



Planning & Development Services Department

209 E. Kern Street Taft, California 93268

(661) 763-1222 FAX: (661) 765-2480

APPLICATION FOR SIGN PLAN REVIEW

OFFICE USE ONLY

Application No: _____ Date Received: _____

Receipt No: _____ Fee Paid: \$ _____ Received by: _____

Application Information

Applicant's Name: _____

Telephone Number: _____

Cell Number: _____

Mailing Address: _____

Business Information

Business Address: _____

Business Name: _____

Business Number: _____

Contact E-mail: _____

Sign Description (check all that applies):

- | | |
|---|--|
| <input type="checkbox"/> Free Standing | <input type="checkbox"/> Pole |
| <input type="checkbox"/> Wall (Including face change out) | <input type="checkbox"/> Changeable Copy |
| <input type="checkbox"/> Ground/Monument | <input type="checkbox"/> Double-faced |
| <input type="checkbox"/> Painted on Wall | <input type="checkbox"/> Marquee |
| <input type="checkbox"/> Illuminated | <input type="checkbox"/> Under Marquee |
| <input type="checkbox"/> Temporary Sign | |

Other (Describe): _____

Text of Sign: _____

Valuation of Sign: \$ _____

Submit **three copies** of the following drawings and details:

- Site plan showing building location and all existing and proposed signs on property.
- Wall Elevations with dimensions and sign locations. Photos of existing storefront are acceptable.
- Drawing(s) depicting height, width, and depth of proposed sign(s). Include details showing how sign is attached to wall or ground.
- Drawing(s) of proposed sign showing text, logos, colors, etc, with dimensions.
- Electrical and Structural Engineering details.

All the above information is true to the best of my knowledge.

Applicant's Signature: _____ Date: _____

Property Owner's Name/Signature: _____ Date: _____

Processing: Upon submittal of a complete application, staff will process in accordance with City Ordinance. Applicant is required to obtain an approved sign permit prior to installation of sign(s).