be used to subsidize farebox recovery, the standard is also used as a measure of efficiency and productivity.

**Condition:** Despite transitioning from a general public Dial-A-Ride to a more traditional two-tiered transit program during the last audit period, the City's farebox recovery ratio has remained around four to five percent. This is significantly below the TDA threshold of 10 percent for non-urbanized operators.

During this audit period and in the time since, the City underwent a Transit Development Plan update and has made several service changes in an effort to improve its farebox recovery. This includes utilizing only general public Dial-A-Ride service on Fridays and a fare increase. However, the impact of these actions on farebox recovery has yet to be determined.

**Cause:** Insufficient fare revenue and/or high operating costs are the two contributing factors when an operator fails to meet the TDA minimum standard.

**Effect:** Absent local subsidy or an increase in fare revenue, the City will be out of compliance with the TDA.

**Recommendation:** The City should undertake additional strategies to increase its farebox recovery ratio so that it is in compliance with the TDA-mandated 10 percent minimum.

**Recommended Action(s):** Continue to implement recommendations from the 2015 Transit Development Plan and closely monitor farebox recovery. Some of these recommendations include expansion of the marketing budget, consideration of transitioning to a private operations contractor, and providing fixed-route service during peak hours only. If fare revenue continues to fall short of the 10-percent threshold, the City should consider supplementing farebox with locally generated funds.

**Timeline:** Ongoing.

**Anticipated Cost:** Varies.

# City of Taft

Triennial Performance Audit, FY 2013-2015

Final Report

## Functional Findings and Recommendations

**Functional Finding 1:** The City has an “unclaimed” TDA fund balance available through Kern COG.

**Criteria:** Eligible claimants must submit completed TDA claims in order to receive disbursement of TDA funds from Kern COG. The annual filing deadline is on or before April 1 prior to the start of the fiscal year for which the funds are being claimed.

**Condition:** At the end of the audit period, Kern COG held unclaimed TDA funds for FY 2014/15 and FY 2015/16 on behalf of the City of Taft. The City filed its FY 2014/15 claim on April 6, 2016, and intends to file its FY 2015/16 as soon as Kern COG can confirm its remaining balance. The funds will be available to the City as soon as claim forms are prepared and submitted. Achieving disbursement of these funds is a functional finding for both Kern COG and the City of Taft.

**Cause:** Claims for TDA funds have not been filed in a timely manner. The cause of these delays is unclear.

**Effect:** Undisbursed TDA funds are not being used for the purpose intended, which is the operation of the City’s transit program.

**Recommendation:** The City should work with Kern COG to ensure claims for all available TDA funds have been filed.

**Recommended Action(s):** The City should complete any unfiled claims for TDA funds and submit to Kern COG.

**Timeline:** FY 2016/17.

**Anticipated Cost:** Negligible.

Exhibit 8.1 Summary of Review Recommendations

TDA Compliance Recommendations		Importance	Timeline
1	The City should continue to submit its State Controller Reports within the TDA-mandated timeframe.	High	FY 2016/17
2	The City should use the TDA definition of Full-Time Equivalent (FTE) employee for its State Controller Reporting.	High	FY 2016/17
3	The City should undertake additional strategies to increase its farebox recovery ratio so that it is in compliance with the TDA-mandated 10 percent minimum.	High	FY 2016/17
Functional Recommendations		Importance	Timeline
1	The City should work with Kern COG to ensure claims for all available TDA funds have been filed.	Medium	FY 2016/17

**City of Taft**

Triennial Performance Audit, FY 2013-2015

Final Report

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# City of Taft Agenda Report

**DATE:** October 4, 2016  
**TO:** Honorable Mayor and Council Members  
**FROM:** Public Works

**AGENDA ITEM:**

**ACCEPTANCE OF RAILS TO TRAILS PHASE IV PROJECT**

**SUMMARY STATEMENT:**

This is a Notice of Completion for the work under contract agreement with R.C. Becker and Son, Inc. for the Rails to Trails Phase IV – RPSTPLE – 5193 (036).

The work consisted in construct a mixed used asphalt path along former Sunset Railroad corridor. The project begins at the terminus of the existing Rails to Trails pathway at 2nd St. and ends with a turnaround near State Route 119.

The City Council awarded the Contract to R.C. Becker and Son, Inc. on October 6, 2015 in the amount of \$581,656.47. The total contract amount billed by the Contractor is \$594,559.63. There was one (1) change order in the amount of \$12,692.06, as requested by the City to remove and replace existing broken asphalt on 2nd Street adjacent and across the rails to trails in order to provide new asphalt for the new crosswalk striping. This work will proved new asphalt for the new crosswalk which in turn will last longer. It shall be noted that the Contractor was penalized in the amount of \$651 due to compaction re-testing.

Costs:	Construction Cost:	\$ 594,559.63
Funding:	Federal Match - (STPL):	\$ 511,430.58
	Local Match - (General Fund):	\$ 83,129.05

The Engineering Department has inspected the work and confirmed to Public Works that the work is in conformance with the plans and specifications as of August 26, 2016.

**RECOMMENDATION:**

Motion to accept the completed work by R.C. Becker and Son, Inc. for the Rails to Trails Phase IV – RPSTPLE – 5193 (036) and authorize the City Clerk to file the Notice of Completion with the Kern County Recorder. Staff further recommends the release of the 5% retention to the Contractor after 30 days pending claims or liens filed during this period.

**IMPACT ON BUDGET (Y/N):** YES  
**ATTACHMENT (Y/N):** YES (Notice of Completion)  
**PREPARED BY:** Craig Jones

**REVIEWED BY:**

<b>CITY CLERK</b>	<b>FINANCE DIRECTOR</b>	<b>CITY MANAGER</b>
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**Recording Requested By:**

FBO  
CITY OF TAFT

**When Recorded Mail to:**

City of Taft  
209 E. Kern St.  
Taft, CA 93268

**NOTICE OF COMPLETION**

**NOTICE IS HEREBY GIVEN THAT:**

1. The undersigned is **OWNER** or Agent of the **OWNER** of the interest or estate stated below in the property hereinafter described.

2. The **FULL NAME** of the **OWNER** is City of Taft

3. The **FULL ADDRESS** of the **OWNER** is 209 E. Kern St. Taft, CA 93268

4. The **NATURE OF THE INTEREST** or **ESTATE** of the undersigned is: In Fee.

(if other than fee, Strike "In Fee" and insert, for example, "Purchaser under contract of purchase," or "Lessee.")

