

**CITY OF TAFT PLANNING COMMISSION
MINUTES
OCTOBER 21, 2015**

REGULAR MEETING

6:00P.M.

The October 21, 2015 Regular Meeting of the Planning Commission of the City of Taft, held in the City of Taft Council Chamber, 209 E. Kern Street, Taft, CA 93268, was opened by Vice Chair Shannon Jones at [6:02:26 PM](#). The Pledge of Allegiance was led by Commissioner Robert Thompson and moment of silence was led by Vice Chair Shannon Jones.

PRESENT: Vice Chair Shannon Jones
Commissioners Bob Leikam, Jerry Livingston and Robert Thompson
Planning and Community Development Director Mark Staples
City Attorney Jason Epperson and Recording Secretary Brenda Johns

ABSENT: Absent Chairman Ron Orrin

1. CITIZEN REQUESTS/PUBLIC COMMENTS

There were none.

2. MINUTES

September 2, 2015 Special Meeting

Motion: Moved by Thompson seconded by Leikam to approve Minutes as submitted.

AYES: Jones, Livingston, Leikam, Thompson

ABSENT: Orrin

PASSED: 4-0

3. GENERAL PLAN AMENDMENT NO. 2015-01 – HOUSING ELEMENT UPDATE 2015-2023

Planning Director Staples presented the staff report and recommendation. Staples also presented additional items for General Plan Amendment No. 2015-01- Housing Element Update 2015-2023 (copies were submitted to the Recording Secretary for the permanent file).

Jones asked if Kern County would be addressing the properties outside the City's borders.

Staples stated County is responsible for their own Housing Element Update and noted the areas outside the City's borders are on the Counties list but stated they would probably be focusing on areas like Lamont, Arvin and Rosemond.

Livingston inquired if the information from the survey had been compiled.

Staples stated he would include a breakdown of the survey as an appendix in the document for the Commission's final approval.

Jones asked if the edited version of the Housing Element Update 2015-2023 would be submitted to The Department of Housing and Community Development (HCD).

Staples noted he would submit both a clean and an edited version of the Housing Element Update 2015-2023 document to HCD for review.

Livingston asked if Staples was concerned with how long HCD would take to review the document.

Staples stated communication has been good with HCD and as long as our five panel Planning Commission and City Council adopts the document before December 31, 2015 we have done our part, after that the City waits for HCD to review the document and give any revisions needed.

Commissioner Thompson and Vice Chair Jones commend Staples for all his hard work in updating the Housing Element.

4. CONSIDERATION OF HOLDING A SPECIAL PLANNING COMMISSION MEETING

Motion: Moved by Thompson, seconded by Leikam to hold a Special Planning Commission meeting on Wednesday, December 2, 2015.

AYES: Jones, Livingston, Leikam, Thompson
ABSENT: Orrin
PASSED: 4-0

5. PLANNING DIRECTOR REPORT

Director Staples reported the following:

- He attended the International Council of Shopping Centers in San Diego.
- He also attended the California American Planning Association (APA) conference in Oakland.
- Staples commended Jones for all her hard work during Oildorado and for a successful event.
- Announced that the Economic Development Ad Hoc Committee meeting is scheduled for November 5th at 4pm at City Hall and the public may still submit letters of interest to serve on the committee.

6. CITY ATTORNEY STATEMENTS

There were none.

7. COMMISSIONER COMMENTS

Jones thanked everyone who participated in Oildorado, she also noted the Oildorado stores last day of operation would be October 22, 2015.

8. IDENTIFICATION OF REPRESENTATIVE TO THE CITY COUNCIL

Commissioner Jones was selected to be the representative to the City Council on November 3, 2015.

ADJOURNMENT

With no further business to conduct it was moved by Livingston seconded by Leikam and approved unanimously, to adjourn the meeting at [6:32:57 PM](#)