

**CITY OF TAFT
PLANNING COMMISSION
REGULAR MEETING MINUTES
SEPTEMBER 17, 2014**

The September 17, 2014, regular meeting of the Planning Commission of the City of Taft, held in the City of Taft Council Chamber, 209 E. Kern Street, Taft, CA 93268, was opened by Chairman Ron Orrin at 6:03 PM. The Pledge of Allegiance was led by Vice Chairman Robert Thompson, and invocation was given by Bob Jordan, Light House Church.

PRESENT: Chairman Ron Orrin and Vice Chairman Robert Thompson;
Commissioners Shannon Jones, Renée Hill and Bob Leikam.
Planning and Community Development Director Mark Staples;
City Attorney Jason Epperson, City Clerk Alina Megerdom.

I. CITIZEN REQUESTS/PUBLIC COMMENTS - There were none.

II. APPROVAL OF MINUTES

Consider approval of minutes for the following meetings:

June 18, 2014, Regular Meeting
August 6, 2014, Special Meeting
August 20, 2014 Regular Meeting

Recommendation: Approve as submitted.

June 18, 2014, Regular Meeting

➤ Chairman Orrin abstained from June 18, 2014 minutes due to being absent at the meeting.

Motion: Motion by Thompson, second by Hill to approve the minutes for the June 18, 2014, Regular Planning Commission Meeting.

AYES: Hill, Jones, Leikam, Thompson
ABSTAINED: Orrin
PASSED: 4/0

August 6, 2014, Special Meeting
August 20, 2014 Regular Meeting

Motion: Motion by Thompson, second by Leikam to approve the minutes for the August 6, 2014, Special and August 20, 2014, Regular Planning Commission Meeting.

AYES: Hill, Jones, Leikam, Thompson, Orrin
PASSED: 5/0

III. PUBLIC HEARING

1. City of Taft Municipal Service Review Update – Consideration of an update to the City of Taft and West Side Recreation and Park District Municipal Service Reviews (MSR) for the Kern County Local

Agency Formation Commission (LAFCo). 6:07 PM

Recommendation: Motion to adopt Resolution 2014-01 approving the Municipal Service Review for the City of Taft and West Side Recreation and Park District

Director Staples presented the Staff Report on the City of Taft Municipal Service Review Update. Staples noted some of the typographical errors that will be corrected on the document. Staples reminded the Commission that they reviewed and approved some sections at the previous meeting and that they were to review Sections 2.5 through 2.7 and Table 2.M at this meeting.

Hill asked if the Greater Taft Economic Development was included. Staples stated that it is its own separate entity and is not an agency under LAFCo review.

Motion: Moved by Hill, seconded by Thompson to Motion to adopt Resolution 2014-01 approving the Municipal Service Review for the City of Taft and West Side Recreation and Park District.

AYES: Jones, Hill, Leikam, Thompson, Orrin
PASSED: 5/0

IV. PLANNING COMMISSION REVIEW

1. Emergency Shelters, Transitional and Supportive Housing – Review of proposed Zoning Ordinance Amendment to permit by right emergency shelters, transitional housing, and supportive housing, consistent with state Housing Element law and SB 2. 6:20 PM

Recommendation: Review and provide direction to staff to schedule formal review of the amendment at the next regular Planning Commission meeting in October.

Director Staples presented the Staff Report on Emergency Shelters, Transitional and Supportive Housing. Staples stated that the item is a review item and it will be brought back to the Planning Commission as a Zoning Ordinance Amendment in the later future.

Hill asked if city staff have any ideas for an appropriate site for Emergency Shelters, Transitional and Supportive Housing and like facilities. Staples stated that they will review the Housing Element to see if there is any direction there and go from there. He does not believe it needs to be something that already has a building on it. He is trying to reference other cities that have been proactive and addressed it in their Zoning Code.

Bob Jordan, Taft resident asked if cooling centers would fall under emergency shelters. Staples stated that no, it is not, it needs to be at least a one night stay facility.

Motion: Moved by Thompson, seconded by Hill to review at the next Planning Commission meeting.

AYES: Jones, Hill, Leikam, Thompson, Orrin
PASSED: 5/0

V. PLANNING DIRECTOR REPORT

Staples stated that the next Planning Commission meeting will be on the 4th Wednesday of October;

Wednesday, October 22nd following the Council Meeting. All Commissioners concurred.

1. Urban Suburbia Presentation – National APA Conference presentation on a yet to be published book focusing on the future housing demand and trends. 6:41 PM

Staples presented a power point presentation on Urban Suburbia.

VI. CITY ATTORNEY STATEMENTS – There were none.

VII. COMMISSIONER COMMENTS

Hill asked if it would be appropriate for Planning Commission to review and discuss what the city gives to or asks from individuals who want to start businesses in the City of Taft. Staples stated that what he can do is include in the next Planning Director Report the Business License Packet. Epperson confirmed that it is in the scope of what the Planning Commissions can review and discuss.

Hill stated that the Vacant Building Ordinance that passed, has the city started working on that? Staples stated that he only has a couple of properties that people have explicitly pointed out to him. He will be meeting with the City Manager, Code Enforcement and Building to at least for Center Street, focus some attention there and identify the vacant buildings, banner issues and rehabilitation of the buildings. They will be looking at the staff level, prioritize and have an action plan to implement it.

Hill asked if it can be brought back to the October Planning Commission meeting. Staples stated that it will be a pending item and should be able to bring some information back to the next meeting.

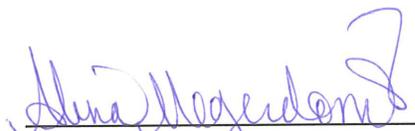
Jones stated that OktoberFest will be the weekend of October 16th to the 19th. There will be a carnival for four days. Friday and Saturday will be vendors, food, band, bounce houses.

Identification of Representative to the City Council.

Commissioner Hill stated she would attend the Council Meeting and report on Planning Commission meeting updates on Tuesday, October 7, 2014.

VIII. ADJOURNMENT

Motion: Moved by Jones, seconded by Thompson and approved unanimously, to adjourn the meeting at 7:24 PM.


Alina Megerdom, City Clerk


Ron Orrin, Chair