5. The **FULL NAMES** and **FULL ADDRESSES** of **ALL PERSONS**, if any, **WHO HOLD SUCH INTEREST** or **ESTATE** with the undersigned as **JOINT TENANTS IN COMMON** are:

Names

Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

7. A work of improvement on the property hereinafter described was **COMPLETED** August 26, 2016

8. The work of improvement completed is described as follows: Rails to Trails Phase IV – RPSTPLE – 5193 (036).

9. The **NAME OF THE ORIGINAL CONTRACTOR**, if any, for such work of improvement is: R.C. Becker and Son, Inc.

10. The street address of said property is: Between 2<sup>nd</sup> St. and SR 119

11. The property on which said work of improvement was completed is in the City of Taft, County of Kern, State of California, and is described as follows:

Construction of a Pedestrian/Bike path along former Sunset Railroad corridor from 2nd Street to SR 119

*(Mayor)*

Date

Randy Miller – City Mayor

Verification for **INDIVIDUAL** owner

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

Signature of Owner named in paragraph 2

Verification for **NON-INDIVIDUAL** owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the **Mayor** of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

*- City of Taft*

Date and Place

Randy Miller – City Mayor

*(Mayor)*

**SUBSCRIBED AND SWORN TO** before me on

Yvette Mayfield, City Clerk  
City of Taft



# City of Taft Agenda Report

**DATE:** October 4, 2016

**TO:** MAYOR MILLER AND COUNCIL MEMBERS

**AGENDA MATTER:**

**FINAL PHASE OF PROFESSIONAL SERVICES AGREEMENT WITH RADIAN DESIGN GROUP, INC. FOR TAFT TRANSIT CENTER**

**SUMMARY STATEMENT:**

On January 19, 2016, the City Council approved a Professional Services Agreement with Radian Design Group, Inc. for \$32,010 for the first two phases of professional design services for the Taft Transit Center. Phases 3, 4, and 5 were approved by the City Council for \$53,550 on May 17, 2016. The construction drawings for the Transit Center have been completed and are currently in building plan check. Therefore, the City is ready to move on to the final phases of bidding (Phase 5) and Construction Administration.

Radian Design Group is requesting compensation for additional services and expedited project timeline. After the initial project award to Radian, the City received word from KernCOG that grant awarded projects must complete construction by June 1, 2017, or potentially lose project funding to Caltrans. The City worked out a new project schedule with Radian, which in turn required additional hours and overtime for Radian and their subcontractors. Additionally, the City modifying the project with a site relocation and increase in square feet resulted in additional work hours not originally anticipated in the original bid and contract. Below is a summary of the original bid, approved professional service agreements, and the proposed agreement.

Project Stage	Original Bid Amount	1 <sup>st</sup> Agreement 2 <sup>nd</sup> Agreement	Current Proposed Agreement
Preliminary Schematic Design	\$10,670	\$11,203.50	
Design Development	\$21,340	\$20,806.50	
Construction Documents	\$37,345	\$45,517.50	\$40,490.00
Agency Review/Approval	\$10,670	\$5,355.00	
Bidding	\$5,535	\$2,677.50	
Construction Management	\$21,340	--	\$21,340.00
Landscape Architect & Color Rendering	--	--	\$6,975.00
<b>TOTAL</b>	<b>\$106,700</b>	<b>\$85,560.00</b>	<b>\$68,805.00 (\$154,365.00)</b>

**RECOMMENDED ACTION:**

Motion to approve a Professional Services Agreement for the final phase and additional compensation with Radian Design Group, Inc. for Construction Administration Services, additional staff time and overtime due to an expedited project schedule for the Taft Transit Center in an amount not to exceed \$68,805.00.

**FUNDING SOURCE:** PTMISEA Grant (\$1,400,000)

**ATTACHMENT (Y/N):** Professional Services Agreement w/Exhibits A and B  
Radian Design Group, Inc. Original Proposal

**PREPARED BY:** Mark Staples, Director, Planning & Development Services

**REVIEWED BY:**

<b>CITY CLERK:</b>	<b>FINANCE DIRECTOR:</b>	<b>CITY MANAGER:</b>
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## **AGREEMENT**

**THIS AGREEMENT** (the "Agreement") made this \_\_\_th day of October, 2016, by and between the CITY OF TAFT ("City") and Radian Design Group, Inc. "Consultant"),

### **WITNESSETH**

WHEREAS, City wishes to continue to use Consultant to provide professional design services of the Taft Transit Center, which includes, but is not limited to, Construction Administration and additional compensation for Architectural, Structural, Mechanical, Electrical and Civil Engineering expedited services, including overtime, due to enlarged project scope and accelerated project schedule for the Taft Transit Center, which is to include offices for the Taft Area Transit (TAT), station stops for TAT and Kern Regional Transit, and bus fleet storage. The project is intended to provide 1) A Transit Center Building with an approximately 1,650 square foot Transit Office, approximate 2,200 square foot Meeting Room/Event Center, with a 20 foot breezeway separating the uses but all under one roof structure; and an approximate 2,000 square foot Outdoor Event flex space with optional shade structure on an approximate 150' x 180' site, 2) Office space to accommodate the Taft Area Transit (TAT) employees and drivers, 3) Station hub for TAT and Kern Regional Transit buses, 4) Bus fleet storage for TAT, Kern Regional Transit, and employee personal vehicles, 5) Designed for paths of travel to connect and flow with adjacent separate CMAQ funded Park-n-Ride facility (City of Taft designed and managed project), and 6) Design of the Taft Transit Center should complement the Oil Worker's Monument; and to perform the tasks for each phase of service as described in Exhibit "A" attached hereto and by this reference made a part hereof (the "Services") and Consultant is agreeable thereto under the terms and conditions described hereinafter.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth hereinafter, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim; and
2. City hereby contracts with Consultant to perform the Services and Consultant agrees to provide the Services under the terms and conditions hereinafter described.
3. Consultant shall provide the Services at a cost not to exceed \$68,805.00. Consultant's compensation shall be calculated based on the number of hours expended by the Consultant charged at the rates more particularly described in Exhibit "B" attached hereto and by this reference made a part hereof. City shall pay Consultant based on invoices submitted by Consultant no more often than monthly. The invoices shall contain a description of the Services performed during the period referred to in the invoice and of the employees performing them, and the number of hours expended, provided, however, that no such invoice shall include charges for Services not yet performed. Each invoice shall contain such other information and documentation as City may reasonably require. City Manager or his designated representative, shall have the right of reasonable review of each invoice and, at the conclusion of the review, City Manager shall place the matter on the agenda for the next available City Council meeting

for consideration by the City Council. Upon approval of each such invoice by the City Council, same shall be paid in the regular cycle of payments made by City for other bills and claims.

- a. In addition to the compensation payable to Consultant, City agrees to pay certain reimbursable costs that may be incurred by Consultant (the "Costs"). These Costs may include procured services or other listed additional reimbursable expenses defined in Exhibit "B", provided, however, that no Costs shall be incurred without City's prior written consent. All Costs billed in any invoice shall be itemized and describe how Costs were incurred and include copies of receipts where applicable. City shall have the right of reasonable review and approval of the Costs. Should the City wish to review periodic invoices outlining the individual costs during the previous monthly billing cycle the reviews shall not exceed two weeks in duration. Should 14 calendar days expire without a decision regarding the validity of individual expenses Radian Design Group shall consider the Invoice and all aggregate charges itemized in a specific Invoice approved in order to maintain overall project progress required to meet the deadlines established for the individual phases of the work.

4. Consultant shall complete the individual scope of services for each phase within the time frames agreed upon by the City and Consultant for this Agreement.

5. Consultant shall indemnify, defend and hold harmless City, its officers, Councilpersons, employees, and agents from any and all claims, liability, expenses, and damages, including attorney's fees, arising out of or in any way connected to the professional architectural and engineering services performed by the Consultant and his sub-consultant team. Notwithstanding the foregoing, to the extent that City provides Consultant with information, records, or other documents necessary or convenient for Consultant to complete the Services, Consultant may rely on the accuracy and completeness of same (except as otherwise advised by the City in writing) and Consultant shall have no liability for same to the extent that they are incomplete or inaccurate.

