

**TAFT PUBLIC IMPROVEMENT CORPORATION  
ANNUAL MEETING AGENDA  
AUGUST 18, 2020 - 6:00 P.M.  
(IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING)**

Roll Call - Board of Directors

President: Josh Bryant  
Members of the Board: Orchel Krier  
Ed Whiting  
Jeff Eveland  
Dave Noerr

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**Pursuant to the Governors Executive Order N-29-20**, Taft City Council meetings will be held in the following manner:

1. In order to protect our constituents, City officials and City staff, all public meetings, until further notice will be held closed to the public. City Council meetings will be livestreamed in real time to our YouTube Channel by searching for "City of Taft City Clerk" on YouTube or at this link <https://www.youtube.com/user/CityofTaft>.
2. Public comments for City Council meetings will be accepted in the following manner:
  - Public comments will be accepted up until **5:00 PM** the day of the meeting.
  - Written comments may be dropped off in the drop box in front of City Hall.
  - Comments may be emailed to the City Clerk at [ymayfield@cityoftaft.org](mailto:ymayfield@cityoftaft.org)
  - Made by phone to the City Clerk's office at (661) 763-1222.
  - The comments received will be read in to the record.
3. Should a member of the public prefer to speak during the live portion of the meetings shall contact the City Clerk prior to the time listed above, and:
  - Provide a contact phone number.
  - Be available during the meeting times of **6:00 PM to 7:00 PM**.
  - Will be contacted at the phone number provided and placed on speaker to address the Council during the meeting time.

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**1. CITIZEN REQUESTS/PUBLIC COMMENTS**

THIS IS THE TIME AND PLACE FOR THE GENERAL PUBLIC TO ADDRESS THE CORPORATION ON MATTERS WITHIN THEIR JURISDICTION. STATE LAW PROHIBITS THE CORPORATION FROM ADDRESSING ANY ISSUE NOT PREVIOUSLY INCLUDED ON THE AGENDA. CORPORATION MAY RECEIVE COMMENT AND SET THE MATTER FOR A SUBSEQUENT MEETING. PLEASE LIMIT COMMENTS TO FIVE MINUTES.

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**CONSENT CALENDAR ITEMS 2 – 4**

All items listed on the Consent Calendar shall be considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless a board member of the Corporation requests specific items to be removed from the Consent Calendar for separate action. Any item removed from the Consent Calendar will be considered after the regular business items.

**2. APPROVAL OF MINUTES**

August 20, 2019 Annual Meeting

**Recommendation** - Approve as submitted.

**3. TAFT PUBLIC IMPROVEMENT CORPORATION COMPARATIVE ANALYSIS OF CHANGES IN FUND BALANCES**

Recommendation - Motion to receive and file the Taft Public Improvement Corporation Comparative Analysis of Changes in Fund Balances.

**4. RATIFICATION AND AUTHORIZATION OF ACTIONS BY OFFICERS OF THE TAFT PUBLIC IMPROVEMENT CORPORATION**

Recommendation - Motion to ratify officer actions on behalf of the Taft Public Improvement Corporation for the 2019-2020 fiscal year and authorize the officers to perform these duties on behalf of the Corporation for the upcoming 2020-2021 fiscal year.

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**ADJOURNMENT**

**AFFIDAVIT OF POSTING**

I, Darnell Porter, declare as follows:

That I am the Deputy City Clerk of the City of Taft; that an agenda was posted on a public information bulletin board located near the door of the Civic Center Council Chamber on August 13, 2020, pursuant to 1987 Brown Act Requirements.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 13, 2020, at Taft, California.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Time

**TAFT PUBLIC IMPROVEMENT CORPORATION  
ANNUAL MEETING MINUTES  
AUGUST 20, 2019  
(IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING)**

The August 20, 2019 annual meeting of the Taft Public Improvement Corporation, held at the Taft Transit Center, 550 Supply Row, Taft, CA 93268, was opened by President Josh Bryant at 6:30 P.M.

Present:           President Josh Bryant  
                  Board Members Jeff Eveland, Orchel Krier, Dave Noerr and Ed Whiting

**1. SEATING OF NEW DIRECTORS**

Deputy Secretary Mayfield read the following statement:

Ed Whiting and Jeff Eveland were elected and Josh Bryant was re-elected to the City of Taft City Council and were duly seated as members of the City Council in December 2018.

Section 2.2 of the Corporate Bylaws provide, among other things, that:

- (a) Directors shall be the members of the City Council of the City of Taft.
- (b) Directors shall hold office for a term that is co-extensive with their respective terms as members of the City Council.
- (d) Each appointed Director shall hold office until the expiration of the term for which appointed or until a successor has been appointed by the City.

Mr. Whiting, Mr. Eveland and Mr. Bryant have executed the Oath of Office as members of the City Council and are hereby declared seated as Directors of the Taft Public Improvement Corporation.

**2. ELECTION OF OFFICERS**

The following Directors were unanimously elected to serve in the following capacities.

- 1) Director Bryant was nominated to serve as President,
- 2) Director Krier was nominated to serve as Secretary.
- 3) Director Whiting was nominated to serve as Treasurer.

**3. CITIZEN REQUESTS/PUBLIC COMMENTS**

There were none.

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**CONSENT CALENDAR ITEMS 4 - 7**

Motion:           Moved by Noerr, seconded by Eveland, to approve consent calendar items 4-7.

