



March 31, 2020

RE: Taft City Council Meetings and Planning Commission Meetings

Pursuant to the Governors Executive Order N-29-20 dated March 17, 2020, the Taft City Council and Taft Planning Commission meetings will be held in the following manner:

1. In order to protect our constituents, City officials and City staff, all public meetings until further notice will be held closed to the public. The Council Chamber will continue to host the meetings with seating arrangements following social distancing measures between Councilmembers, Commissioners, and staff. City Council and Planning Commission meetings will be livestreamed in real time to our YouTube Channel by searching for "City of Taft City Clerk" on YouTube or at this link <https://www.youtube.com/user/CityofTaft>. The livestream link will be properly noticed on the City's meeting agendas, website and Facebook page.
2. Public comments for City Council and Planning Commission meetings will be accepted in the following manner:
 - Public comments for City Council meetings on will be accepted up until **5:00 PM** the day of the meeting.
 - Public comments for Planning Commission meeting will be accepted up until **3:00 PM** the day of the meeting.
 - Written comments may be dropped off in the drop box in front of City Hall.
 - Comments may be emailed to the City Clerk at ymayfield@cityoftaft.org
 - Made by phone to the City Clerk's office at (661) 763-1222.
 - The comments received will be read in to the record.
3. Should a member of the public prefer to speak during the live portion of the meetings shall contact the City Clerk prior to the times listed above, and:
 - Provide a contact phone number.
 - Be available during the meeting times of **6:00 PM to 7:00 PM for the City Council and 4:00 PM to 5:00 PM for the Planning Commission**.
 - Will be contacted at the phone number provided and placed on speaker to address the City Council/Planning Commission during the meeting time.