6. Without limiting Consultant's obligations under Paragraph 5 of this Agreement, Consultant shall obtain and maintain during the life of this Agreement:

- a. Comprehensive liability insurance coverage, including premises – operations, products/completed operations, broad form property damage and blanket contractual liability, in an amount not less than \$1 million per occurrence, automobile liability for owned, hired, and non-owned vehicles; and
- b. Such workers compensation insurance as required by statute.

Consultant shall provide City with appropriate certificates of insurance and endorsements for all of the foregoing in which City, its officers, Councilpersons, employees, and agents are named as additional insureds and specifically designating all such insurance as "primary," excluding professional liability insurance, and providing further that same shall not be terminated nor coverage reduced without ten (10) days prior written notice to City.

7. Consultant shall not assign its interest herein or any part thereof and any attempted assignment shall be void. All documents, reports, information, data, exhibits, maps, tables, charts, and all other matters generated by Consultant shall be the property of City and shall be delivered to City upon demand without additional costs or expense to City. In the event Consultant needs to access City files in the performance of its Services, Consultant shall first receive authorization from the City Manager to do so.

8. Either party may terminate this Agreement at any time by giving the other party ten (10) days prior written notice, provided that in such event Consultant shall be entitled to payment for those eservices rendered through the date of termination.

9. All notices required to be given under this Agreement or by law shall be in writing and shall be deemed received by the party to whom directed if personally served or if faxed, emailed, or when deposited in the United States mail, postage prepaid, first class, faxed or emailed or addressed as follows:

If to City:  
City Manager  
209 E. Kern Street  
Taft, California, 93268  
Fax: (661) 765-2480  
[cjones@cityoftaft.org](mailto:cjones@cityoftaft.org)

If to Consultant:  
Radian Design Group, Inc.  
Mark E. Russell, AIA – Principal Architect  
5301 Truxtun Avenue, Suite 300  
Bakersfield, CA 93309  
Fax: (661) 864-7677  
[mrussell@radiandesign.net](mailto:mrussell@radiandesign.net)

Any party may change its address or fax number by giving notice to the other party in the manner herein described.

10. Time is of the essence with regard to each covenant, condition and provision of this Agreement.

11. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

12. This Agreement constitutes the entire Agreement between the parties with regard to the subject matter herein and supersedes all prior oral and written agreements and understandings between the parties with respect thereto.

13. This Agreement may not be altered, amended, or modified except by a writing executed by duly authorized representatives of all parties.

14. In the event any action or proceeding is instituted arising out of or relating to this Agreement, the prevailing party shall be entitled to its reasonable attorneys' fees and actual costs.

15. This Agreement may be executed in counterparts and the respective signature pages for each party may thereafter be attached with the body of this Agreement to constitute one

integrated Agreement which is as fully effective and binding as if the entire document had been signed at one time.

16. Notwithstanding any provision to the contrary, this Agreement shall not become effective and shall not be binding as to any party until all of the parties have executed this Agreement.

17. Waiver by a party of any provision of this Agreement shall not be considered a continuing waiver or a waiver of any other provision, including the time for performance of any such provision.

18. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and not be affected, impaired, or invalidated thereby.

19. City and Consultant each acknowledge that each party and their respective legal counsel have reviewed this Agreement and agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the Agreement.

20. Consultant agrees to take all reasonable measures to protect City's computer systems from computer viruses including, without limitation, installation and maintenance of the latest versions of anti-virus software. Any computer virus existing as of the date of this Agreement may be removed by Consultant at City's request and at City's sole cost and expense.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the date first hereinabove written.

CITY OF TAFT

Radian Design Group, Inc., "**Consultant**"

\_\_\_\_\_  
Randy Miller, Mayor

\_\_\_\_\_  
Mark E. Russell, AIA - Principal Architect

ATTEST:

\_\_\_\_\_  
Yvette Mayfield, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Jason Epperson, City Attorney

# EXHIBIT "A"



**RADIAN**  
DESIGN GROUP, Inc

September 21, 2016  
(Revised September 24, 2016)

Craig Jones, City Manager  
City of Taft  
209 E. Kern St  
Taft, CA 93268

---

**RE: Taft Transit Center  
Architectural / Engineering – Requested Added Services Compensation**

Dear Craig,

Radian Design Group has had previous discussions with Mark Staples relative to our performed added services for the Taft Transit Center project. Mark indicated that we would need to provide a formal request.

As you are aware the project program criteria and design parameters have changed from the originally defined project description and the related Architectural and Engineering services agreed to in our previous executed agreements. The following list outlines items that have affected our Architectural and Engineering service tasks, which in turn requires our request for added service compensation. Please note that items 3,4, and 5 below were addressed in the previous executed agreements as not a part of the Basic Services or as a reimbursable expense. *(Refer to attached Radian Design Group Services Summary Table, dated September 24,2016, relative to the Taft Transit Center project.)*

**Added Service Items and Related Fees:**

1. Building area originally programmed by the City was approximately 2,400 S.F. Project was increased in area to approximately 3,950 S.F. The primary reason for area increase was due to addition of the Event Center portion of the building which includes a catering kitchen, public restrooms, covered outdoor patio and breezeway.
  - a. Added service tasks performed requiring additional compensation for Architectural, Structural, Mechanical, Electrical and Civil Engineering services primarily due to the City directed building area increase. Fees listed below exclude the Construction Administration Services which are addressed under Item 5 below.

Item 1: Added Services Fees

Architectural = \$14,090.00  
Engineering = \$26,400.00  
\$40,490.00

## EXHIBIT "A"

2. Architect and Engineering consultants were required to adjust their schedules of services due to grant fund stipulations. Project schedule was required to be accelerated or placed on a fast-track requiring Architectural and Engineering staff overtime. Grant fund schedule requirements were not known by RDG until approximately four (4) months after the execution of the original agreement.

Item 2: Added Services Fee = \$00,000.00 (The overtime hours required by Architectural and Engineering disciplines are included in the fees noted in Item 1.)

3. Added service fees for Landscape Architect design and documentation which are not part of the Architectural and Engineering basic services. Landscape Architect is a reimbursable expense cost per previous executed agreements.

Item 3: Added Services Fee = \$5,175.00

4. Request by City of Taft for a color architectural rendering. Renderings are a reimbursable expense cost per previous executed agreement.

Item 4: Added Services Fee = \$1,800.00 (Estimated)

5. Construction Administration Phase service fees proposed in original Radian Design Group services proposal but to date has not been executed as a part of the original agreement.

Item 5: Fee for Services = \$21,140.00 (As proposed in the original agreement.)

### Added Services Compensation:

Reference each proposed added service item above for itemized fee schedule. Any reimbursable expense not specifically defined, as such, in each item above will be in addition to stated fee. Reimbursables shall be billed at a rates included on Exhibit "B" attachment of original executed agreements. If this Request for Added Services Compensation detailed description of services meets with your approval, please sign and date the authorization below.

Fees shall be billed on a monthly basis in proportion to the completion of the Added Services work outlined above. Under no circumstance shall billings exceed the maximum not to exceed fee represented by the Approved Base agreements approved on January 19, 2016 and May 17, 2016 (copies attached for your reference) and this proposed Request for Added Services unless specifically amended and approved in writing by City of Taft prior to the initiation of any additional services if required or desired.