AYES:             Noerr, Krier, Bryant, Eveland, Whiting

PASSED:          5-0

**4. APPROVAL OF MINUTES**

August 21, 2018 Annual Meeting

Recommendation - Approve as submitted.

**5. APPOINT EXECUTIVE DIRECTOR AND DEPUTY SECRETARY**

Recommendation - Motion to approve the appointment of the Executive Director and the Deputy Secretary to the Taft Public Improvement Corporation.

**6. TAFT PUBLIC IMPROVEMENT CORPORATION COMPARATIVE ANALYSIS OF CHANGES IN FUND BALANCES**

Recommendation - Motion to receive and file the Taft Public Improvement Corporation Comparative Analysis of Changes in Fund Balances.

**7. RATIFICATION AND AUTHORIZATION OF ACTIONS BY OFFICERS OF THE TAFT PUBLIC IMPROVEMENT CORPORATION**

Recommendation - Motion to ratify officer actions on behalf of the Taft Public Improvement Corporation for the 2018-2019 fiscal year and authorize the officers to perform these duties on behalf of the Corporation for the upcoming 2019-2020 fiscal year.

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**ADJOURNMENT** – With no further business to conduct the meeting was adjourned at 6:32 P.M.

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Yvette Mayfield, CMC  
Deputy Secretary

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Josh Bryant  
President



# TAFT PUBLIC IMPROVEMENT CORPORATION AGENDA REPORT

**DATE:** AUGUST 18, 2020

**TO:** MAYOR NOERR AND COUNCIL MEMBERS

**AGENDA MATTER:**

**TAFT PUBLIC IMPROVEMENT CORPORATION COMPARATIVE ANALYSIS OF CHANGES IN FUND BALANCES**

**SUMMARY STATEMENT:**

For review is the 2019-2020 Taft Public Improvement Corporation Comparative Analysis of Changes in Fund Balances for the years ending June 30, 2019 and June 30, 2020.

As of February 28, 2006 the City of Taft refinanced the 1994 Sewer Facilities Improvement Project Certificates of Participation Bond to a private placement loan agreement. This new loan agreement was financed by Citizens Business Bank and currently has no reserve requirements.

As of January 4, 2013 the City of Taft prepaid the loan, in anticipation of obtaining funding for the large maintenance project at the Wastewater Treatment Facility.

**RECOMMENDED ACTION:**

Motion to receive and file the Taft Public Improvement Corporation Comparative Analysis of Changes in Fund Balances.

**IMPACT ON BUDGET (Y/N):** NO

**ATTACHMENT (Y/N):** YES, Comparative Analysis of Changes in Fund Balances

**PREPARED BY:** *Teresa Binkley, Finance Director*

**REVIEWED BY:**

CITY CLERK	FINANCE DIRECTOR	CITY MANAGER
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**CITY OF TAFT  
TAFT PUBLIC IMPROVEMENT CORPORATION  
COMPARATIVE ANALYSIS OF CHANGES IN FUND BALANCES  
For Fiscal Years Ended June 30, 2020 & June 30, 2019**

	<u>06/30/20</u>	<u>06/30/19</u>
<b>Fund Balance at beginning of the year</b>	<b>\$0</b>	<b>\$0</b>
<b>Add: Audit Adjustment</b>	<b>\$0</b>	<b>\$0</b>
<b>Adusted Fund Bal beginning of the year</b>	<b>0</b>	<b>0</b>
<b>Revenues</b>		
Interest & Dividends	0	0
City of Taft	0	0
<b>Total Revenues</b>	<b>0</b>	<b>0</b>
<b>Expenditures</b>		
Installment Payments - Principal	0	0
Installment Payments - Interest	0	0
Prepayment penalty	0	0
BNY Transaction Charges	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>
Excess of Revenues over(under) Expenditures	<u>0</u>	<u>0</u>
<b>Fund Balance *</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<b>* Fund Balance Detailed List</b>		
Project Reserve Account	0	0
Project Payment Account	0	0
<b>Total Fund Balance</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
Accrued Interest Payable	<u>0.00</u>	<u>0.00</u>
<b>Total Fund Balance to Accrual Basis</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>



# Taft Public Improvement Corporation Agenda Report

**DATE:** AUGUST 18, 2020

**TO:** BOARD MEMBERS

**AGENDA MATTER:**

**RATIFICATION AND AUTHORIZATION OF ACTIONS BY OFFICERS OF THE TAFT PUBLIC IMPROVEMENT CORPORATION**

**SUMMARY STATEMENT:**

During the fiscal year, certain officers of the Corporation are required to take certain actions on behalf of the Corporation, such as filing annual documents with the Internal Revenue Service, the California Franchise Tax Board and California Secretary of State.

It is, therefore, appropriate for the Board of Directors of the Corporation to ratify these actions performed by the officers in the 2018-2019 fiscal year and authorize the officers to perform these duties for the upcoming 2019-2020 fiscal year.

**RECOMMENDED ACTION:**

Motion to ratify officer actions on behalf of the Taft Public Improvement Corporation for the 2018-2019 fiscal year and authorize the officers to perform these duties on behalf of the Corporation for the upcoming 2019-2020 fiscal year.

**IMPACT ON BUDGET (Y/N):** No

**ATTACHMENT (Y/N):** No

**PREPARED BY:** Deputy Secretary

**REVIEWED BY:**

CITY CLERK	FINANCE DIRECTOR	CITY MANAGER
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