

**CITY OF TAFT
PLANNING COMMISSION
SPECIAL MEETING MINUTES
DECEMBER 3, 2014**

The December 3, 2014, special meeting of the Planning Commission of the City of Taft, held in the City of Taft Council Chamber, 209 E. Kern Street, Taft, CA 93268, was opened by Chairman Ron Orrin at [6:02:59 PM](#). The Pledge of Allegiance was led by Robert Thompson, and invocation was given by Bob Jordan, Foursquare Light House Church.

PRESENT: Chairman Ron Orrin and Vice Chairman Robert Thompson;
Commissioner Shannon Jones.
Planning and Community Development Director Mark Staples;
City Attorney Jason Epperson, City Clerk Yvette Mayfield.

Absent Commissioner Bob Leikam

I. CITIZEN REQUESTS/PUBLIC COMMENTS

There were none

II. APPROVAL OF MINUTES

None

III. PUBLIC HEARING [6:05:36 PM](#)

1. Zoning Ordinance Amendment 2014-13 – Consideration of a zoning ordinance amendment consisting of an amendment to Chapters 1, 4, 5, 6, 7, 8, and 12 of Title 6 of the City of Taft Zoning Ordinance, regarding Emergency Shelters, Transitional and Supportive Housing.

Director Staples read staff report and explains the maximum occupancy of the different types of housing.

Commissioner comments:

Commissioner Jones asked about maximum number of people who can be served and Staples explained that that information was located on page 12-48 and the maximum number of beds/persons permitted shall be based on 50 square feet per person served.

Orrin questioned if applicant is an enterprise are they required to have a business license? Staples answered yes. CUP's would come before planning commission for conditions.

The Public Hearing was opened at [6:21:21 PM](#) to receive testimony from proponents and opponents.

- Bob Jordan of 303 E. San Emidio Street stated he would like to also see a copy of a health permit required.

The Public Hearing was closed. [6:23:27 PM](#).

Motion: Moved by Thompson, seconded by Jones to adopt Resolution 2014-13 approving Zoning Ordinance Amendment 2014-13.

AYES: Jones, Thompson, Orrin

ABSENT: Leikam

PASSED: 3-0

2. Zoning Ordinance Amendment 2014-14 – Consideration of a zoning ordinance amendment consisting of an amendment to Chapter 11 of Title 6 of the City of Taft Zoning Ordinance, regarding Solar Energy System Design, Expedited Permit Processing, and Fees.

Director Staples read staff report

The Public Hearing was opened at [6:29:15 PM](#) to receive testimony from proponents and opponents. Being none, the Public Hearing was closed.

Motion: Moved by Thompson, seconded by Jones to adopt **A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF TAFT RECOMMENDING APPROVAL TO THE CITY COUNCIL OF ZONING ORDINANCE AMENDMENT NO. 2014-13 AMENDING CHAPTERS 1, 4, 5, 7, 8 AND 12 OF TITLE VI OF THE CITY OF TAFT ZONING ORDINANCE RELATING TO EMERGENCY SHELTERS, TRANSITIONAL AND SUPPORTIVE HOUSING.**

AYES: Jones, Thompson, Orrin
ABSENT: Leikam
PASSED: 3-0

IV. PLANNING COMMISSION REVIEW

1. Planning Commission Meeting Schedule 2015

Motion: Moved by Jones, seconded by Thompson to approve **A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF TAFT APPROVING THE 2015 REGULAR MEETING SCHEDULE.**

AYES: Jones, Thompson, Orrin
ABSENT: Leikam
PASSED: 3-0

V. PLANNING DIRECTOR REPORT

1. Annexation Ad Hoc Committee Kickoff Meeting

Planning Director Staples announced that the Annexation Ad Hoc Committee would be holding their first meeting December 17 at 4:00 pm at the City Hall Conference Room. Chairman Orrin and Commissioner Thompson were appointed to serve on the committee with Commissioner Jones as an alternate.

VI. CITY ATTORNEY STATEMENTS

Wished everyone a Merry Christmas and a Happy New Year.

VII. COMMISSIONER COMMENTS

Commissioner Jones

- Thanked everyone who participated in the Christmas Parade.

Chairman Orrin

- Wished everyone a safe Holiday.

Identification of Representative to the City Council.

Commissioner Jones was appointed to be the Representative to the City Council.

VIII. ADJOURNMENT

With no further business to conduct it was moved by Thompson, seconded by Jones and approved unanimously, to adjourn the meeting at [6:45:22 PM](#).

Yvette Mayfield, City Clerk

Ron Orrin, Chairman