Respectfully Submitted,



Mark Russell, AIA  
Principal

Attachment: Architectural/Engineering Agreements dated January 19, 2016 and May 17, 2016

---

Agree to Request for Added Services Compensation

Date

---

**Radian Design Group, Inc.** 5301 Truxtun Avenue, Suite 300, Bakersfield, CA. 93309 (661) 864-7676

# EXHIBIT "A"



September 24, 2016

## Taft Transit Center

### Services Summary Table

<b>Agreement #1</b> Executed 1/19/16	<b>Agreement #2</b> Executed 5/17/16	<b>Agreement #3</b> (Pending City of Taft Acceptance)	<b>Added Service                      Compensation Request</b> (Pending City of Taft Acceptance)	<b>Reimbursable Expenses</b> (Pending City of Taft Acceptance)
Scope of Services include Arch./Eng. Preliminary Design Assessment/Schematic Design Phase and Design Development Phase	Scope of Services include Arch./Eng. Construction Documents, Agency/Review and Bidding Phases	Scope of Services include Arch./Eng. Construction Admin. for the duration of scheduled construction.	Scope of Services Added Arch/Eng. Services performed (Project program and design parameter changes including building area increase due to Event Center portion of Transit Center. Includes required OT due to Grant Fund schedule.)	Landscape Architectural Services. (Not included as part of the original proposal Basic Services.)  Color Architectural Rendering. (Not included as a part of the original Basic Services.)
Fee for services rendered = <b>\$32,010.00</b>	Fee for services rendered = <b>\$53,550.00</b>	Original Fee Proposal = <b>\$21,140.00</b>	Compensation Requested = <b>\$40,490.00</b>	Landscape Arch. Services = <b>\$5,175.00</b>  Color Rendering = <b>\$1,800.00 (Estimated)</b>

## **Exhibit “B”**

**THIS AGREEMENT**, (the “Agreement”), between the CITY OF TAFT (“City”) and Radian Design Group, Inc. (“Consultant”), for the City of Taft, Taft Transit Center.

### **Hourly Rate Schedule**

**Effective July 1, 2015**

#### **Hourly Professional Fees**

Principal	\$150.00 per hour
Project Manager	\$120.00 per hour
Project Architect	\$110.00 per hour
Project Job Captain	\$95.00 per hour
CAD Technician	\$85.00 per hour
Administrative Assistant	\$65.00 per hour
Clerical	\$55.00 per hour

**Additional Reimbursable Expenses** (Additional services expenses unless agreed to otherwise in the City of Taft Contract for Architectural Services for this project)

Consulting Engineers (Other than those provided under the base agreement.)	Direct Cost x 1.15
Design Consultant	Direct Cost x 1.15
Specialty Consultants	Direct Cost x 1.15
Renderings, Models & Photographs	Direct Cost x 1.15
Application / Permit Fees	Direct Cost x 1.15
Commercial Printing	Direct Cost x 1.15
Travel Expenses (beyond City limits)	Direct Cost x 1.15

# TAFT TRANSIT CENTER

CITY OF TAFT, CALIFORNIA

SEPTEMBER 10, 2015



PROPOSAL FOR PROFESSIONAL DESIGN SERVICES

ARCHITECTURE  
PLANNING  
DESIGN BUILD



September 10, 2015

City of Taft  
Attn: Yvette Mayfield, Taft City Clerk  
209 E. Kern Street  
Taft, CA. 93268

Re: **PROFESSIONAL DESIGN SERVICES, TAFT TRANSIT CENTER**

Dear Ms. Mayfield:

**Radian Design Group, Inc.**, is pleased to submit to the City of Taft our Proposal for Professional Design Services. Our submission includes the qualifications and experience of our firm, staff and required consultants assembled for your project. We have included our anticipated fee breakdown for scope of services requested. Although the RDG firm may be a new name to many in the Kern County area, our team of licensed architects combined with our team of consulting engineers have been providing professional design services for public civic and governmental clients in our County and surrounding areas for over 25 years. Some of these projects have been transportation oriented. Individually, we have master planned and designed projects such as International Terminal at Meadows Field, Cruz Thru Express Carwashes to name a few. Radian Design Group, Inc. has assembled a highly- qualified and talented team of professionals ready to perform the architectural and engineering needs for the City of Taft.

RDG will assist the City of Taft in the development of the present conceptual design that the City has generated. We will provide the requested professional services as requested for in your RFP and also delineate optional services and related fees if required by the City.

We know that the proposed Taft Transit Center will become an important transportation hub for the City and needs to be complimentary to the nearby Oil Worker's Monument and also evoke an architectural characteristic from Taft's railroad historic past. This project provides the unique opportunity to re-think how to continue the well-established tradition of excellence that the City of Taft consistently strives to provide for its community.

Again, we thank you for this opportunity to provide our qualifications and proposal for this very important and exciting project. After your review and evaluation of our submittal, we are confident that you will agree that this distinctively qualified team, together with City of Taft, can truly provide the expertise, creativity and vision to elevate and guide this project to a successful and meaningful conclusion; one that will continue to make a difference for the City of Taft for years to come.

Respectfully submitted,

Mark Russell, AIA, Principal  
**Radian Design Group, Inc.**



## TAFT TRANSIT CENTER

### TABLE OF CONTENTS

A | ORGANIZATIONAL INFORMATION

B | QUALIFICATION & EXPERIENCE

C | CONSULTING TEAM

D | PROJECT APPROACH & WORK SCHEDULE

E | FEE PROPOSAL

F | INSURANCE REQUIREMENTS

# ORGANIZATIONAL INFORMATION **A**

**Company Name**

Radian Design Group, Inc.

**Address**5301 Truxtun Avenue, Suite 300  
Bakersfield, CA 93309**Phone | Fax**

661/864-7676 | 661/864-7677

**Main Contact's Name**

Mark Russell

**State of Incorporation**

California

**Type of Organization**

Corporation

**FIRM INFORMATION****SERVICES AVAILABLE**

- Feasibility Studies
- Project Analysis
- Site Location Analysis
- Space Planning
- Models and Renderings
- Computer Renderings
- Promotional Design Studies
- Public Relations Materials
- Community Presentation
- ADA Accessibility Audit
- Energy Analysis
- Facility Assessment
- Development of Client Standards
- Site Investigations
- Master Planning
- Graphic Design
- Agency Processing
- Schematic Design
- Design Development
- Construction Documents
- Project Cost Estimating
- Design Consultants
- Specialized Consultants
- CAD Documentation
- Bidding Assistance
- Construction Administration
- Construction Management
- Facility Management

**ORGANIZATIONAL INFORMATION**

Radian Design Group, Inc. was established in 2011. The firm has assembled a highly experienced and creative Architecture and Planning team, which combined, has over 60 years in the practice of Architecture. RDG has been organized for the specific purpose of providing excellent design services for our Clients. The firm has dedicated, qualified leaders and staff with extensive experience in providing successful projects of quality design while focusing sensitivities to the Client's needs of maintaining project budget, schedule and construction compliance.

**DIRECT MANAGEMENT**

Project management will be led from Radian Design Group's Bakersfield office. The breakdown of the staff is as follows:

- Architects: 3
- Architectural Intern: 1
- CADD Technicians: 2
- Administrative Assistant: 1
- Receptionist: 1
- Support: 3



**QUALIFICATIONS &  
EXPERIENCE**





## **A SUMMARY OF OUR TEAM'S RELEVANT CIVIC & GOVERNMENT PROJECT EXPERIENCE**

With over 30 years of experience in Civic and Government design and construction, our team of professionals has collaborated with numerous governmental agencies on their facility projects. We cover all the bases in facility design including experience in modernizations, renovations, additions and new construction. We have designed and/or renovated County of Kern Meadows Field International Terminal, Department of Public Health, ITS Data Center, Regional Courts, Fire Stations, Cruz Thru Express Car Washes, just to list a few.

