

**CITY OF TAFT PLANNING COMMISSION
MINUTES
JANUARY 21, 2015**

REGULAR MEETING

6:00 P.M.

The January 21, 2015, regular meeting of the Planning Commission of the City of Taft, held in the City of Taft Council Chamber, 209 E. Kern Street, Taft, CA 93268, was opened by Chairman Ron Orrin at [6:02:57 PM](#). The Pledge of Allegiance was led by Shannon Jones, and invocation was given by Kathy Orrin.

PRESENT: Chairman Ron Orrin and Vice Chairman Robert Thompson;
Commissioners Shannon Jones and Bob Leikam.
Planning and Community Development Director Mark Staples;
City Attorney Jason Epperson, City Clerk Yvette Mayfield.

1. CITIZEN REQUESTS/PUBLIC COMMENTS

There were none.

2. MINUTES

October 22, 2014 Regular

Motion: Moved by Jones, seconded by Leikam to approve Minutes as submitted

AYES: Jones, Leikam, Thompson, Orrin

PASSED: 4-0

November 19, 2014 Regular

Motion: Moved by Thompson, seconded by Leikam to approve Minutes as submitted

AYES: Leikam, Thompson Orrin

ABSTAIN: Jones

PASSED: 3-0

December 3, 2014 Special

Motion: Moved by Thompson, seconded by Jones to approve Minutes as submitted

AYES: Jones, Thompson, Orrin

ABSTAIN: Leikam

PASSED: 3-0

3. APPOINTMENT OF PLANNING COMMISSIONER TO SERVE ON TRAFFIC COMMITTEE

With support of the other three commissioners, Shannon Jones volunteered to serve on the Traffic Committee.

4. GENERAL PLAN AMENDMENT NO. 2015-01 – HOUSING ELEMENT UPDATE 2013-2023

Director Staples gave a presentation reviewing the process required for the upcoming housing element update. He stated that they will be starting soon and working on this procedure over the next several months.

5. REPORT ON ANNEXATION AD HOC COMMITTEE MEETING, JANUARY 8, 2015

Director Staples presented the Commissioners with the presentation that was shared with the Annexation Ad Hoc Committee at their first meeting January 8, 2015. He informed the Commissioners that Mayor Miller would serve as the Chair for the Committee with Chairman Orrin serving as the Vice Chair. The Committee intends to meet quarterly at this time and that might change as they get further into the process.

Chairman Orrin shared that annexation is a complicated process affected by registered voters, landowners and tenants. That the city takes on the responsibility of the infrastructure and maintenance of the neighborhoods annexed and that negotiations with the County will be required to make sure that there is tax base to handle these requirements.

6. PLANNING DIRECTOR REPORT

Director Staples announced the following:

- There will be a new Office Assistant in the Planning Department starting in February.
- Staff is still working to get the iPads for the Commissioners and hope to have them ready by next meeting.
- April meeting may need to be changed to April 8th due to a possible schedule conflict.
- It is expected that there will be a new Commissioner appointed to the Commission before their next meeting in February.

7. CITY ATTORNEY STATEMENTS

There were none.

8. COMMISSIONER COMMENTS

Commissioner Jones invited everyone to attend the Chamber Installation Dinner on February 5th.

Commissioner Orrin welcomed everyone back from the holiday break and reminded everyone that Valentine's Day is coming up next month.

9. IDENTIFICATION OF REPRESENTATIVE TO THE CITY COUNCIL

Commissioner Jones was selected to be the representative to the City Council for February 3rd meeting.

ADJOURNMENT

With no further business to conduct it was moved by Leikam, seconded by Jones and approved unanimously, to adjourn the meeting at [6:54:18 PM](#).

Yvette Mayfield, City Clerk

Ron Orrin, Chairman