**Our goal is to assist the community of Taft to visualize the future for the Taft Transit Center and then work with you to attain your vision.** Our team is ready to begin a successful, collaborative relationship with your City. The following pages offer more detailed examples of the services that our team has recently provided for similar civic & governmental agencies and how that expertise can benefit the City of Taft.

## **LIST OF MOST RECENT PROJECTS OF SIMILAR SCOPE**

- Cruz Thru Express Carwashes – Numerous Sites
- St. Philip the Apostle Church Chapel Expansion
- St. Elizabeth Ann Seton Church Renovation
- Bakersfield Memorial Hospital Pediatric Pavilion for Emergency Care

## **REFERENCES**

- 1) Geoffrey Hill, Manager Construction Services Division, County of Kern (661) 868-3000
- 2) Doug DuRivage, Property Manager, Roman Catholic Diocese of Fresno (559) 493-2872
- 3) Woody Colvard, Director of Facilities Planning, Kern High School District (661) 827-3321



## **\*INTERNATIONAL TERMINAL MEADOWS FIELD AIRPORT**

The International Terminal at Meadows Field was initially designed to accommodate the international flights for Mexicana Airlines with hopes of expanding to multiple airline service in the years to come. The facility has a full baggage claim carousel, two baggage screening belts with magnetometers for passengers and administration and security offices for six customs agents. Pre-screening restrooms facilities and three cue lanes were included. The international terminal is physically attached to the existing original Meadows Field Air Terminal which is upgraded with all new restrooms and rental car agency bays as part of this scope of work for the County of Kern Airport Department. This allowed segregation of all international flight processing to be completed separate from the domestic flights processed through the new Thomas Airport Terminal.

*\*Portfolio of Mark Russell prior to establishing Radian Design Group*



## \*MUSTANG SQUARE CRUZ THRU EXPRESS CAR WASH

The Cruz Thru Express Car Wash at Mustang Square is the seventh car wash to be developed for this client. The project includes a 150 foot tunnel with hot wax systems, full service brushes and spray equipment, software for license plate recognition, and vacuum bays for customer use. This project was recently featured as the cover story in a national magazine for state-of-the-art car wash facilities. The Cruz Thru Express Car Wash facilities are now located in three different cities in California.

*\*Portfolio of Mark Russell prior to establishing Radian Design Group*





## \*CRUZ THRU EXPRESS CAR WASH

This prototype car wash was developed with a 96' equipment tunnel. The building provides express car washes with the tunnel equipment found in full service car wash operations. The car wash is designed to be operated by as few as 3 employees. Customer options include cloth washes with full wax systems, reverse osmosis water treatment and tire treatment without leaving their cars. Free vacuum bays are also provided for customers.

*\*Portfolio of Mark Russell prior to establishing Radian Design Group*





### \*JIFFY LUBE

This is a new prototype design which breaks from the concrete block rectangles so derivative for lube facilities. This lube shop design was intended to harken back to the 50's when cars were cared for with meticulous pride. The three bay facility also includes a full basement for lube service and bulk oil storage.

*\*Portfolio of Mark Russell prior to establishing Radian Design Group*





The three story Department of Public Health Facility establishes a new central location for all County health-related programs.

The facility of approximately 61,000 net square feet contains a laboratory, Health Officer and TB clinics, offices for Communicable Disease, Maternal Child and Health Services, California Children Services and Epidemiology Programs. Support spaces include Business Management, Data Processing, Health Promotions and Public Information and Vital Statistics Divisions. The building houses a staff of approximately 225 and serves the health needs of 300 to 400 visitors a day.

A multi-purpose / media center capable of breaking down into three separate conference rooms is included with satellite teleconferencing and television lighting systems.

*\*Portfolio of Mark Russell prior to establishing Radian Design Group*

## **\*COUNTY OF KERN DEPARTMENT OF PUBLIC HEALTH**





**\*COUNTY OF KERN  
ADMINISTRATIVE CENTER**

The County of Kern Administrative Center houses all key administrative departments in a 242,000 square foot five story rigid steel frame structure with a white precast concrete exterior panel and reflective blue glass skin. The project has a basement parking level and a separate four story concrete parking structure with two pedestrian overhead bridge ways.

The twenty eight million dollar facility contains the Personnel, Treasurer / Tax Collector, Auditor Controller, General Services and County Counsel Departments. District Offices for each Board member, Clerk of the Board and the County Administrative Officer are also included.

The Center has a state-of-the-art Board Chamber with public seating for 250 and live television and radio broadcasting capabilities.

*\*Portfolio of Mark Russell prior to establishing Radian Design Group*



**CONSULTING  
TEAM** 

## ARCHITECT TEAM QUALIFICATIONS

Radian Design Group has gathered the best and most qualified team members and has hand-picked specialized expert consultants who have experience with Civic and Governmental facilities.

The key team members listed below are immediately available to begin working. Once the project team is assigned, Radian Design Group assures the City of Taft that those staff members will remain part of the project team for its entire duration, providing consistency, continuity, and efficiency.

## TOTAL PERSONNEL BY DISCIPLINE

Project management will be led from the Radian Design Group office with consulting engineering support from local consulting firms. The breakdown of the resources of our team with our design consultant is as follows:

- Principals: 1
- Architects: 3
- Engineers: 4
- Drafters: 6
- Clerical: 5
- Estimating: 1



#### PRINCIPAL IN CHARGE

**Mark Russell** AIA

Radian Design Group

Mark has over 30 years of experience as an architect. He has been responsible for the development of some of Bakersfield's most prominent buildings. His current experience includes private school work as well as work with the California State University system. Mark has personally designed, or supervised the design, of over four hundred private and public works projects with a construction value in excess of \$500,000,000.

#### PROJECT MANAGER

**Tom Preston** ARCHITECT

Radian Design Group

Tom is a Project Architect/Manager with over 32 years of experience in all aspects of Architectural design services, from strategic planning, design, design documentation to project closeout. This experience has included partnering with clients on master planning as well as project programming activities. Primary roles and responsibilities focus on facilitating client projects by monitoring project design, work scope, budget and schedule.

#### CONSTRUCTION ADMINISTRATION

**Glenn Hartzell** ARCHITECT

Radian Design Group

Glenn has over 37 years of experience covering all aspects of Architectural design and planning. Experience in educational facility design has ranged from new schools, additions, modernizations, as well as modular and relocatable buildings. Other facility design has included building remodels and additions for numerous communication companies. Relative experience in the fields of construction management and electrical contracting has provided a well-rounded balance in the practice of architecture.

#### STRUCTURAL ENGINEER

**John Forestelle** SE

John Q. Forestelle Structural Engineer, Inc.

The firm of JOHN Q. FORESTELLE-STRUCTURAL ENGINEER, INC. was established in 1983 as a consulting structural engineering firm. This firm was formed to meet the needs of architects, owners, public agencies and contractors in the structural design of many types of projects. The primary goal of this firm is to offer its clients and the community a professional engineering service. This goal will be achieved by maintaining a practical and thorough solution to the structural design of each project.

#### MECHANICAL ENGINEER

**Mark Baskin** ME

Baskin Mechanical Engineers

Baskin Mechanical Engineering, Inc. (BME) is a full service consulting mechanical engineering firm specializing in HVAC and Plumbing systems design. BME's portfolio of work includes, but is not limited to, governmental, educational, commercial, medical, institutional, professional, and industrial facilities.

#### ELECTRICAL ENGINEER

**John Maloney** PE

JMPE

JMPE is a full-spectrum electrical engineering and lighting design firm headquartered in Santa Barbara, California with offices in Bakersfield, CA. Founded in 1994 by principal John Maloney, PE, the firm's areas of expertise include electrical design of power, lighting, and signal systems; distribution system design, short circuit analysis, coordination studies and Title 24 Lighting Calculations. Interior and exterior lighting design for governmental, residential, commercial, and institutional spaces are also a specialty.

#### CIVIL ENGINEER

**Robert Swanson** PE

President, Swanson Engineering

Swanson Engineering was established in November of 2009. In January of 2012, the company incorporated as Swanson Engineering, Inc. Mr. Swanson, the Owner, has over 25 years experience in the civil engineering field in Kern County, dating back to 1984. The office staff includes three registered civil engineers, four graduate engineers, one office engineer, and a design draftsman.

#### COST ESTIMATOR

**Paul Burzych** LEED AP

Senior Vice President, S.C. Anderson, Inc.

With 25 years of estimating experience, Paul oversees all budgeting, preliminary estimating, and bidding activities. He also works with the business development department in developing sales leads by preparing conceptual estimates based on preliminary designs.

**PROJECT APPROACH  
& WORK SCHEDULE**



## PROJECT APPROACH AND WORK SCHEDULE

Any project requires a determination of balance between sometimes contradictory factors affecting budget, site, context, logistics and schedule. We must design and plan in such a way as to preserve the continuity of the desired architecture, style and history. Jurisdictional agencies involved, can further challenge the process. The Radian Design Group Team has proven experience in crafting strategies that find the appropriate balance and manage the challenges, while still defining, creative, innovative and thoughtful solutions that tackle the myriad of issues involved.

### INCLUSIVE, CLIENT-CENTERED APPROACH

Radian Design Group guarantees that our design process will be highly collaborative, engaging all stakeholders, and will keep the Client at the center of the decision-making process. The intent of this process is to identify the Client's goals and to implement the best, most cost-effective solution. Transparency and inclusion will be paramount.

In a workshop setting, design options will be developed and key decisions will be made through a collaboration of the project team and the Client. We gather the best ideas from the most qualified people in each area of expertise. Our team will help guide the group through an efficient, streamline process of decision-making.

### DISCOVERY PROCESS & PREDESIGN TASKS

As with other projects, before design begins, a Discovery Process is essential to project success. We must ascertain what is known about the particular project from documents such as the facility needs assessment, site assessments, seismic assessments, and historic status. The Discovery Process will identify 'what we know' as well as 'what do we still need to know?' to gain a clear understanding of existing conditions.

**Governing Board Presentation.** At the discretion of City of Taft administration, Radian Design Group team will present the findings of all existing conditions to the City of Taft Governing Board, maintaining transparency of our process and providing a comprehensive view of potential scope to be addressed in the modernization.

### PROGRAMMING/ CONCEPTUAL DESIGN

The Radian Design Group Team will collaboratively develop various design options, based on the City of Taft's conceptual designs, and through discussion and input with the various stakeholders, we will select the best scheme for further development. The best conceptual solution will be selected to move forward into the schematic design phase. The chosen scheme will provide conceptual solutions for all aspects of the project including budgets and schedule, as well as any necessary seismic upgrades, infrastructure and systems upgrades, accessible paths of travel, and site improvements.

### SCHEMATIC DESIGN

In the Schematic Design phase, the design will be further developed through stakeholder input. During this phase our project team will:

- Verify that the design complies with client standards
- Develop vignettes to communicate design intent

A Schematic Design deliverable will be submitted for necessary Client review and approvals.

### DESIGN DEVELOPMENT

The approved schematic design will be taken into the Design Development phase where the design will be further refined specific to building systems, material and product selection, and architectural elements. During this phase, we will work closely with our consultants to finalize the method of the respective systems.

A Design Development (DD) deliverable will be submitted for necessary Client review and approvals. Approval of the DD phase marks the end of the design process – an important milestone before producing construction documents. We avoid any design changes in the construction document phase as this puts the project at risk of delays and coordination issues that may result in change orders during construction. The Radian Design Group Team will work with you to incorporate all client review comments prior to commencing the construction document phase.

### CONSTRUCTION DOCUMENTS

The Radian Design Group Team will work closely with consultants, the Client, and the cost consultant to produce a well-coordinated, cost modeled set of construction documents. We will supply progress sets at the specified contractual milestones for Client comment and review.

Our team will secure all the necessary local and state jurisdictional agency approvals as required for submission for this project.

### AGENCY APPROVAL (OPTION)

Throughout the agency back-check and approval phase, Radian Design Group Team will ensure the proper and timely reviews and approvals. A careful review and log of agency back-check comments are distributed to our team for correction. Once all corrections are complete and coordinated, a back-check appointment will be scheduled.

### BID PHASE (OPTION)

The Radian Design Group Team will assist the Client with the bidding phase of the project conducting job walks and presentations, collecting bid questions, and issuing addenda to the contract documents if necessary.

## CONSTRUCTION ADMINISTRATION (OPTION)

Radian Design Group Team's practices and procedures for administration of the construction phase of our projects follow three basic principles:

1. Planning the work
2. Timely responses
3. Team collaboration

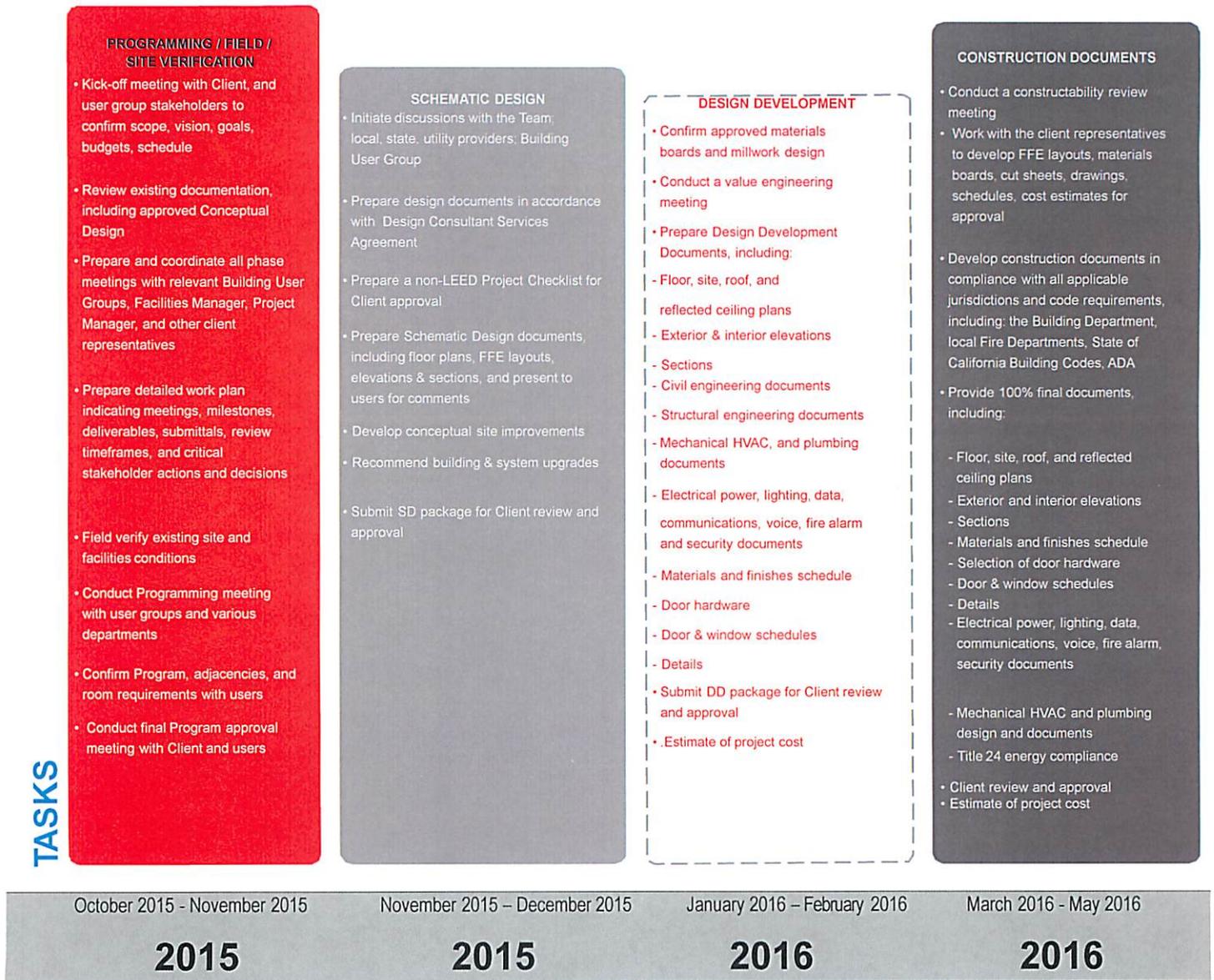
We actively participate in both pre-construction meetings and review of construction mock ups. This best informs all parties of the issues, conflicts, and potential pitfalls of the more complex aspects of construction. Requests for information are communication tools that allow the project to be propelled forward. The Radian Design Group Team recommends that the District write into the construction contract a 5-day turnaround time to limit their exposure, while Radian Design Group Team implements a 0-3 day turnaround policy. Our project managers have a "CA First" standing directive that each morning they take care of the RFI's and submittals on their desk prior to working on other assigned duties. Lastly, the Radian Design Group Team collaborates with the District through frequent site visits, meetings with stakeholders, and working through problems together on site.

# SAMPLE WORKPLAN FOR TAFT TRANSIT CENTER

Radian Design Group has created a sample work plan that we would propose for the Taft Transit Center Project. The application of the fundamental principles can be universally applied with specific project information included at the appropriate phase.

One aspect of a work plan that is crucial to the success of this process is the verification component. Each phase cannot be successful without the verification and approval of the previous phase, and obtaining approval requires our team to be diligent, proactive and complete in presenting information to the various users, staff, and team members for discussion, decision and approval.

The work plan is our best tool for managing expectations, gauging status and ensuring that we have fully completed the task.



**(OPTIONAL SERVICE)**

**AGENCY APPROVALS/  
BID PHASE SUPPORT**

- Submit design documents to Client, building department and other government entities/utility providers
- Respond to Agency comments, and re-submit for back-check as needed to secure approvals
- Coordinate with Client furniture vendors and users to assist in developing budget and logistic, i.e. schedule and consolidated FFE drawings in accordance with Client furniture vendors' purchase orders
- Assist with bid documents as required
- Attend pre-bid meeting
- Respond to bid questions
- Prepare addenda as needed
- Revise original documents to reflect addenda and submit to the Client

**(OPTIONAL SERVICE)**

**CONSTRUCTION  
ADMINISTRATION / CLOSEOUT**

- Attend pre-construction meeting
- Review shop drawings and submittals from contractor
- Review and respond to RFIs
- Answer miscellaneous questions
- Review/resolve non-compliant work
- Assist Inspector of Record with field issues
- Prepare change orders, CCDs, ASIs, proposal requests and other field directives
- Evaluate contractor change order requests and pricing
- Attend site observation meetings
- At substantial completion, attend the walk-through to develop the punchlist
- Review contract close-out documents and coordinate training

Agency: June 2016 - July 2016  
Bid Period: August 2016 - Sept. 2016

**2016**

October 2016 - June 2017

**2016 / 2017**

**FINAL DELIVERY**



**FEE PROPOSAL**

**E**

# FEE PROPOSAL

Radian Design Group is confident that our fee proposal represents a fee consistent with the design profession and is fair and reasonable for the services required to complete your project as expected. Our fee proposal is broken down into RFP requested services and available optional services.

### RFP Requested Services:

- Preliminary Design Assessment Phase
    - \$10,670.00
  - Design Development Phase
    - \$21,340.00
  - Construction Documents Phase
    - \$37,345.00
- Subtotal \$69,355.00**

### Additional Optional Services:

- Agency Review / Approval Phase
    - \$10,670.00
  - Bidding Phase
    - \$5,535.00
  - Construction Administration / Observation Phase
    - \$21,340.00
- Subtotal \$37,345.00**

### Total (Including Optional Services)

**Total \$106,700.00**

### Additional Services:

Any added professional architectural or engineering services authorized by the City of Taft will be negotiated and agreed upon prior to the added service being performed. Additional services will not be performed until written authorization is provided by the Client. Added service fees will be compensated on an hourly basis and in conformance with the Hourly Rate Schedule included in this section.

### Reimbursable Expenses:

The Architect is to be reimbursed for expenses as outlined in the Hourly Rate Schedule below as an additional expense unless agreed to otherwise. (Refer to Additional Reimbursable Expenses cost listings)

### Hourly Rate Schedule

#### Architectural

Principal	\$150
Project Manager	\$120
Project Architect	\$110
Project Job Captain	\$95
CAD Technician	\$85
Administrative Assistant	\$65
Clerical	\$55

### Additional Reimbursable Expenses (if applicable):

*(Additional services expenses unless agreed to otherwise in the City of Taft Contract for Architectural Services for this project)*

- Consulting Engineers: Direct Cost x 1.15
- Design Consultant: Direct Cost x 1.15
- Specialty Consultants: Direct Cost x 1.15
- Renderings, Models & Photographs: Direct Cost x 1.15
- Application / Permit Fees: Direct Cost x 1.15
- Commercial Printing: Direct Cost x 1.15
- Travel Expenses (beyond City limits): Direct Cost x 1.15

### Exclusions:

- Local Agency Planning & Permit Fees
- State Agency Fees
- Federal Agency Fees
- Utility Connection Fees
- Testing & Inspection Fees
- Architectural / Engineering Reimbursable Expenses

# INSURANCE REQUIREMENTS



## INSURANCE COVERAGE

At the time of selection by the City of Taft and prior to the commencement of services, Radian Design Group, Inc. will furnish to the City a copy of our underwriter's certificate of insurance. The certificate will reflect the minimum requirements of the City. Our limits of liability are consistent with industry standards and we will review your requirements and our compliance.

Insurance Company:       AON Risk Services, Inc. (Agent)  
                                  Northern Division  
                                  5260 North Palm Avenue, Suite 400  
                                  Fresno, California  
                                  (559) 449-1900  
                                  Contact: John Day

Insurance Coverage's  
\$1 million per occurrence for Worker's Compensation  
\$2 million per occurrence for Comprehensive General Liability  
\$1 million per occurrence for Automobile Liability  
\$2 million per occurrence for Errors and Errors and Omissions





# City of Taft Agenda Report

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**DATE:** October 4, 2016

**TO:** MAYOR MILLER AND COUNCIL MEMBERS

**AGENDA MATTER:**

**RESOLUTION OPPOSING PROPOSITION 53**

**SUMMARY STATEMENT:**

The League of California Cities has taken a position of opposition regarding Proposition 53-Revenue Bonds: Statewide Voter Approval. The League has reached out and asked cities within California to review the proposition and consider adoption of a resolution opposing the proposition also.

**RECOMMENDED ACTION:**

1. Discussion of Proposition.
2. Motion to adopt a resolution entitled **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT DECLARING OPPOSITION TO PROPOSITION 53 – REVENUE BONDS; STATEWIDE VOTER APPROVAL**

**IMPACT ON BUDGET (Y/N):** No

**ATTACHMENT (Y/N):** Yes (Resolution)

**PREPARED BY:** City Clerk

**REVIEWED BY:**

<b>CITY CLERK</b>	<b>FINANCE DIRECTOR</b>	<b>CITY MANAGER</b>
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**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT DECLARING  
OPPOSITION TO PROPOSITION 53 – REVENUE BONDS; STATEWIDE VOTER  
APPROVAL**

**WHEREAS**, California and its local communities have a backlog of essential infrastructure needs, including crumbling local streets and roads, unsafe bridges and overpasses, aging water supply infrastructure, inadequate public transportation systems, and overcrowded hospitals and universities; and

**WHEREAS**, Proposition 53 on the November ballot would erode local control and undermine the ability of cities, counties and other local agencies and the state to form partnerships to finance the construction of some critical public infrastructure projects; and

**WHEREAS**, this initiative would require a statewide vote on certain local infrastructure projects financed through revenue bonds, where local governments have joined in a Joint Powers Authority (JPA) in partnership with the state or where the state was involved in the creation of the JPA; and

**WHEREAS**, by requiring a statewide vote on some local or regional projects, this initiative would erode local control by empowering voters in distant communities to reject projects which they do not use and do not fund; and

**WHEREAS**, this measure could derail and delay Taft's ability to make improvements to critical infrastructure, including after emergencies and natural disasters; and

**WHEREAS**, No on 53 is a growing coalition of organizations representing local governments, water agencies, public safety leaders, businesses, labor unions, hospitals, family farmers, environmentalists and educators that have come together to officially oppose this initiative.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Taft, opposes Proposition 53.

**BE IT FURTHER RESOLVED** that the City of Taft will join No on 53 coalition.

**PASSED, APPROVED, AND ADOPTED** on this 4<sup>th</sup> day of October, 2016.

\_\_\_\_\_  
Dave Noerr, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Yvette Mayfield, City Clerk

Resolution No. \_\_\_\_\_  
October 4, 2016

STATE OF CALIFORNIA }  
COUNTY OF KERN } SS  
CITY OF TAFT }

I, Yvette Mayfield, City Clerk of the City of Taft, do hereby certify that the foregoing Resolution was duly and regularly adopted by the City Council of the City of Taft at a regular meeting thereof held on the 4<sup>th</sup> day of October 2016, by the following vote:

AYES: Council Members:  
NOES: Council Members:  
ABSENT: Council Members:  
ABSTAIN: Council Members:

\_\_\_\_\_  
Yvette Mayfield  
City Clerk



# City of Taft Agenda Report

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**DATE:** October 4, 2016

**TO:** MAYOR MILLER AND COUNCIL MEMBERS

**AGENDA MATTER:**

**RESOLUTION IN SUPPORT OF PROPOSITION 54**

**SUMMARY STATEMENT:**

The League of California Cities has taken a position of support regarding Proposition 54, the California Legislature Transparency Act of 2016. The League has reached out and asked cities within California to review the proposition and consider adoption of a resolution in support of the proposition also.

**RECOMMENDED ACTION:**

1. Discussion of Proposition.
2. Motion to adopt a resolution entitled **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT IN SUPPORT OF PROPOSITION 54 – THE CALIFORNIA LEGISLATURE TRANSPARENCY ACT OF 2016**

**IMPACT ON BUDGET (Y/N):** No

**ATTACHMENT (Y/N):** Yes (Resolution)

**PREPARED BY:** City Clerk

**REVIEWED BY:**

<b>CITY CLERK</b>	<b>FINANCE DIRECTOR</b>	<b>CITY MANAGER</b>
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Resolution No. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAFT IN  
SUPPORT OF PROPOSITION 54 – THE CALIFORNIA LEGISLATURE  
TRANSPARENCY ACT OF 2016**

**WHEREAS**, it is essential to the maintenance of a democratic society that public business by the California Legislature be performed in an open and public manner and residents be given the opportunity to fully review every bill and express their views regarding the bill's merits to their elected representatives, before it is passed; and

**WHEREAS**, last-minute amendments to bills in the Legislature are frequently pushed through without sufficient opportunities for public comment, or advance notice, providing members of the Legislature with no realistic opportunity to review or debate them, resulting in ill-considered legislation; and

**WHEREAS**, few citizens have the ability to attend legislative proceedings in person, and many legislative proceedings go completely unobserved by the public and press, often leaving no record of what was said; and

**WHEREAS**, with the availability of modern recording technology and the Internet, there is no reason why public legislative proceedings should remain relatively inaccessible to the citizens that they serve; and

**WHEREAS**, California should also follow the lead of other states that require a 72-hour advance notice period between the time a bill is printed and made available to the public and the time it is put to a vote, allowing an exception only in the case of a true emergency, such as a natural disaster; and

**WHEREAS**, Proposition 54, the California Legislature Transparency Act, prohibits the Legislature from voting on a bill until it has been published online in its final form for at least 72 hours. In addition, Proposition 54:

- a. Allows this 72-hour notice period to be waived to address a state emergency declared by the Governor, followed by a two thirds vote of the legislative body, prior to action being taken on the measure for which the rules are being waved; and
- b. Requires the Legislature, by January 1, 2019, to ensure audiovisual recordings of all public proceedings are publicly accessible on the Internet within 24 hours and archived for at least 20 years thereafter (excludes closed session meetings), and allows all recordings of public proceedings to be used for any legitimate purpose.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Taft, supports Proposition 54, the California Legislature Transparency Act.

**BE IT FURTHER RESOLVED** that the City of Taft will join the Yes on 54 coalition.

**PASSED, APPROVED, AND ADOPTED** on this 4<sup>th</sup> day of October, 2016.

\_\_\_\_\_  
Dave Noerr, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Yvette Mayfield, City Clerk

Resolution No. \_\_\_\_\_  
October 4, 2016

STATE OF CALIFORNIA }  
COUNTY OF KERN } SS  
CITY OF TAFT }

I, Yvette Mayfield, City Clerk of the City of Taft, do hereby certify that the foregoing Resolution was duly and regularly adopted by the City Council of the City of Taft at a regular meeting thereof held on the 4<sup>th</sup> day of October 2016, by the following vote:

AYES: Council Members:  
NOES: Council Members:  
ABSENT: Council Members:  
ABSTAIN: Council Members:

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Yvette Mayfield  
City Clerk